



**Laketown Town Council
Council Meeting Minutes
September 2, 2026
Laketown City Office
10 North 200 East Laketown, Utah**

1. CALL TO ORDER

The Laketown Town Council held their regularly scheduled meeting on Wednesday, September 2, 2026. This meeting was held at the Laketown City Office Building, located at 10 North 200 East, Laketown, Utah. Mayor Brandon Willis welcomed those in attendance and called the meeting to order at 6:03 PM.

Town Council Present:

Mayor Brandon Willis
Council Member Burdette Weston
Council Member Kris Hodges
Council Member Kirsten Gash
Council Member Denise Johnson

OTHERS PRESENT:

Steve Meyers	Dan Kurik	Cathie Rasmussen
Shelton Taylor	Pat Argyle	SA (zoom)
ChaRee Larson	Holli Earley	Lois Schupe (zoom)
Rick Larson	Dennis Hodges (P&Z)	
Duane Robinson (P&Z)	Heidi Hodges	

2. OPENING CEREMONY

CM Hodges conducted the opening ceremony, and CM Gash led the pledge of allegiance

3. ROLL CALL

Mayor Willis asked for a roll call of the council members present:

Brandon Willis
Burdette Weston
Kirsten Gash
Denise Johnson
Kris Hodges
Lisa Johnson

4. APPROVAL OF AGENDA

Mayor Willis asked for motion. CM Weston made the motion to approve the agenda. Motion was seconded by CM Gash. The motion carried unanimously.



5. APPROVAL OF THE MINUTES

Mayor Willis asked for a motion. CM Johnson made the motion to approve the minutes of August 12, 2026. Motion was seconded by CM Hodges. Motion passed unanimously.

6. BUDGET REVIEW

Budget was reviewed, and Lisa noted that most of the funds allocated for the Rodeo budget were utilized during this year's rodeo. If funding is needed to begin preparation for the 2027 Rodeo this coming spring the budget would need to be reopened. Should funding be required to initiate preparations for the 2027 Rodeo, there are funds currently available in the rodeo bank account that could be utilized for this purpose.

7. APPROVAL OF BILLS

August bills and payments were passed around for the Council's review and initials.

CM Hodges asked if the amount Dan charged to repair the break in the waterline to the Rodeo grounds was charged to Centra Com. Lisa confirmed town has been reimbursed by Centra Com for this expense.

Mayor Willis asked for a motion. CM Hodges made a motion to approve the August bills. Motion was seconded by CM Gash. The motion passed unanimously.

8. TOWN UPDATES

Mayor Willis reported that the culvert at Bill Johnson's driveway is plugged. Discussion on how to unplug this culvert.

Discussion on water issues on August 25th, and lack of communication on installation of the new water line.

9. ACTIVITY COMMITTEE REPORT – HEIDI HODGES

Heidi reported on the status of the town electronic sign. She is anticipating that the sign will cost approximately \$27,000 to \$24,000. With profits from this year's Rodeo concession sales, she feels the committee has enough money to purchase and install town electronic sign. She will work with Lisa on preparing a BID notice.

CM Hodges made a motion for the Activity Committee to proceed with the sign. Motion was seconded by CM Johnson. Motion passed unanimously.

Heidi announced she will be resigning as Activity Committee Chairman at the end of the year. She has several awesome committee members that are eager to continue to serve the community.

Duane Robinson requested the clearance form for the sign be officially approved as of today's date, to accommodate any possible time issues.

10. UPDATES FROM CLERK'S OFFICE (Lisa)

Office will be closed on Monday September 7, 2026, in observance of Labor Day. The Office will also be closed September 29-October 2, 2026, while Lisa will be attending the UMCA Conference in Ogden, Utah.

Office has received several GRAMA requests during the month.



URS audit went well with no issues identified. The town will need to complete and pass the required resolution

Gary Teucher came to the office and began the audit process.

Most rodeo expenses have been submitted. The Town is still awaiting the invoice for the Canyon View toilets. Applicable taxes will be paid next month.

Water meters will be read Monday September 28, 2026.

The updated interactive map prepared by Emma was presented. Feedback was provided regarding additional updates and improvements to the map.

Assistance is needed in the upstairs storage area to organize Town and rodeo related items. Some of the items are too heavy for Lisa to move by herself. Budha will work on organizing the Fire Department side of the storage area.

TIME: 6:26 PM meeting was paused

The Town Council will not begin discussion on the following agenda items before 6:30 PM

TIME 6:30 PM

11. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:

Steve Meyers, Laketown, Utah, asked if there was any news on the cemetery road. Duane Robinson stated the cemetery council has discussed and would like to sign the road over to the city at some point. This road is in need of attention.

CM Burdette Weston representing Mike Mattson wanted to bring to the council attention that there is a bee and hornet issue on the Cheney property next to Mike's house. Mike is concerned about the bees attacking his friend who is highly allergic to bee stings. Mayor Willis is working with Sim Weston on resolving the issue.

12. PLANNING & ZONING COMMISSION REPORT- Duane Robinson

Duane brought a recommendation for the council to update the current code on the size of a corner lot to be 0.67 acres. They will hold a public hearing next month.

Duane presented a proposed recommendation for a rezoning map where ½ acre and 1 acre lots could be developed

13. ITEMS OF BUSINESS

TIME 6:56 PM

a. Rick Larson / update on survey of this property

Update on his property survey and issues surrounding his property survey line and his neighbors surveyed property line.

b. Centra Com Internet at Town Office & Park

CM Weston explained the previous agreement with Centra Com and providing internet to the town office. He will talk with Clint England concerning the agreement and providing internet to the office and park.



c. Discussion and Adoption of Resolution 2026-04: A Resolution Determining the Eligibility of Elected and Appointed Officials for Retirement Benefits Under Tier 2 of the Utah Retirement System.

Mayor Willis asked for a motion. Motion was made by CM Hodges to approve Resolution 2026-04. Motion seconded by CM Gash. Motion passed unanimously.

d. Discussion and Review of proposed Ordinance to change the Transient Business License fee and procedure

Information was presented to council. Council discussed verbiage. Council will review over the month.

Agenda item for next month.

e. Discussion on changing zoning and lot sizes

Council held discussion on the proposed map that Duane presented.

Agenda item for next month: Vote on proposed map

f. Discussion of a possible adoption of ordinance establishing delegation of spending and purchasing approval authority to town council members.

Mayor Willis thoughts were to delegate approval of expenses. Changes were discussed. It was determined by council not to make any changes at this time.

TIME 7:59 PM MEETING WAS PAUSED

TIME 8:12 PM MEETING RESUMED

Mayor Willis asked for roll call

Brandon Willis

Burdette Weston

Kirsten Gash

Denise Johnson

Kris Hodges

Lisa Johnson

g. TRT Grant

CM Weston presented his recommendations and a bid on the replacement of the wood bleachers at Rodeo Arena; it includes enlarging the exit ramp from the bleachers.

CM Hodges presented the bids and ideas for a splash pad and sports court at the Park.

CM Hodges will prepare the 3 TRT Grant requests to be submitted

CM Gash made a motion to prioritize the TRT grant requests as follows 1. Bleachers, 2. Sports Court and 3. Splash Pad. Motion was seconded by CM Johnson. Motion passed unanimously.

14. COUNCIL BUSINESS

a. Water Updates – Burdette Weston

Will work with Dan and Jeff on communicating with council when town water will be turned off.

For the Jolley house water connection: It was determined that boring under the road was more expensive so Dan brought the water line down the road from Shaylyn's place, therefore the town will have the water line on that side of the road for future development.

Discussion: Jolley's water needs to remain off, until council determines fee in lieu of. Also since new ordinance was passed on impact fees, Jolley's still need to pay the impact fee.



There are still 7 delinquent bills outstanding. Certified letters of shut off will be mailed next Wednesday if not paid.

Bear River Health Department water sample was taken over last week by Dan.

b. Roads & Streets Updates – Kirsten Gash

Signs are ready to be installed. It was determined to post a notice of excepting bids to install and replace the signs. CM Gash will work with Lisa on posting the bid request

Town will post a bid request for Snow Removal for the upcoming snow season. CM Gash will work with Lisa on posting the bid request.

Discussion on moving speed limit sign on Round Valley Road closer to town.

c. Park & Recreation Updates – Denise Johnson

Brian will install the colored LED lights around the pavilion. Denise is working with Rocky Mt Power on grants to replace the ball field lights

Discussion on relocating the bird's nest that is located on one of the ball field lights.

d. Rodeo & Arena Updates – Kris Hodges

Still need to investigate rewiring the concession stand before the next rodeo.

Rodeo Thank You dinner scheduled for October 12 at 6:30 PM at Café Sabor. Report to Lisa by October 1 on a head count of who will be attending.

Discussion on the repair of the bleachers that were damaged by the garbage truck. CM Weston reported that Delmas Equipment has already gone up and repaired the bleachers. Council is still concerned about warranty coverage for the bleachers after the damage occurred and who is responsible if bleachers were not repaired correctly and the bleachers fail. CM Weston will continue to work with Delmas Equipment on responsibility for the structural integrity of the bleachers.

15. MAYOR'S REPORT

- **Bear Lake Regional Commission**

Held the Bear Lake tour for legislators from Idaho and Utah. Discussion of future developments on the East side and the sewer system requirements.

- **Other Town Issues**

Mayor Willis feels Mike Mattson's bee/wasp issues falls under the nuisance code for the town.

16. EXECUTIVE SESSION

No Executive Session was held

17. ADJOURN

Mayor Willis asked for a motion CM Hodges made a motion to adjourn. Motion was seconded by CM Johnson. Motion carried unanimously. The meeting adjourned at 9:16 PM

