

NEBO SCHOOL DISTRICT
BOARD MEETING MINUTES
Wednesday, September 9, 2026

The Board of Education of Nebo School District met in a Board meeting on Wednesday, September 9, 2026, in the Boardroom of the Nebo District Administration Office located at 350 S Main in Spanish Fork, Utah. The meeting commenced at 3:04 PM. Board members present were Shannon Acor, Kristen Betts, John Taylor, Brian Rowley, Scott Wilson, Rick Ainge and Shauna Warnick. Staff members present were Superintendent Rick Nielsen, Michael Harrison, Reed Park, Ben Ford, Suzanne Kimball, Alicia Rudd, Mike Larsen, Matt Christensen, Dave Rowe, Frank Daybell, Raquel Baum and Lindsey Hughes.

President Shannon Acor welcomed everyone to the Board meeting.

1. Board Work Session

Item 1A: Discussion of Board Meeting Agenda and Review of Consent Agenda. President Shannon Acor reviewed the Consent Agenda and inquired of any questions from the Board members. Brian Rowley questioned the date on a Leave without Pay request of which HR Director Mike Larsen was able to confirm and have corrected. The Board also asked for clarification on Compulsory attendance and the notification requirement. A parent is only required to notify the district one time during the educational years.

Item 1B: Board Member Reports

- Brian Rowley mentioned a patron concerned with the UHSAA realignment. Secondary Director Matt Christensen reported that realignment is done every two years and they look at three items of criteria;
 - Enrollment
 - Socio Economic
 - Success factor
- Brian Rowley mentioned a patron concerned about online CE offerings at Payson High School. Secondary Director Matt Christensen reported that the ALC offers the courses online and can meet the needs.
- Rick Ainge shared the positivity and excitement in Salem with the new Salem Hills High School PE building.
- Rick Ainge mentioned concern from parents in Spanish Fork regarding funding for band and orchestra instruments. Some schools can provide more instruments than others. Middle schools and Jr. High schools get the same amount of funding. It is at the discretion of the Administration how the funds are spent and several factors affect instrument availability; class size, instrument choice, etc.
- Rick Ainge reported that MTECH is conducting the search for a new college president. The decision will be made by the end of the month.
- Rick Ainge referred to the article he previously shared with the Board regarding school counselors and making sure students are aware of not only the college pathways but CTE as well.
- John Taylor attended a Q & A with Rep. Norm Thurston regarding county government.

- John Taylor mentioned a few patron frustrations with road construction in Springville City.
- Shauna Warnick shared some items from USBA;
 - Julie Jackson resigned from leadership and the Board of Directors selected Brigit Gerrard as interim president.
 - Proposing a change to the bylaws in January 2027.
 - Regional Meeting, Sept. 23, 2026, 5 Board members will be in attendance.
 - September is USBA/Legislator month in the classroom.
 - USBA Board of Directors are beta testing the Master Board Certification.
- Shauna Warnick shared her neighborhood's love for the new Principal at Spanish Oaks and expressed gratitude for the training that is done at the district level to promote amazing future leaders.
- Shauna Warnick expressed her continued love for the "Finding Nebo" podcast.
- Scott Wilson mentioned the recent Payson High School reunion that took place at the new high school. Attendees were impressed with the beautiful building.
- Scott Wilson reported that a teacher at Salem Hills High School expressed concerns about the 5x5 schedule and how it impacts students.
- Shannon Acor reported on a conversation about gate receipts; the perception of limiting coaches' budgets and a possible audit.

Item 1C: Committee Reports & Board Training

- Operations Coordinator Dave Knudsen and Maintenance Supervisor Darald Miller shared the amazing Capital Projects accomplished during the summer of 2026.

2. Items for Board Discussion

Item 2A: Review of Potential School Closure Information

- Asst. Superintendent Ben Ford and Customer Experience Specialist Lindsey Hughes reviewed the presentation that will be shared at the Wilson Elementary Hearing on Sept. 30th. Lindsey shared a summary of public comments to date.

Item 2B: Review of Policy JDH – Student Attendance

- Asst. Legal Counsel Jeff Peterson mentioned that some amendments to the policy were due to legislature statute. He mentioned the removal of the Nebo Attendance Court indicating that attendance would be addressed at the school level with a district level Attendance Support Team and other outside resources. Secondary Director Matt Christensen gave some history on the attendance court and the truancy prevention class. He will be meeting with administration to emphasize the importance of counting the classes absent not the missed days. Principal Shawn Rawlings will serve as the Truancy Prevention Specialist along with help from Shelley Heaton, Truancy Secretary. Special Ed. Secretary Nora Estrella continues to help with Spanish translation.

Item 2C: Review of Policy JHCD – Administering Medications to Students

- Asst. Legal Counsel Jeff Peterson reviewed amendments to Section 11: Student Possession and Self-Administration of Medication. The principal, in consultation with the school nurse, may allow a student on a case-by-case basis to possess a single dose if the principal determines that the student's possession and use do not pose a health or safety risk.

Item 2D: Review of Policy GBHC – Employee Immunizations

- Asst. Legal Counsel Jeff Peterson mentioned that changes to this policy were minor technical amendments and cleanup.

Item 2E: Review of Policy EBD – Inclement Weather

- Asst. Legal Counsel Jeff Peterson mentioned that this policy is reviewed by the Legal Department every 5 years. The district plan title was amended from District Crisis Management to District Emergency Response.

Item 2F: Items from Superintendent

- The Superintendent shared a map of Cherry Creek Elementary and discussed the historical gym and classrooms that Springville City would like to acquire and/or lease. He also mentioned their interest in some parking, grass space and basement storage.
- Elementary Director Dave Rowe reviewed Student Academic Achievement and explained the 3 target goals for proficiency and growth.
- Secondary Director Matt Christensen shared the Secondary Academic Targets and Achievement data for middle schools, jr. high schools and high schools.
- The Superintendent reviewed the Nebo Elementary Capacity report and discussed the methodology update and use of facilities.

3. Items for Board Action (as needed, see 6:00 PM meeting agenda)

President Shannon Acor announced at 5:24 PM that the Board meeting was temporarily adjourned until 6:00 PM.

The Board of Education of Nebo School District reconvened the Board meeting at 6:00 PM. Board members present were Shannon Acor, Kristen Betts, John Taylor, Brian Rowley, Scott Wilson, Rick Ainge and Shauna Warnick. Staff members present were Superintendent Rick Nielsen, Michael Harrison, Reed Park, Ben Ford, Suzanne Kimball, Alicia Rudd, Mike Larsen, Matt Christensen, Dave Rowe, Frank Daybell, Raquel Baum and Lindsey Hughes.

The agenda was as follows:

1. OPENING
 - A. Pledge of Allegiance
2. AGENDA APPROVAL
 - A. Approval of Board Agenda
3. CONSENT AGENDA
 - A. Financial Report
 - B. Claims

- C. Minutes of the Work Session and General Board Meeting held on August 13, 2026.
 - D. New Employees and Separations
 - E. Retirement Incentive Plans
 - F. Leave Without Pay
 - G. LAND Trust Plan Amendments
 - H. Student Educational Travel
- 4. PROGRAM REVIEW AND REPORT
 - A. Brookside Elementary Presentation – Principal Jen Grant
 - B. PEAK Award Recognition
 - 5. PUBLIC PARTICIPATION
 - A. Public Opportunity to Address the Board
 - 6. ITEMS FOR BOARD DISCUSSION
 - 7. ITEMS FOR BOARD ACTION
 - A. Consideration of Approval of LEA Specific Licenses.
 - 8. SPECIAL BUSINESS
 - A. Motion & Vote – Board Closed Session
 - B. Board Closed Session (Legal, Property, Personnel and/or Other Closed Session Issues)

Agenda Item 1: OPENING

Item No. 1A: Pledge of Allegiance – Andrew Niu, student from Brookside Elementary

Agenda Item 2: AGENDA APPROVAL

Item No. 2A: Scott Wilson presented a motion to approve the Board Agenda. He mentioned that there will be a closed session.

Brian Rowley seconded the motion. All members present voted in favor.

Agenda Item 3: CONSENT AGENDA

Item No. 3: Shauna Warnick reviewed items listed on the Consent Agenda and inquired of any questions from the Board. She then presented a motion to approve the following items listed on the Consent Agenda:

- A. Financial Report
- B. Claims
- C. Minutes of Work Session & General Board Meeting held on August 13, 2026.
- D. New Employees and Separations
- E. Retirement Incentive Plans
- F. Leave Without Pay
- G. LAND Trust Plans Amendments
- H. Student Educational Travel

John Taylor seconded the motion. All members present voted in favor.

Agenda Item 4: PROGRAM REVIEW AND REPORT

Item 4A. President Shannon Acor welcomed Brookside Elementary and Principal Jen Grant to the Board meeting. Principal Grant introduced the school program celebrating America's 250 birthday, Nebo School District's 111th birthday and Brookside Elementary's 77th birthday. Through song and story, the student's recognized these 3 birthdays and the common message: we learn from the past, we make a difference today and together we help shape the future.

Item 4B. Customer Experience Specialist Lindsey Hughes recognized the following PEAK Award winners;

- Bashawn Abbott, Legal Secretary, District Office, nominated by Ryan Kay.
- Larry Thorson, STEM & CCA Teacher, SCMS, nominated by Emma Brown, Brianna Burget, Harper Austin and Emma Harvey
- Evelyn Ramirez, SPED/ML Tech, SHHS, nominated by Emily Edman
- Shalese Rogers, Facilitator, Rees, nominated by Megan Lockhart
- Andrea Neilson, Teacher, Meadow Brook, nominated by Morgan Peterson

Agenda Item 5: PUBLIC PARTICIPATION

Item No. 5A: Public Opportunity to Address the Board

The following individuals addressed the Board:

Name	City	Schools	Topic
Cierra Valdonivos	Payson	Wilson	Potential Closure

Agenda Item 6: ITEMS FOR BOARD DISCUSSION

Agenda Item 7: ITEMS FOR BOARD ACTION

Item 7A: Kristen Bett made the motion to approve the LEA Specific Licenses. Shauna Warnick seconded the motion. All members present voted in favor.

Considering that there are a few items to discuss from the 3:00 meeting, President Shannon Acor turned the time over to Superintendent Nielsen.

- The Superintendent invited Asst. Superintendent Ben Ford to review the 2027-2028 Academic School Year Calendar and the 2028-2029 tentative Academic School Year Calendar. These calendars will be on for approval in the October Board meeting.
- The Superintendent shared information about the "America 250 District Showcase." Events will be held on Nov. 2 and Nov. 5.
- The Superintendent shared the School's Community Council meeting dates and the list of schools by voting district with the Board. He recommended that the Board please be in touch with the principal if they plan to attend a meeting.

- The Superintendent shared a copy of the At-a-Glance brochure that historically has been mailed to every home in the district. Staff proposed that we change our practice and provide the brochure in electronic format on our website. We will move forward and Lindsey Hughes, Customer Experience Specialist will share the site with the Board next month.
- The Superintendent mentioned the Mental Health Screener on September 21st at Diamond Fork Middle School.
- The Superintendent mentioned the Regional Meeting in Provo on September 23rd. 5 Board members will be attending.
- The Superintendent reminded the Board of the Wilson Elementary Hearing on September 30th at the school.
- The Superintendent mentioned that the Panorama survey will be open from October 1st through the 15th.
- The Superintendent mentioned the State law requiring that every employee wear a panic alert device. The State has an RFP and funding for Centegixs. It is probable the all employees will be wearing the Centegixs device before the end of the school year. A decision is expected to be made by September 18th.
- The Superintendent mentioned that Legislature Day in the Classroom is during the month of September. Customer Experience Specialist Lindsey Hughes is working on a schedule. The Superintendent will share the schedule with the Board once it is finalized.

Agenda Item 8. SPECIAL BUSINESS (as needed)

Item No. 8A. Consideration of convening a closed session to discuss matters related to real property transactions, and student or personnel issues involving a person's character, competence, or health.

Rick Ainge made a motion to convene a close session.

Scott Wilson seconded the motion. All members present voted in favor.

President Shannon Acor announced at 7:01 PM that the Board meeting was temporarily adjourned.

The Board convened the closed session at 7:10 PM.

President Shannon Acor announced at 7:48 PM that all items of the closed session were covered and adjourned the closed session.

The Board reconvened the Board meeting at 7:48 PM.

President Shannon Acor announced at 7:48 PM that all items on the agenda were covered and asked for a motion to adjourn the Board meeting.

Scott Wilson made the motion to adjourn the meeting.

John Taylor seconded the motion.

All members present voted in favor.

The meeting was adjourned at 7:48 PM.