

LOGAN LIBRARY
REGULAR BOARD MEETING MINUTES
MONDAY, 21 SEPTEMBER 2026

5:30 PM

(Recordings of library board meetings are public record and can be found at
<https://www.utah.gov/pmn/index.html>)

MEMBERS PRESENT: Chelsea Bitner (Chair), David Welch (Vice Chair), Christopher Scheer, Crescencio Lopez-Gonzalez, Brenda Duan, JaDene Denniston

MEMBERS EXCUSED: Melissa Dahle (Logan City Council)

MEMBERS ABSENT:

LIBRARY STAFF: Michael Sauers (Director), Morgan Stoker Taylor (Assistant Director), Joseph Anderson (Acting Secretary)

VISITORS: Robert Brunn (Friends of the Logan Library President)

BUSINESS:

- Chelsea called the meeting to order. Joseph conducted the roll call.
- Chelsea pointed out that the month of the minutes on this meeting's agenda was incorrect. JaDene made a motion to approve the minutes from August's meeting. Brenda seconded. The board voted and the minutes were approved.
- Board training: Morgan presented on programming and community partnerships. They grew by 72% last year and the library now has 18 recurring partners.
- Director's report:
Stats: Michael reviewed the August statistics. David asked about the building's capacity for collections.
- Grants: The library's application for this year's LSTA grant has been submitted. CLEF grant funds were appropriated and are being spent on furniture, a handicap door opener for the teen area, and step stools for the first floor restrooms.
- Budget: 12% has been spent so far. Michael will meet with Logan City Finance Director Rich Anderson on October 6 to learn more about the budget and share spending ideas.
- Building: Michael will sign off on the AV system Tuesday. GenComm will train the librarians council on October 8.
- Staff: Morgan Stoker Taylor has been selected as the new assistant director. Michael thanked Joseph for his service in that role. Morgan Capitan will be leaving and Moni Edwards will replace her. Moni's position will be filled in the near future. The library is hiring two On-Call Library Customer Assistants.
- Koha: The library will go-live on Wednesday, December 16. After closing the previous Saturday, the library's catalog will be down until Wednesday. The library will be closed Monday and Tuesday and staff training day will take place on one of those days.
- Michael thanked those who have recently helped with outreach.
- City Council: Since Melissa was excused, Michael reported that the city council voted to approve the grant which the library will spend on additional furniture for the second floor, step-stools for the first floor restrooms, and an automatic door opener for the tween/teen room.
- Friends: Robert reported that the Friends are preparing for the holiday train display. JaDene asked whether there would be a holiday tree this year and Robert said the Friends would talk about that.

- Board action items:
 - Additional library closures which were not part of the previously-approved calendar. Dec 14-15 2026 (closed for Koha migration), Jul 23 (Pioneer Day Observed), & Dec 31 2027 (New Year's Day Observed). Chris moved, Dave seconded, the motion passed.
 - Adding the ALA Code of Ethics to the board's bylaws. David moved, JaDene seconded, the motion passed.
- Board workshop discussion items:
 - Feedback: Brenda reported that someone told her that they liked the library's newsletter. She also reported that someone would like the library to remove the computers from the kids area. Chris thanked the library for being at the recent Pride & Latino Festivals.
- Policies: There were none to discuss.
- Assignment reports:
 - JaDene reported that she is investigating the "trust fund". She hasn't found a definitive answer yet.
 - Takeaways: David appreciated Morgan's presentation. Chelsea remarked on how big of a job it is to staff the library and fill the positions. She's excited the building is paid off. JaDene thanked the Friends for bringing back the train. Chris said that early December might be stressful so the library should let the board know how they can help. Michael said the board might be invited to staff day.
- Upcoming meeting dates
 - Chris may be gone Dec 21. David mentioned that he is off the board in January. Joseph mentioned that Chris's term as appointed board member also expires in January but Joseph is not sure if the term counts as his first or not.
- David made a motion to adjourn, JaDene seconded, the motion passed. The meeting ended at 6:33 PM.