WINTER SPORTS SCHOOL

4251 SHADOW MOUNTAIN DRIVE PARK CITY, UTAH 84098 | 435-649-8760 | WWW.WINTERSPORTSSCHOOL.ORG

Winter Sports School Board of Trustees Meeting | October 7, 2026 - DRAFT MINUTES

I. **Call to Order by Whalen Louis at 5:06 p.m.**
- Present In-Person: Amy Maentz, Whalen Louis, Dylan Rothwell
- Non-Board Members in Attendance: Casey Holmes (on Zoom), Tess Miner-Farra
- Online: John Flack, Holland Lincoln, Nick Penze
- Absent: Tim Gaylord, Thomas Cooke

II. ***Motion:*** Approval of minutes from the August 12, 2026 Meeting

- First Motion to Approve: Nick Penze
- Second Motion to Approve: Dylan Rothwell
- Motion passed unanimously: Tommy Eckfeldt, Holland Lincoln, Whalen Louis, Amy Maentz, Nick Penze, Dylan Rothwell

III. **Financial update** (Casey, Dylan, Tess)

- Discussion included a review of additional revenue generated by a state grant application approved in June for this fiscal year to support teacher development through master teacher mentoring, coaching, and professional learning opportunities. Also, a small balance of the revenues (minus the paydown of the mortgage principal paid to the bank) from the sale of the sliver of frontage road to High Valley Transit for the bus lane project on 224 brings in additional revenue for this fiscal year. Tess also outlined the timeline for the proposed cost share agreement for a dedicated SRO at WSS and indicated that total cost in this fiscal year for that dedicated SRO may not be the total budgeted since the new hire wouldn't start until the new year.
- Overall, the school remains in a strong financial position and the projected budget, assuming fundraising hits it target this year, is no longer a deficit budget.

IV. **Head of School Report** (Tess & Megan)
- Discussion around the Admissions report centered on Open House success as well as ways to enhance the connection between PCSS clubs in freestyle/freeski and WSS pathways. A suggestion was made to have WSS be invited as a Lunch and Learn visitor to area middle school programs/sending schools as a way to build on Open House opportunities at WSS.

- Discussion of Graduation Requirements: Trustees overwhelmingly supported the School's

exploration of increasing graduation requirements for the WSS College Prep and Honors Diploma pathways while maintaining a "Basic Diploma" pathway that includes the minimum requirements for a UT high school diploma. Tess will bring a proposal to the December meeting for the Board's consideration/approval

V. ***Motion:*** **Approval of Proposed WSS Fee Schedule 2027 (FY28)**

- First Motion to Approve: Dylan Rothwell
- Second Motion to Approve: Amy Maentz
- Motion passed unanimously: Tommy Eckfeldt, Holland Lincoln, Whalen Louis, Amy Maentz, Nick Penze, Dylan Rothwell; John Flack not present for vote

Discussion included support for a potential addition of an optional " student activities fee", that would provide for "entry" into community-building student council-created activities during the year, including the Volleyball tournament, Pickleball tournament, water wars, and even a prepaid punch card for Friday bake sales.

VI. ***Motion***: Approval of proposed **WSS Title IX Policy Against Sexual Harassment - PROPOSED**

- First Motion to Approve: Holland Lincoln
- Second Motion to Approve: Nick Penze
- Motion passed unanimously: Tommy Eckfeldt, Holland Lincoln, Whalen Louis, Amy Maentz, Nick Penze, Dylan Rothwell; John Flack not present for vote

A suggestion was made to find appropriate Title IX training for BOT members to gain a general understanding of the law and procedures relevant to Utah public schools. Tess will explore available training materials/resources to bring to the Board.

VII. ***Potential Motion*****:** Approval of proposed **WSS Emergency Safety Interventions (ESI) Policy - PROPOSED**

- First Motion to Approve: Holland Lincoln
- Second Motion to Approve: Nick Penze
- Motion passed unanimously: Tommy Eckfeldt, Holland Lincoln, Whalen Louis, Amy Maentz, Nick Penze, Dylan Rothwell; John Flack not present for vote

VIII. **Board Training: Open & Public Meeting Acts Training Verification:**

- Confirmation: Board members will email Amy confirmation of their completion of training
  - Verified in August: Dylan Rothwell, Tess Miner-Farra
  - Verified today: Thomas Cooke, Tim Gaylord, Tommy Eckfeldt, Holland Lincoln, Whalen Louis, Amy Maentz, Nick Penze, John Flack

IX. **Board Training: Utah State Charter School Board - Policy Governance Training:**

- Trustees were assigned to watch the training video provided by the State Charter School Board, which offers guidance on policy development and compliance requirements for

state charter schools. Plan to discuss the Board's role in considering policy updates, generating new policies in December meeting.

X. **Annual Conflict of Interest for Trustees:**

- Reminder to all trustees to complete the required annual conflict of interest form. Form link is available in the Agenda document for this meeting.
- As of today, forms received for: Tommy Eckfeldt, Amy Maentz, Dylan Rothwell

X. Committee updates

- Development, Amy Maentz - $115,000 raised in cash and pledges thus far in AF 2026-2027. Messages being sent out to non-donors next week; social media posts; Call out for Senior Parent committee creating great content, activities, and traditions hopefully that will continue annually. Live PC/Give PC coming up, intended as the end of the annual fund drive. Hoping to have specific match challenges by grade levels, alumni, alumni parents.

XI. Board Chair update (Whalen)

- Whalen Louis spoke to the importance of expanding the board of trustees to include those with specific expertise where the School can most benefit from leadership and active participation, specifically in construction, law, and marketing.
- Whalen encouraged trustees to attend the WSS Graduation Ceremony on November 20th at 3pm, Grand Hyatt Deer Valley.

XII. Public comment

- None

XIII. No closed session needed

XIV. Adjourn: First motion Amy Maentz, seconded by Holland Lincoln; meeting adjourned at 6:37pm