

Town of Cedar Fort

Cemetery Committee Meeting Minutes

Monday, October 5, 2026 – 7:00 PM

Cedar Fort Cemetery, 200 South Street, Cedar Fort, UT

CALL TO ORDER

The meeting was called to order at **7:03 p.m.**

1. Roll Call

Committee Members Present:

- Lynda Norris
 - Gina Hacking
 - Vickie Draper
 - Cody Cook
 - Sexton: Harry Draper
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2. Prayer / Thought

A prayer was offered by Harry Draper.

3. Pledge of Allegiance

All present stood and recited the Pledge of Allegiance led by Vickie Draper.

CONSENT ITEMS

1. Approval of Minutes: September 7, 2026

Committee members were given an opportunity to review the September 7, 2026 meeting minutes and provide any corrections or changes.

Lynda Norris made the motion:

"I make a motion to approve the September 7, 2026 meeting minutes."

Seconded: Gina Hacking

Vote:

All those in favor said "Aye."

The motion passed unanimously.

BUSINESS ITEMS

1. Service Project

The Committee discussed plans and assignments for the upcoming cemetery service project.

The Committee reviewed plans to create and install temporary markers for graves that currently do not have headstones. The proposed markers would include identifying information for the individuals buried in those locations. Approximately five graves had been identified as needing temporary markers. The Committee also discussed several graves where permanent headstones have not been installed or existing headstones have not been updated with the information of an additional person buried in the plot. Members discussed contacting family members when possible regarding plans for permanent markers. The Committee noted that the Town ordinance requires a headstone to be placed within one year of burial.

Committee members also discussed continuing their work to verify cemetery plots, markers, and records. Members noted that some areas are more difficult to reconcile because of older markers, varying plot sizes, and the layout of certain sections. Members offered to assist one another with reviewing those areas and determining where temporary markers may be needed.

For the youth service project, the Committee identified general cemetery cleanup as an appropriate activity. Work may include weed eating, cleaning around plots, gathering previously cut sagebrush and other vegetation, and removing debris. A trailer will be available to collect and haul away material gathered during the cleanup. Older youth may assist Committee members with the temporary grave markers and other tasks requiring additional direction.

The Committee discussed improvements that may be made around the cemetery with additional gravel. Areas discussed included the vicinity of the flagpole and gazebo, along the edges of existing improvements, and the south entrance. Members discussed checking pricing with local gravel suppliers and determining whether a municipal discount may be available.

The Committee asked about the amount remaining in the cemetery budget for gravel. It was noted that the current balance would need to be reviewed. The possibility of adding additional funding to the cemetery budget was discussed if the Committee determines it would like to complete the gravel project during the current year. Otherwise, some improvements may need to wait until spring.

The Committee continued coordinating supplies and responsibilities for the service project. Bags and other cleanup supplies were discussed, as well as refreshments. The youth service project was planned for approximately 5:00 p.m. to 7:00 p.m., with the Committee noting that daylight would be limited by the end of the project.

The Committee also discussed seasonal cemetery maintenance, including shutting off the cemetery water as temperatures begin to cool.

PUBLIC COMMENT

The Committee discussed feedback received regarding the appearance and condition of the cemetery. Members shared that they had also received positive comments regarding recent improvements and expressed appreciation for the work that has been completed. The Committee discussed continuing efforts to maintain and improve the cemetery.

ADJOURNMENT

Motion

A motion was made to adjourn the meeting.

Cody Cook made a motion:
"I make a motion we adjourn."

Seconded: Lynda Norris

Vote:
All those in favor said "Aye."

The motion passed unanimously.

The meeting adjourned at **7:27 PM**.

Minutes approved by the Cedar Fort Town Cemetery Committee on:

Date

Kandice Johnson, Town Recorder