



CLEARFIELD CITY COUNCIL
AGENDA AND SUMMARY REPORT
October 13, 2026 - POLICY MEETING
Revised: October 12, 2026

Meetings of the City Council of Clearfield City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

55 South State Street
Third Floor
Clearfield, Utah

7:00 P.M. POLICY MEETING

CALL TO ORDER:

Mayor Mark Shepherd

OPENING CEREMONY:

Pledge of Allegiance
Solemn Moment of Reflection
Council Member King

APPROVAL OF MINUTES:

September 22, 2026 – policy meeting

PRESENTATIONS:

1. **SWEARING IN OF NEW CLEARFIELD POLICE OFFICER CARTER BURRELL**
2. **PRESENT WINNERS OF THE 2026 YARD OF THE YEAR CONTEST**
BACKGROUND: The Parks & Recreation Commission has selected the winners of the annual “Yard of the Year” contest and staff and Council are pleased to recognize these residents for their efforts in doing their part to beautify the community:
 - First Place Winner: Michael and Lori Shreeve
 - Runners Up: Aaron Roth and Bruce Finch
3. **SWEARING IN OF THE CITY’S 2026-2027 YOUTH COMMISSIONERS**

SCHEDULED ITEMS:

4. **OPEN COMMENT PERIOD**

The Open Comment Period provides an opportunity to address the Mayor and City Council regarding concerns or ideas on any topic relevant to city business. To be considerate of everyone at this meeting, public comment will be limited to three minutes per person. Participants are to state their names for the record. Comments, which cannot be made within these limits, should be submitted in writing to the City Recorder at

nancy.dean@clearfieldcityut.gov.

The Mayor and City Council encourage civil discourse for everyone who participates in the meeting.

5. CONSIDER APPROVAL OF ORDINANCE 2026-14 AMENDING TITLE 3, CHAPTER 2 – PLANNING COMMISSION WITH RECENT CHANGES TO STATE LAW

BACKGROUND: Clearfield City Code Title 3, Chapter 2 establishes the City's Planning Commission and provides requirements concerning its membership, terms of office, qualifications, compensation, powers and duties, rules and procedures, quorum, and records. Utah Code § 10-20-301 requires each municipality to establish a planning commission by ordinance and identifies specific matters that must be addressed in the ordinance. Recent amendments to Utah law added requirements concerning the appointment, removal, recusal, authority, bylaws, and procedure for planning commissions. The proposed ordinance updates Clearfield City's Planning Commission chapter to address these statutory requirements and to clarify the City's existing practices and procedures.

RECOMMENDATION: Approve Ordinance 2026-14 amending Title 3, Chapter 2 – Planning Commission with recent changes to State Law and authorize the mayor's signature to any necessary documents.

6. CONSIDER APPROVAL OF THE PROCLAMATION DECLARING OCTOBER 18-24, 2026 UNITED AGAINST HATE WEEK IN CLEARFIELD CITY

BACKGROUND: Clearfield City is committed to fostering a community where every resident, business owner, visitor, and member of our military community can live free from intimidation and where all individuals are encouraged to contribute to the success and well-being of our City. The City is joining communities throughout Utah and across the nation in recognizing United Against Hate Week as an opportunity to reaffirm our shared commitment to civility, respect, inclusion, and the rejection of the hatred in all its forms.

RECOMMENDATION: Approve the Proclamation declaring October 18-24, 2026 United Against Hate Week in Clearfield City and authorize the mayor's signature to any necessary documents.

COMMUNICATION ITEMS:

- A. Mayor's Report
- B. City Council's Reports
- C. City Manager's Report
- D. Staff Reports

****ADJOURN AS THE CITY COUNCIL****

Posted on October 12, 2026.

/s/Chersty Titensor, Deputy City Recorder

The City of Clearfield, in accordance with the 'Americans with Disabilities Act' provides accommodations and auxiliary communicative aids and services for all those citizens needing assistance. Persons requesting these

accommodations for City sponsored public meetings, service programs or events should call Nancy Dean at 801-525-2714, giving her 48-hour notice.

The complete public notice is posted on the Utah Public Notice Website - www.utah.gov/pmn/, the Clearfield City Website – ClearfieldCityUT.gov, and at Clearfield City Hall, 55 South State Street, Clearfield, UT 84015. To request a copy of the public notice or for additional inquiries please contact Nancy Dean at Clearfield City, Nancy.dean@clearfieldcityut.gov & 801-525-2700.