



MEETING MINUTES
WEBER FIRE DISTRICT - BOARD OF TRUSTEES
September 8, 2026

Weber Fire District Board of Trustees - Meeting Agenda:

Board Members in Attendance:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Jim Truett, Treasurer - Online	Y
Kristi Bell	Y	Sheri Bingham	Y	David Bolos	Y
Val Heiner	Y	Les Syme	Y	Rob Vanderwood	Y
Janet Wampler	Y	David Yonan	Y		

Administration Members in Attendance:

Britt Clark, Chief	Y	Jared Taylor, Deputy Chief	Y	Cody Draheim, Div. Chief	Y
Jasmine Griffin, Finance Dir.	Y	Jolene Whipple, Office Mgr.	Y	Amy Hugie, Attorney	Y

1. Call to Order – Kevin at 5:31 p.m.
2. Pledge of Allegiance – Led by M. Hancock
3. Invocation – Given by K. Ward
4. Public Comments – None
5. Approval of Minutes – for the August 11, 2026
 - Motion to approve August 11, 2026, minutes made by M. Hancock
 - Second by S. Bingham
 - All in favor, none opposed. Motion carried.
6. Presentation and Approval of Financial Report
 - Presented by Jasmine Griffin
 - The year is 68.49% complete. The financial report was generally in line with the budget, with no major concerns to report.
 - Motion to approve the financial report made by V. Heiner
 - Second by K. Bell.

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Jim Truett, Treasurer - Online	Y
Kristi Bell	Y	Sheri Bingham	Y	David Bolos	Y
Val Heiner	Y	Les Syme	Y	Rob Vanderwood	Y
Janet Wampler	Y	David Yonan	Y		

7. Presentation by Fire Marshal's Office
 - Presented by: Golden Barrett.
 - Presented a proposal for a new program for business license fire inspections improving inspection coverage, streamline coordination, with local jurisdictions, and address staffing needs as the District grows.

- The proposal would require fire and life safety approval before a jurisdiction issues a new business license. Annual renewals would require a passing inspection within the preceding 365 days. Each jurisdiction would retain final licensing authority.
- The application process was clarified during discussion. Applicants could begin with the city for zoning and preliminary reviews, then obtain fire inspection approval before the city completes the license. Board asked for addressed zoning reviews, refunds if denied, avoiding delays for new businesses, and other duties limited that program.
- Chief Taylor explained that engine companies conduct preincident planning visits, separate from inspections.
- Implementation of the annual renewal requirement was discussed for the 2027 cycle.
- Presentation and discussion only. No action was taken on the proposed program.

8. Discussion and Action on the Following Resolutions:

- 35-2026 – A Resolution authorizing designated officials of WFD to establish, maintain, and administer accounts with the Utah Public Treasurers’ Investment Fund.
 - Presented by Chief B. Clark
 - Updates authorized account access following the administrative staffing changes, including the new Finance Director, Jasmine Griffin, and Office Manager, Jolene Whipple, to allow transfers between the District investment accounts and other accounts.
 - Motion to approve made by J. Wampler
 - Second by L. Syme
 - Roll call vote: All 11 Board Members voted aye. Resolution 35-2026 passed unanimously.

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Jim Truett, Treasurer - Online	Y
Kristi Bell	Y	Sheri Bingham	Y	David Bolos	Y
Val Heiner	Y	Les Syme	Y	Rob Vanderwood	Y
Janet Wampler	Y	David Yonan	Y		

- 36-2026 – A Resolution approving an interlocal cooperation agreement between Weber County, Weber Fire District for the operation of the Weber County Heavy Rescue Team.
 - Presented by Chief B. Clark
 - The agreement provides funding for the 2026 calendar year. Countywide funding of approximately \$140,000 supports heavy rescue training and crew stipends for the units in Weber Fire District, Riverdale, and Ogden.
 - The County changed for proposed five-year agreement to a one-year agreement and asked the county fire chiefs to develop a proposal for improved long-term funding beginning in 2027.
 - Motion to approve made by M. Hancock
 - Second by S. Bingham
 - Roll call vote: All 11 Board members voted aye. Resolution 36-2026 pass unanimously.

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Jim Truett, Treasurer - Online	Y
Kristi Bell	Y	Sheri Bingham	Y	David Bolos	Y
Val Heiner	Y	Les Syme	Y	Rob Vanderwood	Y
Janet Wampler	Y	David Yonan	Y		

- 37-2026 – A Resolution approving an intercounty automatic aid fire agreement among Weber Fire District, participating fire service providers, and Hill Air Force Base.
 - Presented by Chief B. Clark
 - Renews the existing agreement for five years. Participating agencies in Weber County and Davis County, including Hill Air Force Base, may request resources to manage large incidents while maintaining coverage for other emergencies.
 - Motion to approve made by D. Yonan
 - Second by V. Heiner
 - All in favor, none opposed. Resolution 37-2026 passed unanimously by voice vote.
- 38-2026 – A Resolution to re-declare the Weber Fire District's Intent to Adjust the Powder Mountain Boundary Description.
 - Presented by Chief B. Clark
 - Corrects an omitted line in the legal description so the District's boundary description matches Cache County's. The resolution allows the process to proceed but does not complete the boundary adjustment.
 - Remaining work included obtaining property owner consent and Cache County's certification related to voting in the last election.
 - Chief B. Clark explained that the boundary adjustment will allow the District to collect property taxes directly from the affected properties rather than relying on reimbursement through Cache County.
 - Motion to approve made by J. Wampler
 - Second by L. Syme
 - Roll call vote: All 11 Board members voted aye. Resolution 38-2026 was approved unanimously.

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Jim Truett, Treasurer - Online	Y
Kristi Bell	Y	Sheri Bingham	Y	David Bolos	Y
Val Heiner	Y	Les Syme	Y	Rob Vanderwood	Y
Janet Wampler	Y	David Yonan	Y		

9. Closed Executive Session to discuss the character, professional competence, or physical or mental health of an individual.
 - The Board entered a closed executive session at 6:26 p.m. to discuss the character, professional competence, or physical or mental health of an individual.
 - Motion to enter closed session made by M. Hancock
 - Second by S. Bingham
 - All favor, none opposed. Motion carried.
 - The Board returned to open session at 6:45 p.m.

- Motion to return to open session made by L. Syme
- Second by K. Bell
- All in favor, none opposed. Motion Carried.

10. Appointment of Deputy Chief, Finance and Business Administration.

- Presented by Chair K. Ward
- The Board recommended appointing Chance Wilcox as Deputy Chief over Finance and Business Administration at Step 3, with a start date as soon as possible.
- Motion to approve made by D. Yonan
- Second by M. Hancock

11. Annexation Update: Roy, Riverdale, and Powder Mountain

- Presented by Chief B. Clark.
 - Roy and Riverdale were reviewing agreements for transferring equipment and stations. Once returned to the District, the agreements would be reviewed by Amy Hugies. October 13, was the target meeting for finalizing the annexation-related work.
 - The Powder Mountain station construction contract had been awarded, with groundbreaking being planned. The contractor's goal was to have the roof in place before snowfall, with an estimated total construction period of 12-months.
 - Powder Mountain had agreed in principle to fund full-time staffing until property tax revenue was sufficient to cover staffing costs. The staffing agreement has not yet been signed.

12. Administration Report

- Chief Draheim announce his planned retirement for January 15, 2027. He plans to remain through the annexation transition and assist with hiring and training his replacement.
- Chief Clark thanked Chief Draheim for his service, EMS leadership, and willingness to assist throughout the District, including during the annexation process.
- Chief Taylor thanked Chief Draheim for his leadership and contributions throughout the County. He reported a busy wildland season, with approximately seven to 11 personnel deployed at a time and continued crew rotations in California. Crews remained safe, and deployments were beginning to decrease.
- Chief Taylor reported that the new Engine 64 had completed its inspection and was in Salt Lake City for corrections and final preparation. Additional paint and graphics were needed before delivery, anticipated within a month. A push-in ceremony will be planned.
- J. Whipple reminded everyone that the annual open house is scheduled at the end of the month, Tuesday, September 29, beginning at 5:30 p.m., with demonstrations, activities, and safety information for families.

13. Board Presentation

- L. Syme wished Chief Draheim a long and enjoyable retirement, welcomed Chance Wilcox, and commended the District's organization, vision, and work to make the county safer.
- V. Heiner welcomed C. Wilcox, thanked the firefighters for their work and wished for their continued safety during the fire season.
- K. Bell expressed appreciation for the District's response to recent fires and described the increased confidence felt by residents and elected officials compared with the 2017 fires.

- R. Vanderwood congratulated C. Wilcox, and C. Draheim, recognized Chief Draheim's contributions to EMS, and thanked the Board, administration, and Amy Hugie.
- M. Hancock welcomed C. Wilcox, and congratulated C. Draheim, and thanked the administration for its work during a demanding year.
- J. Truett welcomed C. Wilcox and thanked the Board and administration for accommodating his travel and meeting schedule.
- D. Yonan thanked the administration for including him in candidate interviews. He also thanked the cre4ws for attending a neighborhood barbecue, answering residents' questions, and building relationships with the community. Residents collected supplies for firefighters' wildland deployment bags, and letters of appreciation were provided for the crews.
- S. Bingham congratulated C. Wilcox and C. Draheim and thanked the District for its support during Tomato Days, including a prompt response to a medical emergency.
- D. Bolos congratulated C. Wilcox and C. Draheim and expressed appreciation for the opportunity to work with the board and admin staff.
- J. Wampler congratulated C. Wilcox and C. Draheim and commended the Chiefs, Board, and executive committee for attracting qualified candidates and conducting a thorough hiring process.
- K. Ward congratulated C. Wilcox and C. Draheim, recognized all the good Chief Draheim has done for the County and EMS program, thanked the District for its response to recent fires, and recognized the support and resources. Thanks to the Board, we represent and work well as a team.

14. Adjournment

- Motion to adjourn by M. Hancock
- Second by K. Bell
- All in favor, none opposed.
- Adjourned at 7:12 p.m.

The next Regular Meeting is Tuesday, October 13th, 2026, at 5:30 p.m.

Kevin Ward, Chair

Jim Truett, Treasurer