

**The Minutes of
Honeyville City Council
September 9, Regular Meeting**

Mayor Bruce Nelson called the meeting to order at 7:00 p.m.

Present were Mayor Bruce Nelson, Councilmembers Ryan Adams, Codey Illum, Trevor Gardner and Dusty Bingham. Kami Anderson was excused from this meeting.

Approximately 2 members of the public were present.

Employees present were:

- Brittany Chlarson, Clerk/Recorder
- Wendy Lindauer, Deputy Clerk
- Megan Hansen, Treasurer
- Troy McNeely, Public Works Director
- Kenny Funk, Zoning Administrator
- Jami Jaques, Code Enforcement

Bruce Nelson offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None Noted.

Public Comment Period: None Noted

Public Hearing – Resolution 2026-07: Updating the Resolution for Collection of Delinquent Water Accounts:

A. Open Public Hearing by Motion: Opened at 7:03 p.m.

TREVOR GARDNER motioned to Open the Public Hearing for Resolution 2026-07: Updating the Resolution for Collection of Delinquent Water Accounts. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

- **Honeyville City Recorder/Brittany Chlarson:**
 - **Due Date:** This Resolution sets an official due date for water bills. That date is the 25th of each month.
 - **Delinquent Shut-Off Fee:** If water is shut-off for non-payment there is a \$25 fee. However, it was updated that this fee will be charged upon the second in person notice being served. At this point the resident had already received a notice by mail to have their account cleared within 2 weeks. If payment still has not been received within those

2 weeks, they then receive a notice on their door from Public Works stating they have 48 hours and if payment has not been received then water will be shut off.

- **Delinquent Reconnection Fee:** In the past there was only a \$25.00 shut-off fee. This resolution now requires the shut-off fee be paid and then also a \$25.00 reconnection fee be paid to have their water service reinstated for non-payment.
- **Late Fees:** Previously interest was charged on past due accounts. However, that amount did not cover the expense of the staff trying to collect those delinquent funds. This resolution updates that fee, removing the interest and replacing it with a flat \$5.00 charge for every 30 days an account is past due.
- **NSF Options:** Previously the resolution only accepted cash or a cashier's check if an insufficient check was returned to the office. The resolution was updated to allow the use of a credit card for those payments along with the other two options.
- **Delinquent Requirements:** Codey I stated that he feels that the account needs to be paid in full in order for the water to be turned back on. In the past it had only been required to pay past due. Upon review of the Resolution, it actually already stated that in the event water is shut off for non-payment, the account must be paid in full along with fees in order to have service reinstated.

B. Close Public Hearing by Motion: Closed at 7:11 p.m.

TREVOR GARDNER motioned to Close the Public Hearing for Resolution 2026-07: Updating the Resolution for Collection of Delinquent Water Accounts. CODEY ILLUM seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

C. Action Item:

- **Motion to Approve or Deny Resolution 2026-07: Updating the Resolution for Collection of Delinquent Water Accounts:**

CODEY ILLUM motioned to Approve Resolution 2026-07: Updating the Resolution for Collection of Delinquent Water Accounts as presented. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

Public Hearing – Resolution 2026-08: Creating a Resolution Updating Honeyville City's Fee Schedule:

A. Open Public Hearing by Motion: Opened at 7:12 p.m.

TREVOR GARDNER motioned to Open the Public Hearing for Resolution 2026-08: Creating a Resolution Updating Honeyville City's Fee Schedule at 7:12 p.m. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

- Honeyville City Recorder/Brittiny Chlarson:
- Suggested Fees:
 - **Simple Boundary Adjustment Application:** These applications are not nearly as complex as a subdivision amendment and therefore a smaller fee was suggested. **Fee: \$100.00 + any additional fees charged to the city.**
 - **Water Service Application:** Changing from \$25.00 to \$50.00
 - **Water Service Late Fees:** \$5.00 for every 30 days past due.
 - **Annexation/Disconnection Petition Application:** \$500.00
 - **Boundary Adjustment/Subdivision Amendment:** \$350.00 + 120% of any additional fees incurred by the city.
 - **Dogs Running at Large:** If a dog owner cannot be located due to no tags it will be treated as a 3rd offense and the animal will be impounded with the City.
 - **Requirements to have Dog Released if Impounded:** 1. Proof of Ownership. 2. Proof of Dog License with the City. 3. Proof of Rabies Vaccination. 4. Proof Violation Fees have been Paid to the Office.
 - **Large Animal Impound Fees:** \$50/Animal – Initial Fee. \$50.00/Animal/Day. If animal is not claimed within 3 days a notice will be put in the newspaper. If the animal is still not claimed after 14 days, it will then be taken to the sale.
 - **Requirements to have a Large Animal Released if Impounded:** 1. Proof of Ownership. 2. Brand Inspection. 3. Proof Violation Fees have been Paid to the Office.

There was further discussion about charging less for a cremation burial. However, the council did not feel the need for it right now. It was also stated that currently Sunday burials are not allowed. The council felt that Sundays should only be allowed for a special circumstance at the same price as Saturday & Holiday Burials, but should be avoided if at all possible.

B. Close Public Hearing by Motion: Closed at 7:28 p.m.

TREVOR GARDNER motioned to Close the Public Hearing for Resolution 2026-08: Creating a Resolution Updating Honeyville City's Fee Schedule at 7:28 p.m. CODEY ILLUM seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

C. Action Item:

- **Motion to Approve or Deny Resolution 2026-07: Updating the Resolution for Collection of Delinquent Water Accounts:**

CODEY ILLUM motioned to Approve Resolution 2026-08: Creating a Resolution Updating Honeyville City's Fee Schedule as presented. DUSTY BINGHAM seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

Zoning Administrator/DRC/Planning Commission Report – Kenny Funk & Jacob Jaques

- **Zoning Admin/DRC Report: Kenny Funk**
 - **Title 10:** Looking at the code regarding Fire Hydrants to help clarify requirements outside of a subdivision.
 - **Building Permits:**
 - **Ag Exempt Permit:** Denied due to a lack of acreage. 5 acres are required to apply for an Ag Exempt Permit.
 - **Bigham Permit:** Approved. They are still working on their easement and fire hydrant requirements. However, if this is not completed once the house is built, occupancy will not be granted until it is completed.
- **Planning Commission Report: Jacob Jaques**
 - **Ordinances:** Public Hearings will be held this month during Planning Commission for a Fence Permit & Associated Fees along with a suggested Shooting Ordinance.

City Administration – Mayor Bruce Nelson

Discussion Items:

- A. **Walking Path at West Park:** There are three parcels next to the park, two are owned by the railroad and one is owned by the state. Dana, the city engineer, feels that the state may give their small parcel to the city. However, the railroad requires \$50,000 per parcel. The city is going to have a discussion with the railroad to see if there are any other options. They would like to obtain these parcels to help upgrade the park.
- B. **Update on Spring #8:** Spring #8 is producing water, but it is not collecting any of it so the city has begun preparations to repair this Spring. The engineer created a plan of where to lay the pipe, however the Mayor and Bruce felt that there was a different path that would be shorter. They met with Grovers and they feel they can go a simpler route as long as there are no issues with the Wilderness and Forest Service. The Mayor will talk with Dana and let her know the city would like to go a different route than what was presented.
- C. **Update on Drainage for 3600 W.:** While working on this project they have found that the city will need to work with property owners regarding easements in order to move forward. The Mayor is going to schedule a meeting with himself, Dana and the property owners affected to have an open discussion.
- D. **3600 W. Road Widening Project:** The widening portion is completed, however there are some gouges that were created when they finished the shoulder.

Action Items:

- A. **City Owned Home:** Codey I reported that it is going to cost about \$40,000 to update the house. He has received a couple of bids, but they are waiting for the power and gas to be turned back on so that they can check the furnace. Codey felt upgrading the furnace and A/C would be worth the extra cost. He stated that he had initially asked for \$30,000 and wanted approval to increase that to \$40,000.

TREVOR GARDNER motioned to approve the extra funds needed to update the city owned home up to 25% over the initial \$30,000 budgeted for. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

- B. **City Council Regular Meeting Minutes: 08/12/26:**

CODEY ILLUM motioned to Approve the Regular Meeting Minutes of 08/12/26 with the correction to Codey's name where the "e" was left out. TREVOR GARDNER seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

- C. **Check & Deposit Details – August 2026:**

RYAN ADAMS motioned to Approve the Check & Deposit Details from August 2026 as presented. TREVOR GARDNER seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

Public Health & Safety/Mosquito Abatement – Councilmember Codey Illum

- Nothing to report at this time.

Parks & Cemeteries/Youth City Council/General Community Events – Councilmember Trevor Gardner

- A. **Grant Funds:** Researching available grants to help with the expense of upgrading the park.

General Community Events/Youth City Council/Planning Commission – Kami Anderson

- Not present to report.

Water Systems & Drainage – Councilmember Ryan Adams

- Nothing to report at this time.

Streets & Roads/Buildings & Equipment/City Communications - Councilmember Dusty Bingham

- A. **Chip Seal:** Huge cost increases due to oil expenses. Troy has only received one bid, but it is getting late in the year, and the work needs to be done. Mayor Nelson gave Troy permission to move ahead with the one bid if he cannot get any other bids.
- B. **City Communication:** The website has been upgraded with a few more features and online payments will be available in a couple of weeks.

FOLLOW- UP ACTIONS FROM SEPTEMBER 9TH MEETING:

- **Brittany:** Bill county for refund from the corridor funds for the 3600 W. Road Widening Project.
- **Bruce:** Follow-up with Dana regarding 3600 W. drainage and meeting with residents in that area.
- **Codey:** Move forward with house remodel.

DUSTY BINGHAM motioned to Enter into a Closed Meeting regarding Pending Litigation at 8:04 p.m. CODEY ILLUM seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

Entered Closed Meeting at 8:04 p.m.

RYAN ADAMS motioned to Close the Closed meeting and Re-enter the Regular Meeting at 8:22 p.m. CODEY ILLUM seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

Re-Entered Regular Meeting at 8:22 p.m.

TREVOR GARDNER motioned to Adjourn at 8:22 p.m. CODEY ILLUM seconded the motion. MOTION CARRIED with Ryan Adams for, Codey Illum for, Trevor Gardner for and Dusty Bingham for.

Meeting Adjourned at 8:22 p.m.

The foregoing minutes were taken and typed by Brittney Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 10/14/26



Brittney Chlarson

Brittney Chlarson – Clerk/Recorder

Bruce Nelson

Bruce Nelson – Mayor