



Meeting Minutes
Regular Meeting of the Henefer
Town Council
September 1, 2026 7:00 P.M.

Henefer Town Office 150 West Center Street, Henefer, UT 84033

Meeting Minutes

Council Persons Present: Mayor Kay H. Richins, Steven Dallin, Rush Hotchkiss

Absent: Chad West, Alec Deru

Steff/Personnel Present: Ty Bailey, Mason Kjar, Elizabeth Breitenbeker

Visitors Present: Christine Charlesworth, Jodi Hotchkiss, Kent Trussell

I. Opening Ceremony

A. Call to Order

A quorum being present at the Town Hall, 150 West Center Street, Henefer, UT 84033, the meeting of the of the Henefer Town Council was called to order at 7:00 P.M.

B. Legislative Prayer was offered by Steve Dallin

C. Pledge of Allegiance was led by Christine Charlesworth

II. Discussion Items

A. MX Hunting Business License – Justin Richins

Christine Charlesworth explained Justin's business is guiding big game hunts in Mexico.

B. R&K Hunting Adventures Business License – Justin Richins

Christine Charlesworth explained this business is guiding big game hunts in Utah, Wyoming and Idaho. No storage is needed. A business license is needed for insurance and tax purposes.

Mayor Kay Richins called for a motion. Rush Hotchkiss made a motion to approve MX Hunting and R&K Hunting Business Licenses. Steve Dallin seconded the motion. Passed unanimously. Absent: Alec Deru and Chad West

C. Resolution 2026-279 Exempt Non-profits From Park Fees

Kay Richins read proposed resolution. Council discussed which facilities might be excluded. The concessions stands is a possible example. Changing the wording on the resolution was discussed. Council had concerns about possible lost revenue. Mason Kjar suggested adding a dollar cap for the fees waved. Ty Bailey was concerned the resolution could be a liability to the town because of possible bias issues. Council agreed to discuss this further at another time.

Mayor Kay Richins called for a motion. Steve Dallin made a motion to delay resolution approval. Rush Hotchkiss seconded the motion. Roll Call Vote: Kay Richins: aye, Rush Hotchkiss: aye, Steve Dallin: aye. Absent: Alec Deru and Chad West

Kay Richins commented he would like the council to consider ways the town could institute a town wide emergency contact system.

III. Public Comment

No comments

IV. Action

A. **Adopt Resolution 2026-279 Exempt Non-profits From Park Fees**

Resolution not adopted

V. Review of August 4, 2026 and August 20, 2026 Town Council Meeting Minutes

Mayor Kay H. Richins called for a motion to approve the August 4, 2026 Regular Town Council Meeting Minutes. Steve Dallin made a motion to approve August 4, 2026 Regular Town Council Meeting Minutes. Rush Hotchkiss seconded the motion. Passed unanimously. Absent: Alec Deru and Chad West

Mayor Kay H. Richins called for a motion to approve the August 20, 2026 Truth In Taxation Town Council Meeting Minutes. Rush Hotchkiss made a motion to approve August 20, 2026 Truth In Taxation Town Council Meeting Minutes. Steve Dallin seconded the motion. Passed unanimously. Absent: Alec Deru and Chad West

VI. Mason Kjar – Legal Counsel Training

Mason Kjar explained that the Town Council has “police power”. He explained the difference between judicial, administrative, and legislative decisions. Administrative decisions involve assessing if a resident’s request meets the requirements. Judicial decisions involve addressing if a violation has occurred. A legislative decision involves considering if the request is good for the community. If a subdivision meets the town’s requirements and codes it must be approved. Mason suggested the town council should consider which role they are performing for each decision. Council must make decisions that follow the law.

VII. Reports by Council Members and Staff

- Ty Bailey - He is working on getting necessary personnel
- Steve Dallin – The fire board meeting was canceled due to the fire. He suggested recognizing certain people that gave extraordinary help during the fire. There have been a few burials at the cemetery.
- Rush Hotchkiss - The RAP tax was discussed

- Mason Kjar – He has drafted an annexation agreement for the Dearden-Richins annexation. Negotiations between lawyers has begun.
- Kay Richins – The road paving is finished. Brent Ovard has been working on water related tasks daily. Money from the secondary water fund or general fund will be used to pay for the 4% over budget. Finding a vehicle for the new public works employee was discussed.

At 8:30 P.M. Councilperson Steve Dallin moved to adjourn the meeting. Councilperson Rush Hotchkiss seconded the motion. Motion passed by unanimous vote (3-0). Absent: Chad West and Alec Deru

VIII. Closed Session for Staff Interviews

Rush Hotchkiss – Parks
Chad West – Water and Sewer Utilities
Alec Deru – Water and Sewer Utilities

Steven Dallin – Cemetery
Mayor Kay H. Richins – Streets
Ty Bailey