Hinckley Town Council
Hinckley Town Council Chambers
161 E. 300 N., Hinckley, UT
Digital Recording
Thursday, October 1, 2026

The meeting was called to order at 7:00 PM.

Invocation Alan Miller

I. Pledge of Allegiance

II. Roll Call:
Mayor Alan Miller
Council Members: Skip Taylor, Chris Mork, Ron Black, Trent Staheli
Town Clerk: Tresa Taylor
Town Maintenance: Joe Stevens

III. Guests: Bonnie Vadnais, Toni Walker, Shay Morrison (R6 Community Advisor), Steve Thatcher (Hinckley Fire Chief)

IV. Approval of Minutes
Council Member Skip Taylor moved to accept the meeting minutes as presented for, September 17, 2026. Seconded by Council Member Chris Mork, all voted aye.

V. Petitions, Remonstrances and Communication:
None.

VI. Report of Governing Body - Boards - Committees:
CDBG Application Meeting: Mayor Miller and Council Member Trent Staheli reported on attending the CDBG application meeting.

Planning & Zoning Board Update: Council Member Ron Black discussed an ordinance to amend Hinckley Town Code, Title 11 Land Use, Chapter 17 Appeal Authority to change the Appeal Authority from a five member board to a hearing officer. He noted Commission Member Clark Mortensen recommended Ray Searle, who expressed interest and willingness to serve.

P & Z will hold a public hearing on Wednesday, October 14, 2026, after which their recommendation will be forwarded to the Town Council.

VII. Staff Reporting

Joe Stevens: Reported taking the backhoe down to the limb pile and the transmission drive was not engaging.

The Council discussed having Gordon Porter take it to his shop for repairs.

VIII. New Business

1. Shay Morrison, R6 Community Advisor

Shay introduced himself as the primary contact for Millard County.

Upcoming Regional Growth Summit scheduled for October 22, 2026 (5:00 PM - 9:00 PM) at the Snow College Richfield Campus. Registration closes one week prior.

Discussed the CDBG Grant application process:
Public hearing must be scheduled with a minimum 7 day notice. Notice language will be emailed to town clerk.

A public hearing is set for October 15, 2026 and application deadline is January 31, 2027.

Shay offered a reminder regarding open meeting laws and notice requirements (minimum 24 hours).

2. Toni Walker - Recreational Vehicle Application Property Owner: Edith R Herrera Rich, 195 N 100 W, Parcel ID: H-2001

Toni Walker requested approval to reside in a Recreational Vehicle on the property while saving money and determining long-term housing arrangements. She noted sewer is connected to an existing cleanout and electrical is connected via a dedicated breaker. There was discussion about a second camper on site and she stated it is utilized strictly as sleeping quarters.

Council Member Trent Staheli made a motion to approve the Recreational Vehicle Application with the condition added that the second trailer is used as sleeping quarters only. Council Member Ron Black seconded, all voted aye.

3. Steve Thatcher - Fire Chief Reporting and Expenditure Request

Steve Thatcher stated he has served as Fire Chief for 38 years and reported the past year has been a high-activity fire season with extreme fire behavior, noting no major property loss or injuries occurred in the area.

ISO Rating: Recent ISO insurance review rating for Hinckley rated 5 out of 10.

Volunteer Retention: Proposed establishing an annual December bonus ($250 - $300) for volunteer firefighters meeting attendance/response thresholds (approx. 12-14 qualifying volunteers), similar to Delta and Fillmore.

Funding would come from the department's existing O& M budget allocation.

The Council expressed support for the concept.

4. Discussion to amend Hinckley Town Code, Title 9, Public Utilities to clarify that Detached Accessory Dwelling Units (ADUs) are subject to Water and Sewer Connection and Impact Fees.

The discussion regarding updating Town Code (Title 9) relative to water and sewer connections and impact fees for detached ADUs:

Detached ADUs must pay water and sewer impact fees regardless of connection configuration.

Utility connection/plumbing lines must be explicitly drawn out on submitted site plans.

Mandatory inspection requirements and backflow preventers (anti-siphon devices) discussed for all secondary dwelling hookups.

Delta City's ordinance language was reviewed as a potential template rewarding ownership definitions and affidavits.

5. Review and consider approving the Franchise Agreement to provide Telecommunication Services between Hinckley Town and Central Telecom Services, LLC

Council reviewed the updated 15-year franchise agreement with Central Telecom Services, LLC which increases the gross revenue from 3% to 5%.

Council Member Skip Taylor made a motion to approve the franchise agreement. Council Member Chris Mork seconded, all voted aye.

IX. Outstanding Business

1. Utah Division of Water Quality - Sewer Lagoon Project Funding Update

Mayor Miller updated the Council that the Water Quality Board approved the loan reduction due to lower than anticipated project bids. The board also approved reallocating funds between construction costs and construction management expenses.

X. Miscellaneous Discussion

Josh Troseth Land Transfer Agreement:

Clerk Tresa Taylor confirmed the sewer manhole and sewer line extension supplies have been ordered and checks prepared. The surveying costs are being supplied

directly by Joshua, which the town has not received.

The Council decided the agreed upon portion of sewer material costs will be billed to the customer's utility account.

Cemetery Well Agreement: Review of draft agreement. Agreement will be emailed to the cemetery district.

Town Shop: The garage doors on the shop are not working properly. Council agreed to hire a handyman/technician to repair door openers. The lights in the shop will be replaced with LED tubes.

Sewer Lift Station: Council Member Chris Mork thanked Joe Stevens for cleaning the capacity probe sensors at the sewer lift station.

XI. Training
None.

XII. Payment of Bills
Council Member Ron Black moved to approve the following purchase orders and pay bills:
PO # 462: Mountainland Supply Company, water supplies, $4,954.58,
PO # 463: Mountainland Supply Company, water supplies, $4,954.58,
PO # 464: Mountainland Supply Company, water supplies, $4,954.58,
PO # 465: Mountainland Supply Company, water supplies, $4,782.08,
PO # 466: Mountainland Supply Company, water supplies, $4,609.58,
PO # 467: Mountainland Supply Company, water supplies, $4,954.58,
PO # 468: Mountainland Supply Company, water supplies, $4,954.58,
PO # 469: Mountainland Supply Company, water supplies, $4,609.58,
PO # 470: Mountainland Supply Company, water supplies, $4,695.83,
PO # 471: Mountainland Supply Company, water supplies, $4,954.58,
PO # 472: Mountainland Supply Company, water supplies, $1,173.86,
PO # 473: Jones & DeMille Engineering, sewer lagoon project, $6,232.60,
PO # 474: PO issued to incorrect name, void and reissue.
PO # 475: Chemtech Ford, lead & copper water samples, $520.00,
PO # 476: Mountainland Supply Company, water supplies, $2,203.61,
PO # 477: Knuckleball, Fire Department hats, $890.00,
PO # 478: KJ Plumbing & Heating LLC, water leak repair, $3,500.00,
PO # 479: Corrected PO Mountainland Supply Company, sewer supplies, $4,997.81.

Council Member Skip Taylor seconded the motion, all voted aye.

XIII. Adjournment

Council Member Chris Mork moved to adjourn the meeting at 8:27 PM, seconded by Council Member Trent Staheli, all voted aye.

Tresa Taylor, Hinckley Town Clerk
Dixie Talbot, Hinckley Town Clerk

Mayor Alan J. Miller