



Utah Transit Authority

Transit Commission

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, October 14, 2026

3:30 PM

Frontlines Headquarters

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

TRANSIT COMMISSION WORK SESSION (Start time 3:30 p.m.)

1. **Call to Order and Opening Remarks** Chair Mike Caldwell
2. **Discussion Items**
 - a. Capital Budget - State of Good Repair (SGR) Program Jon Larsen
Daniel Hofer
 - b. Commission Roundtable Mike Caldwell
 - c. Transit Commission Constituent Services Overview Nicole Martin
 - d. Commissioner Outreach Reporting Process Nicole Martin

TRANSIT COMMISSION BUSINESS SESSION (Start time 4:30 p.m. or immediately after Work Session)

3. **Pledge of Allegiance** Chair Mike Caldwell
4. **Safety First Minute** Alisha Garrett
5. **Public Comment** Chair Mike Caldwell
6. **Consent** Chair Mike Caldwell
 - a. Approval of the September 23, 2026 Transit Commission Meeting Minutes
 - b. Approval of the August 12, 2026 Transit Commission Amended Meeting Minutes
7. **Reports**
 - a. Executive Director Report Jay Fox
 - APTA TRANSform
 - UTA Experience
 - 2027 Budget Update

8. Resolutions

- a. CR2026-10-01 - Resolution Adopting an Internal Audit Plan for the Period Beginning October 14, 2026, Through March 31, 2027
- Josh Peacock
Alisha Garrett

9. Discussion Items

- a. UTA Moves 2055: 2027-2055 Strategic Long-Range Transit Plan
- Megan Waters
Jaron Robertson

10. Other Business

Chair Mike Caldwell

- a. Budget Hearing: Monday, October 26, 2026
at 5:30 p.m.
Regular Meeting: Wednesday, November 18, 2026
at 3:30 p.m.

11. Closed Session

Chair Mike Caldwell

- a. Strategy Session to Discuss Potential Topics as Defined in Utah Code 52-4-205 (1):
- Discussion of the character, professional competence, or physical or mental health of an individual;
 - Strategy session to discuss collective bargaining;
 - Strategy session to discuss pending or reasonably imminent litigation;
 - Strategy session to discuss the purchase, exchange, or lease of real property;
 - Strategy session to discuss the sale of real property, including any form of a water right or water shares;
 - Discussion regarding deployment of security personnel, devices, or systems; or

12. Open Session

Chair Mike Caldwell

13. Adjourn

Chair Mike Caldwell

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate formats upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Requests for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting video link on the UTA Public Meeting Portal - <https://rideuta.legistar.com/Calendar.aspx>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining

the remote Zoom meeting.

- o Based on the number of in-person and on-line comment requests, the Chair will determine the length of individual comments, up to a maximum of three minutes.
 - o One person's time may not be combined with another person's time.
 - o Distribution of handouts or other materials to meeting participants or attendees is not allowed.
 - o To support a respectful meeting environment, actions or words that disrupt the meeting, intimidate other participants, obstruct the view or hearing of others, or may cause safety concerns are not allowed.
 - o To join by Zoom:
 - Use this link: https://bit.ly/UTA_TC_10-14-26 and follow the instructions to register for the meeting.
 - Use the "raise hand" function in Zoom to indicate you would like to make a comment.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/About-UTA/UTA-Transit-Commission>
 - o Comment via email at transitcommission@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – please specify that your comment is for the upcoming Transit Commission meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, October 13, 2026 (Day Before Meeting) will be distributed to commission members prior to the meeting and added to the public record.
- Meetings are audio and video recorded and live-streamed.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Jon Larsen, Chief Capital Services Officer
PRESENTER(S): Jon Larsen, Chief Capital Services Officer
Daniel Hofer, Director - Capital Programming & Support

TITLE:
Capital Budget - State of Good Repair (SGR) Program

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational report for discussion

BACKGROUND:
With the State of Good Repair representing 75% of the Capital Budget over the next five years, we are providing more detailed information for this program.

DISCUSSION:
UTA has a robust State of Good Repair program which keeps vehicles, rails, maintenance facilities, software, and more in good working order. This program is part of our emphasis to “maintain deliberately”.

By proactively planning for upgrades and replacements, we reduce emergency repairs and save money in the long run. Proactively replacing and refurbishing worn out assets allows us to get better contractor pricing, higher reliability and predictability for our customers, better coordination between projects, and more efficient use of staff time compared to emergency repairs.

FISCAL IMPACT:

State of Good Repair and other capital projects are included in the Authority's annual budget and accounted for in other longer term capital planning.

ATTACHMENTS:

None



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Transit Commission
PRESENTER(S): Mike Caldwell

TITLE:
Commission Roundtable

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item for discussion

BACKGROUND:
Included in each meeting is a work session for the purpose of receiving information related to the Transit Commission's statutory duties and discussing issues in an open format.

DISCUSSION:
Commissioners may use this roundtable to share updates, ask questions about topics not included elsewhere on the agenda, and suggest future meeting topics as needed. No action may be taken during the roundtable discussion.

FISCAL IMPACT:
Not Applicable

ATTACHMENTS:
None



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Nicole Martin, Director of Executive Operations
PRESENTER(S): Nicole Martin, Director of Executive Operations

TITLE:
Transit Commission Constituent Services Overview

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item

BACKGROUND:
The Transit Commission receives public correspondence through the email address transitcommission@rideuta.com. The information provided is a brief overview of the procedures in place to respond to, direct, and preserve that correspondence.

DISCUSSION:
Transit Commission support staff will assess to determine if emails contain general constituent questions or concerns, correspondence intended for individual Commissioners, or messages intended as public comment for Commission meetings. Commission support staff will respond to constituent emails and public comments on behalf of the Transit Commission. The attached document reviews the process staff will implement to manage incoming messages.

FISCAL IMPACT:
Not Applicable

ATTACHMENTS:
Transit Commission Constituent Services Overview

TRANSIT COMMISSION CONSTITUENT SERVICES PROCESS

The Transit Commission receives public correspondence through the email address transitcommission@rideuta.com. The information below is a brief overview of the procedures in place to respond to, direct, and preserve that correspondence.

Receipt of Messages

Upon receipt of messages, Transit Commission staff will determine if emails contain general constituent questions or concerns, correspondence intended for individual Commissioners, or messages intended as public comment for Commission meetings.

Message Response

It is the responsibility of the Transit Commission Office to ensure a response is provided in a timely manner. This includes ongoing monitoring, responding to constituents, coordinating an Agency response in conjunction with Customer Service and Communications, and ensuring a timely final response or conclusion to all constituent comments.

All constituent concerns, inquiries, or public comments will be acknowledged within two business days, and entered into the Customer Service System. Responses will be managed as follows:

- **Constituent Questions or Concerns** – Responses will be directed, as needed, to the department designated to best handle each inquiry through the Customer Service System.
- **Correspondence Intended for Individual Commissioners** – Constituent messages addressed to individual Commissioners will be managed on a case-by-case basis. The message will be communicated directly to the Commissioner to whom it was addressed and managed according to content. A response will be sent and the message will be shared with the full Commission, as deemed appropriate.
- **Messages Intended as Public Comment for Commission Meetings, Public Hearings, or Other Public Processes** – Each public comment will be acknowledged to let the constituent know the message was received and will be routed to the Commission or Public Hearing Officer, as appropriate. The deadline for submitting written public comment for a commission meeting is 2:00 p.m. the day prior to the meeting, as noticed on the public posting of the Commission agenda.

All constituent comments will be shared with the Commission. Comments related to upcoming agenda items will be provided to the Commission prior to the corresponding meeting and included in the meeting minutes. Comments associated with a Commission public hearing will be shared through a public engagement report. All other comments will be shared through a monthly Constituent Services Report.

Messages received to Commissioners' individual UTA email addresses from constituents or customers that could be considered public comment will be forwarded to transitcommission@rideuta.com for processing as described above.

Public Records

Constituent responses are official records subject to and governed by the Government Records and Management Act (GRAMA). All Constituent responses are records and will be professional in tone and content.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Nicole Martin, Director of Executive Operations
PRESENTER(S): Nicole Martin, Director of Executive Operations

TITLE:
Commissioner Outreach Reporting Process

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item for discussion

BACKGROUND:
As UTA's governing body, the Transit Commission shares responsibility for regional outreach alongside the Executive Director and the Agency's External Relations department. As key participants in UTA's unified outreach approach, the Transit Commission is requested to report on their interactions with stakeholders.

DISCUSSION:
Commission support staff will maintain records of Commissioner outreach activities through Salesforce. The attached document outlines what information is required for accurate reporting and the process for recording outreach interactions.

FISCAL IMPACT:
Not applicable

ATTACHMENTS:
Commissioner Outreach Documentation Process

COMMISSIONER OUTREACH DOCUMENTATION

TRANSIT COMMISSION

Purpose

The purpose of this process is to ensure Commissioner outreach to stakeholders is coordinated, documented, and followed through consistently. A shared approach strengthens relationships, aligns messaging, closes feedback loops, meets legislative reporting requirements, and maintains a complete record of engagement.

This process gives Commissioners, leadership, and staff shared visibility into stakeholder priorities, commitments, and opportunities so UTA can act with greater alignment and consistency.

Documentation & Compliance

UTA staff has created a web form for use by the Transit Commission to document each outreach interaction between a Commissioner and a stakeholder. This form will enable UTA staff to accurately document Commissioner outreach and maintain a useful and complete database of stakeholder relationships (Salesforce). Documentation should occur promptly after each outreach interaction and include, at minimum:

Date of Contact - This is the date the encounter occurred.

Commissioner Reporting - This is who is reporting the encounter.

Method of Contact - A drop-down menu on the form will allow you to select how the interaction occurred (in person, phone, email, etc.). For example, an email to a Commissioner's individual UTA email address from an elected official or stakeholder, would be a contact worth documenting through this process.

Subject - This is a brief, unique description of the contents of the notes.

Notes - A detailed description of the interaction, all who were present, topics discussed, feedback received, responses given, and commitments made.

- If a follow-up is required, also provide a description of the action needed and the timeline for the follow-up.
- If you have attachments, please include them.

People Involved in the Interaction - The name, title, and stakeholder affiliation of the people involved in the interaction.

Centralized records help UTA track engagement, identify gaps, prepare Commissioners for outreach, coordinate follow-up, and compile required reports for submission to the State.

Commissioners will receive a quarterly report on stakeholder engagement.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Chair Mike Caldwell

TITLE:
Approval of the September 23, 2026 Transit Commission Meeting Minutes

AGENDA ITEM TYPE:
Minutes

RECOMMENDATION:
Approve the minutes of the September 23, 2026 Transit Commission meeting.

BACKGROUND:
A meeting of the UTA Transit Commission was held in person at UTA Frontlines Headquarters and broadcast live via the UTA Public Meeting Web Portal on Wednesday, September 23, 2026 at 3:30 p.m.

Minutes from the meeting document the actions of the Commission and summarize the discussion that took place in the meeting. A full audio recording of the meeting is available on the [Utah Public Notice Website <https://www.utah.gov/pmn/sitemap/notice/1109619.html>](https://www.utah.gov/pmn/sitemap/notice/1109619.html) video feed is available through the [UTA Public Meeting Portal <https://rideuta.granicus.com/player/clip/474?view_id=1&redirect=true>](https://rideuta.granicus.com/player/clip/474?view_id=1&redirect=true).

ATTACHMENTS:

- 2026-09-23_TC_Minutes_Unapproved



Utah Transit Authority

Transit Commission

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, September 23, 2026

3:30 PM

Frontlines Headquarters

Present: Commissioner Jeff Acerson
Commissioner Chris Gamvroulas
Commissioner Beth Holbrook
Commissioner Sheldon Killpack
Commissioner Jeff Silvestrini
Commissioner Muriel Xochimitl
Ex Officio Member Carlos Braceras

Excused: Chair Mike Caldwell

Commissioners Beth Holbrook and Jeff Silvestrini attended remotely. Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Commissioner Jeff Acerson, acting for Chair Mike Caldwell, welcomed attendees and called the meeting to order at 3:30 p.m.

2. Discussion Items

a. External Relations Program

Nichol Bourdeaux, UTA Chief Planning and External Relations Officer, discussed UTA's regional outreach which is guided by the 5P's Levels of Engagement: Political, Policy, Programs/Projects, and Public. Bourdeaux provided a framework for how the agency will deliver a single, coordinated UTA voice with consistent standards, a shared record of documented engagement, and ultimately stronger relationships and coordination. Commissioners discussed how to record and track interactions and how to show progress with stakeholders. Discussion ensued on how the Transit Commission staff will inform commissioners of pertinent information and vice versa.

b. Transit Commission Regional Stakeholder Outreach

Nicole Martin, UTA Director of Executive Operations, presented the Transit Commission Regional Stakeholder Outreach document which defines a four-step process to prepare Commissioners for successful community engagement by providing staff support, relevant context, materials, and aligned messaging. Martin talked about and how to better educate all involved and advised that a Quarterly, the State of Transit, newsletter will be created to aid in continued education efforts. Commissioners asked

about how to document outreach activities, reporting opportunities and the difference between political and policy responsibilities. Martin mentioned that staff is also developing an outreach webpage.

c. Commissioner Appointments to Wasatch Front Regional Council

Several Wasatch Front Regional Council committee positions have been offered to Transit Commission members. Commissioner Jeff Acerson shared that some Commissioner appointments were made prior to the meeting. There was a discussion regarding positions that are still open. Commissioner Sheldon Killpack was appointed to the Transportation Coordinating Committee and Commissioners Beth Holbrook and Muriel Xochimitl were appointed to the Joint Policy Advisory Committee.

d. Implementation and Mobilization Overview for 2027 - 2028 Proposed Service Changes

Nichol Bourdeaux walked through UTA's proposed 2027-2028 service plan which intends to improve connectivity, restore suspended service, increase frequency, simplify overlapping routes and use innovative mobility where fixed-route service is less efficient. The plan extends the S-Line into the Sugar House business district in 2027. For 2028, it redesigns Ogden service by modifying or replacing several routes. Bourdeaux discussed UTAs regional network including 3 new service packages, 4 route modifications, and adding a flex model with on demand. Bourdeaux also advised that innovative mobility was well received. Questions regarding subsidization of service and finding sources for new service were posed by the commission and answered by staff.

e. Commission Roundtable

Commissioner Jeff Acerson lead the newly created UTA Transit Commission in open discussion. No substantial topics were discussed.

TRANSIT COMMISSION BUSINESS SESSION (Start time 4:30 p.m.)

3. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

4. Safety First Minute

Ann Green-Barton, UTA Chief People Officer, delivered a brief safety message.

5. Public Comment

In Person/Virtual Comment

No in person or virtual comment was given.

Online Comment

No online comment was received.

6. Consent

a. Approval of the August 12, 2026 Transit Commission Meeting Minutes

A motion was made by Commissioner Killpack, and seconded by Commissioner Gamvroulas, to approve the consent agenda. The motion carried by a unanimous vote.

7. Reports

a. Executive Director's Report

- **Agency Success Markers for UTA**
- **NextUTA is Game Ready**
- **Strategic Priorities Budget Overview**

Agency Success Markers for UTA

Jay Fox, UTA Executive Director Jay Fox presented national statistics, excellence in financial audit results, rider satisfaction, and industry honors as markers of agency success. Fox emphasized the significance of receiving zero findings in the Federal Transit Administration Triennial Review. Fox also reported that UTA received the 2025 American Public Transportation Association award.

NextUTA is Game Ready

Fox discussed NextUTA being Game Ready and what that means for the 2034 Olympics. Fox stated that UTA will be ready now and for future opportunities.

Strategic Priorities Budget Overview

Fox discussed his budget plans which prioritize the need for the need for UTA to expand transit systems sustainably, maintain assets and infrastructure deliberately, and advocate for transit regionally.

8. Resolutions

a. CR2026-09-01 - Resolution Receiving the Tentative 2027 Budget, Beginning the Public Comment Process, and Setting a Date and Time for the Public Budget Hearing

Chief Financial Officer, Viola Miller, presented an overview of the proposed Tentative 2027 Budget and requested that the Commission vote to receive the budget. Miller explained that the resulting 2027 base budget was developed at the department expenditure level incorporating agency priorities as outlined by Executive Director Fox. Notable expansions included the S-line extension, the 5600 W bus route, environmental compliance, and safety improvements. UTA's State of Good Repair program and strategic staff additions will help UTA maintain deliberately. Regional advocacy efforts are highlighted in projects that span the length of the transit district such as FR2X. Miller noted that the fiscal year will now coincide statewide operations, budget assumptions, improved capital programming, and to aid in clearer forecasting. A motion was made by Commissioner Xochimitl, and seconded by Commissioner Silvestrini, that this Resolution be approved. The motion carried by the following vote:

Aye: Commissioner Acerson, Commissioner Gamvroulas, Commissioner Holbrook, Commissioner Killpack, Commissioner Silvestrini, and Commissioner Xochimitl

Excused: Chair Caldwell

b. CR2026-09-02 - Resolution Adopting Amended Bylaws of the Authority

Tim Merrill, Assistant Attorney General, presented the main points of the proposed amended bylaws. Revised bylaws incorporate feedback from Commissioners including clarification of attendance requirements, voting quorum clarification, and provisions for adding items to a Transit Commission agenda and for adopting rules of order.

A motion was made by Commissioner Killpack, and seconded by Commissioner Gamvroulas, that this Resolution be approved. The motion carried by the following vote:

Aye: Commissioner Acerson, Commissioner Gamvroulas, Commissioner Holbrook, Commissioner Killpack, Commissioner Silvestrini, and Commissioner Xochimitl

Excused: Chair Caldwell

c. CR2026-09-03 - Resolution Adopting Rules of Order for Use in Transit Commission Meetings

Tim Merrill presented a pared down version of Robert's Rules of Order for use by the Commission to efficiently conduct meetings. Discussion ensued regarding details of the proposed rules including a request to add a rule allowing a motion to reconsider. A motion was made by Commissioner Silvestrini, and seconded by Commissioner Xochimitl, that this Resolution be approved as amended with the addition of provisions for reconsideration, as stated by Mr. Merrill.

A motion was made by Commissioner Silvestrini, and seconded by Commissioner Xochimitl, that this Resolution be approved as amended with the addition of provisions for reconsideration stated by Mr Merrill.. The motion passed by the following vote:

Aye: Commissioner Acerson, Commissioner Gamvroulas, Commissioner Holbrook, Commissioner Killpack, Commissioner Silvestrini, and Commissioner Xochimitl

Excused: Chair Caldwell

9. Other Business

- a. Next Meeting: Wednesday, October 14, 2026 at 3:30 p.m.

10. Adjourn

A motion was made by Commissioner Sheldon Killpack and seconded by Commissioner Beth Holbrook to adjourn the meeting. The motion carried by a unanimous vote and the meeting

adjourned at 6:02 p.m.

Transcribed by Shawn Roush
Senior Office Specialist - Transit Commission
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://www.utah.gov/pmn/sitemap/notice/1109619.html> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at <https://rideuta.legistar.com/Calendar.aspx>.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date:

Mike Caldwell
Chair, Transit Commission



U T A

Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Chair Mike Caldwell

TITLE:
Approval of the August 12, 2026 Transit Commission Amended Meeting Minutes

AGENDA ITEM TYPE:
Minutes

RECOMMENDATION:
Approve the amended minutes of the August 12, 2026 Transit Commission meeting.

BACKGROUND:

A meeting of the UTA Transit Commission was held in person at UTA Frontlines Headquarters and broadcast live via the UTA Public Meeting Web Portal on Wednesday, August 12, 2026 at 4:30 p.m.

Minutes from the meeting document the actions of the Commission and summarize the discussion that took place in the meeting. A full audio recording of the meeting is available on the [Utah Public Notice Website <https://www.utah.gov/pmn/sitemap/notice/1100216.html>](https://www.utah.gov/pmn/sitemap/notice/1100216.html) video feed is available through the [UTA Public Meeting Portal <https://rideuta.granicus.com/player/clip/471?view_id=1&redirect=true>](https://rideuta.granicus.com/player/clip/471?view_id=1&redirect=true).

An appendix containing public comment for the August 12, 2026 meeting was inadvertently left out of the previously approved minutes. Staff is requesting approval of the amended minutes, which include the appendix.

ATTACHMENTS:

2026-08-12_TC_Minutes_Amended



Utah Transit Authority

Transit Commission

MEETING MINUTES - Draft

669 West 200 South
Salt Lake City, UT 84101

Wednesday, August 12, 2026

4:30 PM

Frontlines Headquarters

Present: Chair Mike Caldwell
Commissioner Jeff Acerson
Commissioner Chris Gamvroulas
Commissioner Beth Holbrook
Commissioner Sheldon Killpack
Commissioner Jeff Silvestrini
Commissioner Muriel Xochimitl
Ex Officio Member Carlos Bracerias

Commissioner Xochimitl joined virtually. Vice-Chair Silvestrini joined the meeting virtually at 4:58p. Also attending were UTA staff and interested community members.

1. Call to Order and Opening Remarks

Chair Mike Caldwell welcomed attendees and called the meeting to order at 4:31 p.m.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Safety First Minute

Travis King, UTA Director of Safety & Security, delivered a brief safety message.

4. Public Comment

In Person/Virtual Comment

In person comment was given by Michael Kroll.

Kroll expressed his thoughts on using public transit to travel to Transition Commission meetings from the 1st District. He recommended UTA find solutions in aiding riders with accessibility to headquarters as well as services along the routes.

Online Comment

Online comment was distributed to Commissioners prior to the meeting.

5. Consent**a. Approval of the July 15, 2026 Transit Commission Meeting Minutes**

A motion was made by Chair Caldwell, and seconded by Commissioner Holbrook, to approve the consent agenda. The motion carried by a unanimous vote.

6. Reports**a. Executive Director's Report**

- **OneUTA Moment - Operational Readiness**
- **Internal Appointments**
- **Upcoming Commissioner Participation Opportunities**
- **OneUTA Moment - Operational Readiness**

Jay Fox, UTA Executive Director, was joined by Camille Glenn, General Manager of Operations, and presented on UTA's Operational Readiness.

- Internal Appointments

Fox indicated that there are two committees needing Commissioner participation:

- CAT (Committee on Accessible Transportation)
- Pension Committee

Chair Caldwell proposed that Commissioner Jeff Acerson continue on the Pension Committee. Acerson noted that Amanda Salmon, UTA Civil Rights Compliance Officer (ADA) asked that he continue on the CAT committee. Commissioner Xochimitil expressed her support of Acerson continuing on both committees.

- Upcoming Commissioner Participation Opportunities

Fox invited the Commission to the Grand Opening event for the North Utah County On Demand Zone on Thursday August 27th at Lehi Station.

7. Fare Approvals**a. Fare Agreement: Education Pass (Salt Lake School District, Salt Lake Education Foundation, and Salt Lake City Corporation)**

Monica Howe, UTA Fares Director presented the approval of the Salt Lake School District, Salt Lake Education Foundation, and Salt Lake City Corporation Education Pass Fare Agreement. The agreement covers the 2026-2027 school year through July 31, 2027, providing transit passes for up to 50,000 authorized users and totaling \$544,913.00.

Commissioners inquired about ridership and costs. Viola Miller, UTA Chief Financial

Officer joined Howe and mentioned the upcoming fare rate change proposal that will be brought to the commission at a future meeting.

A motion was made by Commissioner Gamvroulas, and seconded by Commissioner Holbrook, that this Service or Fare Approval be approved. The motion carried by a unanimous vote.

8. Discussion Items

a. Pass Program Operating Process for Fare Contracts with Institutional Partners

Brian Reeves, UTA Associate Chief Financial Officer and Monica Howe, UTA Fares Director presented on UTA's Pass Program, outlining the types of passes UTA offers to pass partners. Howe proposed that, at a future meeting, the Commission consider a resolution approving parameters for fare agreements with the intent to streamline the fare agreement process.

The Commission commented on the need to carefully define agreement parameters and provide more education on the fares program for approval.

b. Proposed Bylaws Revisions

David Wilkins, Assistant Attorney General, provided a review of the adopted Bylaws and the revisions being proposed based on feedback from the Commissioners. Discussion ensued. Commissioners asked questions and commented on the number of Commissioners needed to pass a motion, rules of order, the affect of abstentions on a vote, and the process for recommending agenda items.

c. Planning and External Relations - Engagement Processes

Nichol Bourdeaux, UTA Chief Planning and External Relations Officer, Jaron Robertson, UTA Director of Planning and Megan Waters, UTA Community Engagement Director gave a presentation with a brief overview on planning and external relations engagement process. Commissioners indicated that they will have more questions as their knowledge of the planning process increases.

d. UTA Financial Forecast Introduction

Jay Fox introduced Viola Miller, UTA Chief Financial Officer who provided a UTA financial forecast. Commissioners asked questions regarding funding from the 5th 5th and Transit Transportation Investment Fund (TTIF).

e. FrontRunner 2X Program

Carlos Bracerias, UDOT Commissioner introduced Josh Van Jura, UDOT Director of Trails and Transit Director, and provided an overview on the FrontRunner 2X (FR2X) project. There was a discussion on the availability of Sunday services once ounce double tracking is completed.

9. Other Business**a. Chair Discussion Items**

- **Commission Work Session**
- **Wasatch Front Regional Council (WFRC) Appointments**
- **Commission Work Session**

Chair Caldwell announced Commission Work Sessions will be scheduled an hour before each scheduled regular commission meeting. Caldwell asked that commissioners reach out to Nicole Martin, UTA Director of Executive Operations with specific topics of discussion they would like to discuss during the work sessions.

- Wasatch Front Regional Council (WFRC) Appointments

Chair Caldwell invited Andrew Gruber, WFRC Executive Director, to speak about appointments needed from the Commission on the following WFRC committees:

- Regional Growth Committee (RGC)
- Transportation Coordinating Committee (Trans Com)

b. Next Meeting: Wednesday, September 23, 2026 at 4:30 p.m.

Chair Caldwell announced the next Commission meeting.

10. Adjourn

Chair Caldwell adjourned the meeting at 6:34 p.m.

Appendix A

Online Public Comment Received from Chris Gamvroulas

I understand the bylaw review is only one of several important items on our upcoming agenda, but I wanted to share a broader concern regarding the overall governance structure being proposed. I think it is important that we get the big-picture issues right, as they will shape how the Commission functions for years to come.

I recognize that we are creating an entirely new governance structure, and there is unlikely to be a perfect set of rules on day one. It will probably take several months, if not longer, for the Commission and staff to work through how we best function together and refine our processes based on experience. My comments are offered in that collaborative spirit.

As I reviewed the draft, I became concerned that several provisions may unintentionally limit the Commission's ability to fulfill its oversight responsibilities. In particular, I am concerned by provisions that concentrate agenda-setting authority with the Chair and Executive Director and that require support from multiple commissioners before a commissioner can place an item on a future agenda. Requiring commissioners to first secure support from other commissioners before raising an issue creates an unnecessary barrier to oversight and could discourage discussion of legitimate policy, operational, budgetary, or governance concerns. The Chair could retain discretion over scheduling and meeting management, but absent extraordinary circumstances, commissioner-requested items should be placed on a future agenda within a reasonable period. This would preserve efficient meeting administration while ensuring that all commissioners can effectively carry out their oversight responsibilities. As we establish the governance framework for this new body, I hope we will adopt procedures that promote transparency, accountability, and independent oversight while still allowing meetings to be conducted efficiently.

I look forward to discussing these issues with all of you.

Chris Gamvroulas

Transcribed by Felila Toleafoa
Executive Director Office Manager
Utah Transit Authority

This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials or audio located at <https://secure.utah.gov/pmn-admin/notice/edit.html?id=1100216> for entire content. Meeting materials, along with a time-stamped video recording, are also accessible at https://rideuta.granicus.com/player/clip/471?view_id=1&redirect=true.

This document along with the digital recording constitute the official minutes of this meeting.

Approved Date: September 23, 2026

Jeff Silvestrini
Vice Chair, Transit Commission



U T A

Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
FROM: Jay Fox, Executive Director
PRESENTER(S): Jay Fox, Executive Director

TITLE:

Executive Director Report

- APTA TRANSform
 - UTA Experience
 - 2027 Budget Update
-

AGENDA ITEM TYPE:

Report

RECOMMENDATION:

Informational report for discussion

DISCUSSION:

Jay Fox, Executive Director, will provide a report on the following:

- APTA TRANSform
 - UTA Experience
 - 2027 Budget Update
-

9/23/2026

USD \$ Millions		Forecast	T. Budget	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Sources		2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
A	Beginning Balance	\$ 317.8	\$ 310.0	\$ 192.7	\$ 90.3	\$ 10.0	\$ (31.8)	\$ (121.3)	\$ (218.5)	\$ (328.9)	\$ (441.8)	\$ (614.9)
	Sales Tax	\$ 528.4	\$ 538.8	\$ 551.9	\$ 565.0	\$ 578.1	\$ 591.3	\$ 604.7	\$ 618.4	\$ 632.5	\$ 646.8	\$ 659.8
	PM Funds (FTA)	144.8	73.7	74.6	75.4	76.1	76.9	77.6	78.4	79.2	80.0	80.8
	Passenger Funds	40.9	41.6	42.6	46.6	47.3	49.2	50.0	50.7	52.7	53.5	54.3
B	Capital Sources	230.1	217.7	199.1	101.1	101.9	105.5	151.7	98.3	86.2	121.8	144.6
	Bonding	47.3	25.8	54.3	21.7	36.9	-	-	-	-	-	-
	Leasing	44.2	38.8	25.5	29.6	26.4	60.5	87.4	26.8	25.5	28.8	46.6
	Grants	81.5	70.5	42.0	1.1	5.0	12.0	12.2	12.5	12.7	13.0	13.2
	Formula Funds	30.2	42.2	49.2	43.2	30.2	33.0	52.0	59.0	48.0	80.0	84.8
	State	14.3	8.9	11.1	3.4	0.7	-	-	-	-	-	-
	TTIF	31.1	24.0	10.7	1.0	2.2	-	-	-	-	-	-
	Local Revenues	13.5	7.6	6.3	1.1	0.5	-	-	-	-	-	-
	Other	(32.0)	-	-	-	-	-	-	-	-	-	-
	Other Sources	34.7	30.5	30.9	45.9	110.9	30.2	37.3	35.3	36.0	36.7	37.5
C	Total Sources	\$ 978.9	\$ 902.3	\$ 899.0	\$ 834.0	\$ 914.3	\$ 853.1	\$ 921.2	\$ 881.1	\$ 886.6	\$ 938.8	\$ 977.0
	Uses											
D	Operating Expense	\$ 488.6	\$ 517.1	\$ 540.9	\$ 558.5	\$ 592.8	\$ 612.1	\$ 632.2	\$ 652.9	\$ 674.2	\$ 696.3	\$ 719.1
E	Capital Expense	259.2	299.6	272.3	163.4	155.4	119.1	170.6	118.6	104.3	191.8	196.0
F	Debt Service	175.2	177.1	188.2	192.4	201.7	207.9	212.1	216.4	217.1	219.8	220.4
G	Total Uses	\$ 923.0	\$ 993.8	\$ 1,001.5	\$ 914.3	\$ 949.9	\$ 939.1	\$ 1,014.8	\$ 987.8	\$ 995.6	\$ 1,107.9	\$ 1,135.5
H	Net Change	\$ 55.9	\$ (91.5)	\$ (102.4)	\$ (80.3)	\$ (35.6)	\$ (86.0)	\$ (93.6)	\$ (106.7)	\$ (109.0)	\$ (169.1)	\$ (158.4)
I	Contribution to Reserves	-	-	-	-	6.2	3.5	3.6	3.7	3.8	4.0	4.1
J	Cash Amended	(63.7)	(25.8)	-	-	-	-	-	-	-	-	-
K	Ending Balance	\$ 310.0	\$ 192.7	\$ 90.3	\$ 10.0	\$ (31.8)	\$ (121.3)	\$ (218.5)	\$ (328.9)	\$ (441.8)	\$ (614.9)	\$ (777.4)
L	Reserves	232.3	237.3	190.8	191.5	197.7	201.2	204.8	208.5	212.4	216.3	220.4

H = C - G

K = A + H + I + J

2025 close, 2026 forecast, 2027 T. Budget, 2028 (5600W & Ogden) & FR2X service adds

Appendix 1



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Jay Fox, Executive Director
PRESENTER(S): Josh Peacock, Interim Internal Auditor
Alisha Garrett, Chief Enterprise Strategy Officer

TITLE:
CR2026-10-01 - Resolution Adopting an Internal Audit Plan for the Period Beginning October 14, 2026, Through March 31, 2027

AGENDA ITEM TYPE:
Resolution

RECOMMENDATION:
Review and approve CR2026-10-01 Resolution Adopting an Internal Audit Plan for the period beginning October 14, 2026, through March 31, 2027

BACKGROUND:
The Interim Internal Auditor has developed an audit plan through March 31, 2027, based on risk assessments and input from management. UTA will begin recruitment for a full-time, in-house Internal Auditor next month.

DISCUSSION:
Internal Audit is proposing the following projects:

- 26-02 Capital Asset Accounting
 - 26-03 Information Technology System Key Control Audit
 - 26-07 Accounting Separation of Duties Audit
 - 26-09 Commuter Rail Safety Audit
-

ALTERNATIVES:
The Commission can reject specific projects or the entire plan and the Internal Auditor will revise the plan

according to the feedback.

FISCAL IMPACT:

Not applicable

ATTACHMENTS:

CR2026-10-01 - Resolution Adopting an Internal Audit Plan

**RESOLUTION OF THE UTA TRANSIT COMMISSION ADOPTING AN INTERNAL
AUDIT PLAN FOR THE PERIOD BEGINNING OCTOBER 14, 2026, THROUGH
MARCH 31, 2027**

CR2026-10-01

October 14, 2026

WHEREAS, the Utah Transit Authority (the “Authority”) is a large public transit district organized under the laws of the State of Utah and created to transact and exercise the powers provided for in the Utah Limited Purpose Local Government Entities-Special Districts Act (UTAH CODE § 17B-1-102, *et seq.*) and the Utah Public Transit District Act (UTAH CODE § 17B-2a-801, *et seq.*); and

WHEREAS the Utah Public Transit District Act, UTAH CODE § 17B-2a-808.1(4)(d), empowers the UTA Transit Commission (“Commission”) to direct the Authority’s Internal Auditor to conduct audits that the Commission determines to be the most critical to the success of the organization; and

WHEREAS, the Executive Director, pursuant to UTAH CODE § 17B-2a-810(1)(a)(ix), appoints the Internal Auditor of the Authority, and can request that the Commission direct the Internal Auditor to perform audits of the Authority; and

WHEREAS the Interim Internal Auditor of the Authority has prepared an Audit Plan for the period beginning October 14, 2026, through March 31, 2027, that he recommends be adopted by the Commission: and

WHEREAS the Commission wishes to adopt this Audit Plan and declares that the audits are most critical to the success of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the UTA Transit Commission:

1. That the Commission hereby adopts the Audit Plan of the Authority for the period beginning October 14, 2026, through March 31, 2027, attached as Exhibit A.
2. That this Resolution supersedes any prior Resolution or action by any prior governing body of the Authority establishing an Audit Plan.
3. That the corporate seal be attached hereto.

CR2026-10-01

1

Approved and adopted on this 14th day of October 2026.

Mike Caldwell, Chair
UTA Transit Commission

ATTEST:

Secretary of the Utah Transit Authority

(Corporate Seal)

Approved As To Form:

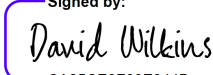
Signed by:

CA25CE8E60E344B
Assistant Attorney General
Counsel to the Utah Transit Authority

EXHIBIT A

2026 Internal Audit Plan – October 14, 2026 through March 31, 2027



Date: October 14, 2026
To: Jay Fox, Executive Director, UTA Transit Commission
From: Josh Peacock, Interim Internal Audit
Subject: 2026 Internal Audit Plan - October 14, 2026 through March 31, 2027

Introduction

The following updated Audit Plan is based on the 2026 Internal Audit Plan approved on March 9, 2026, which was developed with input from leadership, assessment of risks and fraud risk and by the results of past assurance activities

The updated Internal Audit Plan documents how projects help to address the top perceived risks as documented in the Agency risk report. Those risks are 1) Technology 2) Infrastructure 3) Strategy/Planning 4) Financial 5) Information Security 6) Operational 7) Regulatory/Compliance 8) Reputational.

Section 1: 2026 Internal Audit Projects

1. 26-02 Capital Asset Accounting

Background: The Capital Asset Accounting department is responsible for financial tracking related to UTA's assets. The audit is currently in progress and will evaluate the governance of the department, evaluate compliance with program policies and procedures, and analyze accounting data to validate accuracy and completeness. This audit will take approximately 12 to 15 weeks to complete. It was selected to provide ongoing assurance coverage over financial risk. This department is relatively new, and its processes have not been evaluated by Internal Audit.

Related Enterprise Risks: Financial

2. 26-03 Information Technology System Key Control Audit

Background: UTA's Information Technology department controls access to technology resources. This audit will evaluate governance, controls, and the procedures management has implemented to responsibly manage access. IA will also review access rights to determine policies and procedures are being followed. Internal Audit will explore the feasibility and advisability of automating access right testing. This audit will take approximately 16 to 20 weeks to complete. It was selected to address an assurance gap identified in the 2025 Assurance Map.

Related Enterprise Risks: Technology; Information Security

3. 26-07 Accounting Separation of Duties Audit

Background: Separation of duties refers to splitting key tasks among different employees so that no single employee has too much ability or opportunity to make mistakes or commit fraud without detection. The audit is currently in progress and will evaluate whether adequate separation of duties exists within UTA's Accounting department. It will take approximately seven to nine weeks to complete. It was selected based on concerns observed by leadership.

Related Enterprise Risks: Financial

4. 26-09 Commuter Rail Safety Audit

Background: UTA annually completes safety audit based on checklists produced by the Federal Transit Administration and modified for use in heavy rail. This safety audit is focused on the Commuter Rail mode. It will take approximately 12 to 14 weeks to complete. It was selected because the audit is a requirement of UTA's Commuter Rail Safety Plan.

Related Enterprise Risks: Regulatory/Compliance; Reputational; Operational; Infrastructure



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
THROUGH: Jay Fox, Executive Director
FROM: Nichol Bourdeaux, Chief Planning & External Relations Officer
PRESENTER(S): Jaron Robertson, Planning Director
Megan Waters, Community Engagement Director

TITLE:
UTA Moves 2055: 2027-2055 Strategic Long-Range Transit Plan

AGENDA ITEM TYPE:
Discussion

RECOMMENDATION:
Informational item for discussion

BACKGROUND:

UTA adopted UTA Moves 2050 in 2024 as the agency's first long-range transit plan. The plan established a fiscally constrained program of transit projects and investments within UTA's service area, aligned with UTA's strategic goals and objectives and the Regional Transportation Plans (RTPs) developed by UTA's metropolitan planning organization (MPO) partners.

UTA Moves 2050 established a long-range vision for the transit system and provided a framework for identifying, evaluating, and advancing future transit investments. The plan also established a foundation for coordinating UTA's long-range planning efforts with regional transportation planning and future agency service and capital planning.

DISCUSSION:

Plan Update:

The 2027-2055 Strategic Long-Range Transit Plan (SLRTP), UTA Moves 2055, will update UTA Moves 2050 and establish UTA's long-range transit vision for the next 30 years. The SLRTP will represent UTA's contribution to the Unified Transportation Plan and will be developed in coordination with UTA's MPO partners, the Wasatch Front Regional Council (WFRC) and Mountainland Association of Governments (MAG). This coordination will

support consistency in project identification, phasing, financial assumptions, and public messaging across the regional transportation planning process. The SLRTP is anticipated to be completed and presented to the Transit Commission for adoption in mid to late 2027, consistent with the anticipated adoption schedules for the WFRC and MAG RTP updates.

Building on UTA Moves 2050, UTA Moves 2055 will expand the agency's long-range planning framework to address additional agency needs and strengthen the process for advancing long-range concepts toward implementation. The SLRTP will provide a comprehensive, system-wide framework to inform future service, capital, and investment strategies. This work will include cost-effectiveness and cost-benefit analyses of each public transit mode to help UTA evaluate and balance cost-effective and cost-beneficial services, inform future project and service prioritization, and support implementation of requirements associated with Utah Senate Bill 174 (2025).

The plan will also incorporate long-range agency needs beyond transit projects and services, providing a more comprehensive view of the investments and capabilities needed to support UTA's future operations. Additional financial scenario analysis will be conducted using the updated financial model developed through the Utah Unified Transportation Plan. Finally, UTA Moves 2055 will establish a formal process and schedule for future SLRTP updates, creating a repeatable planning cycle for maintaining the agency's long-range vision.

Public Engagement:

As part of the UTA Moves 2055 effort, UTA will hold two phases of public engagement. During the first phase, the public and stakeholders will have opportunities to review the 2050 recommendations and identify changing needs by providing comments and feedback to inform the plan update. Feedback will be considered during the plan development, and an updated draft will be shared with the public and stakeholders for review and feedback during phase 2 of public engagement in Spring 2027.

UTA plans to engage with communities through a mix of in-person and virtual opportunities, leveraging where community and stakeholder already are and providing easy-to-use digital tools that support meaningful public involvement. Key approaches to public engagement for UTA Moves 2055 include:

- MPO Workshops
- Public Open Houses
- Community Events and Outreach activities
- Project website, including online feedback and mapping
- Communication, education, and awareness building

Information about the Strategic Long-Range Transit Plan, including public engagement opportunities will be shared and updated at rideuta.com/UTAMoves.

FISCAL IMPACT:

N/A

ATTACHMENTS:

- Link to UTA Moves 2050: rideuta.com/UTAMoves <<http://www.rideuta.com/UTAMoves>>
- UTA Moves 2055 Public Involvement Plan



UTA MOVES 2055

STRATEGIC LONG-RANGE TRANSIT PLAN | PUBLIC INVOLVEMENT PLAN



INTRODUCTION

UTA Moves is the Utah Transit Authority's (UTA) Strategic Long-Range Transit Plan which outlines the shared vision for improving public transit over the next 30 years. This plan helps guide and prioritize transit improvements as community needs and funding change over time and is updated every 4 years. In 2026-2027, UTA will be updating UTA Moves to the 2055 timeframe by engaging with communities in its service area to prepare for the future by:

- Understanding and planning for the needs of the communities UTA serves
- Identifying transit system needs and priorities in coordination with regional and local plans
- Updating the 30-year vision of transit in the region
- Identifying costs, funding opportunities, and strategies to implement the vision

Community input is important to this process because decisions about the future of the transit network will impact the communities UTA serves. The UTA service area is broad – involving over 70 municipalities in six counties. Community involvement opportunities will be provided digitally and in-person, with an emphasis on accessibility and meeting people where they already are. By creating a strong public input plan, UTA will center community voices, leading to a Strategic Long-Range Plan that serves community needs for the 2027-2055 timeframe.

The *UTA Moves* 2055 update process will include opportunities for internal and external audiences to:

- Identify and define future transportation needs for their communities
- Reassess and validate projects shown in the *UTA Moves* 2050 plan or add new transit projects to align with new information, community conditions, and the 2055 timeframe
- Review and provide feedback on the draft Strategic Long-Range Transit Plan

GET INVOLVED

Your feedback helps UTA understand transportation challenges and which improvements matter most.

Whether you ride transit every day, sometimes, or not at all, your input will help shape how people travel around Utah for years to come.

Visit rideuta.com/UTAMoves to learn more about UTA Moves 2055 and sign up for email updates to stay engaged.



This public involvement plan (PIP) explains how UTA will share information about the Strategic Long-Range Transit Plan Update, gather input, and respond to community feedback.



OUR ENGAGEMENT COMMITMENTS

The UTA Moves 2055 public engagement commitments listed below will lead to a robust and community-centered Strategic Long-Range Transit Plan on which the public has the opportunity to provide input, feels the process is genuine, and that their input is valuable to informing the final plan recommendations.

- **Explain the planning process clearly** – Help people understand what the plan will address, how it relates to other transportation plans, and how it will guide future UTA decisions.
- **Build on what communities have already told us** – Consider what communities have already shared through UTA Moves 2050 and other UTA local and regional planning efforts while providing new opportunities to participate.
- **Offer opportunities to imagine the future** - Ask communities to review previous recommendations, identify changing needs, and share priorities for future transit.
- **Provide accessible ways to participate.** Offer both online and in-person opportunities throughout the UTA service area, with information available in English and Spanish.
- **Report back.** Share what UTA heard and explain how public feedback influenced the draft and final plan.



WHO WE WANT TO HEAR FROM

EXTERNAL AUDIENCES:



Engaging communities that may be affected by or have an interest in UTA's long-range transit plan is essential to the plan's success. In addition to identifying priority communities, the project team will engage stakeholders and decision-makers representing organizations and interests connected to UTA's services. Before the first phase of public engagement, UTA will develop a stakeholder list using existing contacts, databases, and community relationships.

UTA will begin outreach by sharing information about the plan, opportunities to participate, and upcoming events. The project team will also use a mix of traditional and digital engagement methods and communication tools, described on pages 6–8, to raise awareness and encourage participation. UTA will partner with trusted community organizations and use community-based outreach to connect with local networks and people who may not be reached through traditional engagement methods.

INTERNAL AUDIENCES:



Internal stakeholders include the Utah Transit Commission, UTA leadership, administrative staff, and frontline staff. Frontline staff consists of UTA operators, maintenance staff, safety and security employees, innovative mobility services and the customer-facing teams. It is important to involve administrative and frontline staff because they have on-the-ground experience and interact with riders daily.



PLAN PROCESSES

STRATEGIC LONG-RANGE TRANSIT PLAN (UTA MOVES)

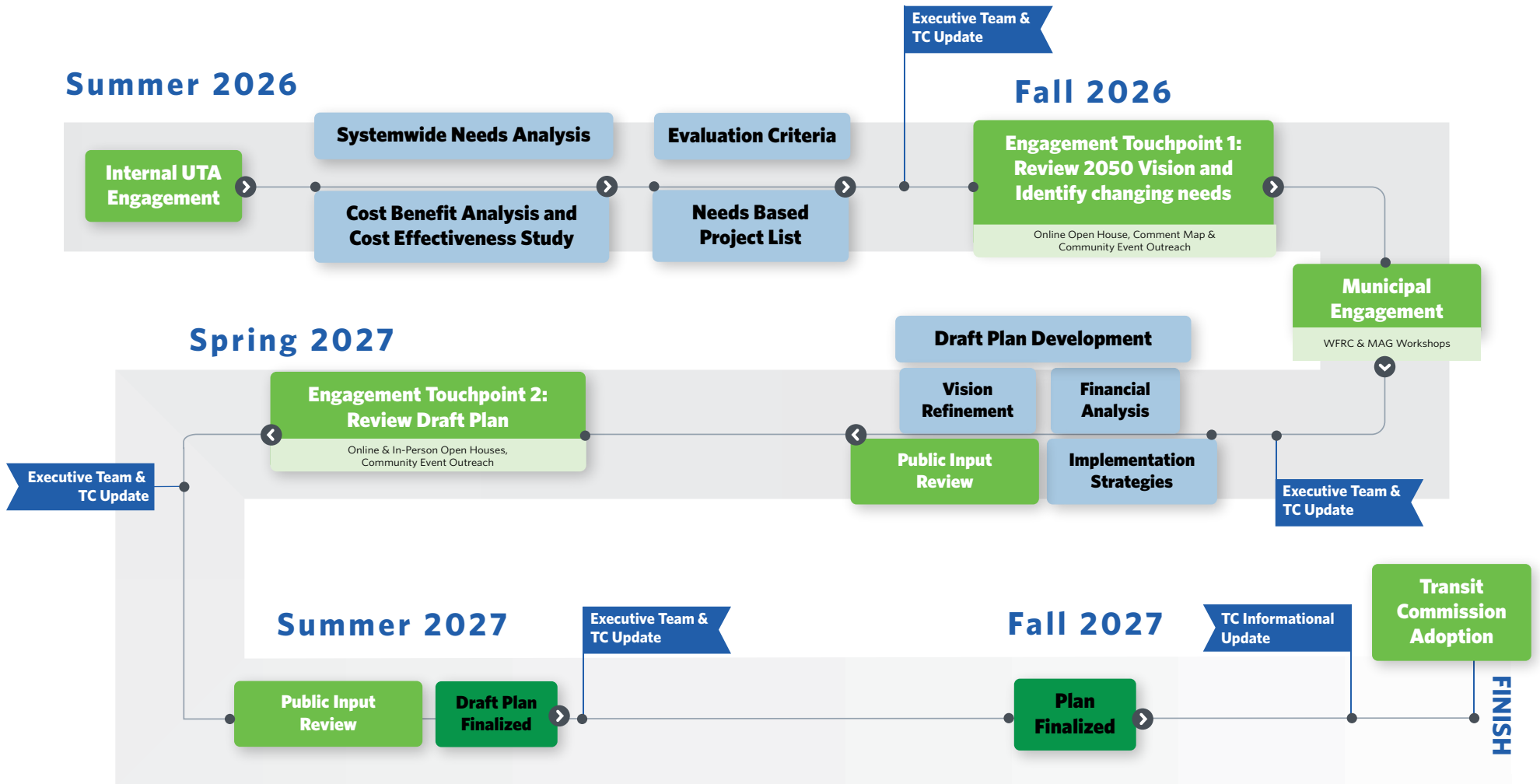
A long-term vision that spans 30 years into the future.

LEGEND

Internal Processes

Engagement

Milestones



THE ENGAGEMENT PROCESS

The UTA Moves 2055 engagement process is planned across three phases that include opportunities to review the previous plan, provide recommendations to meet future needs, and verify that the draft plan appropriately reflects community input. The first two phases includes a combination of internal and external engagement opportunities through digital and in-person activities. In the final phase we will share the plan and recommendations publicly and to the Utah Transit Commission for approval.



INTERNAL METHODS:

Engage UTA staff, committees, and leadership through hybrid meetings, survey, and email updates

EXTERNAL METHODS:

Engage MPOs, UDOT, Municipal staff, transit users, and community members through listening sessions, one survey, tabling, open houses, community & UTA communication channels and traditional media outreach



WAYS TO PARTICIPATE



IN-PERSON ENGAGEMENT

- **MPO Workshops:** UTA will work with the Wasatch Front Regional Council (WFRC) and Mountainland Association of Governments (MAG) to reach elected municipal leaders and staff through their regularly scheduled workshops and share an overview of UTA Moves 2050, explain what is included in the 2055 update, and provide participants the opportunity to share updates on land use, new mobility goals, challenges and gaps since the last plan. Participants will also be asked how the UTA Moves 2055 can best reach their constituents to get them engaged.
- **Open Houses:** You will be able to participate in online or in-person public open houses in both engagement phases. In engagement Phase 1, we'll share the purpose of a Long-Range Plan, how it works with and guides other planning work at UTA, what is new to the 2055 plan update, and give you the opportunity to share how you think the 2050 plan should be updated to reflect changing community needs.

In Phase 2, you can again participate in online or in-person public open houses to view the draft plan recommendations, learn how public input was used to inform it and tell us whether the draft recommendations align with community priorities for future transit improvements.



- **Community Events & Outreach activities:** You will be able to meet UTA's Community Engagement staff at existing community events across the service area. Interactive feedback opportunities will be incorporated into community events and outreach activities in both engagement phases so that you can share your thoughts on changes needed for the 2055 plan and to verify that the recommendations align with community priorities for future transit improvements.



DIGITAL ENGAGEMENT

- **Project Website:** rideuta.com/UTAMoves will continue to serve as a central hub for information, giving the community a chance to learn about and get involved with the plan. The site will include a web map with comment function, a resources section with plan documents, updates, and summaries, and an opportunity to sign up to receive updates throughout the process.
- **Story Map:** an accessible, interactive page will inform the public about the previous 2050 recommendations, why the plan is being updated, opportunities for engagement, findings, and other information. The Story Map will contain interactive graphics, detailed demographic and transit maps, and informative text about each element of the project. The Story Map will be updated to show outcomes and results after each engagement window and at plan completion.
- **Online Feedback & Mapping:** A web-based comment map will allow the public to update the 2050 Vision Network and identify community priorities in the future.



HOW WE WILL KEEP YOU INFORMED



- **Email update:** Email updates will share engagement opportunities, report back on community priorities shared at major milestones, and announce both draft and final plan recommendations to email subscribers. Sign up for UTA Moves 2055 email updates.



- **Engagement Phase Summary Reports:** A report detailing the community priorities shared in each engagement phase and how that input informed the plan update process will be created and shared on the project website.



- **Social Media:** UTA will highlight the purpose and need for the plan update, opportunities for engagement, findings and other information through its social media platforms and partners will also be encouraged to share these posts on their platforms. Follow @rideuta on your favorite social media platforms to stay up to date.



- **Other Communication Channels:** UTA will leverage other communication channels to ensure information about engagement opportunities and the plan update are widespread. These approaches include newsletters and partner and city communications channels.



- **Informational materials:** UTA will produce materials to promote the plan update, provide information on the project's schedule and milestones, and how to give feedback, sign up for email updates, and contact UTA. UTA Moves 2055 materials will be available in various formats, including but not limited to the following:

— Fact sheets

— Flyers

— Handouts

— Posters

SHARE YOUR PERSPECTIVE:



Your feedback helps UTA understand transportation challenges and which improvements matter most. Whether you ride transit every day, sometimes, or not at all, your input will help shape how people travel around Utah for years to come.



Visit rideuta.com/UTAMoves to learn more about UTA Moves 2055 and sign up for email updates to stay engaged.



Utah Transit Authority

MEETING MEMO

669 West 200 South
Salt Lake City, UT 84101

Transit Commission

Date: 10/14/2026

TO: Transit Commission
FROM: Jay Fox, Executive Director
PRESENTER(S): Chair Mike Caldwell

TITLE:

Strategy Session to Discuss Potential Topics as Defined in Utah Code 52-4-205 (1):

- Discussion of the character, professional competence, or physical or mental health of an individual;
- Strategy session to discuss collective bargaining;
- Strategy session to discuss pending or reasonably imminent litigation;
- Strategy session to discuss the purchase, exchange, or lease of real property;
- Strategy session to discuss the sale of real property, including any form of a water right or water shares;
- Discussion regarding deployment of security personnel, devices, or systems; or

AGENDA ITEM TYPE:

Closed Session

RECOMMENDATION:

Approve moving to closed session in accordance with Utah Code 52-4-205 (1).

BACKGROUND:

The Utah Open and Public Meetings Act allows for the Transit Commission to meet in a session closed to the public for various specific purposes.

DISCUSSION:

A closed meeting described under section 52-4-205 (1) may be held for:

- discussion of the character, professional competence, or physical or mental health of an individual;
- strategy sessions to discuss collective bargaining;

- strategy sessions to discuss pending or reasonably imminent litigation;
 - strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, or to discuss a proposed development agreement,
 - strategy sessions to discuss the sale of real property, including any form of a water right or water shares,
 - discussion regarding deployment of security personnel, devices, or systems;
-

ATTACHMENTS:

- N/A