

The following are the approved minutes of the Centerfield City Council meeting held September 2, 2026 in the Centerfield City Hall. Those in attendance; Mayor Travis Leatherwood, Ryan Smith, Jon Hansen, and Bart Hammond.

Other employees in attendance: Jonah Christensen, Lacey Belnap & Randi Hunt
Meeting is being conducted by Mayor Travis Leatherwood
Meeting opened at 7:00 PM.

- 1- Roll Call
- 2- Pledge of Allegiance - Mayor Leatherwood
- 3- Invocation - Councilman Smith

Minutes of August 5, 2026

Councilman Smith moved to approve the minutes from August 5, 2026. Seconded by Councilman Hammond. Carries 3-0.

Resolution 2026-7 A RESOLUTION ESTABLISHING A FAIR AND TRANSPARENT RANDOM SELECTION PROCEDURE FOR RESOLVING CERTAIN TIES IN THE FILLING OF MUNICIPAL MIDTERM VACANCIES

The Council discussed the need to formally adopt a procedure for resolving ties when filling municipal midterm vacancies. It was explained that, although municipalities generally follow state statute when no local ordinance is in place, state law in this instance requires the City to adopt a resolution establishing a fair and transparent random selection procedure. The Council reviewed the resolution and had no questions or concerns.

Councilman Hansen made a motion to adopt Resolution 2026-7. Seconded by Councilman Smith. Carries 3-0.

Interviews for vacant council positions and Oath of Office if applicable

Several questions were asked by the current council members regarding duties, responsibilities, safety of the community, water situation, growth, accountability, etc.

Councilman Hansen made a motion to accept Collin Edwards and Harry Kern as councilman for Centerfield City for the remainder of the term. Seconded by Councilman Smith. Carries 3-0.

Recorder Belnap performed the oath of office for Collin Edwards and Harry Kern.

Gunnison Valley Police Department Report- Chief Jason Adamson

Chief Jason Adamson presented the monthly police report. The Department handled approximately 70 calls for service, including 18 in Centerfield, and reported one sexual abuse case and two arrests. The Chief discussed a potential ICE task force partnership and available

grant funding for equipment, training, and other resources. He also recognized an officer for his response to a recent serious incident.

The Council discussed resident concerns regarding Flock license plate reader cameras. Chief Adamson clarified that the Department operates Motorola cameras that are owned and controlled internally, with information shared among law enforcement agencies for purposes such as identifying stolen vehicles and locating suspects.

Marci Childs- 4H Donation

Representatives from the local 4-H livestock program requested a City donation for 13 Centerfield youth who participated in the County Fair livestock show. They explained that "boost" funds provide additional financial support to youth after the sale of their animals and help offset expenses such as feed and animal care. This year, the request was made after the fair so that animals could first be weighed and eligibility confirmed.

The representatives discussed the youth's participation and the work involved in caring for and preparing their animals for competition.

The Council discussed the available \$900 annual budget and the amount of support to provide. Council proposed a donation of \$25 per participating Centerfield youth, totaling \$325 for 13 youth.

Councilman Smith made a motion to donate \$25 per Centerfield kid to boost money on their animal sales at the Sanpete County Fair. Seconded by Councilman Hansen. Carries 5-0.

ORDINANCE 2026-6 Minor Subdivision

The Council reviewed Ordinance 2026-6, amending the Centerfield City subdivision ordinance to establish requirements and procedures for minor subdivisions. The ordinance had previously been discussed by the Planning and Zoning Commission, including during a public hearing.

During review, the Council identified a needed clarification under the standards for minor subdivision approval. The ordinance will specify that a minor subdivision may consist of no more than two lots. The Council agreed this change could be incorporated into the ordinance.

Councilman Hansen made a motion to approve Ordinance 2026-6 Minor Subdivision, with the addition of the minor subdivision consisting of only two lots. Seconded by Councilman Hammond. Carries 5-0.

Secondary water discussion (contract/interest)

The Council discussed payment options for residents requiring secondary water meters larger than the one-inch meter provided through the City's grant-funded meter replacement project. Residents are responsible for the additional cost of meters larger than one inch.

The Council discussed whether the City should allow residents to make payments over time and, if so, whether a contract and interest should be required to protect the City and offset administrative costs. Staff reported that only a small number of residents have requested payment arrangements, with approximately 28–34 meters remaining to be installed.

Councilman Hansen made a motion to continue allowing payment arrangements for the remaining installations, but to require a written contract for any outstanding or future balances. The Council further agreed to charge 5% interest and limit payment arrangements to a maximum of one year. Seconded by Councilman Edwards. Carries 5-0.

Unfinished Business/Report of Council Members

Jon Hansen-

Councilman Hansen reported on surrounding cities fees for major and minor subdivisions. Most were around \$250 for preliminary + \$25 per lot. Final subdivisions were an additional \$250 + \$25 per lot. All required to contain their own water. They don't let anybody run their water into the drainage for the city. They all have to have their own French drains or catch ponds. Councilman Hansen would like this added to the fee schedule. A public hearing will be held at a later date.

Bart Hammond-

Councilman Hammond commented that the family fun night was a success. Youth council was a great help.

Ryan Smith

Councilman Smith presented a banner for the tree lighting ceremony.

Councilman Hansen made a motion to go into a closed session at 8:22 PM to discuss pending or reasonably imminent litigation and/or the purchase, exchange, or lease of real property. Seconded by Councilman Hammond.. A roll-call vote was taken, with Councilmembers Edwards, Hansen, Hammond, Kerr, and Smith voting yes. Carries 5-0.

Councilman Smith made a motion to go out of a closed session at 8:47 PM to discuss pending or reasonably imminent litigation and/or the purchase, exchange, or lease of real property. Seconded by Councilman Hammond.. A roll-call vote was taken, with Councilmembers Edwards, Hansen, Hammond, Kerr, and Smith voting yes. Carries 5-0.

The Council discussed an easement needed for the City's culinary water infrastructure upgrade, including crossing private agricultural property. Wayne Sorensen requested compensation of \$8,000 for an easement consisting of 10 feet on each side of the waterline across his property. The proposed agreement would also provide for compensation for any crop loss resulting from a waterline break or other impact caused by the City or the waterline, with the specific terms to be reviewed and outlined by the City Attorney.

Councilman Hansen made a motion to pay Wayne Sorensen \$8,000 for a utility easement, and to authorize an agreement addressing any loss of crop damage coming from the water line per the City Attorney. Seconded by Councilman Hammond. Carries 5-0.

Councilman Hansen made a motion to adjourn the meeting. Seconded by Councilman Hammond. Carries 5-0. Meeting adjourned at 8:50 PM.

Lacey Belnap Lacey Belnap, City Recorder
Travis Leatherwood Travis Leatherwood, Mayor
October 7, 2026 Approval Date