

Board Approved 10.13.26

PCSD Study Sessions, Business Meeting, Closed Executive Session

Friday, September 25, 2026

9:00 AM

Grandview Technology Center

1591 Jordan Ave.

Provo, UT 84604



Welcome • Educate • Inspire

Lisa Boyce:	Present
Gina Hales:	Present
Melanie Hall:	Participating Electronically
Emily Harrison:	Present
Teri McCabe:	Present
Jennifer Partridge:	Present
Megan Van Wagenen:	Present

A. 9:00 a.m. Study Session

The following YouTube links are available to watch the meetings live or at the viewer's convenience:

PCSD Live YouTube Channel: [youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbyIUQ](https://www.youtube.com/channel/UCFmB8Jxqa9-RMOSvfwbyIUQ)

Most of the documentation used in the meetings can be found at:

<https://meetings.boardbook.org/Public/Agenda/3318?meeting=767085>

A.1. Welcome

Meeting called to order at 9:00am

A.2. Roll Call *(Audio Timestamp 00:00:27)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Lisa Boyce, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent; Melanie Hall, Board Member, attending remotely via electronic means

A.3. Motion to Convene *(Audio Timestamp 00:01:23)*

I move we convene our study session.

This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Audio not available for vote
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

A.4. Board Member Training, President Jennifer Partridge *(Audio Timestamp 00:01:40)*

Summary: Board President Jennifer Partridge reviewed Board duties per state code. Thanked the board members for their willingness to engage and be collaborative.

A.5. Timpanogos/Dixon Site Clarification *(Audio Timestamp 00:05:30)*

Summary: Superintendent Wendy Dau read [this document](#) on the reasons and process for the board decision to use the Dixon site for an elementary school and repurpose the current Timpanogos Elementary School Building for other district needs.

A.6. Preschool Discussion *(Audio Timestamp 00:20:14)*

Summary: Director of Continuous Learning Michelle Eldredge and Director of Special Education Nathan Edvalson discussed options for preschool in the district.

Discussed pros and cons to three Preschool Options:

1. Keeping Current Program
2. Consolidate Resources
3. Consolidate and wait for future funds: West Side Location

The district recommends option 2 due to enrollment issues and Title 1 requirements.

A.7. 10 min Break *(Audio Timestamp 01:10:32)*

5 min due to time

A.8. Credit Guidelines and Course Catalog *(Audio Timestamp 01:18:50)*

Back at 10:19am

Summary: Director of Special Programs John Anderson, Director of Teaching and Learning for Secondary Education Doug Finch, and Online Learning Coordinator Megan Dunnigan helped with this discussion.

- Reviewed the credit document

A.9. RDA Request from Philo Ventures, Lakeview Crossing *(Audio Timestamp 01:41:16)*

Summary:

- Provo City Executive Development Director Cody Hill and Philo Managing Partner Greg Whitehead Philo were available to answer questions regarding the RDA request
- there have been no changes in the request since the board reviewed it on August 25, 2026
- The city will review and vote on it soon
- The board discussed how this proposal adheres well with district policy on RDAs and could be beneficial to the district
- There will be a vote on approving this in the business meeting

A.10. Sex Education Committee *(Audio Timestamp 01:46:14)*

Summary: Director of Teaching and Learning Secondary Education Doug Finch helped with this agenda item.

- Reviewed proposed committee, will vote to approve the committee participants in business meeting
- Concerns discussed about getting volunteers to serve on the committee
- Can't force people to volunteer, as long as the district keeps numbers of voting non-employees higher than voting employees it's fine
- Committee reviews supplemental material and makes sure it meets state code and curriculum

A.11. Audit Presentation *(Audio Timestamp 01:53:50)*

Summary:

- Kyle Greene and Trae Johansson with Squire & Company PC, reviewed the Annual Comprehensive Financial Report (ACFR) for the district this year
- The opinion on the district financial statements this year is an unmodified (or clean) opinion
- Devyn thanked her team for the help with this intense process, getting this all done and ready for these outside auditors to review is a large task and great effort
- Discussed the systems that are in place to assure the district is abiding by the law and following wise practices with school finances

A.12. DLI Discussion *(Audio Timestamp 02:08:57)*

Summary:

- Discussed the previous DLI committee meeting and the data there about how DLI impacts education.
- Discussions about parameters the district might set (and what the committee discussed) to determine when or if to eliminate a language
- Discussed pros and cons of magnet school
- Could compare other district costs and enrollment before and after to forecast what our costs might be with changes
- Discussion about expanding Spanish DLI to schools with high populations of native speakers, knowing which school buildings have capacity to host would be important - overall pros and cons discussed.
- For any changes to be made by next year, the board would need to decide by December or January in order to make teacher changes, boundary changes, etc.
- Assistant Superintendent Darrell Jensen helped with the discussion on this agenda item

A.13. Adjourn for Lunch *(Audio Timestamp 03:06:33)*

I move that we adjourn the study session.

This motion, made by Lisa Boyce and seconded by Megan Van Wagenen, Carried.

B. 12:30 p.m. Study Session

B.1. Welcome

Meeting called to order at 12:31pm

B.2. Roll Call *(Audio Timestamp 00:01:05)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Meg Van Wagenen, Board Member; Lisa Boyce, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent; Melanie Hall, Board Member via electronic means; Emily Harrison, Board Member

B.3. Motion to Convene *(Audio Timestamp 00:01:53)*

I move that we convene the study session.

This motion, made by Gina Hales and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Audio not available for vote
Emily Harrison:	Aye

Teri McCabe: Aye
Jennifer Partridge: Aye
Megan Van Wagenen: Aye

B.4. Student Travel: THS Chamber Orchestra, Madrigals and A Cappella Groups to CA, February *(Audio Timestamp 00:02:11)*

Summary:

- Teachers John Bolton and Russell Oliphant described plans and answered board questions.
- This on the agenda for a vote in the business meeting.

B.5. LEA Specific Licenses *(Audio Timestamp 00:08:39)*

Summary:

- Deputy Superintendent Jason Cox explained that this is a state required board approval of Special Licenses for those who teach more than 25% of their time in an area for which they don't have the correct license.
- Reviewed the list, shout out to Diana Dean in the district office for all the work done to get these licenses in order

B.6. Design Plans for the New Elementary School Building *(Audio Timestamp 00:11:24)*

Summary: Curtis Livingston, Principal Architect from Core Architecture presented on plans for the new elementary school on the Dixon site.

- Design to honor Dixon Middle School
- Review of plans get them from Devyn to insert here if you can.

B.7. Discussion: Name for New Elementary School *(Audio Timestamp 00:36:42)*

Summary: Discussion about appropriateness of using Timpanogos, support from tribe if the district wants to use it.

- School community prefers Timpanogos
- Neighborhood prefers Dixon
- Some board members like Dixon better as new plans look so much like the old Dixon building

B.8. Large Purchase Requests: CTE Vehicle and Security Cameras

(Audio Timestamp 00:46:42)

Summary: The board must approve expenditures over \$50,000.

For review tonight:

1. CTE Vehicle
2. Security Cameras and Related Servers

B.9. Policy Review 1st Readings *(Audio Timestamp 00:49:40)*

Summary: The following policies were discussed by the board tonight as 1st readings before being posted on the district website for public comment.

1. New 7010 Public Education Hotline
2. Updated 7270 Use of Electric Assisted Bicycles, Electric Assisted Scooters, and Micromobility Vehicles on School Campuses
3. Updated Policy 7050 School Community Councils
 1. Updated Procedure 7050 School Community Council Protocols
4. New 7650 Parent Guardian Rights to Academic Accommodations

B.10. Policy Review 2nd Readings *(Audio Timestamp 01:12:02)*

Summary: The following policies were reviewed as second readings

1. New Procedure 5090 P3 Employee Student Relations
2. Updated Policy 5325 Employee Placement on Salary Schedule
3. Updated Policy 6130 Cash Receipts
4. New Procedure 7140 P2 School Climate Surveys
5. New Policy 7280 Flags on School Property
6. New Policy 7400 Non-Student Data Privacy
7. New Policy 7600 Political Party Use of School Meeting Facilities
8. New Policy 7655 Educational Authority of Separated Parents

B.11. Motion to Adjourn *(Audio Timestamp 01:28:20)*

I move that we adjourn our study session. This motion, made by Emily Harrison and seconded by Lisa Boyce, Carried.

C. 2:15 p.m. Business Meeting

C.1. Welcome

Meeting called to order at 2:16pm

C.2. Roll Call *(Audio Timestamp 00:22)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Lisa Boyce, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent; Melanie Hall via Electronic Means

C.3. Motion to Convene *(Audio Timestamp 00:58)*

I move that we convene our business meeting. This motion, made by Lisa Boyce and seconded by Gina Hales, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Aye
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

C.4. Pledge of Allegiance: Assistant Superintendent Jarod Sites

(Audio Timestamp 01:17)

D. Community Connections

D.1.Public Input *(Audio Timestamp 01:58)*

Summary: Due to time constraints, Board President Jennifer Partridge directed the people attending for public input to choose 5 representatives for each topic to speak for 2 minutes each.

- Five people spoke in favor of the Timpanogos rebuild
- Five people spoke opposed to the Timpanogos rebuild
- Five people spoke about other topics including DLI, sensitive materials in schools, and proficiency
- Several others were present with opinions on these topics

**2:32pm, Board Member Teri McCabe stepped out and back in*

E. Business Items

**Board Member Melanie Hall, participating remotely, was not available for voting on the business items*

E.1. Business Item: RDA Request Philo Ventures *(Audio Timestamp 42:05)*

I move that we approve the interlocal agreement between the Redevelopment Agency of Provo City and Provo School District for the Lakeview Parkway Community Reinvestment Project Area as discussed in open meetings today.

This motion, made by Lisa Boyce and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye

Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.2. Business Item: Sex Education Committee *(Audio Timestamp 44:15)*

I move that we approve the members of the sex education committee as discussed in open meetings today.

This motion, made by Emily Harrison and seconded by Gina Hales, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.3. Business Item: THS Student Travel Request, Chamber Orchestra and Choirs to CA *(Audio Timestamp 45:11)*

I move that we approve the student travel request for Timpview High School Chamber Orchestra, Madrigals and Acapella Groups to go to Anaheim, California as discussed in open meetings today.

This motion, made by Gina Hales and seconded by Lisa Boyce, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.4. Business Item: LEA Specific Licenses *(Audio Timestamp 46:01)*

I move that we approve the LEA Specific Licenses as discussed in open meetings today.

This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.5. Business Item: Elementary School Name *(Audio Timestamp 47:02)*

I move that the new elementary school building that is being built on the Dixon site be named Dixon Elementary School.

This motion, made by Gina Hales and seconded by Teri McCabe, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Nay
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.6. Business Item Large Purchase Request: CTE Vehicle *(Audio Timestamp 49:16)*

I move that we approve the large purchase for a CTE Vehicle paid for by the APEX grant in the amount of \$58,967 as discussed in open meetings today.

This motion, made by Lisa Boyce and seconded by Gina Hales, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.7. Business Item: Large Purchase Request Security Cameras and Related Servers *(Audio Timestamp 50:39)*

I move that we approve the large purchase request for security cameras and related servers in the amount of \$212,713.60 as discussed in open meetings today.

This motion, made by Lisa Boyce and seconded by Emily Harrison, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.8. Business Item: Updated Policy 5325 Credit for Prior Teaching Experience and New Employee Placement on the Salary Schedule *(Audio Timestamp 51:26)*

I move that we approve the updated Policy 5325, Credit for Prior Teaching Experience and New Employee Placement on the Salary Schedule, as discussed in open meetings today.

This motion, made by Emily Harrison and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.9. Business Item: Updated Policy 6130 Cash Receipts *(Audio Timestamp 52:10)*

I move that we approve updated Policy 6130 Cash Receipts, as discussed in open meetings today.

This motion, made by Megan Van Wagenen and seconded by Gina Hales, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye

Jennifer Partridge: Aye
Megan Van Wagenen: Aye

E.10. Business Item: New Policy 7280 Flags on School Property

(Audio Timestamp 52:54)

I move that we approve new Policy 7280 Flags on School Property, as discussed in open meetings today.

This motion, made by Emily Harrison and seconded by Lisa Boyce, Carried.

Lisa Boyce: Aye
Gina Hales: Aye
Melanie Hall: Absent
Emily Harrison: Aye
Teri McCabe: Aye
Jennifer Partridge: Aye
Megan Van Wagenen: Aye

E.11. Business Item: New Policy 7400 Non-Student Data Privacy

(Audio Timestamp 53:32)

I move that we approve New Policy 7400 Non-Student Data Privacy, as discussed in open meetings today.

This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

Lisa Boyce: Aye
Gina Hales: Aye
Melanie Hall: Absent
Emily Harrison: Aye
Teri McCabe: Aye
Jennifer Partridge: Aye
Megan Van Wagenen: Aye

E.12. Business Item: New Policy 7600 Political Party Use of School Meeting Facilities

(Audio Timestamp 54:21)

I move that we approve new Policy 7600 Political Party Use of School Meeting Facilities, as discussed in open meetings today.

This motion, made by Gina Hales and seconded by Lisa Boyce, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.13. Business Item: New Policy 7655 Educational Authority of Separate Parents

(Audio Timestamp 55:01)

I move that we approve New Policy 7655 Educational Authority of Separated Parents, as discussed in open meetings today.

This motion, made by Emily Harrison and seconded by Megan Van Wagenen, Carried.

Lisa Boyce:	Aye
Gina Hales:	Aye
Melanie Hall:	Absent
Emily Harrison:	Aye
Teri McCabe:	Aye
Jennifer Partridge:	Aye
Megan Van Wagenen:	Aye

E.14. Motion to Adjourn the Business Meeting and Convene a Closed Executive Session for the Purpose of Discussing Real Property and The Character, Professional Competence, or Physical or Mental Health of an Individual

(Audio Timestamp 55:45)

I move that we adjourn the business meeting and convene a closed executive session for discussing...

This motion, made by Gina Hales and seconded by Lisa Boyce, Carried.

*Roll Call Vote:

Jennifer Partridge:	Aye
Gina Hales:	Aye
Meg Van Wagenen:	Aye
Emily Harrison:	Aye
Lisa Boyce:	Aye

Teri McCabe: Aye

* Melanie Hall: Absent

F. Closed Executive Session for the Purpose of Discussing Real Property and The Character, Professional Competence, or Physical or Mental Health of an Individual

F.1. Welcome

Meeting called to order at

F.2. Roll Call

Roll Call Vote at the end of the study session covered this item, Board Member Melanie Hall joined via phone.

F.3. Real Property Discussion

F.4. Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual

F.5. Motion to Adjourn