Lake Point City Council Business Meeting Minutes

Date: Wednesday, Sept 23, 2026
Place: Lake Point Fire Station 1528 Sunset Rd Lake Point, UT 84074
Time: 6:00 PM

1. **Opening Formalities**
   A. Call to Order-6:01 pm
   B. Prayer- Doyle Garrard
   C. Pledge of Allegiance- Kathleen VonHatten
   D. Presiding Officer- Kathleen VonHatten
   E. Attendance Roll Call-

Lake Point Council & Staff (C=Council)	Public	Public
Kathleen VonHatten (Chair)	Doyle Garrard Treasurer	
Kirk Pearson (Vice Chair) arrived at 6:22 pm		
Kirk Trimble (C.)		
Ryan Zumwalt (C.) attending online		
Lori Chigbrow (C.)		
Jamie Olson (RCDR)		
~~Jay Springer (Attorney)~~ not in attendance this evening		

2. **Legal Training/Clarification**
   A. No training this evening
3. **Staff Updates**
   A. Jamie Olson reported that a site plan would be presented at the next City Council meeting. The site plan had been in progress for some time and would first be reviewed by the Planning Commission at its meeting immediately preceding the Council meeting. Materials would be distributed to both bodies in advance.
   B. The annual audit process had begun, and the auditors had started requesting records and information from the City.
   C. Council members were reminded to complete their required municipal training. Jamie Olson had previously emailed the training information and requested that members complete it as soon as practical.
   D. The Planning Commission had been working on the conservation ordinance. The ordinance was pending review by the City Attorney and was anticipated to move forward to a public hearing after legal review was completed and the required public hearing notice was posted.
4. **Public Comment**
   A. Motion- Kathleen to open public comment. Lori 2nd
      i) Motion passed unanimously
   B. No public comment
   C. Motion- Kathleen to close public comment. Lori 2nd
      i) Motion passed unanimously
5. **Approve the Minutes** (5:14 recording)
   A. 09.09.2026
   B. Motion-Lori to approve the minutes 09.09.2026. Kathleen 2nd
      i) Motion passed unanimously by those present

6. **Reports/Presentations** (6:03 recording)
   A. Treasurer Report/Budget Summary
      i) Treasurer Doyle Garrard presented a revised, abbreviated financial report summarizing City revenues, expenditures, and account balances. He reported on activity in the PTIF and MACU accounts, including B&C road funds, tax revenue, solid waste collections, permits and licenses, and major expenses. The PTIF balance was approximately $920,000 following transfers and designated expenditures.
      ii) Doyle explained that future reports would generally reflect activity through the end of the month to provide a more complete financial picture. Council members indicated that the revised format was easier to review and understand.
      iii) The Council briefly discussed the upcoming budget amendment and remaining information needed to prepare it. Doyle also reported on an upcoming governmental finance training and indicated that funds were available within his budget to attend.
   B. Emergency Management Report
      i) Kathleen VonHatten reported that Tooele County continued working with participating municipalities on the pre-disaster mitigation plan. A new public survey would be distributed, with the City documenting the required posting information as part of the federal planning requirements.
      ii) Kathleen explained that participation in the County's mitigation planning process supports the City's eligibility to pursue applicable mitigation grants. She also noted that September was Emergency Preparedness Month and encouraged residents to review their emergency preparedness plans and supplies.
7. **Action/Business Items**
   A. Council considers the Lake Point Enforcement Ordinance (13:45 recording)
      i) Kirk Trimble reviewed changes made to the Enforcement Ordinance following previous Council discussions and legal review. Changes included aligning the Hearing Officer definition with the appointment process; clarifying that a provision referring to Council members applied to individual City Council members rather than the Council as a body; and revisions addressing life-safety violations where a standard cure period may not be appropriate.
      ii) The Council also reviewed language concerning imminent life-safety hazards and the authority addressed in Section 7.2. Kirk stated that the current language reflected the intent of the previous drafting discussions.
      iii) Council members discussed that additional procedures would need to be developed for implementation and administration of the ordinance. Kirk noted that some practical issues may only become apparent as the City begins using the enforcement process and works toward establishing an enforcement officer. The ordinance could be adjusted in the future as necessary based on implementation experience.
      iv) Motion- Kathleen to approve the Lake Point Enforcement Ordinance. Lori 2nd
         1) Roll Call Vote-[Trimble-Yea] [Ryan-Yea] [Lori-Yea] [Kathleen-Yea] [Pearson-Absent]
            (a) Motion passed unanimously
8. **Council Updates** (20:16 recording)
   A. Committee Updates
      i) Financial- no updates
      ii) Roads – Kathleen VonHatten reported on recently completed road work. Following review of the proposed work, two smaller repair areas were combined into one larger project at a cost of approximately $8,000. Lake Point Improvement District had been contacted regarding potentially sharing in the cost. Warranty work was also underway near Colette and Winston to repair the area surrounding a monument marker.
      iii) Additional work had been completed on 1200 East to deepen the swale and improve drainage.
      iv) Waste/Finance – Kathleen discussed placing proposed adjustments to applicable waste-related fees on the next agenda. Lori Chigbrow clarified that liens should address balances remaining unpaid from prior billing cycles rather than immediately applying to the most recent unpaid billing. Jamie confirmed this is already the process. Proposed fee changes and

supporting information would be provided to Jamie Olson so an updated draft could be prepared for Council and public review.

B. Kirk Pearson
   i) No updates
C. Lori Chigbrow
   i) No updates
D. Kathleen VonHatten
   i) America 250 Committee – Kathleen reported that the committee completed its charity presentation, providing approximately $2,402 to the selected charity. The committee's remaining project was planting approximately 1,000 daffodils throughout Lake Point. Volunteers would meet at the park on September 26 at 9:00 AM to distribute and plant bulbs in public areas and other approved locations. Additional planting would be scheduled if necessary.
E. Kirk Trimble
   i) Kirk Trimble asked Jamie Olson to review the updates made to the Council To-Do List. Jamie explained that the existing tracking sheet had been updated to better organize and prioritize Council projects. She added and revised columns identifying items that are in progress or completed, Ordinance Committee priorities, whether an item is assigned to the Council or Planning Commission, and notes regarding the status or history of individual projects.
   ii) The Council discussed the home-based business item currently listed on the sheet and whether it should begin with the Planning Commission because regulation of home-based businesses involves land-use considerations. Jamie noted that the issue had been briefly discussed with the City Attorney but that clear direction had not yet been established. The Council discussed possible coordination between the Ordinance Committee and appropriate Planning Commission members as the item moves forward.
F. Ryan Zumwalt
   i) No updates

9. **Public Comment** (37:48 recording)
   A. Motion- Kathleen to open public comment. Lori 2nd
      i) Motion passed unanimously
   B. Doyle Garrard
      i) Treasurer Doyle Garrard reported that he had attended a governmental accounting standards meeting hosted at Tooele County. The training addressed accounting standards that may affect financial reporting, auditing, and potentially the City's budget. Doyle offered to provide the presentation materials to the Council.
      ii) Doyle also encouraged Council members to attend the upcoming Utah League of Cities and Towns conference. The Council discussed anticipated attendance and registration for the October 27–28 conference.
   C. Motion-Kathleen to close public comment. Pearson 2nd
      i) Motion passed unanimously
10. **Closed Session-** if needed for purposes listed under Utah Code 52-4-205
   A. Not needed
11. **Adjournment-**6:47 pm

Note- The minutes may include a summary of what was discussed and are not intended to be verbatim. All public meetings have an audio recording, time stamps are included in the minutes to help the public find where certain topics were discussed. Please see the audio recording of this meeting for a full audio record of the meeting.

Note- Additional information concerning meetings including but not limited to agendas, minutes, recordings, written/typed public comment, other distributed materials, ordinances, resolutions, public notices, and how to sign up for notifications on the Public Notification Website, can be found at https://lakepoint.gov under Departments-Recorder.

Note- Any "For the Record" statements included in these minutes represent the individual Council Members who made them. They do not reflect official findings or the position of the city unless adopted by majority vote.

Note – These minutes may have been prepared using AI tools (ChatGPT and Otter.ai); all facts have been reviewed and verified.

Note- This meeting may have included public comment that was written and given to the City Recorder for the record. To find the complete record please visit lakepoint.gov Departments-Recorder-Downloaded Forms- Meeting Minutes.

PASSED AND APPROVED by the Council this 7th day of October, 2026

Chair

ATTEST:

Jamie Olson, City Recorder