FRUITLAND SPECIAL SERVICE DISTRICT

REGULAR BOARD MEETING MINUTES

Thursday, September 10, 2026 - 10:00 A.M.
Fruitland Special Service District Office

1. Call Meeting to Order

Chair Vicki Savage called the regular meeting of the Fruitland Special Service District Board of Trustees to order at 10:01 A.M.

Board Members Present:
Vicki Savage, Chair; Michael Scheetz; Mike Wilkerson; David Larson; and John Crowley.

District Staff / Consultants Present:
Judy Wilkerson, Clerk / Administrative Director; Zack Taylor, District Operator; Corbin Gordon, District Attorney; Jeff Baker and Michael Hartvigsen, and Brock Harrison, Jones & DeMille Engineering;

Others Present:

2. Public Comment

No public comment was received.

3. Review and Approval of Previous Meeting Minutes

The Board reviewed the minutes of the August 13, 2026 regular board meeting.

Mike Wilkerson made a motion to approve the August 13, 2026 meeting minutes as presented. John Crowley seconded the motion. All Board members present voted in favor, and the motion passed unanimously.

4. Upper Mill Hollow Treatment Facility Project

Michael Hartvigsen provided an overview of the treatment facility construction completed to date. The Utah Division of Drinking Water approval remained in process, and the District expected to receive a response soon. Condie Construction was on site and making substantial progress within a tight construction and installation schedule.

Construction Progress and Piping

The existing piping required redesign during construction. Michael explained that the revised design was beneficial to the project. Additional valves were located and incorporated into the work. Brock Harrison reported that the footings had been installed and a significant amount of piping was already in place. Construction of the building was expected to begin the following week.

Vicki Savage asked about the Division of Drinking Water Letter of Plan Approval. Mike Wilkerson asked whether work with the construction team was proceeding smoothly. The project team reported that construction was progressing well.

Tank Assessment Cleaning and Plugging

Divers plugged, cleaned, and inspected the tank. Their work allowed the project to proceed without draining the tank.

Condie Construction Payment Request

Brock reviewed Condie Construction's first payment request, the construction contract, and the payment schedule. He explained that the contractor bills only for materials and work that have been installed.

Moon Lake Electric

Brock reported that he would contact Moon Lake Electric again and advise the District when the power installation was scheduled.

5. Operator Report

Zack Taylor provided the monthly operations report.

Zack reported that he was maintaining regular contact with the construction team so he remained informed about the piping and other installation work. The temporary treatment process was operating well, and required water-quality sampling was proceeding as planned. Upper Mill Hollow Spring was producing approximately 17 to 18 gallons per minute.

Little Red Tank and Tank Inspections

Zack reported that the Little Red tank level was fluctuating because of increased water use during this years drought, including increased use of culinary water for outdoor watering.

David Larson asked when the one-million-gallon tank was last inspected. Staff reported that the tank was inspected in April 2026. Judy Wilkerson will contact Midco to request estimates for inspecting the District's other two tanks for possible inclusion in the 2027 budget.

6. Clerk / Administrative Director Report

Judy Wilkerson presented the Clerk / Administrative Director Report and reviewed the CIB funding and reimbursement requests, surplus-property disposition, correspondence, and other administrative matters listed on the agenda.

7. Financial Report

The Board reviewed the monthly financial reports and District payables.

John Crowley made a motion to approve the financial reports and payables as presented. David Larson seconded the motion, all in favor motion passed.

8. Consideration and Possible Action to Enter a Closed Meeting

At 10:37 A.M., John Crowley made a motion to enter a closed meeting. Mike Wilkerson seconded the motion. Possible litigation, and purchase of property was the statutory purpose permitted under Utah Code Section 52-4-205 All in favor motion passed.

9. Return to Open Meeting and Possible Action

The closed meeting ended at 11:09 A.M., and the Board returned to the open meeting. No action was taken following the closed meeting.

10. Consideration and Possible Action to Adjourn

A motion was made to adjourn the meeting. John Crowley made the motion, the Mike Wilkerson seconded the motion, all in favor motion passed

The meeting adjourned at 11:10 A.M.

Minutes prepared by:
Judy Wilkerson
Clerk / Administrative Director
Fruitland Special Service District

State of Utah, County of Duchesne
Fruitland Special Service District