



**Edith Bowen Laboratory School
Governing Board Meeting
Unofficial Minutes
The Collaboratory Room 233
September 17, 2026
3:30 PM**

Board Members Present

Dr. Steven Camicia - Board Chair
Chris Woodward - Elected Parent
Becky Quay - LCSD Board Member
Frank Schofield - LCSD Superintendent
Whitney Mortenson - Elected Parent
Hollie Downs - Faculty Liaison
Dr. Nate Justis - School Principal
Jennifer Barton - Business Administrator
Carolina Harward - Gov. Board Secretary

Excused:

Dr. Al Smith - Dean
Dr. Laura Reina - School Vice-Principal
Marlies Stott- PTA President

1. WELCOME & CALL TO ORDER

a. Roll call

Dr. Steven Camicia called the meeting to order at 3:30 pm.

2. CONSENT ITEMS

a. Vote to approve board meeting minutes from August 20, 2026.

Action: Vote to approve board meeting minutes from August 20, 2026.

Motion to approve: Frank Schofield

Second: Whitney Mortenson

Vote: Dr. Steven Camicia - yes

Becky Quay - yes

Frank Schofield - yes

Chris Woodward - yes

Whitney Mortenson - yes



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3. BUSINESS MANAGER REPORT

- a. Jennifer Barton presented the monthly summary and answered questions.

[Summary of Accounts September Meeting FY27](#)

[Monthly Comparison FY27](#)

4. PUBLIC COMMENT

No public comment

5. REGULATORY & STATUTORY COMPLIANCE

- a. School Safety and Anti-Bullying policies

- i. Discuss Recommendations Implementation Plan (Nate Justis)

Dr. Nate Justis presented the board with recent updates and answered questions.

- b. Other Items

- i. Discuss and adopt a Language Access Policy (vote; Nate Justis) Dr. Nate Justis presented the board with the Language Access Policy and answered questions.

Action: Vote to adopt the Language Access Policy

Motion to approve: Chris Woodward

Second: Frank Schofield

Vote: Dr. Steven Camicia - yes

Becky Quay - yes

Frank Schofield - yes

Chris Woodward - yes

Whitney Mortenson - yes



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[3020 Alternative Language Services Policy \(DRAFT REVISIONS\)](#)

- ii. Designate high needs areas for SHiNE funding recipients (Nate Justis)
Dr. Nate Justis reported on the designation of high-need areas for SHINE funding recipients.
- iii. Discuss adoption of an Artificial Intelligence Use Policy (Chris Woodward)
Chris Woodward presented a summary of a proposed Artificial Intelligence Use Policy that he and Dr. Nate Justis have been working on.

[EBLS AI Policy Draft 9.26](#)

- iv. Update on policy review committee (Nate Justis)
Dr. Nate Justis presented the board with updates on policy reviews.

6. SCHOOL REPORTS

- a. Principal's report
 - i. SY26 Data Review
Principal Justis presented the data review from last year.
 - ii. Highlights
Principal Justis presented school highlights.



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7. **CLOSED SESSION**

On September 17th, 2026, a closed session was conducted in accordance with Utah Code 52-4-205 to discuss “the character, professional competence, or physical or mental health of an individual.”

Board members in attendance: Dr. Steven Camicia, Becky Quay, Frank Schofield, Chris Woodward, and Whitney Mortenson.

Action: Vote to enter into closed session beginning at 4:21 PM

Motion to approve: Frank Schofield

Second: Becky Quay

Vote: Dr. Steven Camicia - in favor

Becky Quay - in favor

Frank Schofield - in favor

Chris Woodward - in favor

Whitney Mortenson - in favor

Closed session adjourned at 4:26 PM

8. **ADJOURN**

After the closed session ended, the board adjourned at 4:27 PM.