

**LOCAL BUILDING AUTHORITY OF
MOAB VALLEY FIRE PROTECTION DISTRICT**
HEADQUARTERS – 45 SOUTH 100 EAST, MOAB, UTAH

**Tuesday, October 20, 2025
At 4:00 p.m.**

CALL TO ORDER

APPROVAL OF MINUTES OF PREVIOUS MEETING(S);
December 8, 2025

CITIZENS TO BE HEARD

APPROVE BILLS

ACTION ITEMS

1. Budget Discussion and Send Budgets to Public Hearing – *Cathy*
 - a. 2026 Amended and 2027 Draft Budgets
2. Set Meeting Schedule for 2027

ADJOURN

Executive session if needed
Workshop session as needed

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.

In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend Moab Fire Department Commission meetings are encouraged to contact the Department two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Thursday prior to a regular Commission Meeting and forty-eight (48) hours prior to any Commission Meeting. Information relative to these meetings/hearings may be obtained at the Moab Valley Fire Department 45 S. 100 E. Moab Utah 84532 (435)259-5557

Posted by Cathy Bonde

On 10/14/2026

Local Building Authority of Moab Valley Fire Protection District Board of Trustees Meeting

45 South 100 East, Moab Utah 84532

December 8th, 2025-6:40 PM

A. Call to Order:

1. The meeting was called to order by Chairman Archie Walker at 6:30 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison
3. Staff Present: Chief TJ Brewer, Battalion Chief Brandon McGuffee, Administrator Cathy Bonde

B. 6:30 P.M.-PUBLIC HEARING-LBA of MVFPD 2025 AMENDED BUDGET AND 2026 PROPOSED BUDGET:

1. Chair Walker opened the public hearing on the proposed 2025 amended LBA budget and proposed 2026 LBA budget at 6:30 p.m.
2. Cathy presented the budgets and stated the LBA is basically pass-through account for payments on Engine 1. Other expenses include \$1000.00 for the annual audit, \$18.00 for annual registration with the state, and costs for public noticing. Commissioner McGann asked about the reserve account, and Cathy explained that with the CIB loan, we are required to set aside money for five years which accrues to the value of one annual loan payment. These funds must be held in reserve.
3. Discussion was had on the remaining building and equipment loans as well as equipment loans that have been paid off.
4. No comments on the budgets were received during the public hearing.
5. No comments on the budgets were received by voice, email, or letter.
6. Chair Walker closed the public hearing at 6:47 p.m.

C. Resolution Approving the LBA 2025 Amended Budget:

1. Commissioner McGann motioned to approve Resolution 2025-01, a resolution approving the 2025 amended LBA budget. Commissioner Harrison seconded the motion, and it passed unanimously.

D. Resolution Approving the LBA 2026 Budget:

1. Commissioner McGann motioned to approve Resolution 2025-02, a resolution approving the 2026 LBA budget. Commissioner Harrison seconded the motion, and it passed unanimously.

E. General Business:

1. Commissioner Harrison motioned to approve minutes from the November 20, 2025 regular meeting. The motion was seconded by Commissioner McGann, and it passed unanimously.
2. Citizens to be Heard – No citizens were present.
3. There were no bills to be approved since the last meeting.

G. Adjourn:

1. Chair Archie Walker adjourned the meeting at 6:50 p.m.

Date

Archie Walker, Chair

Attest: _____

Cathy Bonde, Secretary

1:49 PM

10/14/26

Accrual Basis

LBA OF MOAB VALLEY FIRE PROTECTION DISTRICT

Profit & Loss

January 1 through October 14, 2026

	Jan 1 - Oct 14, 26
Income	
3001 · Contribution from Other Gvts.	
3001.1 · Moab Valley Fire District	23,479.99
Total 3001 · Contribution from Other Gvts.	23,479.99
Total Income	23,479.99
Expense	
415 · Professional & Technical Svc	
415.2 · Audit	1,000.00
Total 415 · Professional & Technical Svc	1,000.00
424 · Office Expense	18.00
473 · Machinery and Equipment	
473.5 · CIB Pumper Engine	18,000.00
Total 473 · Machinery and Equipment	18,000.00
701 · Interest Expense	1,199.99
Total Expense	20,217.99
Net Income	3,262.00

1:48 PM

10/14/26

Accrual Basis

LBA OF MOAB VALLEY FIRE PROTECTION DISTRICT

Balance Sheet

As of October 14, 2026

	Oct 14, 26
ASSETS	
Current Assets	
Checking/Savings	
104 · MACU Checking Acct.	
104.1 · MACU Operating	49,084.78
104.2 · MACU Reserve	3,262.00
104 · MACU Checking Acct. - Other	-42,505.76
Total 104 · MACU Checking Acct.	9,841.02
105 · MACU Savings Acct.	1.00
Total Checking/Savings	9,842.02
Total Current Assets	9,842.02
TOTAL ASSETS	9,842.02
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	6,580.02
Net Income	3,262.00
Total Equity	9,842.02
TOTAL LIABILITIES & EQUITY	9,842.02

LBA OF MOAB VALLEY FIRE PROTECTION DISTRICT
Transaction Detail By Account
November 18, 2025 through October 14, 2026

	Date	Name	Memo	Debit	Balance
415 · Professional & Technical Svc					
415.2 · Audit					
	05/31/2026	Smuin, Rich & Marsing	LBA Share of 2025 Financial Audit	1,000.00	1,000.00
Total 415.2 · Audit				1,000.00	1,000.00
Total 415 · Professional & Technical Svc				1,000.00	1,000.00
422 · Advertising and Public Notices					
	12/04/2025	Moab Times-Independent	Public Notice - Notice Budget Public Hearings 11/27/24	84.20	84.20
	12/04/2025	Moab Times-Independent	Public Notice - Notice of Budget Public Hearings 12/04/24	79.20	163.40
	12/31/2025	Moab Times-Independent	Public Notice - Notice 2025 Meeting Schedule 12/25/24	77.00	240.40
	12/31/2025	Moab Times-Independent	Public Notice - Notice 2025 Meeting Schedule 01/01/24	72.00	312.40
Total 422 · Advertising and Public Notices				312.40	312.40
424 · Office Expense					
	04/01/2026	State of Utah Department of Commerce	Annual Entity Registration	18.00	18.00
Total 424 · Office Expense				18.00	18.00
473 · Machinery and Equipment					
473.5 · CIB Pumper Engine					
	01/08/2026	Utah State Division of Finance	Principle Payment 2026	18,000.00	18,000.00
Total 473.5 · CIB Pumper Engine				18,000.00	18,000.00
Total 473 · Machinery and Equipment				18,000.00	18,000.00
701 · Interest Expense					
	01/08/2026	Utah State Division of Finance	Interest Expense 2026	1,199.99	1,199.99
Total 701 · Interest Expense				1,199.99	1,199.99
TOTAL				20,530.39	20,530.39

MOAB VALLEY FIRE PROTECTION DISTRICT

LBA 2026 Amended and 2027 Proposed Budgets

	<u>2026 Budget Approved</u>	<u>2026 Budget Yr to Date</u>	<u>2026 Budget Amended</u>	<u>2027 Budget Proposed</u>
Ordinary Income/Expense				
Fund Balance Forward		55.02	55.02	55.02
Income				
3001 · Contribution From Other Gvts.				
3001.1 · Moab Valley Fire District	23,830.00	23,479.99	23,806.79	23,716.80
3001.2 · CIB Grant				
3001. · CIB Loan				
Total Income	<u> </u>	<u>23,535.01</u>	<u>23,861.81</u>	<u>23,771.82</u>
Expense				
415 · Professional & Technical Svc	1,000.00	1,000.00	1,000.00	1,000.00
422 · Advertising and Public Notices	350.00		326.80	381.82
424 · Office Expense	18.00	18.00	18.00	18.00
473 · Machinery and Equipment				
473.5 · CIB Pumper Engine	18,000.00	18,000.00	18,000.00	18,000.00
701 · Interest Expense	1,200.00	1,199.99	1,199.99	1,110.00
702 · Reserve Account	3,262.00	3,262.00	3,262.00	3,262.00
Transfer to Fund Balance	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expense	<u>23,830.00</u>	<u>23,479.99</u>	<u>23,806.79</u>	<u>23,771.82</u>
Net Ordinary Income	0.00	55.02	55.02	0.00