



Jones & DeMille
Engineering

FIRST AMENDMENT TO WORK ORDER AND AGREEMENT

Project Information		Client Information	
Project Name:	Moroni City Corporation ▪ 2026-2027 Miscellaneous Planning Services	Client Name:	Moroni City Corporation
Project Number:	2510-024	Contact Name:	Troy Prestwich
Amendment Date:	October 13, 2026	Address:	PO Box 870
Project Manager:	Garrick Willden	City, State, Zip:	Moroni, UT 84646
PM Phone Number:	435-896-8266	Phone Number:	(435) 436-8359
		Email Address:	recorder@moronicity.gov

This First Amendment to the original Work Order and Agreement, dated October 28, 2025, between the parties, hereby modifies the terms of the agreement as set forth below.

Scope of Work

The First Amendment Proposal provided as **Attachment A**, is hereby incorporated by reference.

Agreement

Jones & DeMille Engineering, Inc. (JDE) will submit monthly progress invoices to the Client and a final invoice upon completion of services. Each invoice is due upon receipt. A finance charge of one and one-half percent (1.5%) per month, or the maximum rate allowed by law, will be applied to any account unpaid after thirty (30) days. Any attorneys' fees or other costs incurred in collecting delinquent amounts shall be paid by the Client. JDE reserves the right to file a lien within 90 days of completion of services if payment has not been received.

Unless otherwise agreed in writing, the Client will provide necessary right-of-way and site access for JDE and its personnel to perform services as required.

All reports, plans, and other work prepared by JDE remain the property of JDE. Client agrees any deliverables not paid for in full shall be returned upon demand and shall not be used for licensing, permitting, design, or construction purposes.

JDE will perform its services with the care and skill ordinarily exercised by professionals practicing under similar conditions, in the same or similar locality, and at the time the services are provided. No warranties—express or implied—are made or intended by the performance of consulting services or by the delivery of written or oral reports. JDE's liability is limited to the amount of fees paid for the services performed under this Amendment.

JDE's Standard Terms & Conditions are hereto incorporated herein by reference to the original Agreement. JDE reserves the right to adjust billing rates or make fee adjustments based on market conditions or internal compensation changes.

Fee Schedule

The total fee for additional services under this Amendment is **\$3,500**. Services will be billed on an hourly rate.

Original agreement (hourly)	\$3,500
First amendment (hourly)	<u>\$3,500</u>

TOTAL FEE \$7,000

Any change or expansion of the Scope of Work not specifically identified in this Amendment will be subject to a mutually agreed fee and written authorization before proceeding.

JONES & DEMILLE ENGINEERING, INC.

MORONI CITY CORPORATION

Signature

Team Leader

Title

October 13, 2026

Date

Signature

Title

Date



Jones & DeMille Engineering, Inc.
ATTACHMENT A



**Jones & DeMille
Engineering**

October 13, 2026

Moroni City
cityhall@moronicity.org
80 S 200 W St,
Moroni, UT 84646

RE: Moroni City - Miscellaneous Planning Services (As Needed Basis)

To support Moroni City's ongoing planning and development needs, our team will provide the following professional planning services during the 2027-2028 fiscal year on an as-needed basis:

- Reviewing and recommending various land use/development applications on an as-needed basis for the City to determine an application's conformance with the City's adopted General Plan, master plans, and various land use ordinances;
- Attending Planning Commission and/or City Council meetings as it pertains to reviewed land use/development applications to provide professional level planning support and advisement;
- Conducting regular audits on the City's adopted land use ordinances, General Plan, or other master plans to ensure consistency and compliance with statewide statutes/mandates;
- Developing new policies or amendments to existing land use ordinances to ensure compliance with the City's adopted General Plan, other master plans, and ensuring consistency and compliance with statewide statutes/mandates;
- Aiding in the development of land use applications, associated guides and checklists, ensuring consistency with outlined review process and requirements contained within the City's adopted land use ordinances;
- Providing GIS support to generate or maintain maps and other exhibits as needed by the City; and
- Providing other various professional planning services and support as determined by the City.

As experienced planning professionals, we understand the importance of maintaining a competent, neutral, experienced, and professional team to manage the demanding workloads of the City's engineering, community development/planning departments. We look forward to continuing to serve the City and provide responsive planning support as needs arise.

CORE TEAM MEMBERS

Jones & DeMille Engineering (JDE) has the necessary resources and expertise to help the City fulfill these specific needs. Core team members include:

Devan Fowles  Planner II <i>Jones & DeMille Engineering, Inc.</i> MS – Public Administration	Devan brings more than nine (9) years of experience in community development and planning, having partnered with local officials, planning commissions, and communities across Utah—from small rural towns to growing urban areas. His experience includes annexations, conditional uses, rezonings, comprehensive land use ordinance and general plan updates, stakeholder engagement, policy analysis, and feasibility assessments. Devan also supports clients through funding application preparation, project management, and clear communication, helping manage project scopes, schedules, and budgets. He is committed to delivering practical planning solutions that promote sustainable growth and strengthen the communities he serves.
Kendall Welch, ICC Certified  Planner II <i>Jones & DeMille Engineering, Inc.</i> ICC Certified Permit Technician, Residential Plans Examiner, Zoning Inspector, Property Maintenance And Housing Inspector AS – Information Technology	Kendall is an International Code Council (ICC) certified permit technician, residential plans examiner, zoning and property maintenance and housing inspector. She has over a decade of experience working in various community development capacities, primarily with local municipalities in Utah and Arizona. Kendall has extensive experience with current planning projects including annexations, conditional uses, rezones, and land use ordinances (i.e., drafting, codification, publication, and enforcement). She has also worked on several long-range planning projects including general plan amendments/re-writes, and emergency preparedness/response plans, and provides land use related training for local officials in Utah regarding regional planning regulations and requirements and government framework. Kendall's background, expertise, and proactive engagement with local government officials ensures solutions and deliverables are not only innovative, but in strict compliance with local statutory requirements.
Jesse Miller  GIS Lead <i>Jones & DeMille Engineering, Inc.</i> BS – Geography and Environmental Studies	Jesse leads JDE's GIS Practice Group and brings nine years of GIS experience, contributing to more than 200 design projects and studies for local governments, public works departments, and federal land management agencies. He specializes in the mapping, data, and field tools clients use to plan, permit, and manage their communities, from geodatabase design and asset inventories to public-facing interactive maps. Jesse's expertise includes cartographic design and geo-visualization in digital and print formats; web-based and browser-based mapping apps for public engagement and collaboration; and mobile tools for public surveys, asset condition assessments, and field data management. He implements GPS/GNSS devices (Trimble and Juniper Systems) and field data collection procedures, and works across the Esri ArcGIS suite, ArcGIS Online and Enterprise, QGIS, and Global Mapper for geodatabase architecture, data engineering, and analysis. Jesse's project experience includes Hurricane City Transportation Master Plan and Active Transportation



	Plan; Uintah Transportation Special Service District Transportation Master Plan; Ferron City Recreational Transportation Master Plan; and Richfield City Pahvant Trails.
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SCOPE OF WORK

Planning Services/Studies:

Professional planning services will primarily be provided by a Planner II, with additional support from other team members as needed based on the scope and complexity of the work requested by the City. Services will be provided on an as-needed basis in accordance with the attached fee schedule.

The table below illustrates an estimate of the minimum time involved for various land use application types that our team believes would be required to properly review various land use applications from a planning perspective.

Land Use Application Type	Minimum Hours Required For Review/Processing
Zoning Clearance For Business License	.50 (Residential) / 1.0 (Commercial)
Zoning Clearance For Building Permits	.50 (Residential) / 1.0 (Commercial)
Temporary Use (T) Review	.50 (Residential) / 1.0 (Commercial)
Permitted Use (P) Review	.50 (Residential) / 1.0 (Commercial)
Conditional Use Review	3.0
Site Plan Review	2.0
Preliminary Subdivision Review	3.0 (+1.5 For Geologic Hazard Areas)
Final Subdivision Review	1.5 (+1.0 For Geologic Hazard Areas)
Amended Plats/Vacations	2.0
Zoning Map Change (i.e., Rezone)	3.0
Land Use Ordinance Amendment	3.0
General Plan Amendments	3.0

Assumptions and Limitations:

1. Actual billing amounts for specific land use application reviews or tasks assigned by the City may vary (+/-) from the minimum values depicted in the table above.
2. Minimum processing time estimates provide for determination of complete application; review/check for consistency/compliance with adopted City ordinances, General Plan, and other applicable master plans; generation of staff report or other written findings; and minimal applicant correspondence. Required meetings (which vary based on land use application type (i.e., pre-application meeting, Planning Commission meetings/hearings, and City Council meetings/hearings, etc.), were not included in the minimum time estimates.
3. Attendance at requested/required meetings will be billed based on actual time in attendance.
4. Review of land use applications will be processed on a first in, first out basis, unless otherwise indicated by the City, in accordance with processing timelines indicated in the City's adopted ordinances or statutory requirements (whichever is more restrictive).



GIS Services

GIS (i.e., mapping) services can be provided to the City by our team. Hourly billing rates for services provided by team members typically range from \$100.00 (GIS Technician) - \$200.00 (GIS Manager) depending on the level of professional support needed.

SCHEDULE

JDE will work to complete specific scope(s) of work in a reasonable, timely manner as assigned by Moroni City according to the project and funding needs. An earnest effort will be made to complete the services within the City's time constraints.

FEES

In order to move forward, we believe that a simple work order with **an estimated fee of \$3,500.00, billed on an hourly basis**, could be issued to the City for the 2027-2028 fiscal year. This type of agreement would be structured to ensure the City would only be invoiced for the work they request.

Progress payments will be invoiced monthly throughout the project. Any adjustments to specific scope(s) of work can be completed for either a negotiated lump sum fee or according to JDE's standard hourly rates.

CLOSURE

We appreciate and look forward to our continued partnership with Moroni City. Our team has the proven capabilities to complete this work in a timely and efficient manner. We look forward to helping you shape the quality of life of those you serve. Please review this proposal and let us know if there are any questions or concerns.

Sincerely,

A handwritten signature in dark ink, appearing to read "Devan Fowles", enclosed within a large, loopy oval shape.

Devan Fowles
Planner II
JONES & DeMILLE ENGINEERING, INC



Jones & DeMille Engineering, Inc.
PROFESSIONAL SERVICES HOURLY RATES
As of August 1, 2026

PLANNING SERVICES

Senior Planner	\$ 230.00
Planner III	\$ 160.00
Planner II	\$ 150.00
Planner I	\$ 115.00

GIS SERVICES

GIS Manager	\$ 200.00
GIS Specialist III	\$ 190.00
GIS Specialist II	\$ 165.00
GIS Specialist I	\$ 155.00
GIS Technician II	\$ 125.00
GIS Technician I	\$ 105.00

ADMINISTRATIVE

Project Accounting Manager	\$ 235.00
Project Accountant	\$ 135.00
Project Accounting Assistant	\$ 115.00
Contract Administrator	\$ 140.00
Project Administrative Manager	\$ 185.00
Administrator II	\$ 170.00
Administrator I	\$ 150.00
Project Administrative Assistant II	\$ 125.00
Project Administrative Assistant I	\$ 100.00

OTHER DIRECT COSTS (ODC)

Vehicle Mileage (per mile)	\$ 0.76
Reimbursable Expenses	Cost
Professional Subconsultants	Cost + 15%