Emery County Special Service District #1

Meeting Minutes

Date: September 14, 2026
Time: 10:00 a.m.
Location: Box Room-75 E Main Street-Emery County Administration Building-Castle Dale, UT

In Attendance:
Wayde Nielsen-Chairman, Kash Winn, Merrill Swasey, Johansen & Tuttle Engineering, Justin Truman-Emery County Road Department, AnnDee Mead-Director of Travel/Tourism, Bevan Wilson, Maegan Crosland

Absent: Kresha Eastman ,Coby Hunt

1. Welcome

Chairman Wayde Nielson welcomed all and called the meeting to order

2. Approval of August 10, 2026 Meeting Minutes

Motion to approve minutes made by Merrill Swasey, Second by Kash Winn. Approved unanimously.

3. Discuss/Approve/Deny MOU between Emery County Archives and Emery County SSD#1 for the organization, preservation and digitization of SSD#1 records

AnnDee presents stating that the equipment costs have been removed. The MOU would be for $30 an hour and Suzanne will be dedicating Mondays to working on SSD#1 records. This MOU doesn't cover maintenance, but once we are to that point we can look into an updated MOU for maintenance of records.

Motion to approve the MOU between Emery County Archives and Emery County SSD#1 for the organization, preservation and digitization of SSD#1 records, with a cap of $16,000 annually made by Merrill, Second by Kash, Approved unanimously.

4. Engineering Report by Johansen and Tuttle Engineering
Current Projects:

- **Lawrence East Project:** Howards stated weather issues are slowing things down, specifically with asphalt/paving. There will be a couple of change orders coming through related to materials and a scope of work change on asphalt.

- **Cottonwood Canyon Road Widening Project (Fossil Rock Project):** Howard stated the project is complete and the final inspection is done. Bevan raised concern about some culverts he saw that looked blocked. Howard will look into it. They did choose to replace some culverts at the snow plow turnaround during the project that were not originally part of the scope of work. They are also considering adding some road signs for safety that were not part of the original scope of work.

5. Discuss/Approve/Deny Change Orders and/or Project Advancements
We will see two change orders coming on the Lawrence East project. Both will be an increase due to changing the asphalt to be 2" think and an error made on the granular borrow materials that will result in an increase

6. District History Book Update and Mineral Lease Report by Bevan Wilson
Bevan stated the history book is going well. Patsy will begin the first proof reading shortly. He is looking to add some history of how things were before each project as well. He has a significant amount of material gathered and will be circulating it to a few people familiar with the history of the District for comments. Bevan recommends using Peczuh Printing to publish the book, and we will need to decide the type of book style we want published.

Regarding mineral lease funding there was $6,658.50 allocated to Emery County but it will not be distributed because it will continue to pay down the hardship grant funds owed. Bevan states SSD#1 will be receiving a check from Carbon R&T District for just over $300,000 to pay their portion of the hardship grant. Bevan believes we can count that as revenue and choose to either pay it towards the hardship grant balance, distribute it to the Districts like mineral lease funds, or set it aside to pay the Carbon Shift. That decision does not need to be made today, but needs to be considered in the near future. There was brief discussion on concerns about the amount of revenue being recorded by Fossil Rock and if a meeting with BLM, SITLA, Fossil Rock and the SSD#1 Board would be beneficial.

7. Discuss/Approve/Deny negotiating a payment plan with Carbon County regarding money owed to SSD#1

We will be receiving a check from Carbon R&T District for just over $300,000 which is their portion of the hardship grant funds. As discussed during Bevan's report, we will need to determine how to utilize those funds. No action will be taken on this item as decisions will be made during the Carbon R&T District meeting tonight that would affect any decision we make.

8. Discuss/Approve/Deny bills to be paid and acceptance of financial report(s)

- Payment of Bills Presented by Maegan Crosland

Board member stipends, Phone bill $30.00, RMP $87.66, Refund to Fossil Rock $6,876.00, Johansen & Tuttle $9500 for Lawrence East and $6,900 for Cottonwood Road, TSJ for Cottonwood Road $187,646.48, Staker Parson on Lawrence East $264,617.41, Bevan Wilson History Book and Patsy Stoddard for history book hours.

- Review of financial reports

Motion to pay the bills and accept the financial report made by Merrill, Second by Kash, approved unanimously.

9. Discuss/Approve/Deny Distribution of Mineral Lease Revenue
$6,658.50 was allocated to Emery County but will not be received and it will continue to pay down the hardship grant funds owed

June 2026 Distribution:

- Gross Amount: $0.00
- Less Carbon Shift: $0.00
- Net Amount Available for Distribution: $0.00

After EEMSSD's 5% $0.00, the remaining amount for distribution is $0.00, allocated as follows:

- ECSSD#1 – 47%: $0.00
- Fire SSD – 16%: $0.00
- CVSSD – 16%: $0.00
- Recreation SSD – 16%: $0.00
- North Emery Water Users – 5%: $0.00

10. Board Member Reports and any other business that may come before the Board.
Commissioner Keven Jensen discussed the possibility of a project making the Orangeville bridge larger/wider to accommodate debris flow during flood seasons. Commissioner Jensen stated that no inland port funds will be available to spend until 2028. There will not be inland port funds available to pay our portion of the Fossil Rock Project like we had hoped.

11. Adjourn

Next Meeting: October 12 , 2026