# BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

**Board of Davis County Commissioners - Regular Meeting Minutes**
**Tuesday, September 29, 2026**

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on September 29, 2026, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

## PRESENT

Davis County Commission Chair Bob Stevenson
Davis County Commissioner John Crofts
Clerk Brian McKenzie

## EXCUSED FOR COUNTY BUSINESS

Davis County Commission Vice Chair Lorene Kamalu

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## PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Brian Hatch, Director of Health, led the Pledge of Allegiance.

## PUBLIC COMMENTS

**Susan Lee**, of Kaysville City, discussed her experiences over the preceding several months interacting with the Davis County government. She expressed her deep gratitude for the opportunity to get to know numerous individuals across the County, including employees, department directors, public servants, and residents. She shared that her conversations had given her a profound appreciation for the unseen daily effort, dedicated service, and unique challenges faced by County staff across all departments. Susan recognized the hard work done every day that the general public rarely sees, thanking the public servants and employees of Davis County for their commitment and dedication to their communities.

## RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

1 **#2026-971. Receipt of Two Applications for Adjustment of Property Tax (UCA § 59-2-1347)** -
*recommended by Brian McKenzie, Clerk, Clerk's Office*

Clerk McKenzie noted that the applications had been received by the Clerk's Office and would be forwarded to the Property Tax Advisory Committee for detailed review, after which formal considerations and recommendations would be brought back to the Commission.

## MEETING MINUTES

2 **#2026-1002. Approval of the Work Session Meeting Minutes for September 15, 2026** -
*recommended by Bob Stevenson, Davis County Commission Chair, Commissioners' Office*

3 **#2026-1003. Approval of the Regular Commission Meeting Minutes for September 15, 2026** -
*recommended by Bob Stevenson, Davis County Commission Chair, Commissioners' Office*

4 **#2026-1004. Approval of the Special Commission Meeting Minutes for September 16, 2026** -
*recommended by Bob Stevenson, Davis County Commission Chair, Commissioners' Office*

**VOTING:**
**Motion to Approve Items 2-4:** John Crofts. Second: Bob Stevenson. All present voted aye.

## BUSINESS/ACTION

## ATTORNEY'S OFFICE

5 **#2026-960. Approval of a Rental Agreement Between Davis County and Davis Education Foundation for the Western Sports Park (WSP) Arena 2** - *recommended by Neal Geddes, Chief Deputy, Attorney's Office*

**Financial Information:**
- Type: N/A
- Amount: $0.00

**Terms:**
- Beginning Date: 12/02/2026
- Ending Date: 12/02/2026

Chief Deputy Civil Attorney Geddes explained that the contract facilitates a joint fundraising event between the Davis Education Foundation and a local LDS Church group to assist underprivileged teenagers across the School District. Chief Deputy Civil Attorney Geddes introduced Kat Smith, from the Davis Education Foundation, to provide further detail. Kat explained that she manages the warehouse for the foundation, which serves as the nonprofit arm of the Davis County School District. Kat shared that approximately 1,300 students within the district are currently experiencing homelessness, including nearly 200 unaccompanied minors who no longer reside with family. Kat shared that the event would supply these students with non-perishable food items that do not require kitchen facilities to prepare. She noted that although teen centers have been established in every high school within the district, ongoing community backing and facility partnerships with the Commission are essential to sustain these services. Commissioner Stevenson praised the Davis Education Foundation as one of the most effectively organized entities operating in the region, and Commissioner Crofts expressed gratitude to Kat and the foundation team.

**VOTING:**
**Motion to Approve Item 5:** John Crofts. Second: Bob Stevenson. All present voted aye.

## COMMUNITY & ECONOMIC DEVELOPMENT

6 **#2026-983. Ratification of the Community Development Block Grant (CDBG) 2026-2027 Grant Agreement with the U.S. Department of Housing and Urban Development (HUD)** - *recommended by Kent Andersen, Director, Community & Economic Development - Community Services*

**Financial Information:**
- Type: Receivable
- Amount: $943,875.00

**Terms:**
- Beginning Date: 07/01/2026
- Ending Date: 06/30/2027

Director Andersen explained that this receivable is $6,000.00 more than the previous year.

7 **#2026-984. Ratification of the HOME Investment Partnership Program (HOME) 2026-2027 Grant Agreement with the U.S. Department of Housing and Urban Development (HUD)** - *recommended by Kent Andersen, Director, Community & Economic Development - Community Services*

**Financial Information:**
- Type: Receivable
- Amount: $543,134.39

**Terms:**
- Beginning Date: 07/01/2026
- Ending Date: 06/30/2027

Director Andersen said that this receivable is roughly $24,000.00 more than the previous year.

8 **#2026-985. Approval of Operating Agreement with Davis Council of Governments, Inc. for Provided Services** - *recommended by Kent Andersen, Director, Community & Economic Development - Economic Development*

**Financial Information:**
- Type: Receivable
- Amount: $65,000.00

**Terms:**
- Beginning Date: 06/02/2026
- Ending Date: 12/31/2028

Director Andersen explained that the County does the administrative function for both the Council of Governments (COG) and the Davis Loan Fund, and the receivable is approximately $5,000.00 more than the previous year, with a 3% accelerator upon final COG approval.

9 **#2026-988. Ratification of the 2026-2028 Grant Agreement with the Office of Local Defense Community Cooperation for the Hill Air Force Base Falcon Hill Frontage Road Project** - *recommended by Kent Andersen, Director, Community & Economic Development - Community Services*

**Financial Information:**
- Type: Pass-Through
- Amount: $9,268,020.00

**Terms:**
- Beginning Date: 09/01/2026
- Ending Date: 10/31/2028

Director Andersen said the agreement is aimed at improving West Gate access by connecting 200 South in Clearfield to Arsenal Road and extending to Falcon Hill Drive. He expressed his appreciation to Ryan Steinbeigle and Samantha Brand for their work on these grant agreements, and Commissioner Stevenson added that Senator Curtis' Office had contributed greatly as well.

**VOTING:**
**Motion to Approve Items 6-9:** John Crofts. Second: Bob Stevenson. All present voted aye.

## PUBLIC HEARING: CONTROLLER'S OFFICE

10 **RES #2026-30. Public Hearing for and Approval of a Resolution to Amend the 2026 Operating and Capital Budgets** - *recommended by Scott Parke, County Controller, Controller's Office*

**Financial Information:** N/A

**Terms:** N/A

Controller Parke explained that the routine budget adjustments included accounting for a $200,000.00 insurance claim expense that was offset by an equal $200,000.00 reimbursement, adjusting golf course revenues and cost-of-sales expenses upward due to higher activity, performing inter-fund transfers, transferring personnel positions between departments, and utilizing contingency funds to cover elevated indigent burial costs, increased postage and printing expenses for Treasurer evaluation notices, and temporary staff in the Attorney's Office. Commissioner Stevenson noted that the Commission had previously reviewed these proposed budget modifications during a work session the prior week, then opened the Public Hearing.

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Commissioner Stevenson invited public comments; no comments were made.

**VOTING:**
**Motion to Close the Public Hearing and Approve Item 10:** John Crofts. Second: Bob Stevenson. All present voted aye.

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## FACILITIES

11 **#2026-987. Approval of an Agreement with Utah Department of Transportation (UDOT) for Easement Purchases on the Davis Park Golf Course Property for the Installation of Traffic and Pedestrian Lighting Along State Road 273 in Fruit Heights** - *recommended by Lane Rose, Director, Facilities*

**Financial Information:**
- Type: Receivable
- Amount: $5,900.00

**Terms:**
- Beginning Date: 09/29/2026
- Ending Date: N/A

12 **#2026-990. Approval of an Amendment to Contract #2026-0062 with Westland Construction, Inc. for the Guaranteed Maximum Price (GMP) on the Bountiful Branch Library Renovation Project** - *recommended by Lane Rose, Director, Facilities*

**Financial Information:**
- Type: Payable
- Amount: $9,535,906.00

**Terms:**
- Beginning Date: 09/29/2026
- Ending Date: 12/31/2027

**VOTING:**
**Motion to Approve Items 11-12:** John Crofts. Second: Bob Stevenson. All present voted aye.

## HEALTH

13 **#2026-961. Approval of an Agreement with the University of Utah, Utah Poison Control Center, to Provide Funding for Educational Outreach Efforts** - *recommended by Brian Hatch, Director, Health - Community Services*

**Financial Information:**
- Type: Receivable
- Amount: $3,000.00

**Terms:**
- Beginning Date: 09/01/2026
- Ending Date: 08/01/2027

14 **#2026-975. Approval of Amendment #11 to Contract #2020-0044 with the Utah Department of Health & Human Services for Tuberculosis (TB) Prevention & Control** - *recommended by Brian Hatch, Director, Health - Epidemiology*

**Financial Information:**
- Type: Receivable
- Amount: $5,250.00

**Terms:**
- Beginning Date: 09/11/2026
- Ending Date: 12/31/2026

15 **#2026-976. Approval of Amendment #3 to Contract #2024-0040 with the Utah Department of Health & Human Services for Activities to Manage Arthritis** - *recommended by Brian Hatch, Director, Health - Senior Services*

**Financial Information:**
- Type: Receivable
- Amount: $9,367.00

**Terms:**
- Beginning Date: 07/01/2026
- Ending Date: 06/30/2027

Commissioner Stevenson asked whether the department tracks statistics regarding poison incidents, snake bites, or spider bites during the summer season. Director Hatch confirmed that Poison Control data allows the department to track community impacts, while snake bite occurrences are typically tracked through emergency room surveillance systems. Commissioner Crofts mentioned observing an increased presence of rattlesnakes on hiking trails during the season.

**VOTING:**
**Motion to Approve Items 13-15:** Bob Stevenson. Second: John Crofts. All present voted aye.

## PUBLIC WORKS

16 **RES #2026-32. Approval of a Resolution Authorizing a Temporary Waiver of the Davis County Causeway User Fee on October 2, 2026** - *recommended by Adam Wright, Director, Public Works*

**Financial Information:** N/A

**Terms:**
- Beginning Date: 09/29/2026
- Ending Date: 10/03/2026

Director Wright explained that the fee waiver is to encourage attendance at the Open House for the new theater and visitor center.

17 **#2026-1000. Approval of a Supplemental Agreement with UDOT for the FrontRunner Double-Track Project (Original Contract #2024-0881)** - *recommended by Adam Wright, Director, Public Works*

**Financial Information:** N/A

**Terms:**
- Beginning Date: 09/29/2026
- Ending Date: N/A

**VOTING:**
**Motion to Approve Items 16-17:** John Crofts. Second: Bob Stevenson. All present voted aye.

## SHERIFF'S OFFICE

18 **#2026-959. Approval of Davis County's Award Packet for the Department of Public Safety's Division of Emergency Management (DEM) Building Resilient Infrastructure and Communities (BRIC) Grant** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Receivable
- Amount: $350,025.00

**Terms:**
- Beginning Date: 11/19/2024
- Ending Date: 11/18/2027

19 **RES #2026-31. Approval of a Resolution and Interlocal Cooperation Agreement between Davis County and Farmington City for Fire Services** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Payable
- Amount: $11.35 per $10,000.00 of unincorporated taxable property value serviced under the agreement

**Terms:**
- Beginning Date: 07/01/2026
- Ending Date: 06/30/2031

20 **#2026-986. Approval of Amendment #1 to Contract #2025-0596, an Interlocal Cooperation Agreement for Dispatch Services between Syracuse City and Davis County** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Receivable
- Amount: $33,763.50

**Terms:**
- Beginning Date: 07/01/2026
- Ending Date: 09/30/2026

Chief Deputy Butcher explained that Syracuse, Clinton, and Sunset cities were transitioning away from County dispatch services, but needed services until the transition was official. Commissioner Crofts commended Emergency Manager Ember Herrick for securing the Item 18 BRIC grant after initial funding was withdrawn and praised Saturday's emergency management event. Chief Deputy Butcher concurred, lauding Ember and McKenzie's top-tier leadership in the State, and expressed profound appreciation to all dispatchers past and present, acknowledging the immense impact on hundreds of thousands of lives over the years.

**VOTING:**
**Motion to Approve Items 18-20:** John Crofts. Second: Bob Stevenson. All present voted aye.

## CONSENT ITEMS

21 **#2026-1005. Approval of a Perpetual Easement with Randall Properties, LLC for the Utah Department of Transportation (UDOT) Project No. SR-199 (343)** - *recommended by Adam Wright, Director, Public Works*

**Financial Information:**
- Type: Payable
- Amount: $10.00

**Terms:**
- Beginning Date: 09/29/2026
- Ending Date: N/A

22 **#2026-982. Approval of an Agreement with Utah Courts for Access to Court XChange to Complete Background Checks on Volunteers** - *recommended by Michelle Hicks, Director, Animal Care*

**Financial Information:**
- Type: Payable
- Amount: $40.00/Month, $25.00 Registration Fee

**Terms:**
- Beginning Date: 09/29/2026
- Ending Date: Upon Termination

23 **#2026-977. Approval of an Amendment to Contract #2026-0630 with an Employee for Their Retirement Agreement** - *recommended by Shawn Choate, Director, Human Resources on behalf of the Sheriff's Office*

**Financial Information:** N/A

**Terms:** N/A

24 **#2026-978. Approval of an Agreement with American Spirit Association for a Cheerleading Competition** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

**Financial Information:**
- Type: Receivable
- Amount: $6,195.00

**Terms:**
- Beginning Date: 02/12/2027
- Ending Date: 02/13/2027

25 **#2026-981. Approval of an Agreement with Desert Rats Hunt Club of Utah for Dog Show** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

**Financial Information:**
- Type: Receivable
- Amount: $4,130.00

**Terms:**
- Beginning Date: 12/04/2026
- Ending Date: 03/07/2027

26 **#2026-999. Approval of an Agreement with Snowest Snow Show for a Snowmobile Show, Voiding and Replacing Contract #2026-0524** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

**Financial Information:**
- Type: Receivable
- Amount: $14,199.98

**Terms:**
- Beginning Date: 10/07/2026
- Ending Date: 10/10/2026

27 **#2026-979. Approval of an Agreement With Blue Star Families Utah Chapter for Use of the Western Sports Park as a Distribution Point for a Children's Book Giveaway** - *recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park*

**Financial Information:** N/A

**Terms:**
- Beginning Date: 04/21/2027
- Ending Date: 04/27/2027

28 **#2026-993. Approval of the Reimbursement Agreement for Fiscal Year 2027 with the Federal Bureau of Investigation Intermountain West Regional Computer Forensic Laboratory (IWRCFL) for Overtime Reimbursement Payments to the Sheriff's Office for Officers Assigned to and Working on IWRCFL Related Matters** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Receivable
- Amount: N/A

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: 09/30/2027

29 **#2026-992. Approval of the Memorandum of Understanding between the Federal Bureau of Investigation Joint Terrorism Task Force (JTTF) and Davis County to Delineate Responsibilities and Commitments of JTTF and Davis County** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Pass-Through
- Amount: N/A

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: Three years from initial date of the agreement

30 **#2026-997. Approval of the Memorandum of Understanding with the Federal Bureau of Investigation Child Exploitation and Human Trafficking Task Force (CEHTTF) to Delineate Responsibilities and Commitments of CEHTTF and Davis County** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:** N/A

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: To Be Determined, See Contract

31 **#2026-995. Approval of the Reimbursement Agreement for Fiscal Year 2027 with the Federal Bureau of Investigation Child Exploitation and Human Trafficking Task Force (CETF) for Overtime Reimbursement Payments to the Sheriff's Office for Officers Assigned to and Working on CETF Related Matters** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Receivable
- Amount: N/A

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: 09/30/2027

32 **#2026-996. Approval of the Fiscal Year 2027 Cost Reimbursement Agreement between the Federal Bureau of Investigation's Wasatch Metro Drug Task Force (WMD) and Davis County for Overtime Reimbursement Payments to the Sheriff's Office for Officers Assigned to and Working on WMD Related Matters** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Receivable
- Amount: N/A

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: 09/30/2027

33 **#2026-994. Approval of the Memorandum of Understanding with the Federal Bureau of Investigation Wasatch Metro Drug Task Force (WMD) to Delineate Responsibilities and Commitments of WMD and Davis County** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:** N/A

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: To Be Determined, See Contract

34 **#2026-962. Approval of List of 24/7 Continuous Transdermal Alcohol Monitoring Program (SCRAM) Agreements with Davis County for July and August 2026** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Receivable
- Amount: See Additional Financial Information

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: Until the Individual is No Longer Under Court Order to Participate in the Program

35 **#2026-964. Approval of Training Reimbursement Agreement between Jacob Michael Ulicki and Davis County for Law Enforcement Officer Training** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Payable
- Amount: $ 18,898.00

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: To be Determined, See Contract

36 **#2026-969. Approval of Training Reimbursement Agreement between Carson Alexander Skaggs and Davis County for Law Enforcement Officer Training** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Payable
- Amount: $18,128.00

**Terms:**
- Beginning Date: Upon Final Signature
- Ending Date: To be Determined, See Contract

37 **#2026-970. Approval of an Agreement between Protective Service Training Center, LLC and Davis County for a Davis Shooting Range Event** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Receivable
- Amount: $100.00

**Terms:**
- Beginning Date: 09/25/2026
- Ending Date: 09/26/2026

38 **#2026-973. Approval of the Davis Shooting Range Event Agreement with The Church of Jesus Christ of Latter-day Saints Kaysville 3rd Ward for use of the Shooting Range** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

**Financial Information:**
- Type: Receivable
- Amount: $50.00

**Terms:**
- Beginning Date: 09/30/2026
- Ending Date: 09/30/2026

**VOTING:**
**Motion to Approve Items 21-38:** Bob Stevenson. Second: John Crofts. All present voted aye.

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**VOTING:**
**Motion to Recess to Board of Equalization:** Bob Stevenson. Second: John Crofts. All present voted aye.

## BOARD OF EQUALIZATION

39 **#2026-39. Property Tax Register 09-29-2026** - *recommended by Scott Parke, County Controller, Tax Administration*

The Property Tax Register for 09/29/2026 is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

**VOTING:**
**Motion to Approve Item 39:** Bob Stevenson. Second: John Crofts. All present voted aye.

**VOTING:**
**Motion to Reconvene Commission Meeting:** Bob Stevenson. Second: John Crofts. All present voted aye.

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## CLOSING REMARKS

No closing remarks were offered.

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## MEETING ADJOURNED

The meeting adjourned at 10:21 AM.

Minutes Prepared by:
Solana Guest
Deputy Clerk

Minutes Approved on:
10/13/2026

Brian McKenzie (Oct 15, 2026 11:20:25 MDT)
Brian McKenzie
Davis County Clerk

Bob Stevenson (Oct 15, 2026 10:28:29 MDT)
Bob J Stevenson
Commission Chair