# Municipal Building Authority / City Council Meeting

**Tuesday, October 13, 2026 at 7:00 pm**

Attendees: Mayor Kevin Dunn, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Shane Brewer, Councilmember Todd Westcott, City Manager Kaeden Kulow (Excused), Assistant City Manager Megan Gallegos, City Recorder Melissa Gill

## Meeting Location: Hideout Community Center 648 S Hideout Way

## Monticello City Council Meeting

1. **Call to Order**
2. **Invocation/Opening Remarks/Pledge of Allegiance**
3. **Consider Minutes Review / Approval (action)**

   **Attachments:**

   - **2026-09-08 CC** (2026-09-08_CC.pdf)
   - **2026-09-22 CC** (2026-09-22_CC.pdf)

4. **Consider Payment of Bills (action)**

   **Attachments:**

   - **26-10 Finacial Report** (26-10_Finacial_Report.pdf)
   - **Check Registrt 09-05-10-08-26** (Check_Registrt_09-05-10-08-26.pdf)

5. **Public Comment (discussion)**

   This is an opportunity for members of the public to share comments, concerns, or suggestions with the Council. Please state your name for the record and limit remarks to three (3) minutes. The Council appreciates your participation. In accordance with the Utah Open and Public Meetings Act, the Council may ask questions or provide brief responses but cannot take action or engage in substantive discussion on items not listed on the agenda.

6. **Councilmember General Comment/Declaration of Conflict of Interest**
7. **Public Hearing: Ordinance 2026-04: An Ordinance Amending the Residential Status of Municipal Planning Commission Members (discussion)**

**Attachments:**

- **Ordinance 2026-04 ESTABLISHING RESIDENCY REQUIREMENTS PC MEMBERS** (Ordinance_2026-04_ESTABLISHING_RESIDENCY_REQUIREMENTS_PC_MEMBERS.pdf)

8. **Water Status Report (discussion/action)**
9. **Consider for Approval: Ordinance 2026-04: An Ordinance Amending the Residential Status of Municipal Planning Commission Members (discussion/action)**
   Roll Call Vote
10. **Consider For Approval: Resolution 2026-11 An Interlocal Agreement Between Monticello City and the Town of Bluff for Building Inspection Services (discussion/action)**
    Roll Call Vote
11. **Consider for Approval: Resolution 2026-12 A Resolution Establushing By-laws For All Monticello City Advisory Committees (discussion/action)**
    Roll Call Vote

**Attachments:**

- **Airport Bylaws 261012** (Airport_Bylaws_261012.pdf)
- **P&B Bylaws 261012** (P_B_Bylaws_261012.pdf)
- **Recreation Bylaws 261012** (Recreation_Bylaws_261012.pdf)
- **Resolution 2026-12 Establishing By-Laws for Monticello City Advisory Committees** (Resolution_2026-12_Establishing_By-Laws_for_Monticello_City_Advisory_Committees_.pdf)

12. **Pickleball Courts (discussion/action)**
13. **Follow Up Items**
    This is an opportunity for Council Members to address any public comments received during the meeting, if they feel further discussion is warranted, and to continue discussion on items previously considered by the Council. No final action will be taken unless the item is properly noticed on the agenda.
14. **Governing Body / Administrative Communications**
15. **Upcoming Agenda Items**
16. **Adjournment (action)**

## Municipal Building Authority Meeting

17. **Call to Order**
18. **Consider MBA Minutes Review / Approval (action)**

**Attachments:**

- **2026-09-08 CC** (2026-09-08_CC.pdf)

19. **Consider Payment of MBA Bills (action)**

**Attachments:**

- **MBA Check Register** (MBA_Check_Register.pdf)

**20. Adjourn (action)**

## Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

## Audio File

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Contact: Melissa Gill, Recorder (melissa@monticelloutah.gov 435-587-2271) | Agenda published on 10/07/2026 at 4:05 PM

# Municipal Building Authority / City Council Meeting

Minutes

**Tuesday, September 8, 2026 at 7:00 pm**

Attendees: Mayor Kevin Dunn, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Shane Brewer (Excused), Councilmember Todd Westcott, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill

## Meeting Location: Hideout Community Center 648 S Hideout Way

## Monticello City Council Meeting

1. **Call to Order**

   **Minutes:**
   Mayor Dunn called the Monticello City Council meeting to order at 7:02 pm. There were no visitors present.

2. **Invocation/Opening Remarks/Pledge of Allegiance**

   **Minutes:**
   Mayor Dunn invited any members of the audience or Councilmembers to offer an invocation. An invocation was given by Councilmember Crowley. Mayor Dunn led all present in the Pledge of Allegiance.

3. **Consider Minutes Review / Approval (action)**

   **Minutes:**
   MOTION to approve the minutes of August 11, 2026, and August 25, 2026, was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

   **Vote results:**
   Ayes: 4 / Nays: 0 / Abstains: 0

4. **Consider Payment of Bills (action)**

   **Minutes:**
   Clarifying questions regarding bills paid was made by Councilmembers. MOTION to approve the bills as paid was made by Councilmember Chamberlain and seconded by Councilmember Crowley. The motion passed unanimously.

   **Vote results:**
   Ayes: 4 / Nays: 0 / Abstains: 0

5. **Public Comment (discussion)**

**Minutes:**
There was no public comment.

6. **Councilmember General Comment/Declaration of Conflict of Interest**

**Minutes:**
Councilmembers Skinner, Chamberlain, Crowley, and Westcott each declared no comments or conflicts of interest regarding items on the agenda.

7. **Consider for Approval: Cancel October 27, 2026 City Council Meeting (discussion/action)**

**Minutes:**
MOTION to cancel the October 27, 2026, meeting was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously.

**Vote results:**
Ayes: 4 / Nays: 0 / Abstains: 0

8. **Landfill Discussion**

**Minutes:**
Safety and liability policies regarding scavenging at the landfill were considered. The Council directed staff to draft updated policy language and place signage indicating that individuals enter and shop in designated areas at their own risk.

9. **Boards/Committees/Commission ByLaws (discussion/action)**

**Minutes:**
City Manager Kulow submitted revisions to Monticello City advisory boards and asked for guidance from the Council. The Council directed staff to implement the following adjustments: - Solicit letters of interest in October 2026 for Planning Commission positions. - Require Planning Commission members to be residents of the community. - Set residency requirements for the Parks and Beautification Committee to 3 out of 5 members residing within city limits. - Standardize term lengths for committee members to 3 years across committees. - Eliminate the dedicated committee secretary role across advisory boards, reassigning duties to a Chair, Vice Chair, and Administrative Representative.

10. **Building Inspection Agreement with the Town of Bluff (discussion)**

**Minutes:**
Kulow presented a draft for an Interlocal Agreement with the Town of Bluff for building inspection services. Terms were discussed and will be brought back to Council for Resolution approval once all terms are set by both parties.

11. **Monticello City Vision/Mission Statement (discussion/action)**

**Minutes:**
Draft mission and vision statements required for the Monticello City General Plan revision were introduced. The draft was placed on record for Council consideration.

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12. **Follow Up Items**

**Minutes:**
Updates were presented on streetlights and crosswalk safety markings on Main and Center Streets (in coordination with UDOT), expansion of the stormwater study across Clay Hill, and completion of paving and culverts on the Lloyds Lake trail.

13. **Governing Body / Administrative Communications**

**Minutes:**
The following communications and scheduling items were noted: Resolution of utility meter reader syncing issues and re-initiation of auto-payments on September 10, 2026. Emergency Medical Services Town Hall scheduled for September 14, 2026, at 6:00 PM at Hideout Community Center. Meeting with the State Auditor and Treasurer scheduled for September 18, 2026, at 1:30 PM at Hideout Community Center. Hospital tour scheduled for September 22, 2026, at 5:00 PM prior to the regular City Council meeting Citywide Day of Service scheduled for September 9, 2026, at 6:00 PM.

14. **Upcoming Agenda Items**

**Minutes:**
Spring Creek Update – Interlocal Agreement with Bluff for Building Inspector Services – Committee By-Laws – Mission/Vision Statement – Fire Restriction Discussion

15. **Adjournment (action)**

**Minutes:**
MOTION to adjourn was made by Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously and Mayor Dunn adjourned the Monticello City Council meeting at 8:30 pm.

**Vote results:**
Ayes: 4 / Nays: 0 / Abstains: 0

## Municipal Building Authority Meeting

16. **Call to Order**

**Minutes:**
Mayor Dunn called the Monticello City MBA meeting to order at 8:30 pm. There were no visitors present.

17. **Consider MBA Minutes Review / Approval (action)**

**Minutes:**
MOTION to approve the minutes of August 11, 2026, was made by Councilmember Chamberlain and seconded by Councilmember Westcott. The motion passed unanimously.

**Vote results:**
Ayes: 4 / Nays: 0 / Abstains: 0

18. **Consider Payment of MBA Bills (action)**

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**Minutes:**
MOTION to approve the bills as paid was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously.

**Vote results:**
Ayes: 4 / Nays: 0 / Abstains: 0

**19. Adjourn and Move Into Executive Session for the Purpose of Discussing the Character, Professional Competence, or Physical or Mental Health of an Individual UCA 52-4-205 (1)(a)(action)**
Roll Call Vote

**Minutes:**
MOTION to adjourn the Monticello City MBA meeting and move into executive session for the purpose of discussing the character, professional competence, or physical or mental health of an individual was made by Councilmember Crowley and seconded by Councilmember Skinner.
Roll Call Vote: Councilmember Brewer, Absent/Excused Councilmember Westcott, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously and Mayor Dunn adjourned the MBA meeting at 8:33 pm and announced the Council would move into executive session.

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## Audio File

https://soundcloud.com/user-250815044/2026-09-08-city-council

Contact: Melissa Gill, Recorder (melissa@monticelloutah.gov 435-587-2271)

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# City Council Meeting/Work Session

Minutes

**Tuesday, September 22, 2026 at 7:00 pm**

Attendees: Mayor Kevin Dunn, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Shane Brewer, Councilmember Todd Westcott, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill

## Monticello City Council Meeting

## Meeting Location: Hideout Community Center 648 S Hideout Way

1. **Call to Order**

   **Minutes:**
   Mayor Dunn called the Monticello City Council meeting to order at 7:06 pm. The following visitors were present: Jonathon Nielson, Tom Wigginton

2. **Invocation/Opening Remarks/Pledge of Allegiance**

   **Minutes:**
   Mayor Dunn invited any members of the audience or Council to offer an invocation. An invocation was given by Councilmember Chamberlian.
   Mayor Dunn led all present in the Pledge of Allegiance.

3. **Public Comment**

   **Minutes:**
   Tom Wigginton submitted public comments regarding light shining onto his property from Redds Storage units, requested timelines for replacing Center Street light bulbs, and inquired about street lighting on the north and south sides of town.

4. **Councilmember General Comment/Declaration of Conflict of Interest**

   **Minutes:**
   No general comments or conflicts of interest were declared among the Councilmembers.

5. **Future Fire Restrictions (discussion)**

   **Minutes:**
   Jonathan Nielson, Monticello City Volunteer Department Fire Chief requested the removal of fire bans due to the recent rainstorms. The Council concurred and voted to lift all fire bans.

6. **Consider for Approval: Resolution 2026-11 Interlocal Agreement with the Town of Bluff for Building Inspection Services (discussion/action)**
Roll Call Vote

**Minutes:**
City Manager Kulow presented an overview of the agreement and recommended postponing official approval until the Town of Bluff approves the measure. The Council addressed questions regarding the contract terms and deferred approval pending Bluff's action.

7. **Discussion and Possible Action Regarding Removal of Member of Airport Committee (discussion/action)**

**Minutes:**
City Manager Kaeden Kulow reported that the appointments of Fred Burnet and Charles Boyd were due for renewal in 2019; however, the renewal dates were inadvertently overlooked due to administrative turnover. Mr. Burnet has declined reappointment, and staff is awaiting confirmation from Mr. Boyd regarding his interest in continuing to serve. The Council formally recognized and expressed its appreciation to Fred Burnet for his years of service and contributions.

8. **Monticello City Committee By-Laws (discussion)**

**Minutes:**
City Manager Kaeden Kulow presented updated bylaws for the Airport Committee, Recreation Advisory Committee, and Parks & Beautification Committee. The Council reviewed the documents and asked clarifying questions.

9. **Spring Creek Project Update (discussionz0**

**Minutes:**
City Manager Kaeden Kulow reported that funding applications for $5.3 million in USDA funds entered the final stages and committed to transmitting pipeline designs to the Council.

10. **Follow Up Items (discussion)**

**Minutes:**
City Manager Kaeden Kulow reported obtaining a bid under $5,000 for Center Street light bulb replacements and noted a shielding requirement for property lights.
Councilmember Westcott and Kulow evaluated jet fuel disposal and storage unit solutions while considering FBO contract terms.
Kulow delivered a progress update and a list of requirements for pickleball courts in response to an inquiry from Councilmember Westcott.

11. **Administrative Communications**

**Minutes:**
City Manager Kaeden Kulow announced a Department of Energy tour scheduled for October 5th – the 9th and requested that if those dates do not work Councilmembers submit available dates for November.

12. **Consider Upcoming Agenda Items (action)**

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**Minutes:**
Pickleball Court Discussion – Committee By-Laws – Planning Commission Ordinance Revision – Water Report – Interlocal Agreement with Bluff for Building Inspection Services

**13. Adjournment (action)**

**Minutes:**
MOTION to adjourn was made by Councilmember Brewer and seconded by Councilmember Skinner. The motion passed unanimously and Mayor Dunn adjourned the Council meeting at 8:08 pm.

**Vote results:**
Ayes: 5 / Nays: 0 / Abstains: 0

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## AUDIO FILE

https://soundcloud.com/user-250815044/2026-09-22-city-council-1

## NOTICE OF SPECIAL ACCOMMODATIONS

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Contact: Melissa Gill, Recorder (melissa@monticelloutah.gov 435-587-2271)

# Monticello City Operation and Expenses Summary

| October 8, 2026 | | Prior Year End | Current Quarter | Current Year to Date | Adopted Budget | % | Revised Budget | % |
|---|---|---|---|---|---|---|---|---|
| **Fund 10** | Revenue | $ 2,672,934.30 | $ 21,957.41 | $ 381,551.12 | $ 2,756,879.00 | 14% | | |
| **General** | Expense | $ 2,778,620.10 | $ - | $ 506,518.39 | $ 2,756,879.00 | 18% | | |
| **Fund 21** | Revenue | $ 287.57 | $ - | $ - | $ - | | | |
| **VMTE** | Expense | $ - | $ - | $ - | $ - | | | |
| **Fund 25** | Revenue | $ 68,767.53 | $ - | $ 6,578.08 | $ 52,000.00 | 13% | | |
| **Special** | Expense | $ 64,756.49 | $ - | $ 21,777.53 | $ 52,000.00 | 42% | | |
| **Fund 40** | Revenue | $ 126,237.76 | $ - | $ - | $ 4,550,000.00 | 0% | | |
| **Capital** | Expense | $ 537,697.03 | $ - | $ 425,496.48 | $ 4,550,000.00 | 9% | | |
| **Fund 51** | Revenue | $ 1,972,762.62 | $ 389.13 | $ 206,894.72 | $ 567,000.00 | 36% | | |
| **Water** | Expense | $ 512,558.16 | $ 4,801.49 | $ 84,528.89 | $ 667,780.00 | 13% | | |
| **Fund 52** | Revenue | $ 291,095.33 | $ - | $ 72,500.95 | $ 281,250.00 | 26% | | |
| **Sewer** | Expense | $ 191,438.16 | $ 5,260.26 | $ 58,420.74 | $ 226,950.00 | 26% | | |
| **Fund 53** | Revenue | $ 419,411.56 | $ 415.74 | $ 112,223.00 | $ 409,000.00 | 27% | | |
| **Sanitation** | Expense | $ 331,547.90 | $ 7,017.82 | $ 81,580.96 | $ 361,150.00 | 23% | | |
| **Fund 54** | Revenue | $ 110,282.67 | $ 600.00 | $ 32,086.59 | $ 131,875.00 | 24% | | |
| **MBA** | Expense | $ 165,830.07 | $ 359.79 | $ 17,304.40 | $ 131,875.00 | 13% | | |

# Monticello City
## Check Register
## All Bank Accounts - 09/05/2026 to 10/08/2026

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---|---|---|---|---|---|---|---|---|
| ABC PLUMBING & HEATING | 18514 | 985574 | 09/11/2026 | 09/24/2026 | 175.55 | LABOR AT VISITOR CENTER 09/01/26 | 104160.250 - Visitor Center SUPPLIE | |
| ABC PLUMBING & HEATING | 18514 | 985574 | 09/11/2026 | 09/24/2026 | 175.56 | LABOR AT HIDEOUT 09/11/26 | 104566.250 - Pro Shop SUPPLIES M | |
| | | | | | $351.11 | | | |
| | | | | | **$351.11** | | | |
| AGRONO-TEC SEED CO | 18515 | 64086 | 07/15/2026 | 09/24/2026 | 747.16 | FERTILIZER | 104565.451 - Golf FERTILIZER, CHE | |
| | | | | | **$747.16** | | | |
| AIR MED CARE | 18559 | 13291-20260924 | 09/24/2026 | 09/29/2026 | 750.00 | AIR MED MEMBERSHIPS | 101563 - Health Insurance clearing | |
| | | | | | **$750.00** | | | |
| AMAZON CAPITAL SERVICES | 18472 | 1FJ6-1NJ1-477H | 09/04/2026 | 09/15/2026 | 127.17 | PAINT ROLLERS/COVERS/TRAYS FOR COMMU | 254540 - Community Events (City TR | |
| AMAZON CAPITAL SERVICES | 18516 | 11K7-QX1V-7VJK | 09/16/2026 | 09/24/2026 | 136.31 | DOG POOP BAGS/SIGNS | 104510.250 - Parks SUPP & MAINT - | |
| AMAZON CAPITAL SERVICES | 18516 | 11NY-J3H9-YJ3C | 09/19/2026 | 09/24/2026 | 387.54 | SPRINKLER AND FENCE POSTS TO PLANT AN | 104510.250 - Parks SUPP & MAINT - | |
| AMAZON CAPITAL SERVICES | 18516 | 14QF-TNNK-KT1 | 09/10/2026 | 09/24/2026 | 541.98 | PRINTER AND MONITOR | 104160.250 - Visitor Center SUPPLIE | |
| AMAZON CAPITAL SERVICES | 18516 | 1RP6-C7PQ-V6R | 09/14/2026 | 09/24/2026 | 433.98 | LIGHT BULBS FOR BIG FIELD LIGHTS | 104510.250 - Parks SUPP & MAINT - | |
| | | | | | $1,499.81 | | | |
| | | | | | **$1,626.98** | | | |
| BAILEY, JULIE | 18529 | PC092426JB | 09/24/2026 | 09/24/2026 | 120.00 | JUNE/AUG/SEPT MEETINGS | 104150.350 - Non Dept CONTRACT | |
| | | | | | **$120.00** | | | |
| BEH BROTHERS ELECTRICAL | 18473 | 370 | 09/09/2026 | 09/15/2026 | 88.20 | BALLFIELDS FIELD LIGHTS | 104510.250 - Parks SUPP & MAINT - | |
| | | | | | **$88.20** | | | |
| BENNETT, LEE | 18530 | PC092426LB | 09/24/2026 | 09/24/2026 | 120.00 | JUNE/AUG/SEPT MEETINGS | 104150.350 - Non Dept CONTRACT | |
| | | | | | **$120.00** | | | |
| BLUE MOUNTAIN FOODS | 18517 | 011248232 | 09/19/2026 | 09/24/2026 | 78.59 | POOL PARTY FOOD/SUPPLIES | 104562.610 - Pool MISCELLANEOU | |
| BLUE MOUNTAIN FOODS | 18517 | 02965538 | 09/19/2026 | 09/24/2026 | 13.58 | POPCORN KERNALS FOR MOVIE NIGHTS | 254515 - Parks and Rec Committee | |
| | | | | | $92.17 | | | |
| | | | | | **$92.17** | | | |
| BSN SPORTS LLC | 18531 | 935329279 | 09/04/2026 | 09/24/2026 | 1,682.23 | JERSEYS FOR TACKLE FOOTBALL | 104560.285 - Rec PROGRAMS | |
| | | | | | **$1,682.23** | | | |
| BUSTAMANTE, JESUS | 18474 | RFD 196153.090 | 09/01/2026 | 09/15/2026 | 36.51 | Deposit Refund: 196153 - BUSTAMANTE, JESUS | 512230 - Customer Deposits | |
| | | | | | **$36.51** | | | |
| CALLAWAY GOLF COMPANY | 18532 | 943354299 | 09/15/2026 | 09/24/2026 | 869.34 | IRONS | 104566.482 - Pro Shop MERCHANDI | |
| | | | | | **$869.34** | | | |
| CARLSON DISTRIBUTING | 18518 | 11152328 | 09/10/2026 | 09/24/2026 | 125.60 | BEVERAGES | 104566.481 - Pro Shop FOODS & BE | |
| | | | | | **$125.60** | | | |
| COKENOUR, MARY | 18533 | PC092426MC | 09/24/2026 | 09/24/2026 | 120.00 | JUN/.AUG/SEPT MEETINGS | 104150.350 - Non Dept CONTRACT | |
| | | | | | **$120.00** | | | |
| DANIELLE VIGIL - THE RUSTED C | 18475 | 157 | 07/06/2026 | 09/15/2026 | 513.00 | STAFF T-SHIRTS | 254540 - Community Events (City TR | |
| DANIELLE VIGIL - THE RUSTED C | 18475 | 158 | 07/06/2026 | 09/15/2026 | 352.00 | T-SHIRTS | 104560.285 - Rec PROGRAMS | |
| DANIELLE VIGIL - THE RUSTED C | 18475 | 160 | 08/25/2026 | 09/15/2026 | 720.00 | 2026 BLUE MTN INV CHAMPIONSHIP HOODIES | 254540 - Community Events (City TR | |
| | | | | | $1,585.00 | | | |
| DANIELLE VIGIL - THE RUSTED C | 18534 | 161 | 09/09/2026 | 09/24/2026 | 189.00 | BUCKAROO/NAMES OF JERSEYS | 104560.285 - Rec PROGRAMS | |
| | | | | | **$1,774.00** | | | |

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---|---|---|---|---|---|---|---|---|
| DOUGS STEAK HOUSE & BBQ | 18535 | FALLS COUPLE | 09/11/2026 | 09/24/2026 | 650.00 | FOOD FOR COUPLES CLASSIC TOURNAMENT | 103475 - Golf Tournament revenue | |
| DOUGS STEAK HOUSE & BBQ | 18535 | FOUNDERS DAY | 09/05/2026 | 09/24/2026 | 1,540.00 | FOOD FOR FOUNDERS DAY TOURNAMENT | 103475 - Golf Tournament revenue | |
| | | | | | $2,190.00 | | | |
| | | | | | **$2,190.00** | | | |
| EMERY TELCOM | 18476 | 3148100AUG26 | 09/01/2026 | 09/15/2026 | 915.85 | AUGUST BILLING | 104140.280 - Admin UTILITIES | |
| | | | | | **$915.85** | | | |
| EXECUTECH | 18477 | UTH-259379 | 08/15/2026 | 09/15/2026 | 62.00 | IT SOFTWARE | 104150.552 - Non Dept PROFESSIO | |
| EXECUTECH | 18477 | UTH-259385 | 08/15/2026 | 09/15/2026 | 1,188.00 | IT SERVICES | 104150.552 - Non Dept PROFESSIO | |
| | | | | | $1,250.00 | | | |
| EXECUTECH | 18536 | UTH-261064 | 09/15/2026 | 09/24/2026 | 1,188.00 | IT SERVICES | 104150.552 - Non Dept PROFESSIO | |
| EXECUTECH | 18536 | UTH-261080 | 09/15/2026 | 09/24/2026 | 62.00 | IT SOFTWARE | 104150.552 - Non Dept PROFESSIO | |
| | | | | | $1,250.00 | | | |
| | | | | | **$2,500.00** | | | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | -13.87 | SET REFUND | 104220.252 - Fire FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | -10.08 | SET REFUND | 534753.252 - Sanitation FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | -10.07 | SET REFUND | 104510.252 - Parks FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | -8.32 | SET REFUND | 524752.252 - Sewer FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | -5.56 | SET REFUND | 104510.252 - Parks FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | -2.78 | SET REFUND | 104140.252 - Admin FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 2.99 | FIRE 104 | 104220.252 - Fire FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 15.13 | GEORGE/SEWER | 524752.252 - Sewer FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 21.97 | SHAYNE/STREETS | 104410.252 - Streets FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 23.72 | FIRE 104 | 104220.252 - Fire FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 38.53 | GEORGE/WATER | 514751.252 - Water FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 49.27 | MEGAN/PARKS | 104510.252 - Parks FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 60.67 | KAEDEN/ADMIN | 104140.252 - Admin FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 61.05 | FIRE 105 | 104220.252 - Fire FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 86.49 | FIRE 103 | 104220.252 - Fire FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 108.67 | SHAYNE/WATER | 514751.252 - Water FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 123.11 | FIRE 102 | 104220.252 - Fire FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 149.45 | MEGAN/PARKS | 104510.252 - Parks FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 153.43 | CHRIS/STREETS | 104410.252 - Streets FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 212.07 | CHRIS/AIRPORT | 104460.250 - Airport SUPP & MAINT | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 245.71 | JEFF/STREETS | 104410.252 - Streets FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 275.11 | MISSED INVOICE FEE | 104140.610 - Admin MISCELLANEO | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 293.90 | GEORGE/SEWER | 524752.252 - Sewer FUEL | |
| FLEET OPERATIONS - FUEL NET | 18537 | F2702E00899 | 09/01/2026 | 09/24/2026 | 2,220.90 | TOBY/SANITATION | 534753.252 - Sanitation FUEL | |
| | | | | | $4,091.49 | | | |
| | | | | | **$4,091.49** | | | |
| FORSYTHE FIRE LLC | 18478 | 2865 | 08/19/2026 | 09/15/2026 | 552.00 | FIRE EXTINGUISHERS | 104150.560 - Non Dept EQUIPMENT | |
| | | | | | **$552.00** | | | |
| FREDERICK, STEPHEN & JANNET | 18479 | RFD 195546.090 | 09/09/2026 | 09/15/2026 | 26.99 | Deposit Refund: 195546 - FREDERICK, STEPHE | 512230 - Customer Deposits | |
| FREDERICK, STEPHEN & JANNET | 18519 | Refund: 195546 | 09/22/2026 | 09/24/2026 | 94.62 | Refund: 195546 - FREDERICK, STEPHEN & JAN | 511311 - Accounts Receivable | |
| | | | | | **$121.61** | | | |
| FREEDOM MAILING SERVICES, IN | 18538 | 53817 | 09/11/2026 | 09/24/2026 | 394.40 | AUGUST BILL PROCESSING | 104140.240 - Admin OFFICE SUPPLI | |
| | | | | | **$394.40** | | | |
| FRONTIER | 18480 | 1032AUG26 | 08/16/2026 | 09/15/2026 | 121.71 | AUGUST BILLING | 104460.280 - Airport UTILITIES | |
| FRONTIER | 18539 | 9202SEPT26 | 09/07/2026 | 09/24/2026 | 169.82 | SEPTEMBER BILLING | 104160.280 - Visitor Center UTILITIE | |
| | | | | | **$291.53** | | | |

# Monticello City
## Check Register
## All Bank Accounts - 09/05/2026 to 10/08/2026

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---|---|---|---|---|---|---|---|---|
| FROST IV, HARRY EDWARD | 18540 | R092426HF | 09/24/2026 | 09/24/2026 | 100.00 | TILL PAYOUT FOR LANDFILL | 534753.610 - Sanitation MISCELLAN | |
| | | | | | **$100.00** | | | |
| GALLUP WELDER'S SUPPLY, INC. | 18520 | 3037574 | 08/31/2026 | 09/24/2026 | 13.00 | ARGON MIX, OXYGEN, & ACETYLENE | 104410.250 - Streets SUPP & MAINT | |
| GALLUP WELDER'S SUPPLY, INC. | 18520 | 3037574 | 08/31/2026 | 09/24/2026 | 29.50 | ARGON MIX, OXYGEN, & ACETYLENE | 104565.250 - Golf EQUIPMENT | |
| | | | | | $42.50 | | | |
| | | | | | **$42.50** | | | |
| GENERAL DISTRIBUTING COMPA | 18481 | 4009088 | 09/02/2026 | 09/15/2026 | 266.34 | BEVERAGES | 104566.481 - Pro Shop FOODS & BE | |
| GENERAL DISTRIBUTING COMPA | 18541 | 4013954 | 09/09/2026 | 09/24/2026 | 129.50 | BEVERAGES | 104566.481 - Pro Shop FOODS & BE | |
| | | | | | **$395.84** | | | |
| GILL, MELISSA | 18542 | TR092126MG | 09/21/2026 | 09/24/2026 | 262.12 | GRAMA ADVANCED TRAINING | 104140.230 - Admin TRAVEL and TR | |
| | | | | | **$262.12** | | | |
| HAPPY MORGAN LAW | 18543 | AUGUST26 | 09/03/2026 | 09/24/2026 | 227.50 | AUGUST PUBLIC DEFENDER | 104121.310 - Court PROFESSIONAL | |
| | | | | | **$227.50** | | | |
| HAYES GODFREY BELL, P.C. | 18544 | 13008 | 08/31/2026 | 09/24/2026 | 744.00 | AUGUST ATTORNEY SERVICES | 104121.310 - Court PROFESSIONAL | |
| | | | | | **$744.00** | | | |
| HILL, ANTHONY | 18482 | 091026AH | 09/10/2026 | 09/15/2026 | 50.00 | MERCHANDISE FOR VISITOR CENTER | 104160.482 - Visitor Center MERCHA | |
| | | | | | **$50.00** | | | |
| JOHN DEERE FINANCIAL/STOTZ | 18483 | 260726 | 08/31/2026 | 09/15/2026 | 435.63 | BUSHINGS/SCREWS/PINS/BUSHINGS/LOCK N | 104565.250 - Golf EQUIPMENT | |
| JOHN DEERE FINANCIAL/STOTZ | 18483 | 266024 | 09/09/2026 | 09/15/2026 | 911.87 | OIL/TRANS FLUID/SCREW | 104565.253 - Golf OIL & LUBRICANT | |
| | | | | | $1,347.50 | | | |
| | | | | | **$1,347.50** | | | |
| JONES & DEMILLE ENGINEERING, | 18484 | 0142223 | 08/25/2026 | 09/15/2026 | 23,538.20 | LLOYDS LAKE TRAIL | 404510.740 - Capital Outlay PARKS | |
| | | | | | **$23,538.20** | | | |
| KEYES, JOSH | 18485 | 20260817 | 08/17/2026 | 09/15/2026 | 5,080.00 | RANDON KEYES MEMORIAL SCRAMBLE | 103475 - Golf Tournament revenue | |
| | | | | | **$5,080.00** | | | |
| LYLE NORTHERN ELECTRIC | 18486 | 4805 | 08/28/2026 | 09/15/2026 | 660.81 | 2ND EAST WELL PUMP CONTROLLER | 514751.267 - Water SUPP & MAINT | |
| | | | | | **$660.81** | | | |
| MILE HIGH TURFGRASS LLC | 18487 | 14357 | 08/28/2026 | 09/15/2026 | 765.00 | HERBICIDE | 104565.451 - Golf FERTILIZER, CHE | |
| | | | | | **$765.00** | | | |
| MONTICELLO MERCANTILE CO | 18488 | 8396/1 | 08/26/2026 | 09/15/2026 | 27.99 | RAKE | 524752.250 - Sewer SUPP & MAINT | |
| MONTICELLO MERCANTILE CO | 18488 | 8402/1 | 08/26/2026 | 09/15/2026 | 34.99 | RAKE FOR DRAINS | 104410.250 - Streets SUPP & MAINT | |
| MONTICELLO MERCANTILE CO | 18488 | 8413/1 | 08/27/2026 | 09/15/2026 | 18.98 | CAR WASH MITT | 514751.250 - Water SUPPLY/MAINT | |
| MONTICELLO MERCANTILE CO | 18488 | 8418/1 | 08/27/2026 | 09/15/2026 | 3.79 | WINDSHIELD WASHER #305 | 534753.250 - Sanitation SUPP & MAI | |
| MONTICELLO MERCANTILE CO | 18488 | 8443/1 | 08/28/2026 | 09/15/2026 | 21.24 | LIGHT BULBS | 104160.250 - Visitor Center SUPPLIE | |
| MONTICELLO MERCANTILE CO | 18488 | 8483/1 | 09/01/2026 | 09/15/2026 | 10.99 | ETHERNET CABLE | 104140.610 - Admin MISCELLANEO | |
| MONTICELLO MERCANTILE CO | 18488 | 8485/1 | 09/01/2026 | 09/15/2026 | 9.56 | WASHERS FOR MOWER DECK WHEELS | 104410.250 - Streets SUPP & MAINT | |
| MONTICELLO MERCANTILE CO | 18488 | 8490/1 | 09/02/2026 | 09/15/2026 | 7.49 | BATTERY TERMINAL CLEANER | 104220.250 - Fire SUPP & MAINT - E | |
| MONTICELLO MERCANTILE CO | 18488 | 8500/1 | 09/02/2026 | 09/15/2026 | 18.98 | HOSE BLOWOUT PLUG/CONNECTOR | 104220.250 - Fire SUPP & MAINT - E | |
| MONTICELLO MERCANTILE CO | 18488 | 8509/1 | 09/03/2026 | 09/15/2026 | 8.49 | RUBBER GLOVES | 534753.250 - Sanitation SUPP & MAI | |
| MONTICELLO MERCANTILE CO | 18488 | 8514/1 | 09/03/2026 | 09/15/2026 | 18.99 | OIL ABSORBENT | 534753.250 - Sanitation SUPP & MAI | |
| MONTICELLO MERCANTILE CO | 18488 | 8544/1 | 09/08/2026 | 09/15/2026 | 7.58 | WINDSHIELD WASHER FLUID | 104410.250 - Streets SUPP & MAINT | |
| MONTICELLO MERCANTILE CO | 18488 | 8561/1 | 09/09/2026 | 09/15/2026 | 22.06 | PARTS FOR BALLFIELDS LIGHTS | 104510.250 - Parks SUPP & MAINT - | |
| MONTICELLO MERCANTILE CO | 18488 | 8570/1 | 09/09/2026 | 09/15/2026 | 16.98 | DUCT TAPE/MARKING PAINT | 104510.250 - Parks SUPP & MAINT - | |
| | | | | | $228.11 | | | |

# Monticello City
## Check Register
## All Bank Accounts - 09/05/2026 to 10/08/2026

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---|---|---|---|---|---|---|---|---|
| MONTICELLO MERCANTILE CO | 18521 | 8575/1 | 09/10/2026 | 09/24/2026 | 85.41 | PARKING LOT STRIPING PAINT | 104410.480 - Class C - SIGNS | |
| MONTICELLO MERCANTILE CO | 18545 | 8750/1 | 09/22/2026 | 09/24/2026 | 39.98 | STREET SWEEPER ANTIFREEZE | 104410.250 - Streets SUPP & MAINT | |
| | | | | | **$353.50** | | | |
| MOTOR PARTS COMPANY | 18489 | 601221 | 09/02/2026 | 09/15/2026 | 61.74 | LAWN MOWER BATTERY | 104510.250 - Parks SUPP & MAINT - | |
| MOTOR PARTS COMPANY | 18489 | 601224 | 09/02/2026 | 09/15/2026 | 138.66 | TRACTOR BATTERY/CORE DEPOSIT | 104410.250 - Streets SUPP & MAINT | |
| MOTOR PARTS COMPANY | 18489 | 601224 | 09/02/2026 | 09/15/2026 | 138.66 | TRACTOR BATTERY/CORE DEPOSIT | 104460.250 - Airport SUPP & MAINT | |
| MOTOR PARTS COMPANY | 18489 | 601224 | 09/02/2026 | 09/15/2026 | 138.66 | TRACTOR BATTERY/CORE DEPOSIT | 514751.250 - Water SUPPLY/MAINT | |
| MOTOR PARTS COMPANY | 18489 | 601411 | 09/05/2026 | 09/15/2026 | 45.41 | HDW/LAMP/FLOOR DRY | 104565.250 - Golf EQUIPMENT | |
| MOTOR PARTS COMPANY | 18489 | 601439 | 09/08/2026 | 09/15/2026 | 31.99 | MIG WIRE | 104565.250 - Golf EQUIPMENT | |
| | | | | | $555.12 | | | |
| MOTOR PARTS COMPANY | 18546 | 601715 | 09/15/2026 | 09/24/2026 | 189.99 | BATTERY/CORE DEPOSIT | 104565.250 - Golf EQUIPMENT | |
| MOTOR PARTS COMPANY | 18546 | 601870 | 09/19/2026 | 09/24/2026 | 74.72 | MISC SUPPLIES | 104565.250 - Golf EQUIPMENT | |
| MOTOR PARTS COMPANY | 18546 | 601880 | 09/21/2026 | 09/24/2026 | 7.99 | CURRATO CAN WIRE PLUG | 534753.250 - Sanitation SUPP & MAI | |
| MOTOR PARTS COMPANY | 18546 | 601899 | 09/21/2026 | 09/24/2026 | 343.98 | BATTERY/CORE DEPOSIT | 104410.250 - Streets SUPP & MAINT | |
| | | | | | $616.68 | | | |
| | | | | | **$1,171.80** | | | |
| MOUNTAINLAND SUPPLY COMPA | 18490 | S108118056.002 | 08/25/2026 | 09/15/2026 | 12.01 | POOL CAP REPLACEMENT | 104562.250 - Pool MAINT & EQUIP | |
| MOUNTAINLAND SUPPLY COMPA | 18490 | S108141835.001 | 08/27/2026 | 09/15/2026 | 15.97 | UTILITY KNIFE | 514751.250 - Water SUPPLY/MAINT | |
| | | | | | $27.98 | | | |
| MOUNTAINLAND SUPPLY COMPA | 18522 | S108039786.001 | 08/10/2026 | 09/24/2026 | 4,200.00 | SENSUS SUPPORT | 514751.266 - Water SUPP & MAINT | |
| MOUNTAINLAND SUPPLY COMPA | 18522 | S108174784.001 | 09/10/2026 | 09/24/2026 | 31.18 | GAUGE | 104565.275 - Golf IRRIGATION REP | |
| | | | | | $4,231.18 | | | |
| MOUNTAINLAND SUPPLY COMPA | 18547 | S108146960.001 | 08/31/2026 | 09/24/2026 | 756.24 | SENSUS REPAIR | 514751.266 - Water SUPP & MAINT | |
| MOUNTAINLAND SUPPLY COMPA | 18547 | S108170361.001 | 09/14/2026 | 09/24/2026 | 27.26 | MANHOLE FAIRGROUNDS | 524752.250 - Sewer SUPP & MAINT | |
| MOUNTAINLAND SUPPLY COMPA | 18547 | S108184381.001 | 09/15/2026 | 09/24/2026 | 15.06 | ADAPTER FOR WATER CANNON | 104510.250 - Parks SUPP & MAINT - | |
| MOUNTAINLAND SUPPLY COMPA | 18547 | S108189073.001 | 09/18/2026 | 09/24/2026 | 28.38 | VALVE BOX RISER FARM BUREAU | 514751.266 - Water SUPP & MAINT | |
| | | | | | $826.94 | | | |
| | | | | | **$5,086.10** | | | |
| O'REILLY AUTO PARTS | 18491 | 6848-151005 | 09/02/2026 | 09/15/2026 | 26.10 | PWR RTD BELT | 104565.250 - Golf EQUIPMENT | |
| O'REILLY AUTO PARTS | 18491 | 6848-151585 | 09/09/2026 | 09/15/2026 | 32.23 | PWR RTD BELT | 104565.250 - Golf EQUIPMENT | |
| | | | | | $58.33 | | | |
| | | | | | **$58.33** | | | |
| OLSON, WILLIAM | 18548 | TR091026WO | 09/10/2026 | 09/24/2026 | 649.36 | TRIP TO ST GEORGE FOR SPRAYER | 104565.230 - Golf TRAVEL & TRAINI | |
| | | | | | **$649.36** | | | |
| P & W GOLF SUPPLY, LLC | 18523 | INV171060 | 09/10/2026 | 09/24/2026 | 356.58 | TURF REPAIR TOOL | 104566.250 - Pro Shop SUPPLIES M | |
| | | | | | **$356.58** | | | |
| PACKARD WHOLESALE CO. | 18492 | 3066237 | 08/27/2026 | 09/15/2026 | 9.40 | CONCESSIONS | 104566.481 - Pro Shop FOODS & BE | |
| PACKARD WHOLESALE CO. | 18492 | 3066238 | 08/27/2026 | 09/15/2026 | 278.14 | CONCESSIONS | 104566.481 - Pro Shop FOODS & BE | |
| PACKARD WHOLESALE CO. | 18492 | 3066723 | 09/03/2026 | 09/15/2026 | 136.38 | CONCESSIONS | 104566.481 - Pro Shop FOODS & BE | |
| PACKARD WHOLESALE CO. | 18492 | 3066724 | 09/03/2026 | 09/15/2026 | 242.92 | CONCESSIONS | 104566.481 - Pro Shop FOODS & BE | |
| | | | | | $666.84 | | | |
| PACKARD WHOLESALE CO. | 18549 | 3066721 | 09/03/2026 | 09/24/2026 | 109.72 | TRASH BAGS | 104510.250 - Parks SUPP & MAINT - | |
| PACKARD WHOLESALE CO. | 18549 | 3066721 | 09/03/2026 | 09/24/2026 | 110.70 | TRASH BAGS | 544600.250 - Equipment and mainten | |
| PACKARD WHOLESALE CO. | 18549 | 3066721 | 09/03/2026 | 09/24/2026 | 110.72 | TRASH BAGS | 104565.251 - Golf COURSE/BUILDIN | |
| PACKARD WHOLESALE CO. | 18549 | 3067703 | 09/17/2026 | 09/24/2026 | 47.32 | TOILET PAPER | 104160.250 - Visitor Center SUPPLIE | |
| PACKARD WHOLESALE CO. | 18549 | 3067717 | 09/17/2026 | 09/24/2026 | 14.17 | CONCESSIONS | 104566.481 - Pro Shop FOODS & BE | |
| PACKARD WHOLESALE CO. | 18549 | 3067718 | 09/17/2026 | 09/24/2026 | 125.46 | CLEANING SUPPLIES | 104566.481 - Pro Shop FOODS & BE | |
| | | | | | $518.09 | | | |
| | | | | | **$1,184.93** | | | |

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---|---|---|---|---|---|---|---|---|
| PALMER SPRINKLING | 18550 | 3141 | 09/14/2026 | 09/24/2026 | 3,000.00 | SYSTEM REPAIR BID | 404510.740 - Capital Outlay PARKS | |
| | | | | | **$3,000.00** | | | |
| PEHP | 18493 | 872504 | 08/15/2026 | 09/15/2026 | 12,819.32 | ACTIVE EMPLOYEE PREMIUM | 101563 - Health Insurance clearing | |
| | | | | | **$12,819.32** | | | |
| PEHP LTD Program Attn: LTD Paym | 18494 | 07/25-08/21/26 | 08/21/2026 | 09/15/2026 | 226.99 | LONG TERM DISABILITY | 101563 - Health Insurance clearing | |
| | | | | | **$226.99** | | | |
| PELORUS METHODS, INC. | 18551 | 261001 | 09/01/2026 | 09/24/2026 | 2,100.00 | PELORUS SOFTWARE | 104140.210 - Admin DUES, SUBSCR | |
| | | | | | **$2,100.00** | | | |
| PEPSI-COLA LLC | 18524 | 34253614 | 09/10/2026 | 09/24/2026 | 609.80 | BEVERAGES | 104566.481 - Pro Shop FOODS & BE | |
| | | | | | **$609.80** | | | |
| PING | 18495 | 2610175649 | 08/24/2026 | 09/15/2026 | 370.63 | HYBRIDS | 104566.482 - Pro Shop MERCHANDI | |
| PING | 18552 | 2610218088 | 09/15/2026 | 09/24/2026 | 179.93 | CLUB | 104566.482 - Pro Shop MERCHANDI | |
| | | | | | **$550.56** | | | |
| PUBLIC EMPLOYEES HEALTH PR | 18496 | 08/01-08/31/26 | 08/20/2026 | 09/15/2026 | 163.65 | ACTIVE EMPLOYEE PREMIUM | 101563 - Health Insurance clearing | |
| | | | | | **$163.65** | | | |
| PVS DX INC | 18525 | RE7015608-26 | 08/31/2026 | 09/24/2026 | 56.00 | CHLORINE BOTTLE RENTAL | 514751.265 - Water SUPP & MAINT | |
| | | | | | **$56.00** | | | |
| R & R PRODUCTS, INC | 18497 | CD3200503 | 09/08/2026 | 09/15/2026 | 64.75 | ROPE | 104565.250 - Golf EQUIPMENT | |
| R & R PRODUCTS, INC | 18497 | CD3200515 | 09/08/2026 | 09/15/2026 | 936.05 | ALLOY/SIGNS/OVERHAUL KIT/BEARING | 104565.250 - Golf EQUIPMENT | |
| | | | | | $1,000.80 | | | |
| | | | | | **$1,000.80** | | | |
| REDD MECHANICAL | 18498 | 6456 | 08/12/2026 | 09/15/2026 | 391.39 | A/C REPAIR | 104566.270 - Pro Shop BUILDING M | |
| | | | | | **$391.39** | | | |
| REDDS ACE HARDWARE | 18499 | 316912 | 07/18/2026 | 09/15/2026 | 192.54 | ELECTRICAL SUPPLIES | 104565.270 - Golf BUILDING MAINT | |
| | | | | | **$192.54** | | | |
| REDSHAW, JEREMY | 18553 | 800 | 05/13/2026 | 09/24/2026 | 11,242.90 | 2ND EAST WELL REPAIR | 514751.310 - Water PROFESSIONA | |
| | | | | | **$11,242.90** | | | |
| RELADYNE WEST LLC | 18500 | 1409625-IN | 08/20/2026 | 09/15/2026 | 3,200.06 | FUEL | 104565.252 - Golf FUEL & DIESEL | |
| | | | | | **$3,200.06** | | | |
| ROBINSON, JEMMA | 18501 | RFD 196205.090 | 09/09/2026 | 09/15/2026 | 77.81 | Deposit Refund: 196205 - ROBINSON, JEMMA | 512230 - Customer Deposits | |
| | | | | | **$77.81** | | | |
| Ryan, Marysa | 18554 | R090926MR | 09/09/2026 | 09/24/2026 | 25.00 | PARKS DEPOSIT REFUND | 103431 - Rental Income | |
| | | | | | **$25.00** | | | |
| SALCIDO, GARBIEL EDUARDO | 18502 | 231200033 | 08/25/2026 | 09/15/2026 | 340.00 | BAIL HELD IN TRUST | 103510 - Court Fines/Forfeit | |
| | | | | | **$340.00** | | | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 10.00 | LARGE ELECTRONIC ITEM | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 11.27 | INTEREST | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 25.00 | TIRE/CARX5 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 30.00 | MATTRESS/BOX SPRING X2 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 30.00 | MATTRESS/BOX SPRING X2 | 534753.267 - Sanitation CONTRACT | |

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---|---|---|---|---|---|---|---|---|
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 30.00 | MATTRESS/BOX SPRINGX2 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 40.00 | TIRE/CAR X8 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 105.00 | MATTRESS/BOX SPRING X7 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 105.00 | MATTRESS/BOX SPRING X7 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 132.02 | 2.87 TN 08/11 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 137.54 | 2.99 TN 08/25 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 163.30 | 3.55 TN 08/25 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 169.00 | CONTRACTED SERVICE | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 169.00 | CONTRACTED SERVICE | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 169.00 | CONTRACTED SERVICE | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 169.00 | CONTRACTED SERVICE | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 169.00 | CONTRACTED SERVICE | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 173.42 | 3.77 TN 08/20 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1279 | 08/31/2026 | 09/24/2026 | 178.94 | 3.89 TN 08/04 | 534753.267 - Sanitation CONTRACT | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 10.00 | TIRE/CAR W/RIM | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 20.00 | TIRE/CAR W/RIM X2 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 69.92 | 1.52 TN 08/11 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 103.24 | INTEREST LATE FEE | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 416.76 | 9.06 TN 08/21 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 421.36 | 9.16 TN 08/28 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 439.76 | 9.56 TN 08/05 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 442.98 | 9.63 TN 08/12 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 448.50 | 9.75 TN 08/14 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 459.08 | 9.98 TN 08/07 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 473.80 | 10.30 TN 08/26 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 506.46 | 11.01 TN 08/31 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 520.26 | 11.31 TN 08/19 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 525.32 | 11.42 TN 08/03 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 543.72 | 11.82 TN 08/24 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 554.30 | 12.05 TN 08/10 | 534753.268 - Sanitation TIPPAGE FE | |
| SAN JUAN COUNTY LANDFILL OP | 18526 | 1280 | 08/31/2026 | 09/24/2026 | 568.10 | 12.35 TN 08/17 | 534753.268 - Sanitation TIPPAGE FE | |
| | | | | | $8,540.05 | | | |
| | | | | | **$8,540.05** | | | |
| SAN JUAN RECORD | 18555 | 167380 | 09/16/2026 | 09/24/2026 | 262.50 | BEACON RFP | 104460.310 - Airport PROFESSIONA | |
| | | | | | **$262.50** | | | |
| SONDEREGGER HOLDINGS | 18503 | 7424 | 08/14/2026 | 09/15/2026 | 562.50 | PIZZA/HOGGARD LATERAL REPAIR | 514751.266 - Water SUPP & MAINT | |
| SONDEREGGER HOLDINGS | 18556 | 26360 | 08/20/2026 | 09/24/2026 | 1,081.50 | ROCK | 104565.452 - Golf SAND, SOIL & SO | |
| | | | | | **$1,644.00** | | | |
| STATEBANK, KS | 18557 | 63356-11-2026 | 09/16/2026 | 09/24/2026 | 5,154.43 | MAVERICK LEASE | 104140.820 - Admin DEBT SERVICE | |
| | | | | | **$5,154.43** | | | |
| TAYLOR MADE GOLF COMPANY, I | 18527 | 39002322 | 03/28/2026 | 09/24/2026 | 241.05 | BALLS | 104566.482 - Pro Shop MERCHANDI | |
| TAYLOR MADE GOLF COMPANY, I | 18527 | 39100602 | 04/27/2026 | 09/24/2026 | 103.14 | BALLS | 104566.482 - Pro Shop MERCHANDI | |
| TAYLOR MADE GOLF COMPANY, I | 18527 | 39374115 | 07/20/2026 | 09/24/2026 | 1,404.00 | BALLS | 104566.482 - Pro Shop MERCHANDI | |
| | | | | | $1,748.19 | | | |
| | | | | | **$1,748.19** | | | |
| TITLEIST COBRA/ACUSHNET CO | 18504 | 9000062458 | 08/19/2026 | 09/15/2026 | 1,513.21 | CLUB | 104566.482 - Pro Shop MERCHANDI | |
| TITLEIST COBRA/ACUSHNET CO | 18504 | 9000112887 | 08/11/2026 | 09/15/2026 | 617.11 | CLUB | 104566.482 - Pro Shop MERCHANDI | |
| | | | | | $2,130.32 | | | |
| TITLEIST COBRA/ACUSHNET CO | 18558 | 9000206970 | 08/10/2026 | 09/24/2026 | 1,486.60 | CLUBS | 104566.482 - Pro Shop MERCHANDI | |
| TITLEIST COBRA/ACUSHNET CO | 18558 | 9000298794 | 09/16/2026 | 09/24/2026 | 267.28 | GLOVES | 104566.482 - Pro Shop MERCHANDI | |
| TITLEIST COBRA/ACUSHNET CO | 18558 | 9000323471 | 09/18/2026 | 09/24/2026 | -19.85 | RETURN OF PRODUCT | 104566.482 - Pro Shop MERCHANDI | |
| | | | | | $1,734.03 | | | |
| | | | | | **$3,864.35** | | | |

# Monticello City
## Check Register
## All Bank Accounts - 09/05/2026 to 10/08/2026

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---|---|---|---|---|---|---|---|---|
| USA BLUEBOOK | 18505 | INV01102188 | 07/14/2026 | 09/15/2026 | 6,234.22 | COMBINED TURBIDIMETER | 514751.265 - Water SUPP & MAINT | |
| | | | | | **$6,234.22** | | | |
| UTAH DIVISION OF FINANCE | 18528 | 15 - 2010 595 Wa | 09/21/2026 | 09/24/2026 | 6,000.00 | Principal - 2010 595 Water Project | 512535.2 - 2010 Water System Impro | |
| UTAH DIVISION OF FINANCE | 18560 | 1 - 2025 Spring C | 09/29/2026 | 09/29/2026 | 1,411.82 | Interest - 2025 Spring Creek Water Rights - B2604 | 514751.820 - Water INTEREST EXP | |
| UTAH DIVISION OF FINANCE | 18560 | 1 - 2025 Spring C | 09/29/2026 | 09/29/2026 | 8,000.00 | Principal - 2025 Spring Creek Water Rights - B260 | 512538.2 - 2025 Spring Creek Water | |
| | | | | | $9,411.82 | | | |
| | | | | | **$15,411.82** | | | |
| UTAH STATE TREASURER | 18506 | AUGUST 2026 | 08/31/2026 | 09/15/2026 | 1,465.63 | AUGUST REPORTING | 104121.220 - Court STATE FINES & | |
| | | | | | **$1,465.63** | | | |
| | | | | | **$141,956.26** | | | |

**ORDINANCE 2026-04**

**CITY OF MONTICELLO**

**AN ORDINANCE AMENDING THE RESIDENTIAL STATUS OF MUNICIPAL PLANNING COMMISSION MEMBERS**

**WHEREAS,** Utah Code 10-20-301 states that the rules and regulations of Planning Commission must be established through Ordinance, and

**WHEREAS,** The Monticello City Council feels it would be in the best interest of Monticello's citizens that each appointed Planning Commission member resides within Monticello City limits, and

**WHEREAS**, Monticello City Council gains great insight from the Planning Commission's recommendations,

**NOW THEREFORE, BE IT ORDAINED** by the City of Monticello, Utah that:

Title 2: Boards and Commissions Chapter 1: Planning Commission (2-1-1) of the Monticello City Code shall be amended as follows:

A Planning Commission to be composed of (3) three members who are permanent residents of Monticello Utah. Members of the Planning Commission shall serve with $40 per diem for each meeting attended with a maximum amount of $600 per year for meeting attendance. They may also be reimbursed for any reasonable expenses incurred in performing their duties as members of the Commission. Members of the City Council may be appointed to the Planning Commission.

This ordinance shall become effective on the date of passage and shall supersede any previous ordinances or resolutions in conflict herewith.

**PASSED AND APPROVED by the City of Monticello City Council, this 13th day of October 2026.**

_____

Kevin Dunn, Mayor

Attest:

_____

Melissa Gill, CMC, UCC Recorder

DRAFT

# CITY OF MONTICELLO
# AIRPORT COMMITTEE
# BY-LAWS

## I. NAME AND DUTIES

A. The City of Monticello created the Airport Committee for the purpose of monitoring the operation and quality of airport facilities and making recommendations for compliance and other airport improvements.

B. The Airport Committee shall act in an advisory capacity to a member of City Administration designated to the committee by the City Manager in all matters relating to Monticello City airport operations, compliance, and improvements. The Committee will oversee matters pertaining to advertising, marketing, identification, and coordination of all city volunteer efforts with the Aiport. Additionally, the Committee shall advise on other matters brought before it by the designated City Administrator. The Committee shall perform such other duties as may be assigned to the Committee by City Council. The Committee may form one or more subcommittees to deal with the short-term measurement tools and indicators that will help successfully gauge the state of city airport operations and/or to study any related topic(s) of interest within the department with designated City Administrator approval.

C. The Committee is committed to serving the citizens of Monticello by offering assistance and execution with the airport operations, capital projects input, and improving the airport in ways that enhance the quality of life in the City of Monticello.

## II. COMMITTEE MEMBERSHIP

A. The Committee shall consist of 5 voting members and two nonvoting members from the City Council and City Administration. The committee must have at least 2 voting members that reside in the City of Monticello. All members shall have vested interest in the success of the City of Monticello Airport and shall be appointed by the designated City Administrator, City Manager and representing City Council Member. Recommendations from the remaining committee members will be taken into consideration.

B. Each member shall serve for a term of three years. Any vacancy on the Committee shall be filled by the City Manager and/or the assigned City Council Member, until vacant position(s) are filled. City officials and employees who serve in their official capacity shall be exempt from the term limitations.

C. Any member of the Committee may be removed with or without cause by formal vote of the Committee, provided that such member first be given a written statement of the causes and an opportunity to be heard thereon. Regarding attendance, failure of a member to attend at least 75 percent (nine) of the regularly scheduled meetings of the agency held within any calendar year shall automatically constitute cause for removal; provided, however, that the same requirements of notice and opportunity of a hearing shall apply.

## III. COMMITTEE MEMBERS AND THEIR DUTIES

A. The Committee shall have a Chairman and Vice Chairman. These positions will be appointed by volunteering. If no member(s) volunteer, or multiple members volunteer for the same position, then a majority vote of the committee will designate the position(s).

B. The Chairman of the Committee shall preside at all meetings of the Committee, present to City Council annually of yearly accomplishments, be responsible for setting and approving the agenda for each meeting, -shall notify Committee members including the designated City Administrator and City Council member of all meetings, shall conduct such correspondence as the Committee may direct; shall oversee all sub-committees including a possible youth committee, and shall perform other duties as may be determined by the Committee.

C. The Vice-Chairman shall assume the duties of the Chairman in his or her absence and assist with any duties the Chairman may delegate.

D. The City Administrator Representative will be responsible for maintaining the records of the meetings including a copy of the meeting agenda and an audio recording of the meeting. No meeting minutes will be taken, and audio is only for review of decisions of agenda items.

## IV. ELECTION AND TERMS OF COMMITTEE MEMBERS

A. The Members shall be elected to serve a three-year term ending the last day of the month that the individual being replaced was appointed.

B. The election of Member(s) will be held at the regular meeting in the month prior to term(s) expiring, elected members will assume their appointment on the committee the following month.

C. In the event the Chairman resigns or for any reason is not able to complete his or her term of office, the Vice-Chairman shall assume the office of Chairman and serve for the remainder of the term.

D. In the event the Vice-Chairman resigns, assumes the office of Chairman, or for any other reason is not able to complete his or her term of office, the Committee shall elect a successor Vice-Chairman to serve for the remainder of the term.

## V. COMMITTEE MEETINGS

A. The Committee will regularly meet once per month. A monthly meeting may be suspended by majority vote of the Committee (e.g., taking the month of August off). Suspension of a monthly meeting must be coordinated with the designated City Administrator. All meetings will be posted on the City website to allow the public to attend.

B. Special meetings may be held at any time or place at the call of the Chairman or upon the request of three members of the Committee and coordinated with the designated City Administrator. Special meetings shall not replace the regular Committee meetings where the conduct of official Committee business should take place. All special meetings will be posted on the City website to allow the public to attend.

C. Airport Committee Meetings shall only be held when a quorum consisting of at least three of the Committee members are present.

D. Meeting documentation (including; handouts, agendas, meeting minutes, audio recordings) shall be turned over to the City Record quarterly.

E. Every member present at a meeting of the Airport Committee shall discuss each matter placed before the Committee unless the matter involves consideration of that member's own official conduct, or where that member's financial interests are involved (regardless of amount), or where that member is otherwise prohibited by law from voicing their opinion on the matter. Should a member have such an interest or be so prohibited by law, he or she shall specifically cite the conflicting interest or the legal prohibition at the time.

F. Standing Operating Procedures shall be developed and support the conduct of the Committee meetings. These procedures, at a minimum, will provide guidance for meeting start times, agenda, standing, and special committee structure. Modifications to the standing operating procedures shall be at the discretion of the Chairman with the support of the majority of the Committee members and not limited to a specified review period.

G. All regularly scheduled Committee meetings will be open to the public by appointment. A member of the public may make a public comment during the public comment portion of the meeting limited to three minutes. That will be the only time comments are accepted during the meeting unless approved otherwise by the Chairman during said meeting.

## VI. SUBCOMMITTEES

A. The Chairman may appoint such committees, standing or special, as may be deemed appropriate. The name and purpose of the subcommittees will be designated in the standing operating procedures.

B. All Airport Committee members may be asked to participate on a standing committee.

C. The Chairman shall be an ex-officio member of all committees.

D. A subcommittees meeting agenda and minutes will be provided to the Airport Committee with updated information regrading the subcommittees projects and progress as requested.

## VII. Financial Requests

A. This board functions as an advisory committee and does not have power over financial funds. The committee may make requests to the City Administration for funding of projects/activities. Additionally, a committee may use approved fund raiser to generate funds for selected projects/activities. All actions regarding funds will follow all City policies and procedures.

   **a.** Fund requests will require a completed request form that has been presented to the committee and approved. The Chair of the committee must sign the request attesting to a member's majority approval. Requests will be reviewed by the City Manager and approved using city policies and procedures.

   **b.** Funds raised will also be documented with a double signature meeting the cash handling policies of the City. All funds raised will be review by the City Manager and applied to the appropriate account.

B. All funds held by the City will be held in a manner of best interest for all parties involved.

## VIII. BYLAW REVIEW

A. The bylaws shall be reviewed every three years or as necessary to adapt to Departmental procedure changes. Bylaw updates require approval from a series of City officials prior to being fully enforceable.

B. Changes to the bylaws shall be made only if notice is given by the designated City Administrator, at the Airport Committee meeting preceding the date at which the change is to be voted on by the City Council.

C. The latest revisions of the bylaws were adopted by the City Council at their meeting held on October 13, 2026.

_____

Mayor

_____ _____

City Manager City Recorder

_____ _____

Designated City Administrator Committee Chairperson

**CITY OF MONTICELLO**
**PARKS & BEAUTIFICATION COMMITTEE**
**BY-LAWS**

## I. NAME AND DUTIES

A. The City of Monticello created the Parks and Beautification Committee for the purpose of beautifying the city.

B. The Parks and Beautification Committee shall act in an advisory capacity to a member of City Administration designated to the committee by the City Manager in all matters relating to Monticello City beautification efforts concerning; parks, main/center street, and city grounds beautification. The Committee will oversee matters pertaining to advertising, marketing, identification, and coordination of all city volunteer efforts/planned beautification projects. Additionally, the Committee shall advise on other matters brought before it by the designated City Administrator. The Committee shall perform such other duties as may be assigned to the Committee by City Council. The Committee may form one or more subcommittees to deal with the short-term measurement tools and indicators that will help successfully gauge the state of city grounds and park operations in the City and/or to study any related topic(s) of interest within the department with designated City Administrator approval.

C. The Committee is committed to serving the citizens of Monticello by offering assistance and execution with the creation of projects, annual project management, and improving the community in ways that enhance the quality of life in the City of Monticello.

## II. COMMITTEE MEMBERSHIP

A. The Committee shall consist of 5 voting members with two non-voting members from the City Council and City Administrator. The committee must have at least 2 voting members that reside in the City of Monticello. All members shall have vested interest in the success of the City of Monticello Parks and Beautification Committee and shall be appointed by the

designated City Administrator, City Manager and representing City Council Member. Recommendations from the remaining committee members will be taken into consideration.

B. Each member shall serve for a term of three years. Any vacancy on the Committee shall be filled by the City Manager and/or the assigned City Council Member, until vacant position(s) are filled. City officials and employees who serve in their official capacity shall be exempt from the term limitations.

C. Any member of the Committee may be removed with or without cause by formal vote of the Committee, provided that such member first be given a written statement of the causes and an opportunity to be heard thereon. Regarding attendance, failure of a member to attend at least 75 percent (nine) of the regularly scheduled meetings of the agency held within any calendar year shall automatically constitute cause for removal; provided, however, that the same requirements of notice and opportunity of a hearing shall apply.

## III. COMMITTEE MEMBERS AND THEIR DUTIES

A. The Committee shall have a Chairman and Vice Chairman. These positions will be appointed by volunteering. If no member(s) volunteer, or multiple members volunteer for the same position, then a majority vote of the committee will designate the position(s).

B. The Chairman of the Committee shall preside at all meetings of the Committee, present to City Council annually of yearly accomplishments, be responsible for setting and approving the agenda for each meeting, shall notify Committee members, designated City Administrator and City Council member of all meetings, shall conduct such correspondence as the Committee may direct; shall oversee all sub-committees including a possible youth committee, and shall perform other duties as may be determined by the Committee.

C. The Vice-Chairman shall assume the duties of the Chairman in his or her absence and assist with any duties the Chairman may delegate.

D. The City Administrator Representative will be responsible for maintaining the records of the meetings including a copy of the meeting agenda and an audio recording of the meeting. No meeting minutes will be taken, and audio is only for review of decisions of agenda items.

E. Each member of the Parks & Beautification Committee shall oversee or assist in at least one annual project appointed by the Chair of the Committee.

## IV. ELECTION AND TERMS OF COMMITTEE MEMBERS

A. The Members shall be elected to serve a three-year term ending the last day of the month that the individual being replaced was appointed.

B. The election of Member(s) will be held at the regular meeting in the month prior to term(s) expiring, elected members will assume their appointment on the committee the following month.

C. In the event the Chairman resigns or for any reason is not able to complete his or her term of office, the Vice-Chairman shall assume the office of Chairman and serve for the remainder of the term.

D. In the event the Vice-Chairman resigns, assumes the office of Chairman, or for any other reason is not able to complete his or her term of office, the Committee shall elect a successor Vice-Chairman to serve for the remainder of the term.

## V. COMMITTEE MEETINGS

A. The Committee will regularly meet once per month. A monthly meeting may be suspended by majority vote of the Committee (e.g., taking the month of August off). Suspension of a monthly meeting must be coordinated with the designated City Administrator. All meetings will be posted on the City website to allow the public to attend.

B. Special meetings may be held at any time or place at the call of the Chairman or upon the request of three members of the Committee and coordinated with the designated City Administrator. Special meetings shall not replace the regular Committee meetings where the conduct of official Committee business should take place. All special meetings will be posted on the City website to allow the public to attend.

C. Parks & Beautification Committee Meetings shall only be held when a quorum consisting of at least three of the Committee members are present.

D. Meeting documentation (including; handouts, agendas, meeting minutes, audio recordings) shall be turned over to the City Record quarterly.

E. Every member present at a meeting of the Parks & Beautification Committee shall discuss each matter placed before the Committee unless the matter involves consideration of that

member's own official conduct, or where that member's financial interests are involved (regardless of amount), or where that member is otherwise prohibited by law from voicing their opinion on the matter. Should a member have such an interest or be so prohibited by law, he or she shall specifically cite the conflicting interest or the legal prohibition at the time.

F. Standing Operating Procedures shall be developed and support the conduct of the Committee meetings. These procedures, at a minimum, will provide guidance for meeting start times, agenda, standing, and special committee structure. Modifications to the standing operating procedures shall be at the discretion of the Chairman with the support of the majority of the Committee members and not limited to a specified review period.

G. All regularly scheduled Committee meetings will be open to the public by appointment. A member of the public may make a public comment during the public comment portion of the meeting limited to three minutes. That will be the only time comments are accepted during the meeting unless approved otherwise by the Chairman during said meeting.

## VI. SUBCOMMITTEES

A. The Chairman may appoint such committees, standing or special, as may be deemed appropriate. The name and purpose of the subcommittees will be designated in the standing operating procedures.

B. All Parks and Beautification Committee members may be asked to participate on a standing committee.

C. The Chairman shall be an ex-officio member of all committees.

D. A Subcommittees meeting agendas and minutes will be provided to the Park & Beautification Committee with updated information regarding the subcommittees projects and progress as requested.

## VII. Financial Requests

A. This board functions as an advisory committee and does not have power over financial funds. The committee may make requests to the City Administration for funding of projects/activities. Additionally, a committee may use approved fund raisers to generate funds for selected projects/activities. All actions regarding funds will follow all City policies and procedures.

a. Fund requests will require a completed request form that has been presented to the committee and approved. The Chair of the committee must sign the request attesting to a member's majority approval. Requests will be reviewed by the City Manager and approved using city policies and procedures.

b. Funds raised will also be documented with a double signature meeting the cash handling policies of the City. All funds raised will be reviewed by the City Manager and applied to the appropriate account.

B. All funds held by the City will be held in a manner of best interest for all parties involved.

## VIII. BYLAW REVIEW

A. The bylaws shall be reviewed every three years or as necessary to adapt to Departmental procedure changes. Bylaw updates require approval from City Council prior to being fully enforceable.

B. Changes to the bylaws shall be made only if notice is given by the designated City Administrator, at the Parks and Beautification Committee meeting preceding the date at which the change is to be voted on by the City Council.

C. The latest revisions of the bylaws were adopted by the City Council at their meeting held on October 13, 2026

_____

Mayor

_____

Designated City Administrator

_____

City Manager

City Recorder

Committee Chairperson

# CITY OF MONTICELLO
# RECREATION ADVISORY COMMITTEE
# BY-LAWS

## I. NAME AND DUTIES

A. The City of Monticello created the Recreation Advisory Committee for the purpose of coordinating programs for the youth, adult, and senior citizens.

B. The Recreation Advisory Committee shall act in an advisory capacity to the Director of Recreation in all matters relating to all recreational programs and activities in the city. The Committee will oversee matters pertaining to advertising, marketing, identification, and coordination of city recreational programming. Additionally, the Committee shall advise on other matters brought before it by the designated City Administrator. The Committee shall perform such other duties as may be assigned to the Committee by City Council. The Committee may form one or more subcommittees to deal with the short-term measurement tools and indicators that will help successfully gauge the state of recreational activities and operations in the City and/or to study any related topic(s) of interest within the department with Director approval.

C. The Committee is committed to serving the citizens of Monticello by offering assistance with creation and improving the activities/opportunities of recreation that enhance the quality of life in the City of Monticello.

## II. COMMITTEE MEMBERSHIP

A. The Committee shall consist of 5 voting members and two nonvoting members of the City Council and City Administration. The committee must have at least 2 voting members that reside in the City of Monticello. All members shall have vested interest in the success of the City of Monticello and its recreation programs. All members shall be appointed by the City Administrator, City Manager, and representing City Council Member. Recommendations from the remaining committee members will be taken into consideration.

B. Each member shall serve a term of three years. Any vacancy on the Committee shall be filled by the City Manager and/or the assigned City Council Member, until vacant position(s) are filled. City officials and employees who serve in their official capacity shall be exempt from the term limitations.

C. Any member of the Committee may be removed with or without cause by formal vote of the Committee, provided that such member first be given a written statement of the causes and an opportunity to be heard thereon. Regarding attendance, failure of a member to attend at least 75 percent (nine) of the regularly scheduled meetings of the agency held within any calendar year shall automatically constitute cause for removal; provided, however, that the same requirements of notice and opportunity of a hearing shall apply.

## III. COMMITTEE MEMBERS AND THEIR DUTIES

A. The Committee shall have a Chairman and Vice Chairman. These positions will be appointed by volunteering. If no member(s) volunteer, or multiple members volunteer for the same position, then a majority vote of the committee will designate the position(s).

B. The Chairman of the Committee shall preside at all meetings of the Committee, present to City Council annually of yearly accomplishments, be responsible for setting and approving the agenda for each meeting, shall notify Committee members including designated City Administrator and City Council member of all meetings, shall conduct such correspondence as the Committee may direct, and shall perform other duties as may be determined by the Committee.

C. The Vice-Chairman shall assume the duties of the Chairman in his or her absence and assist with any duties the Chairman may delegate.

D. The City Administrator Representative will be responsible for maintaining the records of the meetings including a copy of the meeting agenda and an audio recording of the meeting. No meeting minutes will be taken, and audio is only for review of decisions of agenda items.

E. Each member of the Recreation Committee shall oversee or assist in at least one annual project appointed by the Chair of the Committee.

## IV. ELECTION AND TERMS OF COMMITTEE MEMBERS

A. The Members shall be elected to serve a three-year term ending the last day of the month that the individual being replaced was appointed.

B. The election of Member(s) will be held at the regular meeting in the month prior to term(s) expiring, elected members will assume their appointment on the committee the following month.

C. In the event the Chairman resigns or for any reason is not able to complete his or her term of office, the Vice-Chairman shall assume the office of Chairman and serve for the remainder of the term.

D. In the event the Vice-Chairman resigns, assumes the office of Chairman, or for any other reason is not able to complete his or her term of office, the Committee shall elect a successor Vice-Chairman to serve for the remainder of the term.

## V. COMMITTEE MEETINGS

A. The Committee will regularly meet once per month. A monthly meeting may be suspended by majority vote of the Committee (e.g., taking the month of August off). Suspension of a monthly meeting must be coordinated with the designated City Administrator. All meetings will be posted on the City website to allow the public to attend.

B. Special meetings may be held at any time or place at the call of the Chairman or upon the request of three members of the Committee and coordinated with the designated City Administrator. Special meetings shall not replace the regular Committee meetings where the conduct of official Committee business should take place. All special meetings will be posted on the City website to allow the public to attend.

C. Recreation Committee Meetings shall only be held when a quorum consisting of at least three of the Committee members is present.

D. Meeting documentation (including; handouts, agendas, meeting minutes, audio recordings) shall be turned over to the City Record quarterly.

E. Every member present at a meeting of the Recreation Committee shall discuss each matter placed before the Committee unless the matter involves consideration of that member's own official conduct, or where that member's financial interests are involved (regardless of amount), or where that member is otherwise prohibited by law from voicing their opinion on the matter. Should a member have such an interest or be so prohibited by law, he or she shall specifically cite the conflicting interest or the legal prohibition at the time.

F. Standing Operating Procedures shall be developed and support the conduct of the Committee meetings. These procedures, at a minimum, will provide guidance for meeting start times, agenda, standing, and special committee structure. Modifications to the standing operating

procedures shall be at the discretion of the Chairman with the support of the majority of the Committee members and not limited to a specified review period.

G. All regularly scheduled Committee meetings will be open to the public. A member of the public may make a public comment during the public comment portion of the meeting limited to five minutes. That will be the only time comments are accepted during the meeting. Unless approved otherwise by the Chairman during the meeting.

## VI. SUBCOMMITTEES

A. The Chairman may appoint such committees, standing or special, as may be deemed appropriate. The name and purpose of the subcommittees will be designated in the standing operating procedures.

B. All Recreation Committee members may be asked to participate on a standing committee.

C. The Chairman shall be an ex-officio member of all committees.

D. A Subcommittees meeting agenda and minutes will be provided to the Recreation Committee with updated information regarding the subcommittees projects and progress as requested.

## VII. Financial Requests

A. This board functions as an advisory committee and does not have power over financial funds. The committee may make requests to the City Administration for funding of projects/activities. Additionally, a committee may use approved fund raiser to generate funds for selected projects/activities. All actions regarding funds will follow all City policies and procedures.

   **a.** Fund requests will require a completed request form that has been presented to the committee and approved. The Chair of the committee must sign the request attesting to a member's majority approval. Requests will be reviewed by the City Manager and approved using city policies and procedures.

   **b.** Funds raised will also be documented with a double signature meeting the cash handling policies of the City. All funds raised will be review by the City Manager and applied to the appropriate account.

B. All funds held by the City will be held in a manner of best interest for all parties involved.

## VIII. BYLAW REVIEW

A. The bylaws shall be reviewed every three years or as necessary to adapt to Departmental procedure changes. Bylaw updates require approval from a series of City officials prior to being fully enforceable.

B. Changes in the bylaws shall be made only if notice is given by the designated City Administrator, at the Recreation Committee meeting preceding the date at which the change is to be voted on by the City Council.

C. The latest revisions of the bylaws were adopted by the City Council at their meeting held on October 13, 2026.

_____

Mayor

_____ _____

City Manager City Recorder

_____ _____

Designated City Administrator

Committee Chairperson

**CITY OF MONTICELLO**
**RESOLUTION 2026-12**

**A RESOLUTION ESTABLISHING BY-LAWS FOR ALL MONTICELLO CITY ADVISORY COMMITTEES**

**WHEREAS**, Monticello City recognizes the need to conduct the business of the City in an orderly, fair, and efficient manner; and

**WHEREAS**, the Airport Advisory Committee, Parks and Beautification Advisory Committee, and Recreation Advisory Committee provide valuable recommendations, expertise, and community input that assist Monticello City Administration and the City Council in addressing matters of public interest and improving City services; and

**WHEREAS**, the establishment of clear by-laws promotes transparency, consistency, accountability, and efficiency in advisory committee operations; and

**WHEREAS,** the City Council finds it necessary and beneficial to establish standardized by-laws to govern the organization and conduct of these advisory committees;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Monticello City that the by-laws attached hereto for the Airport, Parks and Beautification, and Recreation Advisory Committees are hereby established and adopted.

**BE IT FURTHER RESOLVED** that the attached by-laws shall govern the organization, membership, duties, meetings, and procedures of each committee and shall provide a consistent framework for advising City Administration and the City Council in accordance with applicable state law, City ordinances, and City policies.

**BE IT FURTHER RESOLVED** that the by-laws attached to this Resolution are incorporated herein by reference as though fully set forth and shall remain in effect unless amended or repealed by action of the City Council.

**This Resolution Shall Become Effective Upon Date of Passage.**

**PASSED, ADOPTED, AND APPROVED THIS 13TH DAY OF OCTOBER 2026.**

_____
Kevin Dunn, Mayor

ATTEST:

_____
Melissa Gill, CMC, UCC

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# Municipal Building Authority / City Council Meeting

Minutes

**Tuesday, September 8, 2026 at 7:00 pm**

Attendees: Mayor Kevin Dunn, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Shane Brewer (Excused), Councilmember Todd Westcott, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill

## Meeting Location: Hideout Community Center 648 S Hideout Way

## Monticello City Council Meeting

1. **Call to Order**

   **Minutes:**
   Mayor Dunn called the Monticello City Council meeting to order at 7:02 pm. There were no visitors present.

2. **Invocation/Opening Remarks/Pledge of Allegiance**

   **Minutes:**
   Mayor Dunn invited any members of the audience or Councilmembers to offer an invocation. An invocation was given by Councilmember Crowley. Mayor Dunn led all present in the Pledge of Allegiance.

3. **Consider Minutes Review / Approval (action)**

   **Minutes:**
   MOTION to approve the minutes of August 11, 2026, and August 25, 2026, was made by Councilmember Crowley and seconded by Councilmember Chamberlain. The motion passed unanimously.

   **Vote results:**
   Ayes: 4 / Nays: 0 / Abstains: 0

4. **Consider Payment of Bills (action)**

   **Minutes:**
   Clarifying questions regarding bills paid was made by Councilmembers. MOTION to approve the bills as paid was made by Councilmember Chamberlain and seconded by Councilmember Crowley. The motion passed unanimously.

   **Vote results:**
   Ayes: 4 / Nays: 0 / Abstains: 0

5. **Public Comment (discussion)**

**Minutes:**
There was no public comment.

6. **Councilmember General Comment/Declaration of Conflict of Interest**

**Minutes:**
Councilmembers Skinner, Chamberlain, Crowley, and Westcott each declared no comments or conflicts of interest regarding items on the agenda.

7. **Consider for Approval: Cancel October 27, 2026 City Council Meeting (discussion/action)**

**Minutes:**
MOTION to cancel the October 27, 2026, meeting was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously.

**Vote results:**
Ayes: 4 / Nays: 0 / Abstains: 0

8. **Landfill Discussion**

**Minutes:**
Safety and liability policies regarding scavenging at the landfill were considered. The Council directed staff to draft updated policy language and place signage indicating that individuals enter and shop in designated areas at their own risk.

9. **Boards/Committees/Commission ByLaws (discussion/action)**

**Minutes:**
City Manager Kulow submitted revisions to Monticello City advisory boards and asked for guidance from the Council. The Council directed staff to implement the following adjustments: - Solicit letters of interest in October 2026 for Planning Commission positions. - Require Planning Commission members to be residents of the community. - Set residency requirements for the Parks and Beautification Committee to 3 out of 5 members residing within city limits. - Standardize term lengths for committee members to 3 years across committees. - Eliminate the dedicated committee secretary role across advisory boards, reassigning duties to a Chair, Vice Chair, and Administrative Representative.

10. **Building Inspection Agreement with the Town of Bluff (discussion)**

**Minutes:**
Kulow presented a draft for an Interlocal Agreement with the Town of Bluff for building inspection services. Terms were discussed and will be brought back to Council for Resolution approval once all terms are set by both parties.

11. **Monticello City Vision/Mission Statement (discussion/action)**

**Minutes:**
Draft mission and vision statements required for the Monticello City General Plan revision were introduced. The draft was placed on record for Council consideration.

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12. **Follow Up Items**

**Minutes:**
Updates were presented on streetlights and crosswalk safety markings on Main and Center Streets (in coordination with UDOT), expansion of the stormwater study across Clay Hill, and completion of paving and culverts on the Lloyds Lake trail.

13. **Governing Body / Administrative Communications**

**Minutes:**
The following communications and scheduling items were noted: Resolution of utility meter reader syncing issues and re-initiation of auto-payments on September 10, 2026. Emergency Medical Services Town Hall scheduled for September 14, 2026, at 6:00 PM at Hideout Community Center. Meeting with the State Auditor and Treasurer scheduled for September 18, 2026, at 1:30 PM at Hideout Community Center. Hospital tour scheduled for September 22, 2026, at 5:00 PM prior to the regular City Council meeting Citywide Day of Service scheduled for September 9, 2026, at 6:00 PM.

14. **Upcoming Agenda Items**

**Minutes:**
Spring Creek Update – Interlocal Agreement with Bluff for Building Inspector Services – Committee By-Laws – Mission/Vision Statement – Fire Restriction Discussion

15. **Adjournment (action)**

**Minutes:**
MOTION to adjourn was made by Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously and Mayor Dunn adjourned the Monticello City Council meeting at 8:30 pm.

**Vote results:**
Ayes: 4 / Nays: 0 / Abstains: 0

## Municipal Building Authority Meeting

16. **Call to Order**

**Minutes:**
Mayor Dunn called the Monticello City MBA meeting to order at 8:30 pm. There were no visitors present.

17. **Consider MBA Minutes Review / Approval (action)**

**Minutes:**
MOTION to approve the minutes of August 11, 2026, was made by Councilmember Chamberlain and seconded by Councilmember Westcott. The motion passed unanimously.

**Vote results:**
Ayes: 4 / Nays: 0 / Abstains: 0

18. **Consider Payment of MBA Bills (action)**

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**Minutes:**
MOTION to approve the bills as paid was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously.

**Vote results:**
Ayes: 4 / Nays: 0 / Abstains: 0

**19. Adjourn and Move Into Executive Session for the Purpose of Discussing the Character, Professional Competence, or Physical or Mental Health of an Individual UCA 52-4-205 (1)(a)(action)**
Roll Call Vote

**Minutes:**
MOTION to adjourn the Monticello City MBA meeting and move into executive session for the purpose of discussing the character, professional competence, or physical or mental health of an individual was made by Councilmember Crowley and seconded by Councilmember Skinner.
Roll Call Vote: Councilmember Brewer, Absent/Excused Councilmember Westcott, Aye Councilmember Crowley, Aye Councilmember Chamberlain, Aye Councilmember Skinner, Aye The motion passed unanimously and Mayor Dunn adjourned the MBA meeting at 8:33 pm and announced the Council would move into executive session.

## Notice of Special Accommodations

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

## Audio File

https://soundcloud.com/user-250815044/2026-09-08-city-council

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Contact: Melissa Gill, Recorder (melissa@monticelloutah.gov 435-587-2271)

# Monticello City
## Check Register
## All Bank Accounts - 09/05/2026 to 10/08/2026

| Payee Name | Reference Number | Invoice Number | Invoice Ledger Date | Payment Date | Amount | Description | Ledger Account | Activity Code |
|---|---|---|---|---|---|---|---|---|
| PACKARD WHOLESALE CO. | 18549 | 3066721 | 09/03/2026 | 09/24/2026 | 110.70 | TRASH BAGS | 544600.250 - Equipment and mainten | |
| | | | | | **$110.70** | | | |
| | | | | | **$110.70** | | | |