

**Minutes of the
Summit Mosquito Abatement District Board Meeting
August 11, 2026**

The regular board meeting for Summit Mosquito Abatement District was convened on August 11, 2026 at 5 p.m. in the District's board room. Those present were DelRay Hatch, Roger Crittenden, Gaylen Pace, Sue Pollard, Jason Richins, Brenz Staples (Assistant Manager), and Bryan Stephens (Manager). Bill Connell, Troy Dayley, and Mike Georgi attended the meeting electronically. Greg Averett, Trevor Clegg, and Trevor Hale were excused from the meeting.

Action Items

Swearing in of New Board Member: Mike Georgi

DelRay conducted the swearing in of new board member, Mike Georgi. He will represent Kamas and replaces David Darcey on the board.

Minutes from the June 9th Board Meeting

The minutes for the June 9th board meeting were sent to members prior to the meeting for their review. With no corrections or additions, Gaylen made the motion to approve the minutes for the June 9th board meeting, and Roger seconded. The motion passed unanimously.

Minutes from the June 9th Rate Hearing

The minutes for the June 9th rate hearing were sent to members prior to the meeting for their review. With no corrections or additions, Bill made the motion to approve the minutes for the June 9th rate hearing, and Roger seconded. The motion passed unanimously.

Expenses for June and July 2026

DelRay asked about the \$500 payment to Larry H. Miller Collision Center. The manager explained that this was the cost to fix one of the trucks that backed into a pole. With no other questions or concerns from board members, Jason made the motion to approve the expenses for June and July 2026, and Troy seconded. The motion passed unanimously.

Year-to-date 2026 Budget

The manager presented board members with an annotated year-to-date 2026 budget. He noted that with the rate being final, the District is anticipated to receive about \$659,100 in tax revenue, which is an additional \$21,000 more than the budgeted amount. Regarding chemical, he said that a bill for more chemical is forthcoming, so he figures that total cost for chemical would be about \$120,000. Professional expenses he felt would come in a bit under budget. Field expenses would still be incurred as the assistant manager is planning to do more droning to close out the year. He believed that costs for the tests would be near or maybe a bit over target. The manager also said there would be an overage in payroll. The other line-items he believes will come in near targeted amounts. Gaylen had a question about droning. He wondered where in the budget this expense falls. The manager responded that cost is under the field expense line-item. With no other questions or concerns

from board members, Gaylen made the motion to approve the year-to-date 2026 budget, and Roger seconded. The motion passed unanimously.

2025 Agreed Upon Procedures report

The manager presented the board with the District's 2025 Agreed-Upon Procedures Report as prepared by the District's auditor, Gilbert and Stewart. The auditor, Jason Gilbert, completed, as required by the state auditor's office, an Agreed-Upon-Procedures Report for the District. During his inquiry, Mr. Gilbert said that he reviewed the District's financial and accounting records, compliance with meeting requirements, fund balances, training, fraud risk assessment, and insurance bonding. Mr. Gilbert indicated that the District is in compliance with all the requirements set forth by the state auditor's office. The manager has submitted the District's 2025 Agreed-Upon-Procedures Report to the state auditor's office. He also presented and explained the financial documents that the auditor prepared in conjunction with the report. The manager noted that the auditor had to correct an error in the District account systems, which resulted in the 2025 revenue being approximately \$799,000. Roger made a motion to accept the auditor's report and Jason seconded. The motion passed unanimously.

Follow-up Items

New District Website

The manager discussed the creation of a new district website using Streamline, which is a web platform that is geared to special districts. He and the assistant manager met with representatives of Streamline and outlined the services that they will provide to the District. The manager said that he would like to kick this website off this year. Gaylen wondered if there would be any resulting cost savings. The manager indicated that there would be no cost savings, but that the main reason for the new website would be to ensure compliance with reporting and transparency requirements. The assistant manager pointed out that this would allow the District to maintain the meeting and agendas and minutes in one location. Gaylen wondered if past information can be posted on the website. The manager said that it could. The assistant manager also pointed out that we may also be able to post treatment data on the website. Troy made a motion to work with Streamline to create a new website for the District, and Roger seconded. The motion passed unanimously.

Discussion Items

Transition to New Manager: Timeframe

After a conversation with Brenz and Marilyn, and discussion with DelRay, the manager proposes that he step down as of December 31st and that Brenz take over as the new manager. He also informed the board that Marilyn's last day with the District would be December 31st. So, the manager further proposed that he stay on with the District, move into Marilyn's position and also be there to help Brenz with any other issues as needed. Troy felt that this is a good way to smoothly transition duties. The other board members were in agreement.

2027 Budget Showing Possible Tax Increase

As a follow-up to the last District board meeting in June, the manager presented to the board a tentative 2027 budget showing how added revenue would be added to various line-items. Since during the last board meeting, most members felt that a rate increase of 0.000016 and 0.000017 would be a good target, the manager and assistant manager prepared the budget using the rate of 0.0000165. The board members understand the need of striking a balance between cover costs but not cash piling money. With a tax rate of 0.0000165, the District would receive about \$836,000 in tax revenue. The manager then went into detail to explain where and how the added revenue of \$177,464 would be used. The added revenue would be used for such things as chemical, professional development, equipment, truck, droning, clothing, educational materials, and personnel. After the manager presented the information, DelRay and Jason felt that asking for a bit more now would be better than having to go through this process again in a few years. Sue wondered what the average tax payer would be expected to pay for the increase. The manager reviewed this information with the board: on an average taxable value of a home in Summit County is about a \$2.30 increase. After discussion on various aspects of this issue, the board members decided to table the issue and hold a special meeting where all board members could attend and vote on the increase. Board members determined that the best date for the meeting would be on Monday, August 17th at 5 p.m. The manager will send out a text to inform all board members of the meeting date and time. DelRay and Roger will plan to attend the meeting at the District office, while the others would plan to join electronically.

Information Regarding General Obligation Bond

The manager informed board members that he contacted Zions Bank Public Finance Division and talked to a representative regarding the bonding for the District's new facility. He presented board members with information provided from the representative on bonding for a \$10 million facility. The cost would be \$0.86 per \$100,000 on a 15-year bond or \$0.71 for \$100,000 on a 20-year bond. The manager wanted board members to have this information so that they could be thinking about this for further discussions.

The board decided to table the remaining discussion items on the agenda until the next meeting.

Roger made the motion to adjourn the meeting at 6:31 p.m.