



MINUTES
Springville City Council Regular Meeting - September 15, 2026

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 15, 2026, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Karen Ellingson
Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Administrative Services Director Patrick Monney, Community Development Director Josh Yost, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Works Director Brad Stapley, and Public Safety Director Lance Haight

CALL TO ORDER

Mayor Packard called the meeting to order at 7:02 p.m.

INVOCATION AND PLEDGE

Councilmember Millsap offered the invocation, and **Councilmember Ellingson** led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

Motion: **Councilmember Snelson** moved to approve the agenda as written moving Item 3, Approval of a Resolution approving a Land Purchase Agreement for 400 West Right-of-Way at 1600 South, to the regular agenda. **Councilmember Wright** seconded the motion. **Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0**

MAYOR'S COMMENTS

Mayor Packard welcomed the Council, staff, and those in attendance

CEREMONIAL

1. Recognition of Board and Commission Members for their service to Springville City.

Community Development Director Josh Yost recognized for service: Bryan Smith, Board of Adjustment and Community Board; Mariah Hurst, Landmark Commission and Community Board; Michael

Florence, Community Board; Dave Pitcher, Board of Adjustment; and George Weight, Jerem Fowler, Nancy Calkins, and Lyric Canaan for service on the Landmarks Commission.

Museum Director Emily Larsen and Parks and Recreation Director Stacey Child recognized PAR Board members for their service. Jim Brooks, Kurtt Boucher, Dean Duncan, Adam Provance, and Polly Dunn.

Chief Haight recognized JoAnna Larsen for her six years of service as the Emergency Manager for the city. He stated she played an instrumental role in elevating the CERT (Community Emergency Response Team) program, creating a specialized rehab team for firefighters, securing FEMA funding for Hobble Creek, and authoring the city's comprehensive emergency management plan. JoAnna thanked the community and her colleagues.

Mayor Packard emphasized that the heart of any community is found in the volunteerism of the people involved. By taking a vested interest in their community, volunteers make the democratic process work, leading to a representative government. He complimented the volunteers and city staff for their contributions, which make it possible for the community to move forward.

PUBLIC COMMENT

Mayor Packard introduced the Public Comment portion of the agenda and asked if there were any written requests to speak.

Thomas Collette addressed the council regarding his concerns about constitutional rights and the Fourth Amendment. He requested that the city council implement formal policies to protect community members, including specific directives regarding ICE civil immigration detainers, requiring judicial warrants for federal access to municipal resources, and prohibiting voluntary disclosure of an individual's immigration status to federal authorities.

Caroline Collette spoke to the council about her deep appreciation for the community and the "promise of America," citing values like free speech, due process, and the balance of powers. She encouraged the council to consider the human impact of potential policies, reflecting on the importance of how a community receives families facing hardship or displacement.

Josh Deval expressed frustration with the city's utility payment process, specifically citing a low rating on online reviews. He requested a waiver for a \$20 late fee he was assessed, suggesting the situation may have been an honest mistake or a system error, and expressed concern regarding a potential utility shutoff.

CONSENT AGENDA

2. Approval of the minutes for the September 01, 2026 Work and Regular meetings
3. ~~Approval of a Resolution approving a Land Purchase Agreement for 400 West Right of Way at 1600 South~~ — Chris Wilson, City Engineer
4. Approval of a Resolution repealing Resolution 2004-11 regarding E911 surcharges that have been superseded by State law - Bruce Riddle, Assistant City Administrator/Finance Director
5. Approval of a Resolution approving a Memorandum of Understanding with Provo Metro SWAT - Lance Haight, Public Safety Director

Mayor Packard asked for a discussion or a motion on the consent agenda. There was no discussion.

Motion: Councilmember Ellingson moved to approve the consent agenda as written and move Consent Agenda item 3 onto the regular agenda. **Councilmember Millsap seconded** the motion. **Roll Call; Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember

Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0. Resolutions #2026-30 and 31 adopted**

3. Approval of a Resolution approving a Land Purchase Agreement for 400 West Right-of-Way at 1600 South - Chris Wilson, City Engineer

City Engineer Chris Wilson presented a plan for a new, full-movement intersection at 400 West and the Dry Creek Parkway (formerly 1600 South). Due to the construction of a raised median by UDOT, current high-volume users like the Nebo School District bus depot and Quickrete would be restricted to right-in, right-out access. To enable full movement, staff recommended approving the purchase of property from DCS Family Holdings (\$291,330) and a right-of-way easement from Minor Farms Springville LLC (\$46,000). The project is funded through impact fees and capital improvement funds. While there is no immediate plan for a traffic signal, it is expected to be warranted at full build-out.

Motion: Councilmember Millsap moved to approve a Resolution approving a land purchase agreement for a 400 West right-of-way at 1600 South. Councilmember Millsap seconded the motion. Roll Call; Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0. Resolution #2026-29 adopted**

PUBLIC HEARING AGENDA

6. Public Hearing for Consideration of Resolution and budget amendment to the FY2027 Budget - Bruce Riddle, Assistant City Administrator/Finance Director

Bruce reported on the budget amendment. He outlined general fund amendments for the Building Inspection Department approval to hire an additional full-time building inspector and a part-time permit technician, funded by surplus revenue from building permit and plan review fees. The council authorized property acquisitions for projects at 1500 West Center Street and 1950 West. The Wavetronics Bridge project was officially removed from the budget to reallocate funds and better align with impact fee funding eligibility. Adjustments included funding for police vehicle replacements and the purchase of new equipment for the public safety gym. The council discussed and approved budget increases for necessary rehabilitation projects at the water reclamation facility. These increases were driven by the cost of specialized equipment and competitive bidding results, requiring the use of reserves beyond the 30% operating target.

Mayor Packard opened the public hearing.

Motion: Councilmember Snelson motioned to close the public hearing. Councilmember Millsap seconded the motion. Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed 5-0**

Motion: Councilmember Smith motioned to approve Resolution #2026-32 to open and amend the General Fund, Streets Fund, Vehicle & Equipment Replacement Fund, Sewer Fund and Storm Water Fund budgets for operating and capital expenses and to amend the Comprehensive Fee Schedule applying to the Fiscal Year ending June 30, 2027, as outlined in Exhibit A. Councilmember Millsap seconded the motion. Roll Call; Voting Yes: Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed 5-0; Resolution #2026-32 adopted.**

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked for further discussions or reports. He addressed a letter he received regarding code enforcement. Chief Haight reported that the city has faced significant personnel hurdles in filling this role, including past candidates who either withdrew or failed to complete the necessary training program. He explained the department is currently pivoting its strategy to prioritize hiring an individual who already possesses, or can quickly obtain, Special Functions Officer (SFO) certification. This approach aims to get a dedicated officer in the field faster than the previous plan, which requires full Law Enforcement Officer (LEO) certification and a longer training timeline.

Mayor Packard noted that the lack of a dedicated officer has led to a more reactive approach to code issues, with current patrol officers, sergeants, and lieutenants handling complaints on top of their regular duties. The council expressed that filling this position is a high priority to ensure proactive enforcement throughout the community.

Councilmember Millsap stated concerns about constitutional rights and keeping citizens safe. He would like to have a work session for further discussion. Mayor Packard said he would be agreeable to having a work session.

Councilmember Millsap asked about the Community Boards' review of the General Plan. Councilmember Smith said there has been a rewrite, and Director Yost has sent it back for rewrite.

Councilmember Millsap reported the Utility Board was examining water rate tiers.

CLOSED SESSION, AND ADJOURNMENT IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may adjourn the regular meeting and convene into a closed session as provided by UCA 52-4-205.

ADJOURNMENT

Motion: Councilmember Snelson moved to adjourn the meeting at 8:09 p.m. **Councilmember Smith seconded** the motion. **Voting Yes:** Councilmember Ellingson, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously, 5-0.**

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, September 15, 2026.

I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, September 15, 2026.

DATE APPROVED: October 06, 2026



Kim Crane
City Recorder

