

MINUTES

**UTAH
SOCIAL WORKER LICENSING BOARD
MEETING**

**February 19, 2015
Room 474 – 4th Floor – 9:00 A.M.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:05 A.M.

ADJOURNED: 11:51 A.M.

DOPL Director:

Mark Steinagel

Board Secretary:

Lee Avery

Board Members Present:

Doran Williams, Chairperson
Donna Didas
Nathan Strait
Tanya Nagahiro

Board Members Excused:

Kathleen Anderson

DOPL Staff Present:

Susan Higgs, Compliance Specialist
Dee Thorell, DOPL Investigator

Guests:

None

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

MINUTES:

The Board reviewed the minutes dated December 4, 2014. Mr. Strait made a motion to approve the minutes with changes. The motion was seconded by Ms. Didas and carried unanimously.

COMPLIANCE REPORT:

Ms. Higgs reviewed the compliance report with the Board.

#1. Jason Steed is in compliance with his stipulation. He submitted his supervisor report for February. His reports are submitted quarterly and have been positive. He submitted six hours of CEs and his completed essay. This completes the CE requirement of his stipulation.

#2. Gerald Meade is in compliance with his stipulation. He submitted monthly reports for November, none for December or January due to a serious illness. He submitted a list of all CEs completed and his completed essay.

#3. Ken Larsen is in compliance with his stipulation. He submitted two positive supervisor reports from both of his supervisors.

#4. Monique Crowley is in compliance with her stipulation. She submitted supervisor reports for October, November, December and January. She submitted employer reports for October, November, December and January. She has CEs to be reviewed by the Board. She submitted her second essay.

#5. Charles Nuttall is in compliance with his stipulation. He submitted supervisor reports for October, November, December and January. These reports are positive. Due to surgery he was out of the office for a time however he kept in touch with his office staff. The Board may want to consider moving his reports to quarterly.

APPOINTMENTS:

Jason Steed, probation interview

Mr. Steed met with the Board for his probation interview. Ms. Nagahiro conducted the interview. Mr. Steed stated things are going well. He continues working in hospice care. He meets with his supervisor regularly. The Board noted that his supervisor reports have been positive and encouraged him to review these reports with his supervisor. The Board also recognized that his supervisor personalizes his reports to the Board and appreciates this. The Board reviewed Mr. Steeds essay and noted that not only was it written very well, he took responsibility for his violations. He included the changes he made in his life and how he will keep from crossing boundaries in the future. Mr. Steed stated he continues to be involved with the Patriot Guard Riders and goes to the gun range to handle stress. The Board noted that Mr. Steeds CEs are up to date. His reports are due quarterly. The Board recognized that Mr. Steed is demonstrating that he has

not only made changes in his life, he is keeping a balance too. Mr. Strait made a motion to move Mr. Steeds meeting with the Board to every other meeting. The motion was seconded by Ms. Didas and carried unanimously. Ms. Nagahiro made a motion to accept Mr. Steeds essay as written and his completed CEs. The motion was seconded by Mr. Strait and carried unanimously. The Board asked to see Mr. Steed June 4, 2015. **Mr. Steed is in compliance with his stipulation.**

Gerald Meade, probation interview

Mr. Meade met with the Board for his probation interview. Mr. Strait conducted the interview. Mr. Meade stated that because of his illness he has not been at work very much. He is feeling better and plans to get back to work next week. He will start with five or six patients and might start up a new program in the future, depending on his health. Mr. Meade advised the Board that he moved to a new address, he is now married and ready to start counseling again. At 10:04 A.M. Ms. Didas made a motion to close the Board meeting to discuss the character, professional competence, or physical or mental health of an individual. A recording was not made. There were no written notes. The Board meeting opened at 10:11 A.M. The Board advised Mr. Meade that his supervisor reports for December and January have not been received and the Board will consider his request to move his supervisor reports to quarterly at the next Board meeting. The Board requested Mr. Meade to provide an addendum to his essay that includes what he will do to keep boundaries in place. The Board noted that Mr. Oborn pre approved CEs for Mr. Meade. After reviewing the certificates of completion, Mr. Strait made a motion to formally approve Mr. Meade's CEs. The motion was seconded by Ms. Nagahiro and carried unanimously. The Board wants to see Mr. Meade April 2, 2015. **Mr. Meade is in compliance with his stipulation.**

Kent Larsen, probation interview

Mr. Larsen met with the Board for his probation interview. Mr. Williams conducted the interview. Mr. Larsen advised the Board that things have been busy. He is taking a smaller case load and has been better in getting the paperwork done. Mr. Larsen stated he has been very careful and is thinking things through more.

He takes any questions or concerns to his supervisor. The supervision he receives from his private practice and from youth services has helped him. Mr. Larson asked about early release from his probation. The Board advised him that he needs to complete half of his probation term before the Board would consider early release of probation. His reports needs to be received on time and he needs to be consistently in compliance with is stipulation. The Board may consider this request at another time. The Board advised Mr. Larson that his reports are due quarterly and there will be no changes in his supervision. The Board asked to see Mr. Larson June 4, 2015. **Mr. Larson is in compliance with his stipulation.**

Monique Crowley, probation interview

Ms. Crowley met with the Board for her probation interview. Ms. Didas conducted the interview. Ms. Crowley stated that things are going well. She continues to heal from her injury and surgery. The Board advised Ms. Crowley that her essay is very detailed. She did a nice job of talking about the principles and relating them to what she did in her job. She outlined a lot of ethical dilemmas. The Board asked Ms. Crowley to amend her essay to include how she will apply what she learned in her current practice and how she will protect herself from boundary violations in the future. Ms. Crowley stated she did not meet with her supervisor in November because she was in the hospital. She met with her December 1st. The Board stated that her supervisor reports are positive noting that they indicate she cares about her clients and goes above and beyond to help them. Ms. Crowley advised the Board she is making changes in her life and asked if the Board would consider early release of her probation. She might not be working in the industry in a few months. Ms. Crowley was advised that she could let her license expire September 30, 2016 when all social work license are renewed. She could surrender her license because she is not working in the industry. She could request early termination of her license once she completes at least half of her probation. She would need to be consistently in compliance with her stipulation too. The Board will consider moving her supervisor reports to quarterly at the April Board meeting. Ms. Crowley was advised that if her CEs are approved by ASWB, the Board will approve them too.

Once she submits copies of the completed certificates, the Board will review and vote on them at the April Board meeting. The Board asked to see Ms. Crowley April 2, 2015.

Ms. Crowley is in compliance with her supervision.

Charles Nuttall, probation interview

Mr. Nuttall met with the Board for his probation interview. His interview was conducted via telephone by Mr. Williams. Mr. Nuttall stated he had surgery five weeks ago and is doing well. He will have the second surgery in three weeks. Mr. Nuttall stated that he has Mr. Josh Watkins, LCSW overseeing the clinical practice. Mr. Mark de St. Aubin, LCSW, is the backup when Mr. Nuttall is unable to help. Otherwise Mr. Nuttall is in constant phone contact with his staff. The Board noted that Mr. Nuttall has taken the lessons learned and applied them. The Board asked to see Mr. Nuttall June 4, 2015. **Mr. Nuttall is in compliance with his stipulation.**

Janet Wolf, education interview

Ms. Wolf met with the Board for an education interview. Mr. Williams conducted the interview. Ms. Wolf briefly reviewed violations that brought her before the Board. During the course of terminating services with a client, the client requested and received the notes Ms. Wolf kept, however, the client had questions regarding missing notes. Ms. Wolf stated it had been her practice regarding sensitive information to not document disclosures that have the potential for future problems such as, unethical behavior by the client, personality disorders and diagnoses in writing for the sake of protecting a client. After attending continuing education courses, referring to old textbooks and talking with colleagues, she now realizes this was inappropriate. She went through her client files and established treatment plans, formal diagnosis and updated all intake and HIPAA forms. She now summarizes all notes from each client. The Board encouraged her to review her progress notes with each client to prevent surprises and to review client files quarterly.

DISCUSSION ITEMS:

#1. Legislative update

Out of order on the agenda:

Mr. Steinagel reviewed the bills that passed related to

the social work profession:
S.B. 108 amends provisions of the Mental Health Professional Practice Act that an individual may represent oneself as a, or use the title of, social worker if the individual possesses certified transcripts from an accredited institution of higher education and amends the qualifications for licensure as a clinical social worker, certified social worker and social service worker by adding completion of an education accredited by the Canadian Association of Schools of Social Work.

H.B. 52 amends provisions for externship licenses under the Social Worker Licensing Act, Marriage and Family Therapist Act, or the Clinical Mental Health Counselor Licensing Act.

NEXT SCHEDULED MEETING:

April 2, 2015

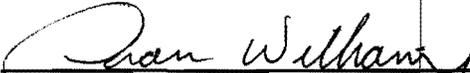
2015 Board meetings scheduled:
August 6, October 1, December 3

ADJOURN:

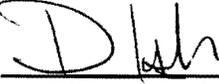
Motion to adjourn at 11:51 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

4/2/15
Date Approved

(ss) 
Chairperson, Utah Social Worker Licensing Board

4.2.15
Date Approved

(ss) 
Bureau Manager, Division of Occupational & Professional Licensing