Board Approved 10.13.2026

PCSD Study Session and Business Meeting

Tuesday, September 8, 2026
Provo City School District
280 West 940 North
Provo, UT 84604

The public is welcome to attend our open meetings at the district office.

In the event that a board member or district staff member needs to attend remotely, a Zoom link will be provided to the entire board for that purpose.

The following YouTube links are available to watch the meetings live or at the viewer's convenience:
PCSD Live YouTube Channel: youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbylUQ
Study Session: https://youtube.com/live/3lp7SeGqbPU?feature=share
Business Meeting: https://youtube.com/live/ijhuQyt-X7I?feature=share

A. 4:00 p.m. Study Session

A.1. Welcome

Meeting called to order at 4:01pm

A.2. Roll Call *(Audio Timestamp 00:00:22)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Malaki Lesa, Student Board Member; Shyah Ward, Student Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

A.3. Motion to Convene *(Audio Timestamp 00:00:54)*

I move that we convene the study session. This motion, made by Lisa Boyce and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

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A.4. Board Member Training: Board Member Melanie Hall on Relationships

(Audio Timestamp 00:01:11)

Summary: Board Member Melanie Hall provided training on board relationships with each other and PCSD staff and the public, from the PCSD Board Handbook pages 6-7.

- The superintendent and the business administrator report to the board, and are expected to work collaboratively with board
- Board members don't direct other district administration or employees
- Board Members are expected to work together with civility and respect even when opinions differ and follow open meeting laws
- Board Members respond to the public as individuals not as a voice for the board and should consider whether district administration is better positioned to respond

A.5. Shoreline Middle School Request for Student Travel to Boston

(Audio Timestamp 00:04:40)

Summary: Middle School Request to take students to Boston, this is the 5th year of going to Boston with students on this history trip.

A.6. Timpview and Dixon Site Construction Update *(Audio Timestamp 00:10:13)*

Summary: Treven Dansie with Westland Construction presented the update for the work at the Dixon site:

- The building is down
- Discussion about water on site, geo-survey will help decide what to do about it and where it's coming from
- Discussion about trees that will need to come down, best to do now while equipment is there already
- Planned Timeline: Plans for bid on the new building will be ready by the beginning of December and then a choice will be made in January allowing ground breaking at the end of January or beginning of February for the new building, Architecture design drafts will be presented to the board at the all-day board meeting in September

Josh Burtenshaw with Westland Construction gave the update on the THS construction:

- Footings being poured
- Getting ready for winter
- Discussion about crane; no loads over school, safety feature allows crane to move with wind when construction crews not on site
- The cafeteria and commons area are completed and open to students

A.7. Discussion: Name for New Elementary School *(Audio Timestamp 00:28:09)*

Summary: Discussion about history and emails received about the name of the school.

- Communities like the names of their schools, change is hard

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- Both Dixon and Timpanogos are important to people
- The board would like to avoid contention
- Tribal concerns raised, the board would like to have in writing that permission is given to use their name
- The board has this item on the business meeting agenda, but might table vote for another time.

A.8. Resolution: Annexation of Land by Canyon Crest *(Audio Timestamp 00:45:44)*

Summary:

- This is Provo City annexed county land
- Requires board vote to become School District land as well
- Utah County land taxes go to Alpine School District before this process happens
- Next steps: Alpine School District has to approve it, then the county and the Lieutenant Governor, then it's recorded in the county.

A.9. Discussion: DLI Committee and Program *(Audio Timestamp 00:48:17)*

Summary: Authority and Roles were discussed for the DLI committee and program for the district.

- Discussion about the Board's goals, specific vision, etc. for DLI
- Discussion about defining equitable access for this, not possible to offer every language to every student
- Strategic plan focus, how does DLI fit in that?
- One priority is to solve the problems on the English side of DLI schools
- Most equitable way to serve all the DLI and English students in the district

**Board Member Teri McCabe stepped out at 5:04pm, back at 5:05pm*

A.10. LEA Specific Licenses *(Audio Timestamp 01:28:29)*

Summary: Reviewed state requirements for district teachers with over 25% of their assignment in subjects for which they don't have the endorsements. The board will vote on this tonight.

A.11. Sex Education Committee Members Review *(Audio Timestamp 01:31:39)*

The board is required by the state to annually review and approve the committee members for Sex Education.

- There is a vote on the agenda for the Business Meeting tonight, however since there are corrections to be made and another vote would be needed after those corrections.
- The district recommends that the board table this business meeting item until the committee members are corrected.

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A.12. Timpview Marching Band Fee Change Request: 2nd Reading

(Audio Timestamp 01:33:42)

Summary: Marching Band fee change request from $820 to $1500.

- This is a request to correct an error and bring the fee to the normal fee amount to accommodate the band needs for travel and competitions.
- This is a second reading, so there will be a vote on this in the business meeting tonight.

A.13. Policy Review 2nd Readings *(Audio Timestamp 01:36:18)*

The following procedure was discussed by the board tonight a 2nd reading.

1. 5200 P2 Drug and Alcohol Testing of Other Employees

A.14. Policy Review 1st Readings *(Audio Timestamp 01:37:50)*

The following policies were discussed by the board tonight as 1st readings before being posted on the district website for public comment.

1. Updated Policy 5325 Credit for Prior Teaching Experience and New Employee Placement on the Salary Schedule
2. New Policy 7400 Non-Student Data Privacy
3. New Policy 7010 Public Education Hotline
4. New Policy 7600 Political Party Use of School Facilities
    - Add number of who to contact for rental
5. New Policy 7650 Parent Rights to Academic Accommodations
    - Adjust wording to reflect practice that not all schools are able to accommodate parent requests for teachers
6. New Procedure 7140 P2 School Climate Surveys
    - Reviews will be made to make sure policy aligns with practice and law requirements
    - Add language that speaks to why these surveys are important to the board, allows district to follow and adjust per the Strategic Plan, helps schools and students
7. New Policy 7655 Educational Authority of Separated Parents
    - Add language to include extracurricular activities
8. New Policy 7280 Flags on School Property
    - Review with law, make sure language agrees
9. Updated Policy 7270 Use of E-bikes and Scooters on School Campuses
    - Could remove the word, micromobility, add golf carts or language that includes all small vehicles that this policy could cover
    - Add language about parking lots, following campus rules
10. Updated Policy 6130 Cash Receipts

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**Board Member Teri McCabe stepped out at 6:15pm, back at 6:19pm during the following agenda item.*

A.15. Consent Calendar Review and Questions *(Audio Timestamp 02:17:20)*

Summary: The consent calendar of the Board of Education of Provo School District contains routine items and reports related to approval of minutes, appointment or termination of employees, decisions related to school choice, the monthly financial report including purchases over $50,000, and other reports requiring no formal Board action.

A.16. Upcoming Board Calendar *(Audio Timestamp 02:23:13)*

Timpview PTA/PTO Community Meeting
Tuesday, September 15, 2026
7:00 p.m., Timpview High School

District Parent Resource Night
Wednesday, September 16, 2026
6-7:30pm, Centennial Middle School

DLI Committee Meeting
Thursday, September 17, 2026
6:00 p.m., PDC District Offices

CTE Get the Scoop
Monday, September 21, 2026
5-8pm, Provo High School

USBA Fall Regional Meeting
Wednesday, September 23, 2026
6:00pm, PDC District Offices

All Day Board Meetings
Friday, September 25, 2026
8:30am - 5:00pm

Joint Board and City Council Meeting
Thursday, October 1, 2026
City Council Chambers

SAC Meeting
Wednesday, October 7, 2026
11:00 a.m., Timpview High School

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Fall Graduation
Wednesday, October 7, 2026
5:00pm, Independence High School
Speaker: Board Member Meg Van Wagenen

Study Session & Business Meeting
Tuesday, October 13, 2026
District Offices

Professional Development Day
Tuesday, October 21, 2026

Fall Break
October 22-26 2026

Study Session & Business Meeting
Tuesday, October 27, 2026
District Offices

A.17. Motion to Adjourn *(Audio Timestamp 02:25:18)*

I move that we adjourn. This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

B. 7:00 p.m. Business Meeting

B.1. Welcome

Meeting called to order at 7:00pm

B.2. Roll Call *(Audio Timestamp 00:18)*

Devyn Dayley, Business Administrator; Lisa Boyce, Board Member; Teri McCabe, Board Member; Gina Hales, Vice President; Jennifer Partridge, President; Wendy Dau, Superintendent; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Melanie Hall, Board Member; Shyah Ward, Student Board Member; Malaki Lesa, Student Board Member

B.3. Motion to Convene *(Audio Timestamp 00:53)*

I move that we convene the business meeting. This motion, made by Lisa Boyce and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye

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Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

B.4. Opening Remarks: Board Member Teri McCabe *(Audio Timestamp 01:12)*

PHS Jazz Band

- The posted recording has the microphones off for this performance, those interested can hear it on the YouTube recording of this meeting.

B.5. Pledge of Allegiance: Student Board Member Shyah Ward

(Audio Timestamp 05:47)

C. Community Connections

C.1. Provo Way Awards *(Audio Timestamp 06:23)*

Award Winners:

Holly Patching, Edgemont Elementary School, Teacher
Dallin Chadwick, Shoreline Middle School Teacher
Callie Gallacher, Westridge Elementary School Social Worker
Ricardo Ledesma, District Office, Accounting Specialist
Alison Van Orden, Timpview High School Teacher

C.2. Public Input *(Audio Timestamp 12:58)*

- Michael Robinson, Timpanogos Parent, Lakeview Resident: Choice to Timpanogos for DLI and love of the school, the school district is not a business, it is here to serve children
- Shay Aslett, Provo Peaks resident: Concern about over-run with THS construction, where is that money coming from? Discouraged with PCSD education, encouraged putting more money into education instead of buildings, table the name vote, no new contracts
- Cathy Smith, Westridge resident: Timpanogos not very old, other schools aren't full, re-do boundaries instead of building, be more transparent with spending in Timpview remodel, costs to fix Timpanogos instead of rebuilding
- Patricia Smith, Rock Canyon resident: Board earlier said that DLI changes need to be made before decisions made on closures and buildings, table the name vote on new elementary school, don't sign contracts, show us the cost sheets, you can change your mind, other schools are declining in enrollment, don't build
- Shantelle Robinson, Lakeview resident, Timpanogos Parent: District needs to do what is best for students, not shareholders, the district is not a business

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D. Business Items

D.1. Shoreline Middle School Boston Student Travel Request *(Audio Timestamp 25:56)*

I move that we approve the June 2027 Shoreline Middle School student travel request to Boston, as discussed in open meetings tonight. This motion, made by Megan Van Wagenen and seconded by Melanie Hall, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

D.2. New Elementary School Name *(Audio Timestamp 27:02)*

I move that we name the new elementary school on the Dixon site, Dixon Elementary School, as discussed in open meetings tonight. This motion, made by Gina Hales and seconded by Teri McCabe, Failed.

Lisa Boyce:	Nay
Gina Hales:	Aye
Melanie Hall:	Nay
Emily Harrison:	Nay
Teri McCabe:	Aye
Jennifer Partridge:	Nay
Megan Van Wagenen:	Nay

D.3. Annexation Resolution *(Audio Timestamp 30:48)*

I move that we approve the Annexation Resolution for land by Canyon Crest Elementary School as discussed in open meetings tonight. This motion, made by Lisa Boyce and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye

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Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

D.4. LEA Specific Licenses *(Audio Timestamp 29:31)*

I move that we approve the LEA Specific Licenses as discussed in open meetings tonight. This motion, made by Emily Harrison and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

D.5. Sex Education Committee Members *(Audio Timestamp 33:29)*

I move that we table this agenda item. This motion, made by Teri McCabe and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

D.6. Timpview High School Marching Band Fee Adjustment *(Audio Timestamp 34:11)*

**Board Member Teri McCabe stepped out before this vote at 7:34pm back at 7:38 during the student board member report, Agenda Item F.1.)*

I move that we approve the Timpview High School Marching Band Fee from $820 to $1500 as discussed as a second reading in open meetings tonight. Teri stepped out at 7:34pm. This motion, made by Lisa Boyce and seconded by Melanie Hall, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Absent

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Jennifer Partridge: Aye
Megan Van Wagenen: Aye

D. 7. Large Purchase Request: *(Audio Timestamp 35:08)*
None presented, vote not needed

E. Consent Calendar
E.1. Consent Calendar: Board Minutes
E.2. Consent Calendar: Personnel Report
E.3. Consent Calendar: Financial Reports
E.4. Consent Calendar: Home School, School Choice, eSchool Report

E.5. Motion to Approve the Consent Calendar *(Audio Timestamp 35:23)*
I move that we approve the items on the consent calendar. This motion, made by Emily Harrison and seconded by Lisa Boyce, Carried.

Lisa Boyce: Aye
Gina Hales: Aye
Melanie Hall: Aye
Emily Harrison: Aye
Teri McCabe: Absent
Jennifer Partridge: Aye
Megan Van Wagenen: Aye

F. Reports
F.1. Business Administrator Report *(Audio Timestamp 36:17)*
Business Administrator Devyn Dayley related her experiences meeting and listening to the memories about generations of their family members going to Dixon Middle School as they came to pick up souvenir bricks.

F.2. Student Board Member Report *(Audio Timestamp 37:23)*
**Board Member Teri McCabe returned to the meeting at 7:38pm.*

Malaki Lesa and Shyah Ward reported to the board on their efforts to get the Student Advisory Councils at each of their high schools up and running.

Chosen Committee Assignments:

- Malaki Lesa will serve on the Legislative Committee
- Shyah Ward will serve on the Policy Committee

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F.3. Board Member Roundtable *(Audio Timestamp 40:37)*

Summary:

- Thrilled about project read
- Foundation golf tournament next week, wed the 17th, get a foursome together to play can still sign up
- Devyn congratulations that tax rate was approved
- Legislative Committee getting legislators in classrooms,
- Read-a-thon reminder
- Franklin Elementary school received national PTA award and grant
- Student board members did great job today, excited for SAC this year
- Electric Assist Bicycle Policy has been very stressful to put together, shout out to those that write policy
- Timpanogos help with vision screening as a PTA volunteer, pros of being on school board with children in schools, good to see those good things and gratitude to those that organize it
- Legislators in schools, how can public be helpful? talk about public education in a positive way
- Appreciation for policy committee, making sure Policies and Procedures are all written correctly, much intentional reading, writing and hard work goes into that
- Council PTA having change in president, new person has been on the board, engaging discussions happen with PTA and Administrators, the district is fortunate to have those leadership opportunities for parent volunteers, gratitude expressed for the sacrifice of time to help our schools, grateful for them
- Gratitude expressed for the hard work of our employee to meet the needs of individual students, look at data, celebrate good things and keep looking for ways to improve

F.4. Superintendent Report *(Audio Timestamp 49:57)*

Summary: So many good things happen in our small district, everyone is working hard, wearing lots of different hats.

- Superintendent school visits have been going so well, seeing great levels of engagement, teachers helping teachers in other schools, emphasis on engaging classrooms,
- It is good to get into classrooms and remember all the reasons we do this work every day, lots of people making all of it work.

President Jennifer Partridge Reminder: Next Board Meeting will be different than our normal Tuesday night, it will be an All-Day Board Meeting on Friday, September 25th 2026.

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F.5. Motion to Adjourn *(Audio Timestamp 53:33)*

I move that we adjourn. This motion, made by Megan Van Wagenen and seconded by Melanie Hall, Carried.

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