

COTTONWOOD HEIGHTS CITY APPEALS HEARING OFFICER MEETING AGENDA



October 14, 2026

Notice is hereby given that the **Cottonwood Heights Appeals Hearing Officer** will convene on **Wednesday, October 14, 2026**, at **Cottonwood Heights City Hall** (2277 E. Bengal Blvd., Cottonwood Heights, UT 84121) for a **public meeting**.

The meeting will begin at **10:00 a.m.** in the City Council Chambers.

10:00 a.m. Public Meeting

1.0 Welcome and Acknowledgements

1.1 Ex parte communications or conflicts of interest to disclose

2.0 Business Items

2.1 Project AHO-26-004

Consideration of a request by Angela Presson to construct an attached rear deck addition at an existing single-family residence at 2365 E Campus Dr. Portions of the existing home, including the rear sunroom, are legally nonconforming because they extend into the required rear setback and were constructed prior to the incorporation of the City. The proposed deck will not extend farther into the rear setback than the existing sunroom and will maintain all other required setbacks.

3.0 Consent Agenda

3.1 Approval of Appeals Hearing Officer Minutes from October 14, 2026

(The Appeals Hearing Officer will approve the minutes of the October 14, 2026 meeting after the following process is met. The City Recorder will prepare the minutes and email them to the Hearing Officer. The Hearing Officer will have five days to review the minutes and provide any changes to the Recorder. If, after five days there are no changes, the minutes will stand approved. If there are changes, the process will be followed until the changes are made and the hearing officer is in agreement, at which time the minutes shall be deemed approved.)

4.0 Adjourn

Meeting Procedures

The appeal hearing will proceed pursuant to applicable provisions of Chapter 19.92 of the Cottonwood Heights zoning ordinance, and the agreed-upon procedure between the city and the appellant.

Appeals Hearing Officer applications may be tabled if: 1) Additional information is needed to act on the item; OR 2) The Appeals Hearing Officer feels there are unresolved issues that may need further attention before the Officer is ready to make a decision. No agenda item will begin after 3:00 p.m. without approval from the Appeals Hearing Officer. The Appeals Hearing Officer may carry over agenda items, scheduled late in the evening and not heard, to the next regularly scheduled meeting.

Notice of Compliance with the Americans with Disabilities Act (ADA)

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder at (801) 944-7015 at least 24 hours prior to the meeting. TDD number is (801) 270-2425 or call Relay Utah at #711.

Confirmation of Public Notice

On Thursday, October 8, 2026, a copy of this agenda was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices. The agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the Utah public notice website at <http://pmn.utah.gov>.

DATED THIS 8th DAY OF OCTOBER 2026

Attest: Tiffany Janzen, City Recorder