**Edith Bowen Laboratory School**
**Governing Board Meeting**
**Official Minutes**
**The Collaboratory Room 233**
**September 17, 2026**
**3:30 PM**

**Board Members Present**
Dr. Steven Camicia - Board Chair
Chris Woodward - Elected Parent
Becky Quay - LCSD Board Member
Frank Schofield - LCSD Superintendent
Whitney Mortenson - Elected Parent
Hollie Downs - Faculty Liaison
Dr. Nate Justis - School Principal
Jennifer Barton - Business Administrator
Carolina Harward - Gov. Board Secretary

Excused:
Dr. Al Smith - Dean
Dr. Laura Reina - School Vice-Principal
Marlies Stott- PTA President

1. WELCOME & CALL TO ORDER
    a. Roll call
        Dr. Steven Camicia called the meeting to order at 3:30 pm.

2. CONSENT ITEMS
    a. Vote to approve board meeting minutes from August 20, 2026.
        **Action:** Vote to approve board meeting minutes from August 20, 2026.
        **Motion to approve:** Frank Schofield
        **Second:** Whitney Mortenson
        **Vote:** Dr. Steven Camicia - yes
        Becky Quay - yes
        Frank Schofield - yes
        Chris Woodward - yes
        Whitney Mortenson - yes

**Edith Bowen Laboratory School**
**Governing Board Meeting**
**Official Minutes**
**The Collaboratory Room 233**
**September 17, 2026**
**3:30 PM**

3. BUSINESS MANAGER REPORT
   a. Jennifer Barton presented the monthly summary and answered questions.

Summary of Accounts September Meeting FY27

Monthly Comparison FY27

4. PUBLIC COMMENT
   No public comment

5. REGULATORY & STATUTORY COMPLIANCE
   a. School Safety and Anti-Bullying policies
      i. Discuss Recommendations Implementation Plan (Nate Justis)
      Dr. Nate Justis presented the board with recent updates and answered questions.

   b. Other Items
      i. Discuss and adopt a Language Access Policy (vote; Nate Justis)
      Dr. Nate Justis presented the board with the Language Access Policy answer questions.

      **Action:** Vote to adopt the Language Access Policy
      **Motion to approve:** Chris Woodward
      **Second:** Frank Schofield
      **Vote:** Dr. Steven Camicia - yes
      Becky Quay - yes
      Frank Schofield - yes
      Chris Woodward - yes
      Whitney Mortenson - yes

**Edith Bowen Laboratory School**
**Governing Board Meeting**
**Official Minutes**
**The Collaboratory Room 233**
**September 17, 2026**
**3:30 PM**

3020 Alternative Language Services Policy (DRAFT REVISIONS)

ii. Designate high needs areas for SHiNE funding recipients (Nate Justis)
Dr. Nate Justis reported on the designation of high-need areas for SHINE funding recipients.

iii. Discuss adoption of an Artificial Intelligence Use Policy (Chris Woodward)
Chris Woodward presented a summary of a proposed Artificial Intelligence Use Policy that he and Dr. Nate Justis have been working on.

EBLS AI Policy Draft 9.26

iv. Update on policy review committee (Nate Justis)
Dr. Nate Justis presented the board with updates on policy reviews.

6. SCHOOL REPORTS
   a. Principal's report
      i. SY26 Data Review
      Principal Justis presented the data review from last year.

      ii. Highlights
      Principal Justis presented school highlights.

**Edith Bowen Laboratory School**
**Governing Board Meeting**
**Official Minutes**
**The Collaboratory Room 233**
**September 17, 2026**
**3:30 PM**

7. CLOSED SESSION

On September 17th, 2026, a closed session was conducted in accordance with Utah Code 52-4-205 to discuss "the character, professional competence, or physical or mental health of an individual."
Board members in attendance: Dr. Steven Camicia, Becky Quay, Frank Schofield, Chris Woodward, and Whitney Mortenson.

**Action:** Vote to enter into closed session beginning at 4:21 PM
**Motion to approve:** Frank Schofield
**Second:** Becky Quay
**Vote:** Dr. Steven Camicia - in favor
Becky Quay - in favor
Frank Schofield - in favor
Chris Woodward - in favor
Whitney Mortenson - in favor

Closed session adjourned at 4:26 PM

8. ADJOURN

After the closed session ended, the board adjourned at 4:27 PM.