Regular Meeting - Sep 15 2026 Minutes

Tuesday, September 15, 2026 at 3:30 PM

Park City School District Offices

Page

1. Call to Order/Pledge of Allegiance

1.1 Call to Order

Board President Reed called the meeting to order.

2. Closed Session

2.1 Closed Session Agenda

The Board convened in a Closed Session for the purpose of discussing:

a. strategy session to discuss pending or reasonably imminent litigation

b. discussion of the character, professional competence, or physical or mental health of an individual; personnel

Member Hill made a motion to adjourn to Closed Session for the purpose of: a. strategy session to discuss pending or reasonably imminent litigation

b. discussion of the character, professional competence, or physical or mental health of an individual; personnel. Roll call vote, all in favor. The Board adjourned at 3:37 pm

Moved by: Nick Hill; seconded by: Eileen Gallagher

Carried

3. Monthly Reports

The Board reconvened at 4:30 PM.

Mary Morgan, PCEA Co-President, presented her monthly report. Teachers and students are now in full swing and are busier than ever. We appreciate working with all of you as we consistently address educator overload and burnout. The number one word we hear from teachers is time. They need time to prepare, time to learn new things to teach, and time for themselves to be able to breathe. There are several new curriculum pieces just this year that were mandated by the state that teachers are implementing at every level. Time is always so important. For example, having the Friday afternoons before Parent-Teacher conferences reserved solely for teachers to have ample prep time in order to prepare for said conferences is very precious time for teachers,

especially when they already dedicate many hours outside of contract time. Another example is the 2 teacher-directed days we had before students came back to school, along with some teacher-directed time on no-student days on the calendar. These things and more are so helpful so that we can continue doing what is best for students. We have excellent teachers and staff, and we pride ourselves on that fact here in Park City. It also means our teachers are extremely critical of themselves to always ensure they are providing the absolute best to students, even when that time is spread very thin. So, having some teacher-directed time is essential. We look forward to more of these conversations as we work together to support teachers and the time they devote to our students every day.

Lila Owen-Student on the Board-Homecoming week will be filled with many student activities, including: Powder Puff, PowderBuff, Bonfire and Pep Rally, and tailgating. Students are happy with the new stadium and look forward to it being complete. Live Like Sam is on October 10, and student council will receive 20% of the sales. With almost a month into the start of school, Lila said that she believes things are going smoothly.

3.1

4. Discussion

4.1 Summer Project Updates

Todd Hansen, Director of Building and Grounds and Colby Pearce, Assistant Director of Building and Grounds, provided a brief overview of the district-wide capital projects that were completed in preparation for the new school year.

Most, if not all, planned projects have been completed. Those that are still on the list, will continue to be worked on during the school year. The Maintenance Department is working towards a 5-10 year replacement cycle. They will also be developing a process to use the current work order system more effectively.

4.2 Preliminary Enrollment Numbers 6

Randy Upton, Business Administrator, presented preliminary enrollment numbers.

Total active enrollment, including PreK is 4173 students. K-12 enrollment is 3956 which is 389 students less than last year.

Total student enrollment from out of boundary is 254 students.

Enrollment Presentation

4.3 Preschool Update 12

Missy Tschabrun, Preschool Director, gave a brief overview of the Preschool Program. Missy thanked PCEF and Vail Resort Epic Promise for their support of the program. PreK grew from 154 to 217 students district-wide. Missy is excited to look at the data next year with the new curriculum in place this year.

Preschool Presentation

4.4 PCEF Reaching New Heights Donor Wall

Ingrid Whitley, PCEF Director, shares information regarding the proposed Reaching New

Heights Donor Wall to be constructed at Park City High School.

PCEF is commissioning a donor wall installation at Park City High School (PCHS) to recognize supporters of its Reaching New Heights campaign. Hoping this can be installed during December break so as not to cause any disruption.

PCEF Project Brief
Donor Wall Overview
● Design must complement the architectural and interior character of PCHS
● PCHS colors: red, black, white
● PCEF identity: green and red
● Provide a highly legible recognition of all campaign donors (~56 donors at this time)
● Designate board members who have contributed to the campaign in some way (such as an * after their name)
● Support tiered recognition where appropriate (donations range from $2mil to $50.00)
● Incorporate names of Legacy Donors (those who have made a commitment in their estate plans) - three names currently, may be four, could be all grouped together, or receive a special designation such as the board member suggested *, yet distinct from that)

5. Consent Agenda

5.1 Motion to approve Consent Agenda as presented and/or amended. 25

Regular Session Minutes of August 25, 2026

Closed Minutes of August 25, 2026

LEA-Specific Licensed Employees

Travel Requests Idaho , Iowa , Santa Fe , St George , St George , Texas , Columbus , Orlando , Philadelphia

TSSA Framework

Personnel

Board Revenue and Expenditures of August 2026

August Revenues , August Expenses , August Check Register

New Hires

Licensed Hires

Name	Location	Position	FTE
Kerri Kuehn	JRES	Grade 3 - one year only	1.0

Classified Hires

Name	Location	Position	FTE
Carla Sosa	TRANSP	Bus Driver	.75
Jillian Perry	PCAC	Assistant Coach - swim club	.7375
Mary Ann Rice	JRES	Instructional Assistant	.7375

Member Hill made a motion to approve the Consent Agenda as presented. Member Britton seconded the motion. Motion passed unanimously.

Moved by: Nick Hill; seconded by: Kathleen Britton

Carried

6. Decision

6.1 PCEF Donor Wall 72

The Board has reviewed the proposal by PCEF for the construction of the Reaching New Heights Donor Wall at PCHS PCEF Presentation

Member Hill made a motion to approve the Reaching New Heights Donor wall at Park City High School. Member Gallagher seconded the motion. Motion passed unanimously.

Moved by: Nick Hill; seconded by: Eileen Gallagher

Carried

7. Policies for Posting

7.1 The following policies have been reviewed by the Policy Committee and they are now before the Board for posting. 82

7176 Education Support Professional Evaluations

Member Hill made a motion to post Policy 7176. Member Gallagher seconded the motion. Motion passed unanimously.

Moved by: Nick Hill; seconded by: Eileen Gallagher

Carried

8. Policies for Adoption

8.1 The following policies have been posted for the required 20-days and they are now before the Board of adoption. 83

Policy 5001 School Safety Personnel & Guardian Protocols Policy 5001 School Safety Procedures

Policy 5002 Classroom Safety & Emergency Alert Technology Policy 5002 Classroom Safety Procedures

Member Hill made a motion to adopt Policy 5001 and 5002. Member Britton seconded the motion. Motion passed unanimously.

Moved by: Nick Hill; seconded by: Kathleen Britton

Carried

9. Policy Procedure Updates 87

The following policy procedures have been reviewed by the Policy Committee and updated.

Policy 3013 Bullying, Cyberbullying, Harassment, Hazing

Policy 4005 Purchasing

Policy 4010 Travel and Conference Reimbursement

Policy 7040 Extra Duty Assignments

Policy 10010 Student Enrollment

Policy 10100 Safe Schools

10. Adjourn

Member Hill made a motion to adjourn to the next Regular Session meeting on Tuesday, October 13, 2026. Member Britton seconded the motion.

Moved by: Nick Hill; seconded by: Kathleen Britton

Carried

Meeting adjourned at 5:13 p.m.

Meredith Reed

Board President