

MINUTES OF THE BOARD MEETING – SEPTEMBER 24, 2026

The Board of Education of the Lake Mountain School District met in a board meeting on Thursday, September 24, 2026, at 6:01 PM. The board meeting took place in the Media Center of Westlake High School in Saratoga Springs, UT.

Board members present: President Julie King, Vice President Matt Isaacson, Charity Judkins, Joylin Lincoln, Julie Myers, Melissa Sauser, and Ilene Strong.

Also present: Superintendent Carter, Deputy Superintendent Bollinger and members of the administrative staff. There were approximately 3 others in attendance.

President Julie King conducted the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Kim Romeril, Assistant Superintendent of Secondary.

INSPIRATIONAL THOUGHT OR REFLECTION

An inspirational thought was given by Dr. Amanda Bollinger, Deputy Superintendent.

PUBLIC COMMENT

There were no community comments.

OPMA & GRAMA BOARD TRAINING

Board member Lincoln led the Lake Mountain Board of Education in Utah's Open Meetings & Public Records Law training to adhere to Utah State Code 52-4-104 and Utah State Code 63G-2-108.

CONSENT AGENDA

President King recommended that the Board approve the consent agenda. Board member Sauser made the motion to approve the consent agenda, and it was seconded by Board member Judkins. The Board voted in favor and the motion passed unanimously.

DISCUSSION ITEMS

1. Policy 8.101 News and Media Relations

Deputy Superintendent Dr. Bollinger noted this policy links back to Policy 6.405, Student Image Use & Media. The policy outlines the procedures and requirements for news and media access to district properties, including the requirement for prior permission. It also identifies the district spokesperson and establishes that media requests should be directed through the Communications Department. Dr. Bollinger emphasized the importance of protecting student privacy and maintaining compliance with FERPA. The policy also outlines communication protocols to be followed during crisis situations. The procedures for responding to media inquiries were briefly reviewed.

The Board engaged in discussion with Dr. Bollinger, asked clarifying questions, and requested additions and changes to the policy.

2. Policy 8.105 Parent and Family Engagement (Title I)

Deputy Superintendent Dr. Bollinger reviewed the policy, noting that it is connected to Title I requirements and is required under Utah Code 53E-2-303. The policy outlines provisions for including parents and guardians in family engagement planning and establishes the procedures for implementation. Dr. Bollinger noted that the policy is aligned with the requirements of state code.

The Board engaged in discussion with Dr. Bollinger and asked clarifying questions.

3. Policy 8.106 Educational Language Services

Deputy Superintendent Dr. Bollinger reviewed the policy, which addresses the rights and needs of parents and students who are English learners. The policy is required under Utah Code 53G-7-223 and 53E-2-201, as well as USBE Rule R277-716. It outlines parents' rights to access and understand student records, documentation, and other legally required information. Dr. Bollinger noted that translation and interpretation services are required by law for certain meetings, but not all meetings. The policy also requires designated important documents to be translated into the parent's or guardian's home language to ensure meaningful access to information and services.

The Board engaged in discussion with Dr. Bollinger and asked clarifying questions.

DISCUSSION/ACTION ITEMS

1. Lake Mountain Board of Education Handbook

Board member Lincoln made the motion to approve the Lake Mountain Board of Education Handbook, and seconded by Vice President Isaacson.

The Board of Education engaged in discussion about the contents of the handbook.

The Board members who voted in favor were Julie Myers, Matt Isaacson, Julie King, Joylin Lincoln, Charity Judkins, and Melissa Sauser. Ilene Strong abstained from voting.

2. Amended 2026 Lake Mountain Board of Education Fall Meeting Calendar

Board member Sauser made the motion to approve the Amended 2026 Lake Mountain Board of Education Fall Meeting Schedule, and seconded by Board member Lincoln.

The Board engaged in discussion regarding the purpose of the additional meetings.

The Board voted in favor and the motion passed unanimously.

3. Lake Mountain School District Special Education Policies & Procedures Manual

Jaclyn Knapp, Director of Special Education presented the Special Education manual for Board approval. Ms. Knapp prepared the document and explained that it has been submitted to the Utah State Office of Education and was approved by USBE. She noted that the manual includes requirements outlined in state code, as well as provisions that may be selected and determined at the District level.

The Board of Education engaged in discussion with Ms. Knapp and asked clarifying questions about the manual.

Board member Strong made the motion to approve the Lake Mountain School District Special Education Policies & Procedures Manual, and it was seconded by Board member Judkins. The Board voted in favor and the motion passed unanimously.

4. Online K-12 Application

Ross Menlove, the new Online Principal presented information to the Board regarding an application to the State of Utah to create and operate a K-12 online school model. He noted that the Board had previously approved the Leadership Team to apply for a 7-12 model. Mr. Menlove presented the rationale for requesting approval of a K-12 model, with a plan to launch grades the entire K-12 program by August 2027.

The Board of Education engaged in discussion with Principal Menlove and asked clarifying questions.

Board member Strong made the motion to approve the Online K-12 Application to the State, and it was seconded by Board member Myers. The Board voted in favor and the motion passed unanimously.

5. Resolution# 2026-015: ATV for Surplus

Vice President Isaacson made the motion to approve Resolution# 2026-015: ATV for Surplus, and it was seconded by Board member Sauser. The Board voted in favor and the motion passed unanimously.

SUPERINTENDENT AND BOARD MEMBER REPORTS

Superintendent Carter shared appreciation for the amazing staff and team throughout the district and thanked them for the work they do. She reported on her visit to Cedar Valley High School on Tuesday as part of the 24x24 school visits. She noted seeing many high fives and fist bumps throughout the school and commented on Principal Becar's strong relationships with students. She visited an art class, choir, and band during the visit. She also reported that the superintendents have determined that Lake Mountain School District will oversee Teaching and Learning. Two days have been designated as K–12 collaboration days to bring principals together, and a teacher workday will also be utilized for collaboration and professional development. Superintendent Carter expressed appreciation that ESP offers have been completed and noted that the offers exceed the State-required minimums. She also recognized Superintendent Smith for implementing a program that provided a stipend to employees who declared their retirement early, helping the district plan for and fill open positions. She reported that only 18 employees are currently expected to retire from Lake Mountain School District.

Board member Judkins provided an update on the Foundation and reported that a \$600,000 grant proposal has been approved to support a new elementary school site. Additional agreements totaling \$1.5 million are anticipated through the Foundation by the end of the year, along with \$50,000 annually thereafter. She shared plans for a donor appreciation luncheon in early January, which will include potential donors and provide a preview of events planned for the year. The first fundraising event is anticipated in early March and will be a movie theater fundraiser, with the goal of establishing it as an annual community event. Board Member Judkins expressed her excitement about the Foundation's progress and the work being accomplished.

Board member Sauser expressed appreciation to President King for her work on the Board Handbook. She noted that having established norms and agreed-upon guidance is valuable and appreciated the continued discussion, input, and collaboration of the entire Board throughout the process.

ADJOURNMENT

On motion by Board member Lincoln and seconded by Board member Judkins, the meeting adjourned at 8:22 PM. The Board members who voted in favor were Ilene Strong, Vice President Matt Isaacson, President Julie King, Joylin Lincoln, Julie Myers, Charity Judkins, and Melissa Sauser. The motion passed unanimously.