

Mayfield Town Council Work Meeting Minutes

October 7, 2026 7:00 PM

Mayfield Town Hall

Council Members Attending	Mitzi Fuller, Keston Christiansen, Jack Wilber, Catherine Medler
Council Members Excused	Mayor Travis Good
Administration Attending	Jake Nielson
Others Attending	Janell Braithwaite w/Rural Water Association of Utah, Megan Jenkins w/Yoppify via Zoom
Conducting	Amanda Bennett

Agenda Items	Discussion	Vote
1. Review of Water Rate Study and proposed Ordinance Updating Water Rates	Janell presented an updated water rate analysis prepared with Town staff using the water budget and 12 months of customer usage. The analysis recommended generating sufficient operating revenue to cover system expenses and begin building reserves for repairs and capital needs, using a 10% savings goal. Current water sales revenue was estimated at approximately \$149,000, compared with an estimated \$173,000 break-even target. A modeled rate adjustment included an \$11 increase to the base rate and changes to usage tiers. The proposal would increase the average monthly water bill by approximately \$14.40, from \$44.32 to about \$58.72, with projected annual water sales of approximately \$197,000. Janell noted that approximately 78% of customers average 6,000 gallons or less. Discussion included rate fairness, impacts on fixed-income households, eligibility for outside funding, depreciation reserves, and a possible initial adjustment followed by annual inflationary increases. Janell offered to provide comparisons with other Utah water systems. Councilmembers will review the analysis further; any proposed ordinance and public hearing will be addressed at a subsequent meeting. No rate change was approved.	
2. Review of School Resource Officer Budget	The Recorder reviewed Gunnison Police Department's revised school resource officer budget. Mayfield's student allocation increased from approximately 117 to 119 students, with its share increasing from 11% to 12%. The estimated charge was \$7,018, approximately \$1,000 more than the prior year. The increase was attributed to officer wage increases and school-related overtime, including extracurricular events; prior overtime will not be charged retroactively. Councilmembers expressed general support after clarification and discussed bringing payment authorization to a regular meeting. No payment was authorized during the work meeting.	
3. Review of electronic communications proposals	Megan Jenkins presented a demonstration of Yoppify, including integration with the Town's billing records, text/email/voice notifications, geographically targeted alerts, message templates, delivery tracking, and optional two-way communication. Councilmembers discussed possible uses for water outages and delinquency notices, as well as costs and limits of electronic delivery. The Recorder also reviewed a revised TextMyGov proposal offering a one-year option for approximately \$1,800 and feedback from neighboring communities. Discussion emphasized the Town's limited number of recurring delinquent accounts, existing mailed notices and digital sign, incomplete contact information, and the possibility of a lower-cost pay-as-you-go texting service. No vendor was selected; any decision would be considered at a regular meeting. Councilmember Medler left the meeting during this agenda item.	

4. Ordinance Violation follow-up	The Recorder reported that the Town attorney had received property information and copies of prior correspondence regarding outstanding ordinance violations, but no status update had been received. She will contact the attorney to request an update.	
5. Conflict of Interest Statements	Following the recent audit, the Recorder distributed annual conflict-of-interest disclosure forms and asked Councilmembers to complete and return them. She explained that disclosures would be collected annually, preferably at the beginning of the calendar year, along with other annual compliance requirements.	
6. Closed session- Strategy session to discuss the purchase, exchange, or lease of real property pursuant to Utah Code § 52-4-204 and §52-4-205	The proposed closed session concerning real property was not held. The Council deferred the matter because the Mayor was absent and sufficient members were not present for the planned session; no substantive update was available.	
7. Unfinished Business	<p>Water leak adjustment: The Recorder advised that a customer with reported use of 127,290 gallons and a bill of approximately \$1,527 had received a \$528.47 credit under the Town's existing leak-adjustment practice, leaving a balance of approximately \$999. The customer requested an appearance at the next regular Council meeting to seek additional relief. No further adjustment was approved.</p> <p>Road maintenance: Public Works reported satisfaction with recent chip-seal work and explained that the heavier application of oil was intended to seal the roadway. The Town continues to work through its roads on an approximately five-year rotation, with Canyon Road discussed as a possible major project next year.</p> <p>Lead and copper inventory: Sunrise Engineering plans to investigate 41 service connections with unknown line materials, using hydro-vac equipment to expose and verify the service lines. The work is expected to take approximately two days.</p> <p>Neighborhood safety: Staff discussed complaints about motorcycle/OHV noise and speed in residential areas. A courtesy and slow-down reminder was placed on the Town's digital display, and additional disability/pedestrian warning signage was installed along Second East.</p>	
8. Adjourn	A motion to adjourn the work meeting was made.	Motion: Keston Second: Mitzi Vote: Unanimous 'Aye'

Minutes Approval

Date: 10-14-2026

By: _____

Mayor

Attest: _____

Recorder

