



Salt Lake City and County Building Conservancy and Use Committee

**Regular Meeting Minutes
Monday, September 14, 2026**

The **Salt Lake City and County Building Conservancy and Use Committee** convened in a **Regular** meeting on **Monday, September 14, 2026**, at **Salt Lake City and County Building, Salt Lake City, Utah**.

Chair **Travis Sheppard**

Time called to order: 4:04 p.m.

Board Members/Commissioners in Attendance:

- Travis Sheppard (Committee Member, Chair)
- Liz Joerger (Committee Member)
- Steven Burt (Committee Member)
- Mark Morris (Committee Member)
- Nick Pedersen (Committee Member)

Ex-Officio Members in Attendance:

- Josh Lander (Board Manager)
- Sean Fyfe (City Architect)

Guest Presenters

- Megan Weiss and Jill Love
- Jorge Chamarro

Approval of Minutes

- **04:06** - Chair, Travis Sheppard approved minutes as presented as no corrections were needed.

Discussion and Agenda Items

2. Historic Exhibit Presented by Megan Weiss

Megan Weiss presented an overview of the proposed City Hall history exhibit. The project is intended to provide a permanent interpretive experience highlighting the history of the City and County Building and Washington Square.

The proposed exhibit would primarily be located within the third-floor transept, with additional interpretive elements potentially located elsewhere in the building. The project is being designed as a freestanding and removable installation, with no drilling into historic flooring or permanent mounting to historic walls. The Committee discussed the importance of ensuring that the exhibit materials, finishes, and overall design remain compatible with the historic character of the building. The project team indicated that the Committee would continue to be involved during the design and fabrication process.

The exhibit is organized around five primary themes:

- **The Land** – Indigenous lifeways, Washington Square as a gathering place, historic uses of the grounds, and the landscape and gardens.
- **The Architecture** – the building's architects, Utah materials and craftsmanship, civic architecture, the 1980s rehabilitation and base-isolation system, and subsequent restoration work.
- **A House Divided** – periods of political and social division associated with the building and its history.
- **Inside the House** – governmental functions and services historically located within the building, including the drafting of Utah's state constitution, the State Legislature, public services, and notable court proceedings.
- **We Belong** – the building and Washington Square as places for community advocacy, public gatherings, celebrations, and events.

The project also includes plans for an expanded publication on the history of the building, incorporating and updating historical research previously prepared by historian John S. McCormick.

Additional interpretive opportunities were discussed for the mayoral portrait collection, potentially including small identification plaques or an audio-based interpretive component providing information about individual mayors, artists, and notable accomplishments.

The Committee clarified that its primary role in the project relates to the **design, aesthetics, materials, placement, and compatibility of the exhibit with the historic building**, rather than approval of the historical content itself.

This item was informational only and **no Committee action was required**. The project team will return to the Committee as the design develops.

3. City Hall Renaming Presented by Jorge Chamarro

The Committee received an update regarding the City's proposal to transition the commonly used name of the building from the **City and County Building** to **City Hall**.

The change is intended to improve public wayfinding, reduce confusion regarding the County services no longer in the building, and provide consistency in City communications and branding. The historic designation and historic record of the Salt Lake City and County Building would remain unchanged.

Staff reported that consultation with the State Historic Preservation Office indicated that the proposed change would not affect the building's historic registry status because no change to the historic designation is proposed.

Implementation would include amendments to City ordinances that currently reference the City and County Building, including the ordinance establishing the Conservancy & Use Committee. Other City documents and guidelines would be updated over time.

The Committee discussed existing exterior signage and lettering. It was clarified that the proposal **does not include removing or altering historic exterior building signage or stonework** identifying the property as the City and County Building.

The Committee discussed whether the naming change fell within its formal purview and generally concluded that, because the proposal does not alter the physical historic building or its historic signage, approval or rejection of the naming change itself was not within the Committee's authority.

4:48 - A motion was made for the Committee by **Travis Sheppard** to **recognize the proposed naming change while acknowledging that approval or rejection of the change is outside the Committee's purview**.

Second by: **Steve Burt**

Unanimous "aye" – **motion passed**.

4. Horseshoe ADA Signage Presented by Josh Lander

Proposed updates to ADA and directional signage located around the City Hall horseshoe and Washington Square.

Existing ADA signs are faded, deteriorating, and no longer consistent with current accessibility signage standards. The proposed replacement signs would use the standard blue-and-white ADA color scheme, simplified wording, larger directional arrows, and improved visibility.

The proposal would **not modify or replace the historic cast-iron signposts**. Only the sign panels would be updated.

The Committee reviewed the Washington Square signage and wayfinding guidelines, which call for retention of the cast-iron signs installed as part of the 1980s rehabilitation and encourage replacement of incompatible signage with designs consistent with the historic cast-iron model.

The Committee discussed whether a more historically appropriate typeface could be used while still complying with accessibility requirements. Because ADA signage standards include specific

requirements for typography and graphics, the Committee agreed that accessibility standards should take precedence.

The Committee also discussed a historic cast-iron signpost that had been removed during the transformer replacement project and was subsequently unable to be located. Staff indicated that a replacement matching the existing historic posts would be obtained from the original manufacturer.

The Committee noted that the specific content of ADA signage did not appear to fall directly within its purview but agreed that it could provide a recommendation regarding compatibility and standards.

5:02 – Motion made by **Steve Burt** recommending that the City follow applicable **City and ADA requirements for the color, size, and graphics of future ADA signage**.

Second by: Liz Joerger

Unanimous “aye” – **motion passed**.

5. BUILDING PROJECT UPDATES

Transformer Replacement Project: The transformer replacement project was reported as substantially complete, with only minor punch-list items remaining. The project eliminated the previous exterior generator installation and connected the building's emergency power to the Central Plant. The new configuration provides emergency power to a greater portion of the building than the previous system.

An additional Rocky Mountain Power shutdown was anticipated to correct an issue on the utility side of the installation. The building's new emergency power system was expected to maintain building power during the shutdown.

The Committee was also informed that a cast-iron signpost removed during the transformer project could not be located. Information for the original manufacturer, Robinson Iron, had been provided to the project team so that a custom replacement matching the original could be ordered.

Cannon Room: The television installation has been completed. Procurement and contracting for the new table remained underway, and chairs still needed to be ordered. The Committee had previously acted on the required Cannon Room items, and no additional Committee action was anticipated.

Washington Square Cultural Landscape Report: The Committee briefly discussed the Cultural Landscape Report project. An RFP had been issued. Mark Morris noted a potential conflict because his firm may pursue work associated with the project and stated that he would recuse himself from Committee discussions involving the procurement or review as appropriate.

ADJOURNMENT

Motion to adjourn was made by **Steve Burt** and seconded by **Mark Morris**. The motion passed unanimously by voice vote (Aye).

Chair Travis Shepard adjourned the meeting at **approximately 05:08 p.m.**