

**Community Renewable Energy Agency
(Utah Renewable Communities)
Meeting Minutes**

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, September 14, 2026**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, *Salt Lake City*
David Brems, *Emigration Canyon*
Glade Sowards, *Salt Lake City*
Emily Quinton, *Summit County*
Dustin Gettel, *Midvale*

Electronic

Dave Graf, *Ogden*
Kyla Topham, *Springdale*
Luke Cartin, *Park City*
Alexi Lamm, *Moab*
Emily Paskett, *Salt Lake County*
Melodie McCandlass, *Grand County*
Lorenzo Long, *Ogden*
Holly Smith, *Holladay*
Pamela Gibson, *Castle Valley*
Roger Armstrong, *Summit County*
Molly Miller, *Park City*

In Person Attendees: Kurt Hansen, *Millcreek*; Sophia Nicholas, *Salt Lake City staff*; Brendan Acord, *Energy Strategies*; Phil Russell, *Agency attorney*; Debbie Lyons, *Salt Lake City staff*

Electronic Attendees: Chris Firmage, *Salt Lake County*; Chris Tallackson, *Salt Lake City resident*; Jeanne Evenden, *Ogden resident*; Megan Nick, *Summit County staff*; Renae Evans, *Salt Lake City staff*; Monica O'Malley, *Salt Lake City staff*; Kevin Higgins, *Energy Strategies*

REGULAR MEETING: 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

1. Welcome, Introduction and Preliminary Matters

1.1 Purpose and overview of meeting

1.2 Current participation percentages included in Board packet

2. Business Matters

2.1 Approval of August 3, 2026 Board Meeting Minutes and September 3, 2026 Special Communications Committee Meeting Minutes

Board Member Gettel moved to approve the August 3, 2026, Board Meeting Minutes and September 3, 2026 Special Communications Committee Meeting Minutes. Board Member Brems seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report and Agency budget status check

Secretary Quinton gave the treasurer report. Since the last board meeting, one payment has been made to legal and technical. A budget status check was provided. Secretary Quinton explained the revenue sources of the Agency to date: member contributions, bid fees, and grant donations from Stewardship Utah and SustainEnergy Finance. Addition funding flowed directly from SustainEnergy Finance to the Agency attorney and technical team.

The majority of expenses to date have been for legal and technical consultants with some expenses for state agency consultants and communications. As of today's report, \$969,837.93 has been spent and \$52,146.27 remains. Work over the past months has been high volume and is expected to continue. Eventually, the Agency's ongoing expenses will be covered through program collections as an approved ongoing administrative cost. The Board Officers group has discussed a potential gap between the remaining Agency budget and that time with ongoing expenses continuing that need to be covered. A resolution will be discussed later in the meeting that would allow for voluntary contributions to the Agency budget. The Board Officers group has also conducted initial fundraising outreach.

2.3 Reports from committees (Communications, Low-Income Plan, Program Design)

Sophia Nicholas, Salt Lake City staff, gave the Communications Committee update. The estimated timeline for noticing remains the same with a November 2 start. The Committee encourages members to conduct outreach locally with a focus on informing constituents about the notices that are coming. Local outreach messaging can focus on affordable, clean, simple and reliable, and community leadership.

The Rocky Mountain Power webpage for the Community Clean Energy Program is now live and can be linked to. Flyers, stickers, window clings, and yard signs are now available in the google drive linked in the Communications Plan. For outreach to businesses, one option is to connect with local Chambers of Commerce.

Board Member Long gave the update for the Low Income Plan Committee. The Committee is continuing to brainstorm a plan for a new monthly report to request from Rocky Mountain Power once the program beings. Outreach posters are almost finalized and will be shared with Board Members once available.

Board Member Sowards gave the update for the Program Design Committee. Implementation calls with Rocky Mountain Power (RMP) continue. There are some updates from the Public Service Commission, including anticipating a response on the updated Schedule 100 tariff filing by October 1 or sooner. URC supported RMP's Motion for Waiver of Commission Rule for customer program participation when moving from one RMP community to another RMP community. A response from the PSC is anticipated soon. In the September 8 Scheduling Conference, RMP recommended separating reporting and

resource valuation issues. This was supported by the Parties. RMP will be sending a reporting template to interested parties for review and feedback.

For program implementation preparations, all the notice letters and notice emails have been prepared but could be tweaked based on the response from the PSC on the updated Schedule 100 tariff filing. Language for the envelope for mailed notices has been finalized. RMP has prepared a script for Regional Business Managers to use when meeting with larger energy users. URC is working with RMP to refine estimates of customer counts in each community. This information will be used to help update estimated noticing costs that each community will need to cover as well as help communities understand the number of large businesses within their boundaries.

Today's meeting will cover a lot on resource solicitation. Board Member Sowards reviewed the history of the URC RFP. The RFP was published in May 2025, and 14 qualifying bids were received by July. After initial evaluation six bids were put on the Initial Short List. After system valuation was completed, the Program Design Committee narrowed to a Final Short List. The Board selected all four projects on the Final Short List to enter contract negotiations. Options Transmission Consulting Studies and another round of system valuation were completed. From this, valuation improved but was offset by large incremental transmission cost upgrade estimates.

Based on this process, there will be a closed session to discuss the details of the bids and consider a recommendation from the Agency consultants on projects to move forward for final negotiations. Any contract between PacifiCorp and a project developer that may result from negotiations will be subject to Board approval.

Next steps for the Committee include continuing implementation calls and discussion on resource valuation and PPA negotiation.

2.4 Public Comments

There was no public comment.

2.5 Closed Session if Needed

Board Member Gettel made the motion enter closed session to discuss pending or reasonably imminent litigation. Board Member Brems seconded the motion. Board Member McCandless voted yes, Board Member Gibson voted yes, Board Member Miller voted yes, Board Member Armstrong voted yes, Board Member Paskett voted yes, Board Member Smith voted yes, Board Member Long voted yes, Board Member Topham voted yes, Board Member Lamm voted yes, Board Member Gettel voted yes, Board Member Brems voted yes, Board Member Dugan voted yes. The motion passed unanimously. The board entered closed session at 1:56 p.m.

Board Member Gettel made the motion to come out of closed session at 2:28 p.m. Board Member Brems seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.6 Discussion and consideration of Resolution 26-06 Resolution of the Board Adopting A Regular Meeting Schedule

Chair Dugan explained that due to scheduling conflicts during the legislative session, the February and March meetings should be shifted to have a start time of 2:00 p.m.

Board Member Gettel made the motion to approve Resolution 26-06 Resolution of the Board Adopting A Regular Meeting Schedule with an amendment that the February 2027 and March 2027 meetings have a start time of 2:00 p.m. Board Member Brems seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.7 Discussion and consideration of Resolution 26-07 Resolution of the Board Allowing For Voluntary Contributions From Members To The Agency Budget

Board Member Quinton said that Summit County is likely in a position to make a voluntary contribution to the Agency budget.

Board Member Gettel made the motion to approve Resolution 26-07 Resolution of the Board Allowing For Voluntary Contributions From Members To The Agency Budget. Board Member Brems seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.8 Discussion and consideration of Resolution 26-08 Resolution of the Board Selecting Projects For Final Contract Negotiation and Execution

Board Member Gettel made the motion to approve Resolution 26-08 Resolution of the Board Selecting Projects For Final Contract Negotiation and Execution. Board Member Brems seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

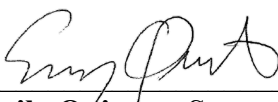
2.9 Board member comments

3. Adjournment

Board Member Gettel moved to adjourn the meeting. Board Member Brems seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The meeting adjourned at 2:41 p.m.

APPROVED:  Date 10/8/26
Dan Dugan, Chair

ATTEST:


Emily Quinton, Secretary