Stansbury Service Agency Board of Directors Meeting

OCTOBER 7, 2026

Agenda

Stansbury Service Agency Board of Directors Meeting

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Public Comments

VI. Review of Public Comments

VII. General Manager Updates:

- A. Operations
- B. Projects
- C. Finances

VIII. Discussion Items:

- Jayme Blakesly Introduction
- Discussion of the 2026 Amended Budget, 2027 Budget, and Fee Schedule.
- Review of new signage by the lake.
- Discussion of adding meetings for GM hiring.

Agenda

Stansbury Service Agency Board of Directors Meeting

Action Items:

2026.10.01 A

- Board Review and possible approval of September 23, 2026, Board Meeting Minutes.

2026.10.02 A

- Board Review and possible approval of September 29, 2026, Planning Meeting Minutes.

2026.10.03 A

- Board Discussion and possible decision on removing or replacing the playground at Village Park and Galley Park.

2026.10.04 A

- Board Discussion and possible approval of additional funding for Porter Way Ball Field Improvement.

Agenda

Stansbury Service Agency Board of Directors Meeting

Board member reports and requests.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, and requests for future board actions.

Motion to Adjourn

Public Comments

Review of Public Comments from the last meeting

No Comments To Review

GM Update

Operations

Operations Summary

7 October 2024

- Winter Shutdown Scheduled to Start about 15 Oct
- Porter Way Park and Clubhouse Area Outside Bathroom Closed Due to Vandalism
  - Good news is they tried and failed to break the new locks we just put on.
- Start Moving to Ground Repair and Tree Trimming
- Discussion with UDOT Trails Team
- Looking to Remove Some Dead Trees
  - Working on a tree replanting plan
- Microphones and Sound System Upgrades – 28 October 2026
- Film Crew Using Porter Way Park as Staging Area for Filming of an Ad in Stansbury.

Reseeding Areas

7 October 2026

Parks and Rec

- Angel Way N-E side
- Soundwall at Solomon
- Village play area
- New trench on Millpond going to the Clubhouse
- Millpond Tree area
- Clubhouse all around the lake
- Basketball Court and Greenbelt on Yachtsman
- Golf Greenbelt at Wet Well and the one to the east.
- Large Golf Course Greenbelts

Golf Course

#1 Approach

2 Red Tee Rough and Fairway spots

#3 Fairway Spots and Bunker Area

#4 and #6 Spots Between the Two Tees, Fairway Spots

#8 Fairway Spots

#9 Fairway Spots

#10 Tee Rough and Fairway Spots

12 Approach and Fairway Spots

14 Fairway Spots

15 Fairway Spots

#18 Fairway Spots, Right Green Bunker, Rough

Approximately 80,000 Square Feet

Upcoming Events

7 October 2026

- Halloween Parties
- Turkey Trot
- Christmas Event
- Ice Breaker Plunge

Projects

Capital Maintenance Projects Summary

7 October 2026

2026 Capital Maintenance									
Priority	Project/Equipment	Category	Dept.	Estimated	Executed	Committed	Planned	Available	
8	Add Automatic Locks to Bathrooms*	Project	Operations	$10,000			$15,000	$10,000	☐
9	Remodel Golf Course Bathroom (hole 17)	Project	Golf Course	$25,000	$16,500			$8,500	☑
14	Rebuild Portion of Pro Shop Roof on Pro Shop	Project	Pro Shop	$5,329	$1,750			$3,579	☑
16	VFD for Gordon Well #1*	Project	Golf Course	$25,000	Moved to Capital Projects			$25,000	☑
24	Main Entry to Clubhouse Rebuilt	Project	Clubhouse	$20,000			$30,000	$20,000	☐
9	North Side of Clubhouse Wall rebuilt/remediated/Sealed	Project	Clubhouse	$45,000	$12,378			$32,622	☑
18	Repair and Repaint GC Maintance Building	Project	Golf Course	$35,000	$5,318			$29,682	☑
19	Repair of Pool Deck, Lights and Valve	Project	Pool	$10,000	$2,298			$7,702	☑
27	Clubhouse Roof Repair to Stop Leaks	Project	Clubhouse	$25,000	$785	Deferred		$24,215	☑
28	Electrical Rewire of Clubhouse	Project	Clubhouse	$25,000	$5,121	$6,000		$13,880	☑
20	Rework Downspout and Stucco on Clubhouse	Project	Clubhouse	$25,000	Moved to 2027 Project List			$25,000	☐
6	Rebuild of Pool Pump	Repair	Pool		$1,044			-$1,044	☑
10	Widen Walkway to new pool entrance*	Project	Pool		$3,400			-$3,400	☑
	Concrete Around Signboard at Lake	Project	Operations		$3,200			-$3,200	☑
	Concrete next to the Storage Shed	Project	Operations		$2,100			-$2,100	☑
	Trim for Clubhouse floors	Project	Operations		$250			-$250	☑
33	Repair of Utility Area by Clubhouse	Project	Operations	Added to 2027 Project List					
				Budget	**Executed**	Committed	Planned	Available	
				$250,329	**$58,828**	**$6,000**	**$45,000**	**$140,501**	

LEGEND
Project Definition
Safety
Facility Protection
Operational Improvement/Customer Satisfaction
Capital Equipment

Department
Clubhouse
Operations
Pool
Golf Course
Pro Shop
Cemetery

Capital Projects Summary

7 October 2026

CAPITAL PROJECTS

Priority	Title	Type	Dept.	Estimated		Executed	Committed	Planned	Available	Notes
1	Reroute Backflush From Pool	Project	Pool	$50,000	☐	$29,812		$1,500	$18,688	Ground Restoration Remaining
2	Repair of Existing Millpond Bridge*	Project	Operations	$456,000	☐	$6,664	$20,580	Deferred	$428,756	Preliminary Engineering, Easements
3	Add Fire Supression to Golf Cart Area	Project	Pro Shop	$20,000	☑	$31,254			($11,254)	
5	Hydraulic Excavator	Equip	Operations	$60,000	☑	$69,661			($9,661)	
6	Replacement Filter Pump for Pool	Equip	Pool	$7,000	☑	$0			$7,000	Moved to Capital Maintenance
12	West Bank Off Loading Area	Project	Operations	$50,000	☐	Deferred to 2027 pending grant			$50,000	Working on a Grant Move to 2027
13	Replace and Relocate A/C Unit on Pro Sho	Equipmen	Pro Shop	$25,000	☑	$18,767			$6,233	
15	Mechanics Truck	Equip	Ops/GC	$60,000	☐	$9,220		$48,639	$50,780	
16	VFD for Gordon Well #1**	Project	Golf Course	$0	☑	$8,187			($8,187)	Moved from Capital Maintenance
17	Bunker Rake for Golf Course	Equip	Golf Course	$40,000	☑	$21,372			$18,628	
18	Irrigation Cart	Equip	Golf Course	$30,000	☑	$17,500			$12,500	
23	Extend Camera System throughout the park	Project	operations	$15,000	☐	$247			$14,753	Upgraded Internet Install in Progress
24	Porter Way Ball Field #1 Infield	Project	Operations	$55,000	☐	$5,349	$45,100		$4,551	$30K in Grant from Tooele County Rec
	Replacement for Damaged Truck	Equip	Operations	$0	☑	$2,141			($2,141)	$15,794 Insurance Reimbursement
	Move of Cemetary Fence	Project	Cemetary	$0	☑	$5,912			($5,912)	
	Large Area Seeder	Equipmen	Golf Course	$0		$23,927			($23,927)	Shared with Parks
	Repair of Front Fountains	Project	Operations	$0	☑	$12,026				
				Budget		Executed	Committed	Planned		
				$1,038,523		$271,448	$65,680	$50,139	$701,395	

LEGEND
Project Definition
Safety
Facility Protection
Operational Improvement/Customer Satisfaction
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Department
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Porter Way Baseball Field

7 October 2026

1. Regrading and restoration of the infield are done.
2. Restoration of turf damaged by the contractor will begin once we accept the field.
3. Need to work on the area immediately outside the infield.
4. Base anchors, pitching rubbers, and one set of bases ordered.
5. Need to decide what ancillary equipment is needed.
6. Future use



Porter Way Ballfield

7 October 2026

Porter Way Ballfield Cost Summary					
		Original Bid	**Actual Cost**	**Shortfall**	
	Prep and Irrigati	$1,750	$4,469		
	Excavation and Restore	$15,290	$16,500		Includes addn'l dirt and grade (1B)
	Red Dirt	$11,310	$28,600		Added Red Dirt to cover area
	Base Anchors	$573	$923		
	Pitch Rubber	$125	$100		
	8" Port Mound	$6,200		$6,200	
	10" Port Mound	$7,330		$7,330	
	Storage	$4,440		$4,440	
	Drag	$600		$600	
	Softball Temp Fence	$3,000		$3,000	
	Restore Grass	$2,000		$2,000	
		$52,618	**$50,592**	**$23,570**	

Impact Fee Fund Projects

7 October 2026

- Millpond Park
  - Working on ICC issues with the wiring at the amphitheater
  - Should have engineer's estimate before the 23d of October
- Soundwall Trail
  - Letter Submitted to UDOT to expand the funding level at 80/20 split
  - Discussion with trails lead indicated that UDOT is anxious to get this project off their books (executed)
    - Discussed plans for extending trails
- Oscarson Park
  - Working on a grading plan with Blu Line

Finances

Cash Summary

As of 30 Sep 2026

Stansbury Service Agency
Cash Summary
All Bank Accounts as of 09/30/2026

Description	Amount
Zions Checking - General 0370	$57,859.04
CFCU Checking - 2948398	$1,592.86
PTIF 3124 General Account	$3,499,449.31
PTIF 1159 Impact Fees	$787,232.02
Stripe	($1,000.00)
UNDEPOSITED PAYMENTS	$21,981.52
General Ledger Cash Total:	**$4,367,114.75**

Operational Funds - $3,579,883

Discussion Items

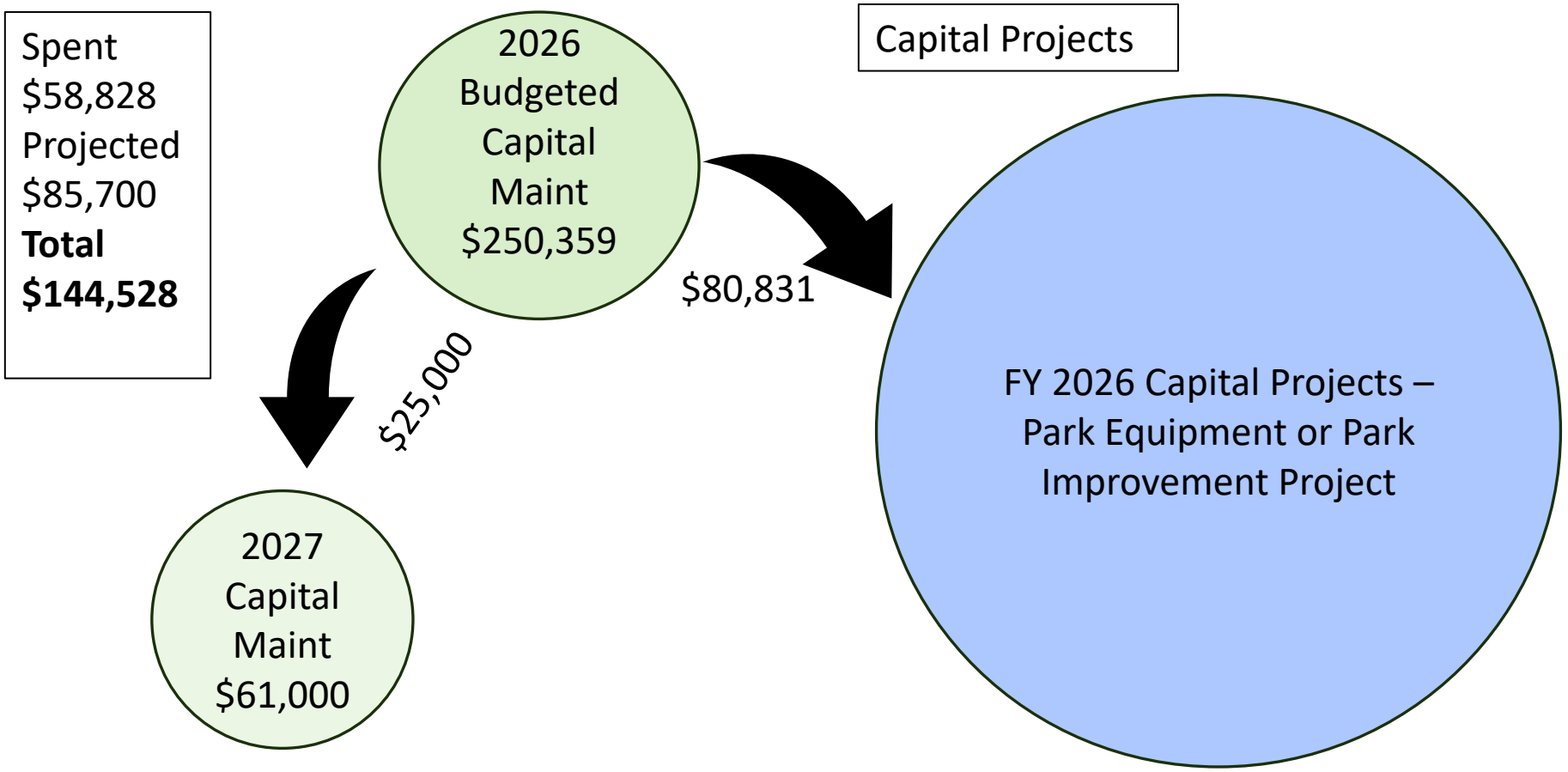
Jayme Blakesly Introduction

Discussion of 2026 Amended Tentative Budget

Stansbury Service Agency
Proposed Amended Budget Report
01/01/2026 to 12/31/2026
100.00% of the fiscal year has expired

	[2025] Actual	[2026] Approved Budget	[2026] Proposed Amended Budget
Change In Net Position			
Revenue:			
Taxes	3,257,455	3,219,588	3,302,500
Intergovernmental revenue	153,747	898,184	84,794
Charges for services	1,325,712	1,280,280	1,332,314
Interest	204,407	120,000	160,000
Miscellaneous revenue	910,089	171,154	149,861
Contributions and transfers	0	1,734,060	1,274,523
Total Revenue:	**5,851,411**	**7,423,266**	**6,303,992**
Expenditures:			
General government			
Council	29,045	23,650	25,540
Administrative	633,208	770,400	656,759
Total General government	**662,253**	**794,050**	**682,299**
Parks, recreation, and public property			
Parks	1,921,428	2,962,696	1,575,338
Recreation Facilities	246,796	785,020	300,850
Golf Operations	705,564	1,017,320	924,288
Pro Shop	660,313	781,800	707,361
Pool	164,106	242,920	197,397
Library	27,517	27,960	27,960
Cemetery	20,289	30,385	35,776
Project Management	62,363	49,760	62,460
Total Parks, recreation, and public property	**3,808,376**	**5,897,861**	**3,831,430**
Non Departmental Expenditures	179,100	250,329	144,528
Transfers	0	481,026	1,645,735
Total Expenditures:	**4,649,729**	**7,423,266**	**6,303,992**
Total Change In Net Position	**1,201,682**	**0**	**0**

2026 Amended Budget

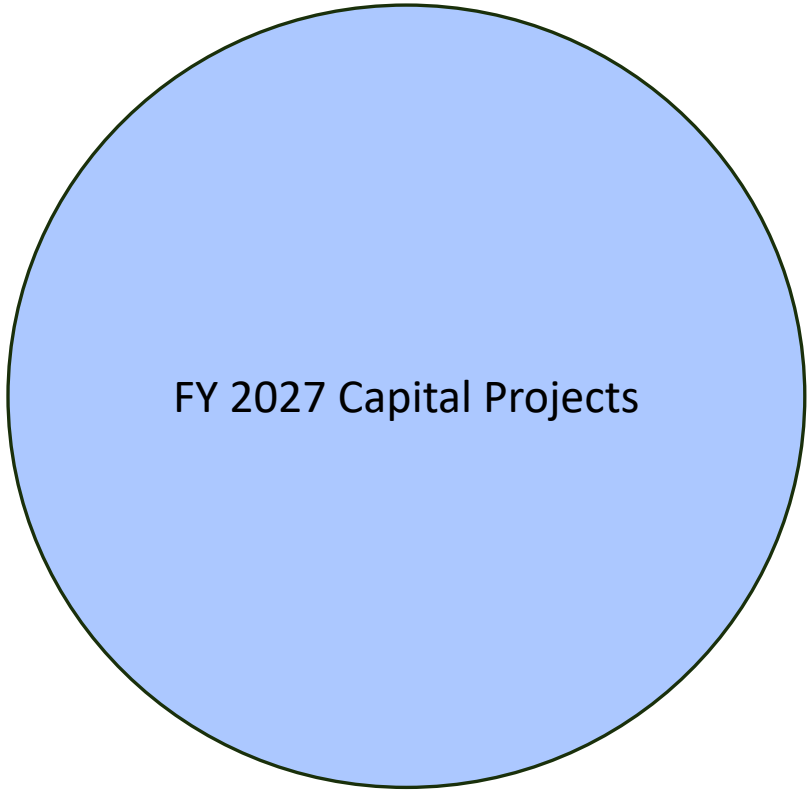


Discussion of 2027 Tentative Budget

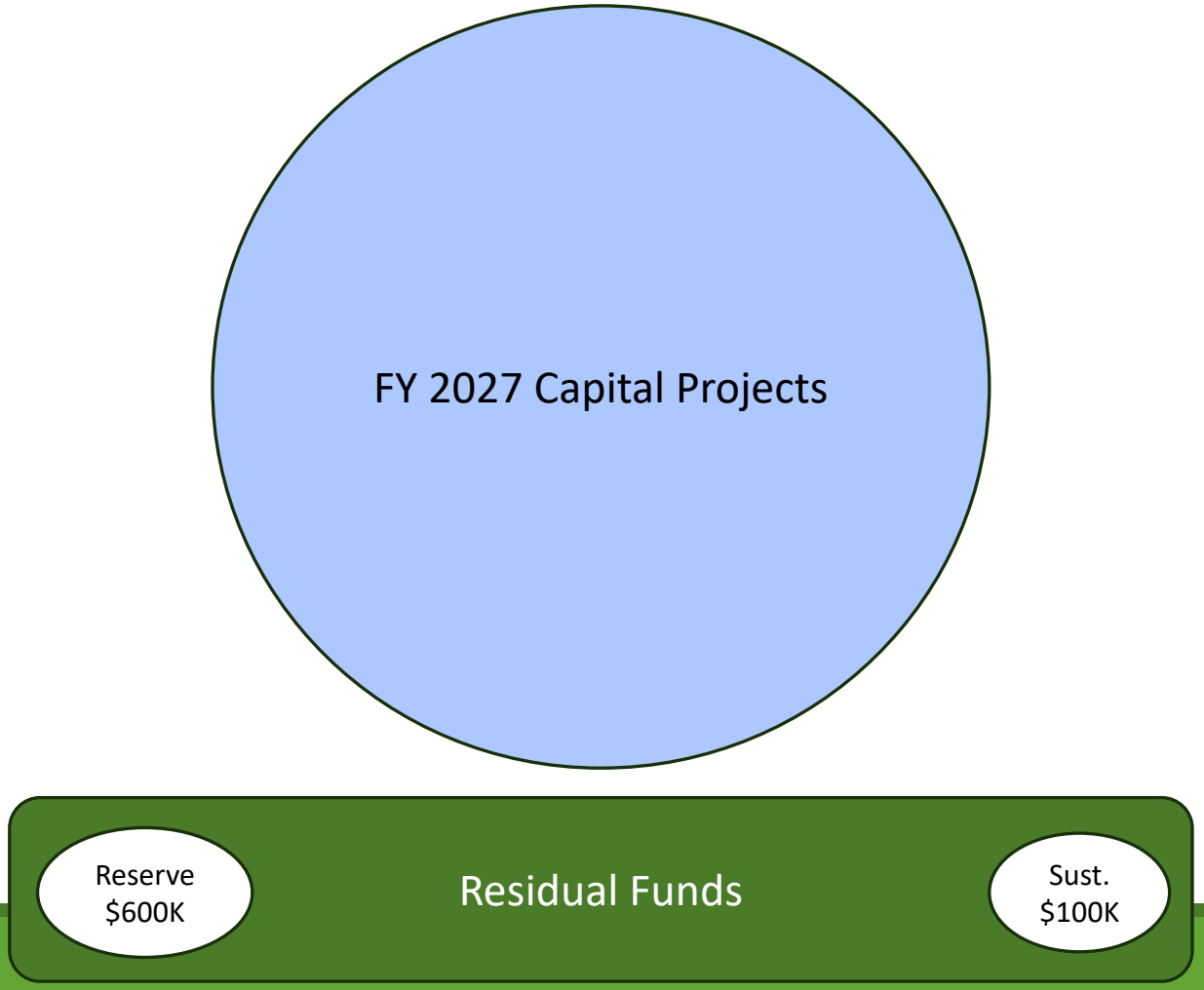
Stansbury Service Agency
Proposed Budget Report
01/01/2027 to 01/01/2027
8.33% of the fiscal year has expired

	[2025] Actual	[2026] Approved Budget	[2027] Proposed Budget
Change In Net Position			
Revenue:			
Taxes	3,257,455	3,219,588	3,426,376
Intergovernmental revenue	153,747	898,184	474,000
Charges for services	1,325,712	1,280,280	1,271,590
Interest	204,407	120,000	114,000
Miscellaneous revenue	910,089	171,154	161,452
Contributions and transfers	0	1,734,060	904,965
Total Revenue:	**5,851,411**	**7,423,266**	**6,352,383**
Expenditures:			
General government			
Council	29,045	23,650	78,600
Administrative	633,208	770,400	811,000
Total General government	**662,253**	**794,050**	**889,600**
Parks, recreation, and public property			
Parks	1,921,428	2,962,696	2,163,300
Recreation Facilities	246,796	785,020	964,670
Golf Operations	705,564	1,017,320	951,000
Pro Shop	660,313	781,800	691,600
Pool	164,106	242,920	283,830
Library	27,517	27,960	28,035
Cemetery	20,289	30,385	29,895
Project Management	62,363	49,760	65,810
Total Parks, recreation, and public property	**3,808,376**	**5,897,861**	**5,178,140**
Non Departmental Expenditures	179,100	250,329	61,000
Transfers	0	481,026	223,643
Total Expenditures:	**4,649,729**	**7,423,266**	**6,352,383**
Total Change In Net Position	**1,201,682**	**0**	**0**

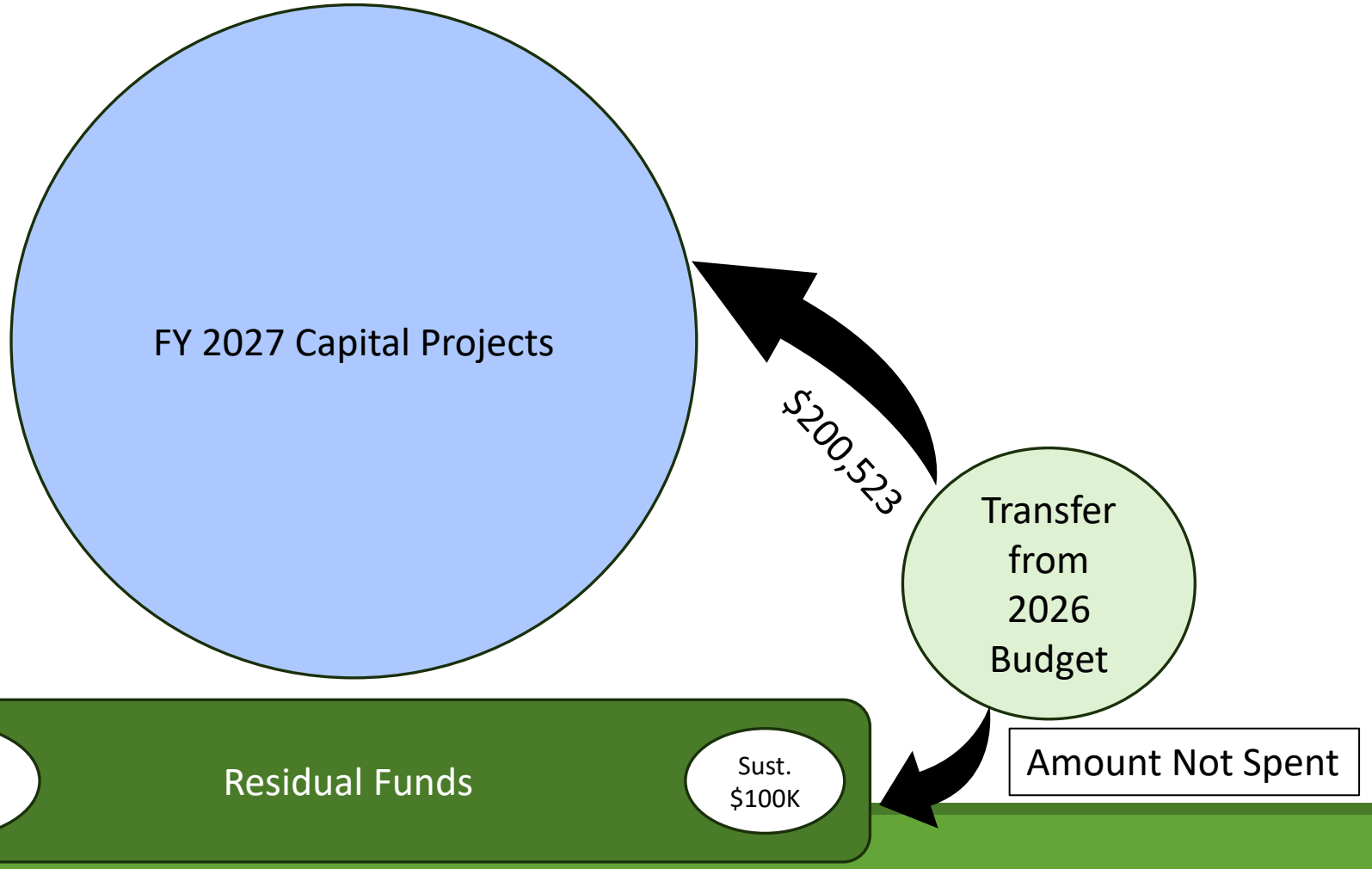
Capital Project Funding



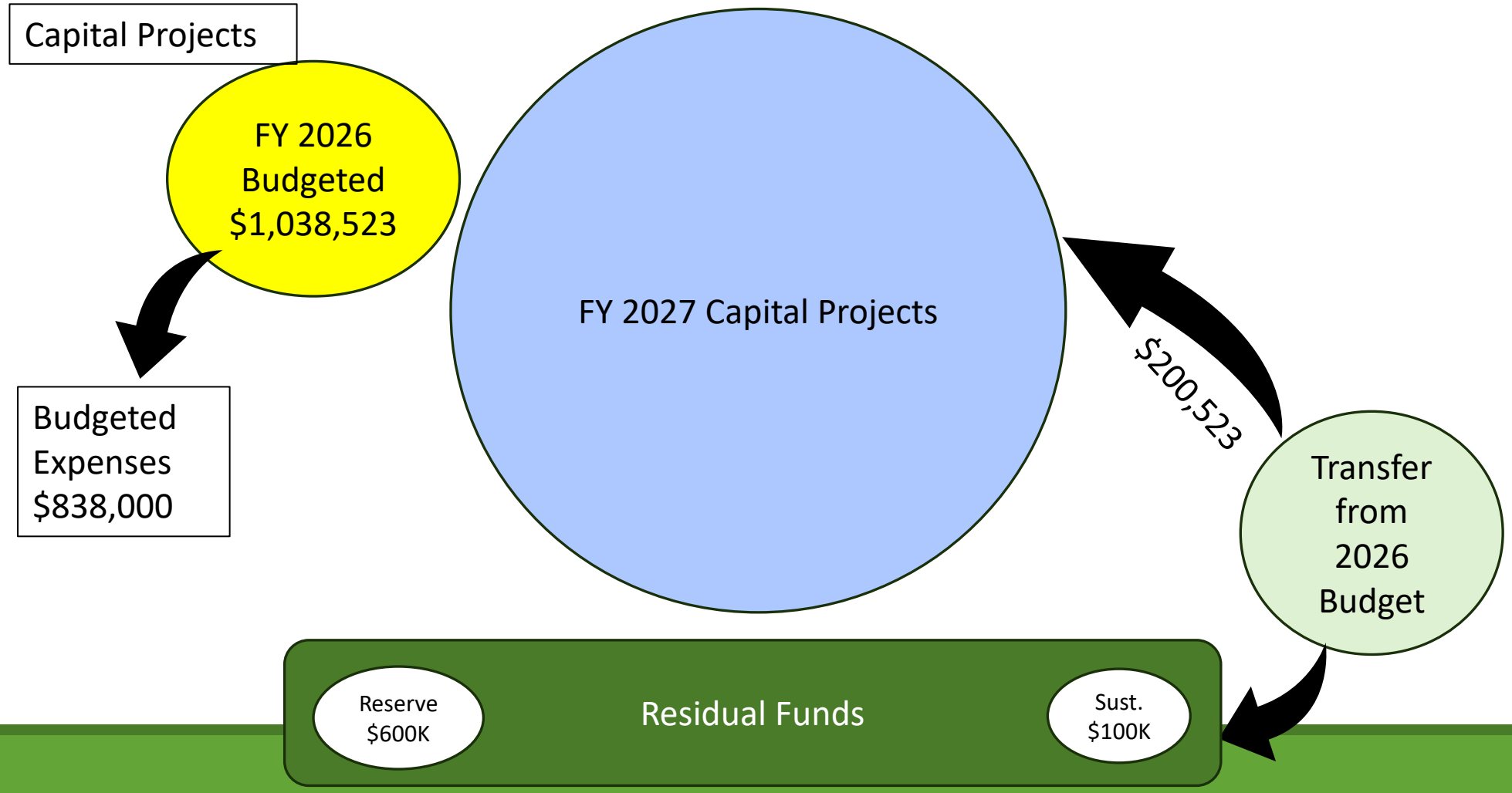
Capital Project Funding



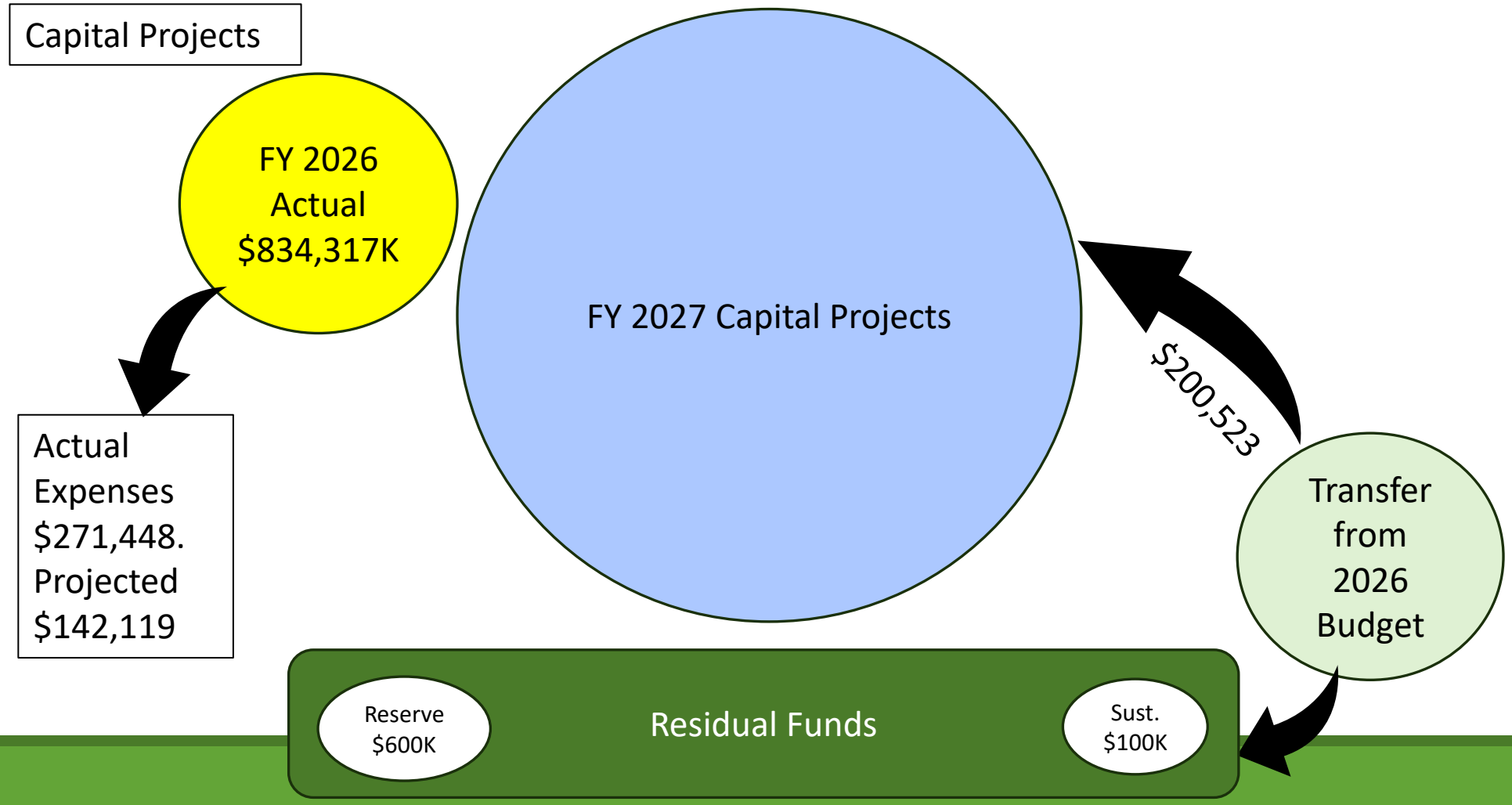
Capital Project Funding



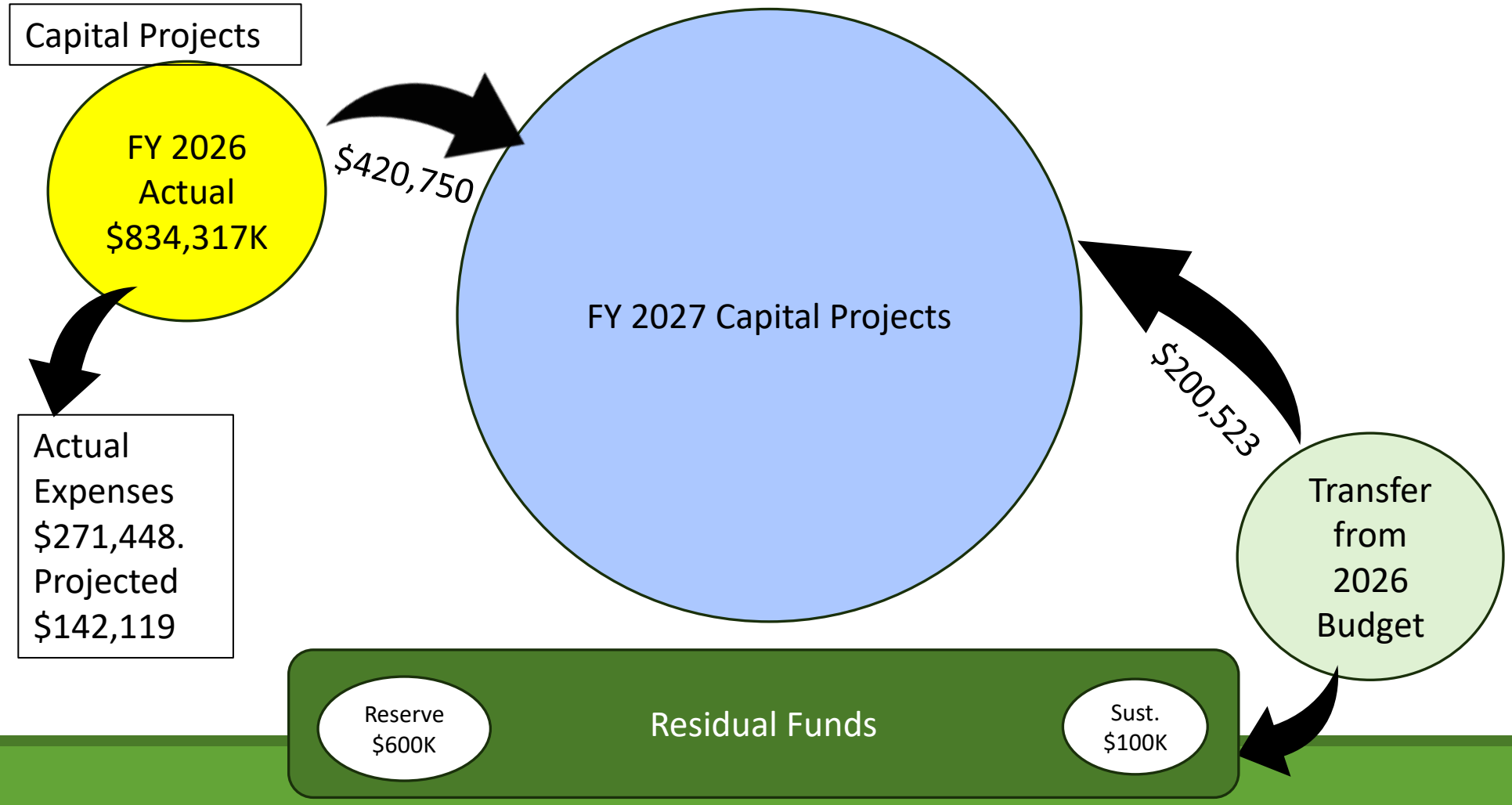
Capital Project Funding – as of 10/6/2026



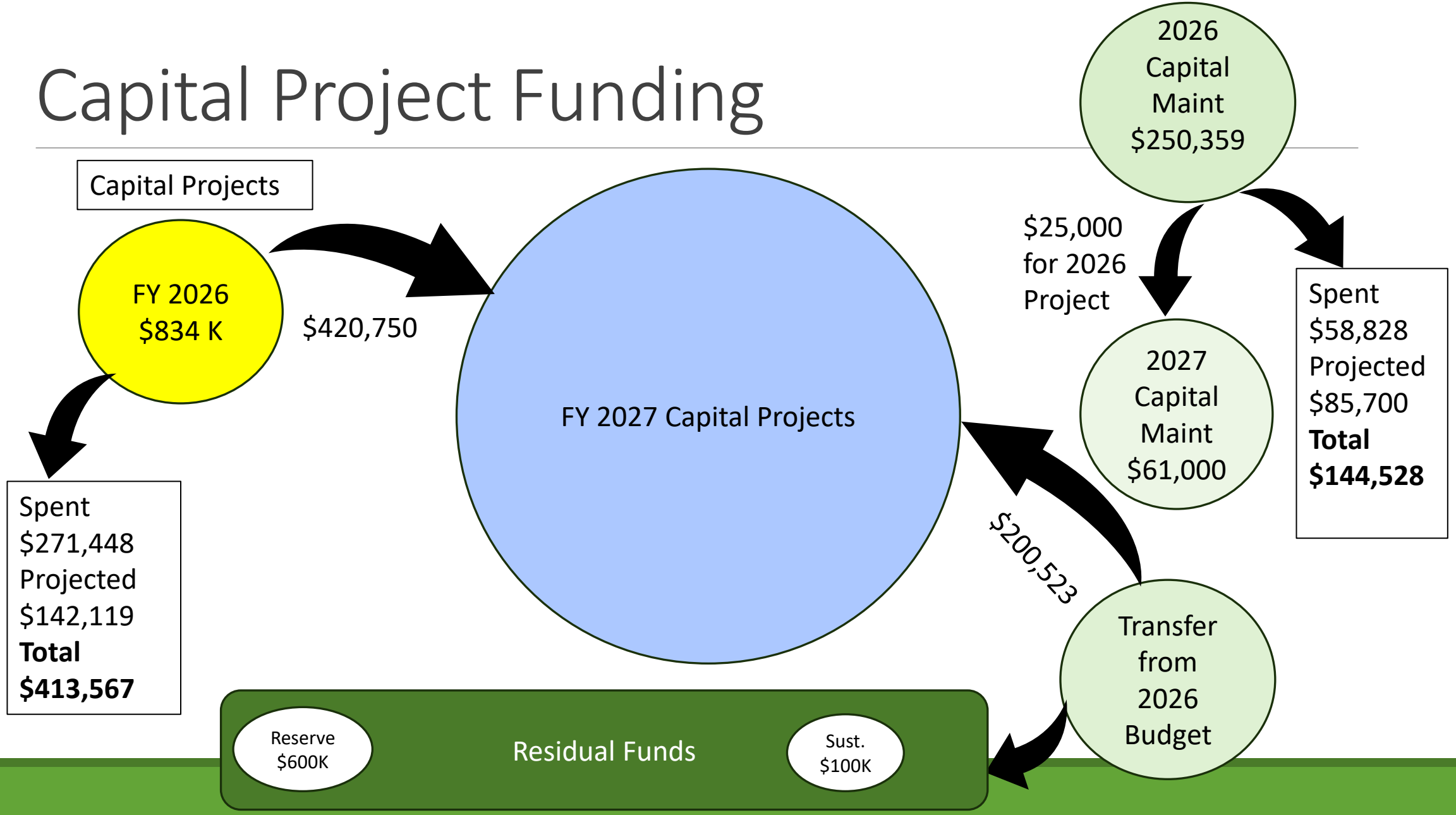
Capital Project Funding – as of 10/6/2026



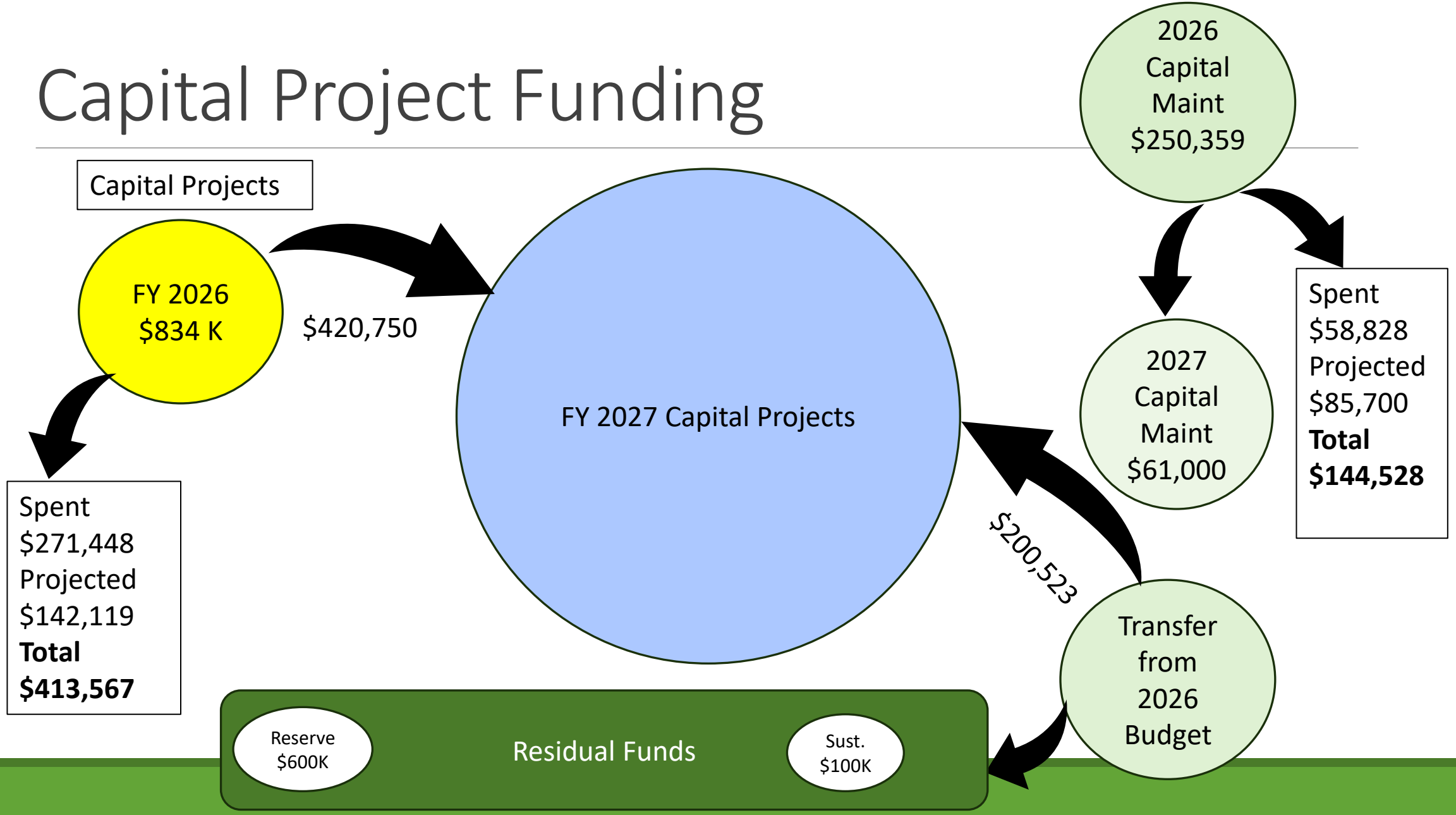
Capital Project Funding – as of 10/6/2026



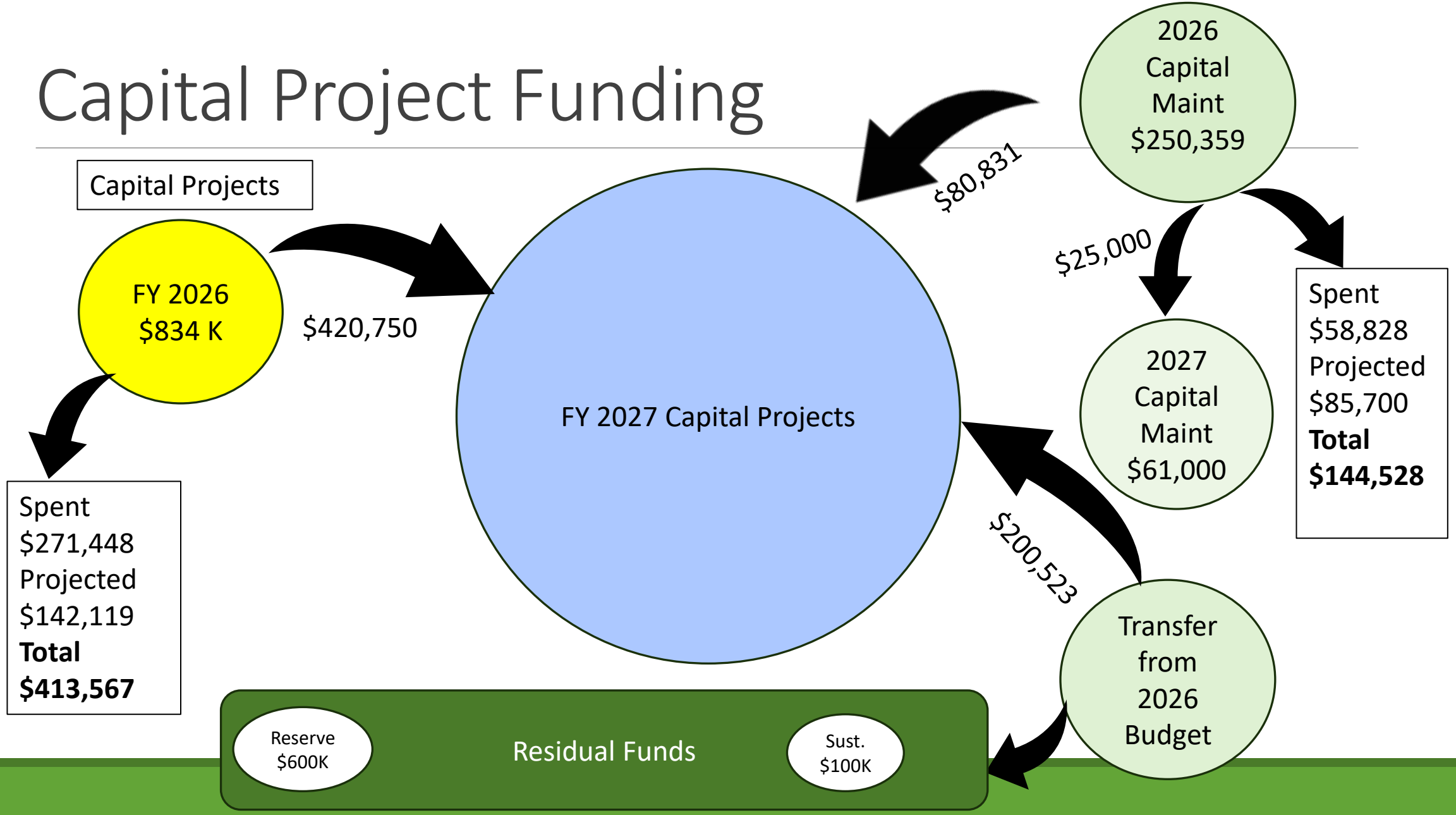
Capital Project Funding



Capital Project Funding



Capital Project Funding



Capital Projects Priority List

Submitted with Tentative Budget

Priority	Project/Equipment	Categ	Dept.
1	Repair of Existing Millpond Bridge*	Project	Facilities
2	Resurface of Pool	Project	Pool
3	Utility Area on South Side of Building in Disrepair/Needs to be rebuilt**	Project	Facilities
4	Repair/Remove Skate Park	Project	Facilities
5	Replace Piping under Village for Rabbit Ditch	Project	Operations
6	Additional equipment for Porter Way Baseball Field	Project	Operations
7	Backflow in golf course/greenbelt needs to be installed	Project	Operations
8	New Small Boat w/ Motor	Equipme	Operaions
9	Additional Stand on 4-wheel Mower	Equipme	Operations
10	West Bank Off Loading Area	Project	Operations
11	Range Ball Picker	Equipme	Pro Shop
12	Add fencing to Clubhouse parking lot**	Project	Operations
13	Repair/Replace Millpond Gate	Project	Operations
14	Cart Path Repairs/Additions	Project	Golf course
15	Repair/Replace Sager's Pavilion	Project	Facilties
16	Weir Repair behind hole 3	Project	Golf Course
17	Triplex	Equpmer	Golf Course
18	Fairway Mower	Equipme	Golf Course
19	Shop Air Compressor	Equipme	Operations
20	Hole 3 Water line repair**	Project	Golf Course
21	Structure on outside wall of back deck damaged	Project	Facilities
22	Hydro seeder**	Equipme	Operations
23	Toro Field Pro 6040 (baseball)	Equipme	Operations
24	Water Gator	Equipme	Operations
25	Front 9 Bathroom Renovation	Project	Golf Course
26	Clubhouse Cart Staging	Project	Pro Shop
27	Extend Cameras Throughout the Park	Project	Operations
28	Utiity Cart	Equipme	Operations
29	Add Automatic Door Locks to Bathrooms	Project	Operations
30	Roof Leak under HVAC Area	Project	Facilities
31	Restore/Replace Tennis Court in Rose Park	Project	Facilities
* Grant Supported			
** Move to 2026			

LEGEND
Project Definition
Safety
Facility Protection
Operational Improvement/Customer
Operations
Pool
Golf Course
Cemetery

Capital Projects Priority List

From Planning Committee 29 Sep 2026

PLANNING COMMITTEE RECOMMENDED PRIORITY LIST

	Priority	Project/Equipment	Category	Dept.
	1	Repair of Existing Millpond Bridge*	Project	Facilities
	2	Resurface of Pool	Project	Pool
	3	Utility Area on South Side of Building	Project	Facilities
	4	Repair/Remove Skate Park	Project	Facilities
	5	Backflow in golf course/greenbelt needs to be installed	Project	Operations
	6	Replace Piping under Village for Rabbit Ditch	Project	Operations
	7	Additional equipment for Porter Way Baseball Field	Project	Operations
	8	New Small Boat w/ Motor	Equipment	Operaions
!st Cut	9	Additional Mower	Equipment	Operations
	10	West Bank Off Loading Area	Project	Operations
	11	Add fencing to Clubhouse parking lot**	Project	Operations
	12	Repair/Replace Millpond Weir Gate	Project	Operations
	13	Cart Path Repairs/Additions	Project	Golf course
	14	Repair/Replace Sager's Pavilion	Project	Facilties
	15	Weir Repair behind hole 3	Project	Golf Course
	16	Triplex	Equpment	Golf Course
	17	Fairway Mower	Equipment	Golf Course
	18	Shop Air Compressor	Equipment	Operations
	19	Utiity Cart	Equipment	Operations
	20	Hole 3 drain line line repair**	Project	Golf Course
	21	Structure on outside of back deck damaged need to be repaired	Project	Facilities
	22	Toro Field Pro 6040 (baseball)	Equipment	Operations
	23	Water Gator	Equipment	Operations
	24	Front 9 Bathroom Renovation	Project	Golf Course
	25	Extend Cameras Throughout the Park	Project	Operations
	26	Add Automatic Door Locks to Bathrooms	Project	Operations
	27	Hydro seeder**	Equipment	Operations
	28	Clubhouse Cart Staging	Project	Pro Shop
	29	Range Ball Picker	Equipment	Pro Shop
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	* Grant Supported			

LEGEND
Project Definition
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Capital Projects Priority List

Funding Recommendation from Finance Committee 30 Sep 2026

FINANCE COMMITTEE RECOMMENDED CAPITAL PROJECTS

	Priority	Project/Equipment	Category	Dept.
	1	Repair of Existing Millpond Bridge*	Project	Facilities
	2	Resurface of Pool	Project	Pool
	3	Utility Area on South Side of Building	Project	Facilities
	4	Repair/Remove Skate Park	Project	Facilities
	5	Additional equipment for Porter Way Baseball Field	Project	Operations
	6	New Small Boat w/ Motor	Equipment	Operaions
	7	Additional Mower	Equipment	Operations
!st Cut	8	West Bank Off Loading Area	Project	Operations
	9	Add fencing to Clubhouse parking lot**	Project	Operations
	10	Repair/Replace Millpond Weir Gate	Project	Operations
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	15	Fairway Mower	Equipment	Golf Course
	16	Shop Air Compressor	Equipment	Operations
	17	Utiity Cart	Equipment	Operations
	18	Hole 3 drain line line repair**	Project	Golf Course
	19	Structure on outside of back deck damaged need to be repaired	Project	Facilities
	20	Toro Field Pro 6040 (baseball)	Equipment	Operations
	21	Water Gator	Equipment	Operations
	22	Front 9 Bathroom Renovation	Project	Golf Course
	23	Extend Cameras Throughout the Park	Project	Operations
	24	Add Automatic Door Locks to Bathrooms	Project	Operations
	25	Hydro seeder**	Equipment	Operations
	26	Clubhouse Cart Staging	Project	Pro Shop
	27	Range Ball Picker	Equipment	Pro Shop
	28	Roof Leak under HVAC Area	Project	Facilities
	29	Restore/Replace Tennis Court in Rose Park	Project	Facilities

* Grant Supported

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Capital Projects – Future

7 October 2026

- Replace Village and Galley Park Playgrounds – Manufacturer is no longer in business
  - Deferred by the board in 2024
- Repave area by maintenance shop
- Resurface parking lot

2026 Impact Fee Projects

PROJECT	2026							
	PLANNED WORK	ESTIMATE	REIMBURSEMENT	PROJECTED COST TO AGENCY	EST COMPLETED	SPENT	ESTIMATE SPENT	RESIDUAL
Oscarson Park	Finalize Plan, Grading and Bathroom hook up	$303,872	$0	$303,872	Finalize plan and Bid Awarded	$ 15,376	$50,000	$253,872
Millpond Park	Complete Phase I electrical, Payent of Hughes Residual, Planning for Phase II, Grading for Phase II	$300,000	$0	$300,000	Completed phase I, Payment of Hughes Residual, Planning for phase II	$167,473	$200,000	$100,000
Soundwall Trail	Compete Planning and Project	$769,224	$609,184	$160,040	Completed Bid Package and Bid Award	$33,967	$40,000	$120,040
Impact Fee Administration	Updated Impact Fee Plan	$46,000	$0	$46,000	Competed Updated Plan	$25,375	$25,375	$20,625
Total				$809,912		$ 242,191	$315,375	$494,537

2027 Impact Fee Projects

PROJECT	2027				
	PLANNED WORK	ESTIMATE	REIMBURSEMENT	PROJECTED COST TO AGENCY	
Oscarson Park	Phase I compete	$691,776	$0.00	$691,776	
Millpond Park	Competion of Phase II	$458,000	$200,000	$258,000	
Soundwall Trail	Completion of Trail	$926,999	$609,184	$317,815	
Impact Fee Administration		$46,000		$46,000	
Total		**$2,122,775**		**$1,267,591**	
Available Funding				**$863,411**	

2027 Impact Fee Projects

PROJECT	2027				
	PLANNED WORK	ESTIMATE	REIMBURSEMENT	PROJECTED COST TO AGENCY	
Oscarson Park	Phase I compete	$691,776	$0.00	$691,776	
Millpond Park	Competion of Phase II	$458,000	$200,000	$258,000	
Soundwall Trail	Completion of Trail	$926,999	$609,184	$317,815	
Impact Fee Administration		$46,000		$46,000	
Total		**$2,122,775**		**$1,267,591**	
Available Funding				**$863,411**	

Finance Committee Recommends only proceeding with Millpond Park

Discussion of 2027 Tentative Fee Schedule

2027 Tentative Fee Schedule

Unchanged from 2026 Approved Fee Schedule

- Boat Registration
- Cemetery
- Pavilion and Gazebo

Changed from 2026 Approved Fee Schedule

- Athletic Field
- Clubhouse
- Golf Course
- Library
- Pool

2027 Athletic Field Use Fee Schedule

Park	Field Type	Resident Hourly Fee	NonResident Hourly Fee
Brent Rose			
Brent Rose	Tennis	$5/court	$10/court
Brent Rose	Entire Park	$10	$20
Galley Lane			
Galley Lane	Entire Park	$15	$30
Gateway			
Gateway	Entire Park	$10	$20
Parkview			
Parkview	Entire Park	$30	$60
Parkview (Per field)	55ydsx36yds	$15	$30
Parkview (Per field)	35ydsx25yds	$10	$20
Ponderosa			
Ponderosa **NEW**	Entire Park	$10	$20
Porter Way			
Porter Way	Diamond	$20	$40
Porter Way	Diamond (Bases)	$15	$30
Porter Way	Diamond (Bases)	Refundable Deposit - $150.00	
Porter Way	Disc Golf	$10	$20
Porter Way	Pickleball	$5/court	$10/court
Porter Way	Tennis	$5/court	$10/court
Porter Way (Fall Season Only)	Same SQFT of usuable field space as Village Park	$40	
Sagers			
Sagers	Entire Park	$35	$70
Sagers (Per field)	Large Diamond - 60ft	$15	$30
Sagers (Per field)	Large Diamond - 70ft	$15	$30
Sagers (Per field)	Coach Pitch	$10	$20
Sagers (Per field)	T-Ball	$10	$20
Sandhill			
Sandhill	Entire Park	$20	$40
Village			
Village	Entire Park	$40	$80
Village (Per field)	105ydsx60yds	$25	$50
Village (Baseball)	58ydsx58yds	$10	$20
Woodland			
Woodland	Entire Park	$10	$20
Small Parks & Greenbelts			
Small Parks & Greenbelts **NEW**	Any	$5	$5

Increased from $10 resident

If Bases want to be put separate from field reservation

Needs to be adjusted depending on how much it cost to purchase bases

Sports fields are more expensive to rent due to the nature of use.

2027 Park Use Fee Schedule

Park	Field Type	Resident Hourly Fee	NonResident Hourly Fee
Brigham			
Brigham	Entire Park	$10	$20
Delgado			
Delgado	Entire Park	$10	$20
Parkview			
Parkview	Entire Park	$20	$40
Solomon			
Solomon	Entire Park	$10	$20
Woodland			
Woodland	Entire Park	$20	$40

2027 Clubhouse Schedule Fees Monday-Thursday

	Resident		Non Resident	
CLUBHOUSE	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	$75	$500	$100	$700
Downstairs	$75	$500	$100	$700
Entire Building	$110	$900	$135	$1,270
Alcohol Fee of $400	$400	$400	$400	$400
Microphone Fee	$30			
Microphone Deposit*	$500			
Damage/Excessive Cleaning Deposit	$800 Refundable paid by check - $775 paid by CC			

2026 Clubhouse Schedule Fees Monday-Thursday

	Resident		Non Resident	
CLUBHOUSE	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	$100	$550	$150	$750
Downstairs	$100	$550	$150	$750
Entire Building	$135	$1,000	$185	$1,370
Alcohol Fee of $400	$400	$400	$400	$400
Microphone Fee	$30			
Microphone Deposit*	$500			
Damage/Excessive Cleaning	$800 Refundable paid by check - $775 paid by CC			

2027 Clubhouse Schedule Fees Friday/Saturday/Sunday

	Resident		Non Resident	
CLUBHOUSE	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	$120	$625	$150	$890
Downstairs	$120	$625	$150	$890
Entire Building	$155	$1,160	$185	$1,530
Alcohol Fee of $400	$400	$400	$400	$400
Microphone Fee	$30			
Microphone Deposit*	$500			
Damage/Excessive Cleaning Deposit	$800 Refundable paid by check - $775 paid by CC			

2026 Clubhouse Schedule Fees Friday/Saturday/Sunday

	Resident		Non Resident	
CLUBHOUSE	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	$135	$675	$185	$925
Downstairs	$135	$675	$185	$925
Entire Building	$170	$1,260	$220	$1,630
Alcohol Fee of $400	$400	$400	$400	$400
Microphone Fee	$30			
Microphone Deposit*	$500			
Damage/Excessive Cleaning Deposit	$800 Refundable paid by check - $775 paid by CC			

Small Conference Room Fee

	Resident	Non-Resident
Hourly Rate	$40	$60
Cleaning/Damage Fee*	$200	$200 Refundable paid by check - $190
Replacement Key fee	$25	
No food allowed in Conference Rooms		

Photocopies

	Resident	Non-Resident
Photocopies per side - B&W	$0.15	$0.30
photocopies per side - Color	$0.75	$1.00

GOLF COURSE	2027 9 Holes Proposed	2027 - 18 Holes Proposed		2026 - 9 Holes	2026 - 18 Holes
Weekday - Adult	$18	$31		$15	$30
Weekday - Junior	$8	$11		$8	$11
Weekend - Adult	$23	$36		$21	$35
Weekend - Junior	$11	$15		$11	$15
High School Spectator Tournament Fee	$25		* new		
Junior Event Fee	$10	$20		$10	$20
*Cart	$12	$19		$10	$15
Clubs	$11	$16		$11	$16
Pull Cart	$2	$4		$2	$4
Special Rate		$40			$40
Range Token	$5			$4	
Trail Fee	$10	$15		$10	$15
* Cart rental					

Season Passes

Season Pass	2027 Proposed	2026
Adult Pass walking	$800	$750
Spouse Pass walking	$750	$725
Senior 65+ Pass walking	$650	$600
Junior Pass	$350	$350
Trail Pass *	$350	$350
Adult Pass w/cart **	$1,600	$1,500
Senior 65+ w/cart **	$1,400	$1,300

* personal cart

** Cart rental

Punch Card

Punch Card - 20 Rounds	Week	
Weekday No Cart	$270	
Regular w/Trail Fee	$390	* new
Weekday With Cart ***	$430	
Junior no Cart	$150	
Senior 65+	$235	
Senior 65+ w/Trail Fee	$345	* new
Senior 65+ with Cart ***	$385	

***Use of a cart either

Golf Pavilion Rental
$50/4 hours

2027 Library Proposed Fees

Rental Fees	Resident	Non Resident	
Library Card	$0.00	$10/yr	* it is now an annual fee
Photocopies/side - B&W	$0.15	$0.30	
photocopies/side - Color	$0.75	$1.00	
Minimum $1 for non cash transaction			

2027 Proposed Pool Fee Schedule			
Swimming Pool	**Resident**	**Non Resident**	
Daily Admission	$4	$5	
Punch Card - 20 visits	$72	$90	
Season Pass - Youth (ages 3 - 17 years)	$60	$80	*New
Season Pass - Individual	$90	$135	
Season Pass - 2 Individuals	$150	$225	
Season Pass - Family additional per person	$25	$40	
Season Pass - Senior (age 61+years) & Military	$60	$80	*New
Pool Party - Monday - Thursday (2 hr min)*	100/hr	150/hr	
Pool Party - Friday - Sunday (2 hr min)*	150/hr	200/hr	
Swim Lessons - 8 x 30 min lesson per session	$30	$40	
Swim Team 5 x 45 min training for 6 weeks, Swim meet on the last Saturday of the season	$100	$110	
Extra Lifeguard if more than 75 people at pool party rental	$16/hr	$16/hr	
2 and under free			*New

Action Items

2026.10.01

Board Review and possible approval of September 23, 2026, Board Meeting Minutes.

2026.10.02

Board Review and possible approval of September 29, 2026, Planning Meeting Minutes.

2026.10.03

Board Discussion and possible decision on removing or replacing the playground at Village Park and Galley Park.

Playground History

7 October 2026

- Prior to 2023, limited maintenance on the playgrounds
- In October 2023, playgrounds were inspected by the Trust and found to have severe issues
- November 2024: Trained a staff member as a Certified Playground Safety Inspector
  - Initiated a regular inspection schedule.
- Spring 2024
  - Major top-up of wood chips to all playgrounds
  - Inspection indicated significant issues with all playgrounds
    - Recommended replacement of 3 parks: Woodland, Galley, and Village. Manufacturer out of business and significant issues
    - Board agreed to replace Woodland; Deemed Village and Galley repairable (repairs done)
- 2025 All repairs done to parks currently in manufacture; repaired by designated vendor
  - Replaced Woodland
  - Repaired Village and Galley

2026.10.04

Board Discussion and possible approval of additional funding for Porter Way Ball Field Improvement.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, and requests for future board actions.

Board Member Reports and Discussion Items

Motion to Adjourn

STANSBURY
SERVICE AGENCY
Parks and Recreation

STANSBURY SERVICE AGENCY BOARD OF DIRECTORS MEETING

AGENDA

Date: Wednesday, October 7, 2026
Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074
Time: 6:30 PM

I. Call to Order
II. Roll Call
III. Pledge of Allegiance
IV. Public Comments
V. Review of Public Comments from Last Meeting
VI. General Manager Updates:
  A. Operations
  B. Projects
  C. Finances
VII. Discussion Items
  A. Jayme Blakesley Introduction.
  B. Discussion of the 2026 Amended Tentative Budget, 2027 Tentative Budget, and Tentative Fee Schedule.
  C. Review of new signage by the lake.
  D. Discussion of adding meetings for GM hiring.
VIII. Action Items:
  A. 2026.10.01 A
    1. Board Review and possible approval of September 23, 2026, Board Meeting Minutes.
  B. 2026.10.02 A
    1. Board Review and possible approval of September 29, 2026, Planning Meeting Minutes.
  C. 2026.10.03 A
    1. Board Discussion and possible decision on removing or replacing playground at Village Park and Galley Park.
  D. 2026.10.04 A
    1. Board Discussion and possible approval of additional funding for Porter Way Ball Field Improvement.

Board member reports and requests.
Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the GM, and requests for future board actions.
Motion to Adjourn

1 Country Club Dr., Suite #1, Stansbury Park, UT 84074
Main Phone: 435-882-6188, Email: serviceagency@stansburypark.gov

Stansbury Service Agency
Proposed Amended Budget Report
01/01/2026 to 12/31/2026
100.00% of the fiscal year has expired

	[2025] Actual	[2026] Approved Budget	[2026] Proposed Amended Budget
Change In Net Position			
Revenue:			
Taxes	3,257,455	3,219,588	3,302,500
Intergovernmental revenue	153,747	898,184	84,794
Charges for services	1,325,712	1,280,280	1,332,314
Interest	204,407	120,000	160,000
Miscellaneous revenue	910,089	171,154	149,861
Contributions and transfers	0	1,734,060	1,274,523
Total Revenue:	5,851,411	7,423,266	6,303,992
Expenditures:			
General government			
Council	29,045	23,650	25,540
Administrative	633,208	770,400	656,759
Total General government	662,253	794,050	682,299
Parks, recreation, and public property			
Parks	1,921,428	2,962,696	1,575,338
Recreation Facilities	246,796	785,020	300,850
Golf Operations	705,564	1,017,320	924,288
Pro Shop	660,313	781,800	707,361
Pool	164,106	242,920	197,397
Library	27,517	27,960	27,960
Cemetery	20,289	30,385	35,776
Project Management	62,363	49,760	62,460
Total Parks, recreation, and public property	3,808,376	5,897,861	3,831,430
Non Departmental Expenditures	179,100	250,329	144,528
Transfers	0	481,026	1,645,735
Total Expenditures:	4,649,729	7,423,266	6,303,992
Total Change In Net Position	1,201,682	0	0

Stansbury Service Agency
Proposed Budget Report
01/01/2027 to 01/01/2027
8.33% of the fiscal year has expired

	[2025] Actual	[2026] Approved Budget	[2027] Proposed Budget
Change in Net Position			
Revenue:			
Taxes	3,257,455	3,219,588	3,426,376
Intergovernmental revenue	153,747	898,184	474,000
Charges for services	1,325,712	1,280,280	1,271,590
Interest	204,407	120,000	114,000
Miscellaneous revenue	910,089	171,154	161,452
Contributions and transfers	0	1,734,060	904,965
Total Revenue:	5,851,411	7,423,266	6,352,383
Expenditures:			
General government			
Council	29,045	23,650	78,600
Administrative	633,208	770,400	811,000
Total General government	662,253	794,050	889,600
Parks, recreation, and public property			
Parks	1,921,428	2,982,696	2,163,300
Recreation Facilities	246,796	785,020	964,670
Golf Operations	705,564	1,017,320	951,000
Pro Shop	660,313	781,800	691,600
Pool	164,106	242,920	283,830
Library	27,517	27,960	28,035
Cemetery	20,289	30,385	29,895
Project Management	62,363	49,760	65,810
Total Parks, recreation, and public property	3,808,376	5,897,861	5,178,140
Non Departmental Expenditures	179,100	250,329	61,000
Transfers	0	481,026	223,643
Total Expenditures:	4,649,729	7,423,266	6,352,383
Total Change in Net Position	1,201,682	0	0

FINANCE COMMITTEE RECOMMENDED CAPITAL PROJECTS

Priority	Project/Equipment	Category	Dept.
1	Repair of Existing Millpond Bridge*	Project	Facilities
2	Resurface of Pool	Project	Pool
3	Utility Area on South Side of Building	Project	Facilities
4	Repair/Remove Skate Park	Project	Facilities
5	Additional equipment for Porter Way Baseball Field	Project	Operations
6	New Small Boat w/ Motor	Equipment	Operaions
7	Additional Mower	Equipment	Operations
8	West Bank Off Loading Area	Project	Operations
9	Add fencing to Clubhouse parking lot**	Project	Operations
10	Repair/Replace Millpond Weir Gate	Project	Operations
11	Cart Path Repairs/Additions	Project	Golf course
12	Repair/Replace Sager's Pavilion	Project	Facilties
13	Weir Repair behind hole 3	Project	Golf Course
14	Triplex	Equpment	Golf Course
15	Fairway Mower	Equipment	Golf Course
16	Shop Air Compressor	Equipment	Operations
17	Utiity Cart	Equipment	Operations
18	Hole 3 drain line line repair**	Project	Golf Course
19	Structure on outside of back deck damaged need to be repaired	Project	Facilities
20	Toro Field Pro 6040 (baseball)	Equipment	Operations
21	Water Gator	Equipment	Operations
22	Front 9 Bathroom Renovation	Project	Golf Course
23	Extend Cameras Throughout the Park	Project	Operations
24	Add Automatic Door Locks to Bathrooms	Project	Operations
25	Hydro seeder**	Equipment	Operations
26	Clubhouse Cart Staging	Project	Pro Shop
27	Range Ball Picker	Equipment	Pro Shop
28	Roof Leak under HVAC Area	Project	Facilities
29	Restore/Replace Tennis Court in Rose Park	Project	Facilities

!st Cut

* Grant Supported

PLANNING COMMITTEE RECOMMENDED PRIORITY LIST

Priority	Project/Equipment	Category	Dept.
1	Repair of Existing Millpond Bridge*	Project	Facilities
2	Resurface of Pool	Project	Pool
3	Utility Area on South Side of Building	Project	Facilities
4	Repair/Remove Skate Park	Project	Facilities
5	Backflow in golf course/greenbelt needs to be installed	Project	Operations
6	Replace Piping under Village for Rabbit Ditch	Project	Operations
7	Additional equipment for Porter Way Baseball Field	Project	Operations
8	New Small Boat w/ Motor	Equipment	Operaions
9	Additional Mower	Equipment	Operations
10	West Bank Off Loading Area	Project	Operations
11	Add fencing to Clubhouse parking lot**	Project	Operations
12	Repair/Replace Millpond Weir Gate	Project	Operations
13	Cart Path Repairs/Additions	Project	Golf course
14	Repair/Replace Sager's Pavilion	Project	Facilties
15	Weir Repair behind hole 3	Project	Golf Course
16	Triplex	Equpment	Golf Course
17	Fairway Mower	Equipment	Golf Course
18	Shop Air Compressor	Equipment	Operations
19	Utiity Cart	Equipment	Operations
20	Hole 3 drain line line repair**	Project	Golf Course
21	Structure on outside of back deck damaged need to be repaired	Project	Facilities
22	Toro Field Pro 6040 (baseball)	Equipment	Operations
23	Water Gator	Equipment	Operations
24	Front 9 Bathroom Renovation	Project	Golf Course
25	Extend Cameras Throughout the Park	Project	Operations
26	Add Automatic Door Locks to Bathrooms	Project	Operations
27	Hydro seeder**	Equipment	Operations
28	Clubhouse Cart Staging	Project	Pro Shop
29	Range Ball Picker	Equipment	Pro Shop
30	Roof Leak under HVAC Area	Project	Facilities
31	Restore/Replace Tennis Court in Rose Park	Project	Facilities
* Grant Supported			

!st Cut

2027 Equipment

		Purchase	Lease
Parks			
	New Small Boat w/ Motor	$9,000	
	Additional Stand on 4-wheel	$16,500	
	SUBTOTAL	$25,500	
Golf Greens			
	Triplex		$66,000
	Fairway Mower		$74,000
	SUBTOTAL		
ProShop			
	SUBTOTAL	$30,000	
TOTAL		$55,500	

2027 Capital Maintenance

Priority	Project/Equipment	Category	Dept.	Budget
	Structure on outside wall of back deck damaged		Clubhouse	$20,000
	Weir Repair behind hole 3		Golf Course	$10,000
	Sager's Pavilion		Parks	$6,000
	Rework Downspout and Stucco on Clubhouse		Clubhouse	$25,000
Total				$61,000

2027 Capital Projects List Proposed by Planning Committee

Priority	Project/Equipment	Dept.	Budget
1	Millpond Bridge *	Bridge	$600,000
2	Resurface of Pool	Pool	$107,210
3	Utility Area on South Side of Building in Disrepair/Needs to be rebuilt	Facility	$39,500
4	Repair/Remove Skate Park	Parks	$15,000
7	Additional equipment for Porter Way Baseball Field	Parks	$20,000
8	West Bank off Loading Area	Parks	$61,000
	TOTAL		$842,710

*UORG Grant Supported

2027 Athletic Field Use Fee Schedule

Park	Field Type	Resident Hourly Fee	NonResident Hourly Fee
Brent Rose			
Brent Rose	Tennis	$5/court	$10/court
Brent Rose	Entire Park	$10	$20
Galley Lane			
Galley Lane	Entire Park	$15	$30
Gateway			
Gateway	Entire Park	$10	$20
Parkview			
Parkview	Entire Park	$30	$60
Parkview (Per field)	55ydsx36yds	$15	$30
Parkview (Per field)	35ydsx25yds	$10	$20
Ponderosa			
Ponderosa **NEW**	Entire Park	$10	$20
Porter Way			
Porter Way	Diamond	$20	$40
Porter Way	Diamond (Bases)	$15	$30
Porter Way	Diamond (Bases)	Refundable Deposit - $150.00	
Porter Way	Disc Golf	$10	$20
Porter Way	Pickleball	$5/court	$10/court
Porter Way	Tennis	$5/court	$10/court
Porter Way (Fall Season Only)	Same SQFT of usuable field space as Village Park	$40	
Sagers			
Sagers	Entire Park	$35	$70
Sagers (Per field)	Large Diamond - 60ft	$15	$30
Sagers (Per field)	Large Diamond - 70ft	$15	$30
Sagers (Per field)	Coach Pitch	$10	$20
Sagers (Per field)	T-Ball	$10	$20
Sandhill			
Sandhill	Entire Park	$20	$40
Village			
Village	Entire Park	$40	$80
Village (Per field)	105ydsx60yds	$25	$50
Village (Baseball)	58ydsx58yds	$10	$20
Woodland			
Woodland	Entire Park	$10	$20
Small Parks & Greenbelts			
Small Parks & Greenbelts **NEW**	Any	$5	$5

Sports fields are more expensive to rent due to the nature of use.

Increased from $10 resident
If Bases want to be put separate from field reservation
Needs to be adjusted depending on how much it cost to purchase bases

2027 Park Use Fee Schedule

Park	Field Type	Resident Hourly Fee	NonResident Hourly Fee
Brigham			
Brigham	Entire Park	$10	$20
Delgada			
Delgada	Entire Park	$10	$20
Parkview			
Parkview	Entire Park	$20	$40
Solomon			
Solomon	Entire Park	$10	$20
Woodland			
Woodland	Entire Park	$20	$40

2027 Clubhouse Schedule Fees Monday-Thursday

	Resident		Non Resident	
CLUBHOUSE	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	$75	$500	$100	$700
Downstairs	$75	$500	$100	$700
Entire Building	$110	$900	$135	$1,270
Alcohol Fee of $400	$400	$400	$400	$400
Microphone Fee	$30			
Microphone Deposit*	$500			
Damage/Excessive Cleaning Deposit	$800 Refundable paid by check - $775 paid by CC			

2026 Clubhouse Schedule Fees Monday-Thursday

	Resident		Non Resident	
CLUBHOUSE	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	$100	$550	$150	$750
Downstairs	$100	$550	$150	$750
Entire Building	$135	$1,000	$185	$1,370
Alcohol Fee of $400	$400	$400	$400	$400
Microphone Fee	$30			
Microphone Deposit*	$500			
Damage/Excessive Cleaning Deposit	$800 Refundable paid by check - $775 paid by CC			

2027 Clubhouse Schedule Fees Friday/Saturday/Sunday

	Resident		Non Resident	
CLUBHOUSE	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	$120	$625	$150	$890
Downstairs	$120	$625	$150	$890
Entire Building	$155	$1,160	$185	$1,530
Alcohol Fee of $400	$400	$400	$400	$400
Microphone Fee	$30			
Microphone Deposit*	$500			
Damage/Excessive Cleaning Deposit	$800 Refundable paid by check - $775 paid by CC			

2026 Clubhouse Schedule Fees Friday/Saturday/Sunday

	Resident		Non Resident	
CLUBHOUSE	Hourly (3hr minimum)	Daily	Hourly (3hr minimum)	Daily
Upstairs	$135	$675	$185	$925
Downstairs	$135	$675	$185	$925
Entire Building	$170	$1,260	$220	$1,630
Alcohol Fee of $400	$400	$400	$400	$400
Microphone Fee	$30			
Microphone Deposit*	$500			
Damage/Excessive Cleaning Deposit	$800 Refundable paid by check - $775 paid by CC			

Small Conference Room Fee

	Resident	Non-Resident
Hourly Rate	$40	$60
Cleaning/Damage Fee*	$200	$200 Refundable paid by check - $190 per cc
Replacement Key fee	$25	
No food allowed in Conference Rooms		

Photocopies

	Resident	Non-Resident
Photocopies/side - B&W	$0.15	$0.30
photocopies/side - Color	$0.75	$1.00

GOLF COURSE	2026 - 9 Holes	2026 - 18 Holes	2027 9 Holes Proposed	2027 - 18 Holes	
Weekday - Adult	$15	$30	$18	$31	
Weekday - Junior	$8	$11	$8	$11	
Weekend - Adult	$21	$35	$23	$36	
Weekend - Junior	$11	$15	$11	$15	
High School Spectator Tournament Fee			$25		* new
Junior Event Fee	$10	$20	$10	$20	
*Cart	$10	$15	$12	$19	
Clubs	$11	$16	$11	$16	
Pull Cart	$2	$4	$2	$4	
Special Rate		$40		$40	
Range Token	$4		$5		
Trail Fee	$10	$15	$10	$15	

* Cart rental

Season Passes

Season Pass	2026	2027 Proposed
Adult Pass walking	$750	$800
Spouse Pass walking	$725	$750
Senior 65+ Pass walking	$600	$650
Junior Pass	$350	$350
Trail Pass *	$350	$350
Adult Pass w/cart **	$1,500	$1,600
Senior 65+ w/cart **	$1,300	$1,400

* personal cart

** Cart rental

Punch Card

Punch Card - 20 Rounds	Week	
Weekday No Cart	$270	
Regular w/Trail Fee	$390	* new
Weekday With Cart ***	$430	
Junior no Cart	$150	
Senior 65+	$235	
Senior 65+ w/Trail Fee	$345	* new
Senior 65+ with Cart ***	$385	

***Use of a cart either

Golf Pavilion Rental
$50/4 hours

2027 Library Proposed Fees

Rental Fees	Resident	Non Resident
Library Card	$0.00	$10/yr
Photocopies/side - B&W	$0.15	$0.30
photocopies/side - Color	$0.75	$1.00

* it is now an annual fee

Minimum $1 for non cash transaction

2027 Proposed Pool Fee Schedule

Swimming Pool	Resident	Non Resident	
Daily Admission	$4	$5	
Punch Card - 20 visits	$72	$90	
Season Pass - Youth (ages 3 - 17 years)	$60	$80	*New
Season Pass - Individual	$90	$135	
Season Pass - 2 Individuals	$150	$225	
Season Pass - Family additional per person	$25	$40	
Season Pass - Senior (age 61+years) & Military	$60	$80	*New
Pool Party - Monday - Thursday (2 hr min)*	100/hr	150/hr	
Pool Party - Friday - Sunday (2 hr min)*	150/hr	200/hr	
Swim Lessons - 8 x 30 min lesson per session	$30	$40	
Swim Team 5 x 45 min training for 6 weeks, Swim meet on the last Saturday of the season	$100	$110	
Extra Lifeguard if more than 75 people at pool party rental	$16/hr	$16/hr	
2 and under free			*New

STANSBURY
SERVICE AGENCY
Parks and Recreation

Stansbury Service Agency Board of Directors Meeting Minutes

Date: Wednesday, September 23, 2026
Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074
Time: 6:30 PM

I. **Call to Order** by Brett Palmer at 6:30 pm

II. **Roll Call**

A. Board Members

1. Brett Palmer - Present
2. John H. Wright - Present
3. Kyle Shields - Present
4. Brock Petersen - Present
5. Wayne V. Nielson - Present
6. Kasey Nobles - Present

B. Staff

1. James Hanzelka - Present
2. Ingrid Swenson - Present
3. Daisy LeBleu – Present

III. **Pledge of Allegiance** led by Kasey Nobles

IV. **Sheriff Update**

A. Detective Nathan Riding of the Tooele County Sheriff's Office reported August activity totals of 244 details, 163 traffic stops, 43 citations, 98 warnings, 4 accidents, 8 DUIs, 14 misdemeanor arrests, and 1 felony arrest.

1. John H. Wright raised concerns about drivers running stop signs near Sand Hill Way, Village Boulevard, and Stansbury Elementary; vehicles using the bike lane to make right turns; renewed racing on Village Boulevard; and unsafe parking during school drop-off and pick-up. Detective Riding said the traffic concerns could be relayed through the Sheriff's Office chain of command. He explained that parking restrictions require coordination with County Roads and that deputies can enforce posted restrictions. James Hanzelka reported that no-parking signs had already been installed on the Agency side of the street by the school and that the curb would be painted red when paint was available.
2. James Hanzelka asked that deputies resume spending time near the frontage area after school because high-speed motorcycles had returned. Detective Riding agreed to pass along the request.
3. Kasey Nobles asked how deputies distinguish golf carts from low-speed vehicles. Detective Riding said County ordinances recognize golf carts

4. somewhat differently, but applicable traffic laws still apply and deputies use the relevant vehicle definitions when enforcing them.

V. Public Comments

A. No Public Comments

VI. Review of Public Comments

A. Steve Lempp, 22 Lakeview, previously reported that he had counted 13 dead doves in two cul-de-sacs in Stansbury Park and had seen additional community discussion about similar deaths. He reported contacting the state biologist for the region and a local veterinarian and raised concern about possible disease transmission to pets.

1. **Response:** Staff was made aware of the concern and reported that no additional issues had been observed, suggesting it appeared to have been a one-time issue affecting one species.

VII. General Manager Updates:

A. Operations

1. **Events and Staffing:** James Hanzelka reported that the drone show was very well attended. Upcoming events include separate adult and children's Halloween activities, the Royalty Turkey Trot on November 14, and the Christmas Market on December 11. Staff hired a couple of seasonal employees to assist with mowing and added full-time irrigation staff, but the mow crew remained short-staffed.
2. **Golf and Irrigation:** Most golf seasonal employees had been released except the staff who perform morning mowing of the greens and fairways. Wiring of holes 4 through 6 into the new WeatherTrak system was complete, with hole 11 next. Broad Fork had completed one treatment on the irrigation pond and two treatments on the golf-course ponds. The treatment largely addressed the algae but did not sufficiently affect the pond weed in the irrigation pond, so a different treatment would be tried. The Board clarified that the treated ponds were the pond on hole 5 by Gordon Well, the pond on hole 7, and the pond between holes 3 and 8.
3. **Clubhouse Utility Area Vandalism**: Staff reported that doors at the abandoned outside bathroom/utility area had been kicked in again and discussed fencing or other measures to secure the secluded area.
    1. John H. Wright suggested metal frames and doors with an additional low deadbolt.
    2. Kyle Shields suggested outward-opening doors and, if the space remains unused, welding the doors shut once a metal frame is installed.
    3. James Hanzelka said the immediate goal is to keep people out and prevent damage that could interfere with the HVAC systems, while also hoping to find a future use for the space.

B. Projects

1. **Millpond Bridge**: Reaveley is still preparing plans and a cost estimate and expects to have them within a couple of weeks. BMEI has been working on the

connection point. After the initial drilling went too deep and too far into SPID property, the decision was made to re-drill and place the box within the easement.

2. **Millpond Park:** James Hanzelka and John H. Wright met with the electrical contractor on September 22 and reported that significant electrical work remains. A bid package and cost projection are expected this fall, after which the plans can be reviewed to determine whether to bid the work or revise the plans. John H. Wright said he would summarize his site notes and provide them to James Hanzelka. The amphitheater structure plan set had also been provided to the electrical engineer.
3. **Capital Maintenance:** Staff may have identified a solution for the bathroom lock issue that could be completed this year. The VFD was moved to the capital-project list because it is a depreciable asset. Several bids were being sought for the clubhouse entryway work, and downspout work on the back deck remained underway. Staff will complete what they can on the Millpond Bridge this year, but much of the work will move to next year. West Bank offloading area will also move to next year while staff pursues possible grant funding, and the camera project was deferred while the system is evaluated. Staff confirmed that the cemetery fence had already been moved.
4. **Porter Way Ball Field:** The field had been regraded, with existing red dirt saved for reuse and additional red dirt ordered. Staff asked Adobe Rock to spread the remaining existing red dirt as a base before the new material is placed. The work cost more than originally anticipated, so some ancillary equipment may need to move into next year's budget. The irrigation line that had run beneath the infield was relocated outside the fence line, and staff planned to purchase a movable mound and enough equipment to get started. The graded area extends to approximately a 95-foot radius from the pitcher's mound. Staff also discussed reseeding or resodding poor turf and correcting a low area near the fence.

C. **Finances**

1. James Hanzelka reported that a $74,000 amount had been placed in the current-year budget in error and had been corrected. General Fund and golf-course revenues remained ahead of budget, while pool revenue and Parks and Recreation revenue were lagging. Parks and Recreation revenue, primarily from sports-field rentals and food trucks, was down significantly from the prior year, and staff expected both Parks and Recreation and the pool to remain below budgeted revenue.
2. Expenses were generally tracking below budget. Golf-course expenses remained on track, and Parks and Recreation expenses were significantly under budget after early staffing and hiring issues. Staff explained that some positions had initially been filled by employees with lower-than-anticipated skill levels, resulting in lower wages and fewer benefit costs, and that those staffing issues had since been addressed.
3. At the time of the meeting, the golf-course expense-to-revenue difference was approximately $20,000. Staff projected year-end expenses of approximately $1.5 million and revenue of approximately $1.2 million, a difference of

approximately $300,000 as seasonal revenue declines while maintenance work continues. Kasey Nobles questioned the projected roughly $100,000 per month in golf-course work during the final months of the year. Staff cited continuing work, including rewiring hole 11 and five employees working on the golf course.

4. Capital-project spending remained behind the budgeted curve because several projects were not ready to proceed. Staff expected approximately $400,000 in project funding to move into next year. John H. Wright asked whether the delays were generally caused by items such as bids and drawings not being ready, and James Hanzelka confirmed that was the case.

VIII. Discussion Items

A. Presentation of the 2027 tentative Budget

1. James Hanzelka reviewed the 2027 budget cycle and explained that the tentative budget is an early planning document. The Board is expected to review and agree on the proposed budget by the last regular Board meeting in October, after which the budget and fee schedule will proceed through the public-hearing process before final adoption by the end of the fiscal year.
2. James Hanzelka reviewed the timing of tax revenue, fees, and residual funds. Unspent money moves into residual funds and can later be transferred back into a future budget for projects. He noted that $325,000 had been transferred from residual funds into the 2026 budget to support capital projects and capital maintenance. He also reviewed recent revenue and expense trends and explained that the Agency had operated with a minimum crew in 2024 before staffing levels increased and then remained relatively consistent.

B. Discussion of 2027 Projects for the Capital Project budget.

1. James Hanzelka estimated that approximately $872,000 would be available at the start of 2027 capital-project planning from transferred 2026 project funds, programmed budget contributions, and residual 2026 funds. The Board will need to confirm project priorities and decide where to place the project funding cut line, including how much additional money, if any, should be transferred from reserves.
2. James Hanzelka reviewed prior playground recommendations. Woodland Park was replaced after the manufacturer of the former equipment went out of business, while Village and Galley Parks were retained after repairs because the structures were considered operationally sound. Staff explained that the defunct manufacturer affects liability coverage rather than operability. A trained playground safety officer conducts biannual internal inspections, and the playgrounds also receive annual third-party inspections through the Agency's insurer. Staff said the insurer would accept the remaining risk as long as the Board was willing to do so. Board members asked questions about manufacturer liability and inspection records.
3. Board members requested the detailed capital-project spreadsheet with individual costs and clearer project descriptions and justifications to support their priority decisions. Staff clarified that the $100,000 shown at the range-ball-picker line represented the additional transfer needed to reach that funding cut

line, not the cost of the picker itself. The Board also discussed Porter Way cost overruns and the proposed replacement of a leaking maintenance boat, including the need for a gas motor to tow the weed boat back in if it experiences an engine problem.

4. James Hanzelka reported that proposed impact-fee projects could total approximately $1.2 million while available impact-fee cash was approximately $863,000. Completing all proposed work would therefore require reducing project scope or borrowing from residual funds, with those funds potentially repaid from future impact-fee revenue. Brock Petersen also raised the possibility of using proceeds from a future water-rights sale as another source of funding flexibility.
5. James Hanzelka described possible cost-reduction strategies, including requesting that the UDOT project proceed at the full 80/20 split with irrigation treated as UDOT's responsibility, which would reduce the Agency's contribution if approved. He also discussed phasing Millpond Park by completing the trail from the parking lot to the amphitheater first to trigger reimbursement while deferring the remainder of the project. Staff also planned to contact UDOT regarding possible additional participation in the Sound Wall Trail after the County indicated it considered the trail part of the UDOT system. No formal action was taken.

C. Discussion of 2027 Proposed Fee Schedule.

1. Ingrid Swenson reviewed the proposed 2027 fee schedules and explained that highlighted items reflected proposed changes. The figures remained tentative and would return for Board consideration before being presented at a public hearing in November, with a final vote scheduled for December.
2. For Porter Way, staff proposed a resident rate of $20 per hour and a non-resident rate of $40 per hour. The Board also reviewed equipment and golf-course fees.
3. The proposed golf-course schedule included a new spectator cart fee intended for tournament spectators. Wayne V. Nielson explained that the fee would primarily apply during tournament events when spectators request carts. Board members asked that the description be made clearer, and Ingrid Swenson noted the wording as "Spectator Tournament cart fee." Proposed increases to season passes and the 18-hole greens fee were also discussed.
4. The Library fee schedule was a new addition. Staff proposed an annual non-resident library-card fee and photocopy fees. Kasey Nobles suggested that the non-resident card fee could be set at $10 and noted that the amount would still be inexpensive compared with other options.
5. The Board reviewed proposed pool-fee changes intended in part to remain competitive with Deseret Peak, including adjustments to daily admission and punch cards, new youth and military/senior season-pass categories, and free admission for children age two and under. Staff explained that swim-lesson pricing reflected a shorter lesson format and that the swim team runs from mid-June through the last Saturday in July. Staff also clarified Red Cross-based

supervision rules: children age two and under must have an adult in the water, while children under 12 must have an adult in the pool area.

6. Staff proposed modest reductions to some clubhouse rental rates to determine whether price was contributing to reduced resident usage. The Board also clarified that damage deposits paid by check receive a full refund, while credit-card payments are subject to the applicable credit-card processing fee.
7. The Board discussed athletic-field resident and non-resident rates and how organized leagues are classified. John H. Wright identified an apparent discrepancy in the Woodland Park rate between the athletic-field and park-use schedules, and staff agreed to review it. Kasey Nobles raised concerns that leagues receiving resident rates may include non-resident players and requested better data on participant residency. John H. Wright said the majority of Stansbury League participants are from Stansbury. Kyle Shields noted that organized-league use is charged per hour per field. The Board discussed collecting participant residency data before revisiting the issue.
8. John H. Wright questioned apparent changes in cemetery non-resident rates. Staff stated that the 2027 cemetery schedule had been copied from the 2026 schedule and would be rechecked. No formal action was taken on the fee schedule.

IX. Action Items:

A. 2026.09.08 A

1. Board Review and possible approval of Adding Staff to the Hiring Committee.
    1. John H. Wright said the policy committee considered it important for the current General Manager and Ingrid Swenson to participate because of their experience with the position and the hiring process. Kasey Nobles noted that the policy allows a General Manager leaving on amicable terms to participate in the hiring committee.

Motion by Motion by Kasey Nobles to add James Hanzelka to the hiring committee and Ingrid Swenson to assist with receiving applications and related committee work and to participate as part of the hiring committee. Seconded by Kyle Shields.

Vote as Follows:

Wayne Nielson - Aye; John H. Wright - Aye; Kyle Shields - Aye; Brett Palmer - Aye; Kasey Nobles - Aye; Brock Petersen - Recused. Motion Passed

B. 2026.09.09 A

1. Potential Replacement of pipes from Rabbit Ditch under Village Boulevard.
    1. James Hanzelka reported that Rabbit Ditch can provide water to the golf course when flowing and can provide some drainage benefit during heavy runoff. The two corrugated pipes beneath Village Boulevard were visibly crushed and unusable. SPID had expressed willingness to discuss contributing to replacement costs, and staff also planned to approach Tooele County. The Board discussed replacing the pipes while the area was

accessible, but staff needed additional information about the pipe connections and their condition.

2. John H. Wright initially moved to replace the corrugated metal pipe beneath Village Boulevard, have the work bid, and schedule the replacement for next spring. After further discussion regarding timing, contractor availability, cost, and the need for additional inspection of the connections, he rescinded the motion before a second or vote.

Motion by John H. Wright to direct staff to review the possibility of replacing the two pipes under Village Boulevard and obtain additional information about the condition of the pipe connections so the Board can make a better decision and, if appropriate, complete the work as early as possible next spring. Seconded by Brock Petersen.

Vote as Follows:

Wayne Nielson - Aye; John H. Wright - Aye; Kyle Shields - Aye; Brett Palmer - Aye; Kasey Nobles - Aye; Brock Petersen - Aye. Motion Passed Unanimously

C. 2026.09.10 A

1. Board Review and possible approval of September 9, 2026, Board Meeting Minutes.
    1. Brett Palmer requested a correction to the Porter Way ball-field discussion. The minutes stated the infield was to be lowered approximately 10 to 12 inches; he said the bid called for a 15-inch cut and asked that be corrected accordingly.

Motion by Kasey Nobles to approve the September 9, 2026, Board Meeting Minutes with the noted correction changing the Porter Way field excavation depth to 15 inches. Seconded by John H. Wright.

Vote as Follows:

Wayne Nielson - Aye; John H. Wright - Aye; Kyle Shields - Aye; Brett Palmer - Aye; Kasey Nobles - Aye; Brock Petersen - Aye. Motion Passed Unanimously

D. 2026.09.11 A

1. Board Review and possible approval of September 14, 2026, Board Special Meeting Minutes.
    1. No corrections were raised to the September 14, 2026, Board Special Meeting Minutes.

Motion by Kyle Shields to approve the September 14, 2026, Board Special Meeting Minutes. Seconded by Wayne V. Nielson.

Vote as Follows:

Wayne Nielson - Aye; John H. Wright - Aye; Kyle Shields - Aye; Brett Palmer - Aye; Kasey Nobles - Aye; Brock Petersen - recused. Motion Passed

E. 2026.09.12 A

1. Board Review and possible approval of Vacating and Amending Lots 1 and 2 of M and B Subdivision.
    1. The Board reviewed a lot-line adjustment affecting Lots 1 and 2 of the M and B Subdivision at 101 and 102 Lakeview. Staff explained that the existing public utility easement would be vacated and moved to the new lot line. Tooele County requested a letter stating that the Agency had no

objection to the amendment, and the Agency would also be required to sign the plat.

Motion by Kasey Nobles to approve the vacating and amending of Lots 1 and 2 of the M and B Subdivision. Seconded by Brock Petersen.

Vote as Follows:

Wayne Nielson - Aye; John H. Wright - Aye; Kyle Shields - Aye; Brett Palmer - Aye; Kasey Nobles - Aye; Brock Petersen - Aye. Motion Passed Unanimously

F. **2026.09.13 A**

1. Board Review and possible approval of August financial Statements, Purchases, and Journal Entries.
    1. John H. Wright asked about work by Bob's Lock and Safe. Staff explained that the locks were replaced with higher-security locks and that part of the wooden casing was reinforced with a metal plate.
    2. John H. Wright asked why State Fire monitoring charges differed. Staff explained that the charges applied to different buildings and monitoring systems and clarified that the monitoring fees are quarterly, not monthly.
    3. John H. Wright asked whether recent tree-trimming costs could be related to a number of trees for future budgeting. Staff explained that the Village Boulevard work was bid by scope and distance, while another golf-course job had been based on a specific number of identified trees.
    4. The amount stated in the motion was corrected before the vote from $428,328.79 to $428,382.79.

Motion by John H. Wright to approve the August 2026 financial statements, journal entries, and expenditures in the amount of $428,382.79. Seconded by Brock Petersen.

Vote as Follows:

Wayne Nielson - Aye; John H. Wright - Aye; Kyle Shields - Aye; Brett Palmer - Aye; Kasey Nobles - Aye; Brock Petersen - Aye. Motion Passed Unanimously

Board member reports and requests.

Open comment session for individual Board Members to present final thoughts on any subject covered in the meeting, updates on individual projects not covered by the General Manager, and requests for future Board actions.

- **Brock Petersen:** said the drone show was well attended and well received. He suggested that a future event could include additional activities such as a car show and food trucks to build on the turnout.
- **Kasey Nobles:** agreed that the drone show was successful but raised concerns about heavy clumps of cut grass left in parks and asked staff to review mowing practices. He also requested discussion about low-speed vehicles and privately owned carts on the golf course because higher-powered vehicles and more aggressive tires could damage turf. He asked that unused equipment that has been sitting for extended periods be repaired, disposed of, donated, or otherwise removed rather than continue taking up space.
- **Wayne V. Nielson:** said he was impressed with the drone show and suggested considering a small fireworks component in the future. He also asked that future funding discussions include a feasibility study and phased planning for a central maintenance building.

- **John H. Wright:** asked for an update on prior discussion with Tooele County regarding possible rules for golf carts on Stansbury Park roads. James Hanzelka said he was still working on material that could be vetted by the Board.
- **Kyle Shields:** asked for an update on the microphone order and was told the vendor was still correcting the order, with staff hoping for resolution in October. He questioned the extent of permanent electrical work planned for Millpond Park when some event users would still need to bring generators. He also encouraged fall seeding in areas needing turf restoration, suggested using a low-traffic area near the dentist office as a test plot for a more drought-tolerant 90/10 tall-fescue mix, asked staff to mark and remove dead trees, and requested future funding for appropriate replacement trees. He suggested Ponderosa pine as one possible species for the area between the clubhouse and Mill Pond.
- **Brett Palmer:** asked for an update on Agency computers. Staff reported that the Labor Day sales had been missed but another sale opportunity was expected, with Black Friday mentioned as a possibility. He also asked staff to identify the areas planned for seeding, including whether they are golf-course or greenbelt areas, and requested a map for the next meeting.

Motion to Adjourn

Motion by Kyle Shields moved to adjourn the Stansbury Service Agency Board of Directors Meeting. Seconded by John H. Wright.

Vote as Follows:

Wayne Nielson - Aye; John H. Wright - Aye; Kyle Shields - Aye; Brett Palmer - Aye; Kasey Nobles - Aye; Brock Petersen - Aye. Motion Passed Unanimously

Meeting Adjourned at 8:43 pm.

The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved this Date.

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Brett Palmer, Stansbury Service Agency Board Chair

STANSBURY
SERVICE AGENCY
Parks and Recreation

Stansbury Service Agency Planning Committee Work Meeting

Date: Tuesday, September 29th, 2026
Location: 1 Country Club Drive, STE 1, Stansbury Park, UT 84074
Time: 5:00 PM

I. Call to Order made by James Hanzelka at 5:10PM
II. Roll Call
   A. John Wright - Present
   B. Kasey Nobles - Present
   C. Wayne Nielsen - Absent
   D. Brett Palmer – Arrived at 5:27PM

   Staff
   E. James Hanzelka - Present
   F. Kellianne Rosemnn – Present

The meeting was not recorded because of a failure of the recording device. The committee will ratify the activity that occurred during the meeting at a future meeting.

III. Discussion Items:

1. **Pool Resurfacing:** John Wright requested clarification on what was included in the proposed pool resurfacing project, specifically whether the project involved the pool deck or the pool bowl. It was clarified that the project is for resurfacing the pool bowl due to swimmers cutting their feet on the deteriorating surface. The current estimated cost is $107,000; however, the project will still need to go through the formal bidding process. James Hanzelka explained that the existing surface would be ground down and then recoated. The project could potentially include repairing cracks beneath the pool bowl, although a cost estimate for those repairs has not yet been obtained.
2. **Pool Bonding Discussion:** Kasey Nobles discussed the possibility of holding a special meeting to present and discuss potentially bonding for a larger pool project and to gather feedback regarding how the community would feel about that option.
3. **Skatepark Repairs:** John Wright discussed the skatepark and noted that two separate individuals have recently raised safety concerns. The recommendation is to allot a budget of approximately $15,000 for concrete repairs needed to address the identified safety concerns.
4. **Porter Way Park Baseball Equipment:** The Committee discussed purchasing additional baseball equipment for Porter Way Park, and agreed to leave in budget at proposed levl.

5. **Golf Course/Greenbelt Backflow:** The Committee discussed the reason for adjusting the irrigation in the clubhouse area. The potential for cross connect and potential for health impacts were discussed. Brett Palmer explained there would be no cost difference based on secondary or culinary use. Committee recommended moving the irrigation adjustment /greenbelt backflow installation from Item #7 to Item #5 on the priority list and identifying it as a safety-related project.
6. **Small Boat and Motor:** Jim Hanzelka explained this would replace the current boat which is leaking and purchase a gas powered motor to allow recovery of the weed harvester.
7. **Range Ball Picker:** Kasey Nobles requested additional clarification regarding whether the proposed purchase is for only a range ball picker or for an entire unit, as well as the size of the proposed equipment. Jim Hanzelka stated the proposal was for a complete system including a tractor to replace aging golf cart that pulls the equipment and a larger picker. Brett Palmer recommended considering a less expensive picker option and reallocating the remaining funds to other priorities. Kasey Nobles agreed.
8. **Shop Air Compressor:** The Committee discussed taking a cost-conscious approach to purchasing a shop air compressor and recommended verifying the available electrical power and requirements before moving forward.
9. **Hole 3 Drain Line:** The Committee recommended changing the description of Item #20 to **"Hole 3 Drain Line Repair."**
10. **Hydroseeder:** The Committee discussed whether it would be more cost-effective to rent a hydroseeder as needed rather than purchase one. The hydroseeder was moved to the bottom of the priority list.
11. **Security Cameras:** John Wright asked questions regarding the proposed addition of security cameras and whether the expense would provide sufficient value. James Hanzelka noted that the cameras can serve as a deterrent and provide additional security for SSA facilities and property.
12. **Golf Course Path:** Brett Palmer requested that specifics on what cart paths will be repaired and replaced with the funds, Kasey Nobles agreed.
13. **Golf Cart Staging area**: Brett Palmer stated that while the project could improve the operations and look of the clubhouse area, he would like the money to be spent fixing the irrigation on the non-playing areas around the golf course. Kasey Nobles agreed that the irrigation should be a higher priority and project was moved to lower on the priority list.

Adjourn at 7:01PM

The content of these minutes is neither intended nor presented as a verbatim transcript of the meeting. Rather, they serve as a concise summary of the key discussions and actions that took place.

Approved October 7th, 2026.

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Brett Palmer, Stansbury Service Agency Board Chair