



UINTAH CITY COUNCIL
TUESDAY, SEPTEMBER 15th, 2026
6:00 p.m.
MINUTES

Council Members Present: Mayor Bell, Council Member Roberts, Council Member Patterson, Council Member Sorenson

Council Members Absent: Council Member Combe

City Staff Present: City Attorney Bryan Baron, City Engineer Matt Hartvigsen, City Recorder Michelle Mortensen, Lt. Slater

Attendees: Don & Marilyn Pearson, Jill Smith

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Mayor Bell called the meeting to order at 6:00 p.m.
PLEDGE OF ALLEGIANCE: Led by Council Member Patterson.
CONFLICT OF INTEREST: None
2. **PUBLIC COMMENT:** (2 minutes per person):
None
3. **CONSENT AGENDA:** Action Item
 - A. Approval of City Council Minutes – September 1, 2026
 - B. Approval of Invoices – August
 - C. Financial Reports – August
 - Motion was made by Council Member Roberts to approve the consent agenda.
 - Motion was seconded by Council Member Sorenson.
 - All in favor; the motion carries. Council Member Patterson, aye; Council Member Roberts, aye; Council Member Sorenson, aye; Mayor Bell, aye.
4. **PUBLIC HEARING:**
None
5. **OLD BUSINESS:** Discussion, consideration, and possible action
None
6. **NEW BUSINESS:** Discussion, consideration, and possible action
 - A. Changing Credit Card Payment Vendors from Xpress Bill Pay to Caselle:
Presenter: Michelle Mortensen
 - City Recorder Michelle Mortensen explained that Uintah City currently uses Xpress Bill Pay to process our credit card and ACH payments. We are looking at changing vendors, as Xpress Bill Pay will no longer integrate with our Caselle municipal software within the next several months. Since Caselle is the system we use for our municipal and utility functions, we want to maintain that integration. The monthly cost for the utility payment portal would be less than what we are paying now. The customer convenience fee for credit and debit cards would also change slightly, from 3% plus \$0.50 to 3% plus \$0.30, with a \$2 minimum. The ACH fee would remain at \$1.00, although we can choose to change the amount of the fee or not charge one at all.
 - The Caselle proposal also includes our CORIS court integration, waives the implementation and utility setup fees, waives the PCI compliance fee, and provides unlimited phone and email support. There are also additional options available in the future for things like permits, business licenses, custom forms, and other resident-facing services. So, essentially, this change allows us to keep our online payment system integrated with the software we are already

- using, reduces our monthly service cost, slightly reduces the card transaction fixed fee for our residents, and gives us some additional options for expanding online services in the future.
- Mayor Bell acknowledged that it is an inconvenience to our residents to have to change but emphasized the long-term benefits. Council Member Sorenson stated that there are some growing pains, but these are all positive things. This move keeps the workload at the same level or less. Council Member Roberts mentioned that we have elderly residents so she wants to be mindful of them, and she feels like it shouldn't be much of a changeover.
- Motion made by Council Member Patterson to approve the move from Xpress Bill Pay to Caselle upon review of the contract by our attorney.
- Motion was seconded by Council Member Sorenson
- All in favor; the motion carries. Council Member Patterson, aye; Council Member Roberts, aye; Council Member Sorenson, aye; Mayor Bell, aye.

7. INFORMATIONAL ITEMS:

A. Sherriff's Report: Lt. Slater

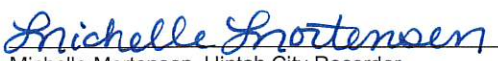
- Lt. Slater explained that the County has been busy working on budget and has been focusing on equipment and related legislative mandates. As he reviewed calls for service, they have been spending a lot of time helping fire with road closures and traffic control. There were 82 incident calls for service, five crashes, and three arrests. In the last few days there have been some fuel thefts, so that may be a trend we see coming. None here in Uintah, but throughout our contract cities. They currently have seven vacancies in the sheriff's department.

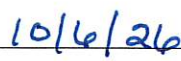
B. Council Reports:

- Council Member Sorenson attended mosquito abatement last night, and they talked about West Nile virus in Weber County where three cases have been reported so far this year.
- Council Member Roberts reported that a meeting was held with the railroad the previous week, with another meeting scheduled. Discussion included weed abatement, use of the spray trailer, getting Uintah City on the railroad's spraying schedule earlier in the year, and maintaining open communication. The railroad recently completed some work along the tracks; however, the area was left in poor condition. Additional information regarding the railroad merger was requested.
- Mayor Bell reported on a recent meeting with UDOT regarding the upcoming Highway 84/89 project that will impact Uintah City. UDOT provided an update on a planned system-to-system interchange. City Engineer Matt Hartvigsen noted that the current design is significantly different from what was presented following the environmental review and believes the change is a big improvement. The City Engineer and Public Works Department are working closely with UDOT and will continue to provide input. They have asked us to come up with a design for signage for traffic entering and exiting the City. UDOT will cover the cost of signage, while the City will be responsible for ongoing maintenance. UDOT also discussed the possibility of constructing a sidewalk, curb, and gutter from Combe Road to the hotel as part of the redesign project which will link those on Combe Road to the rest of the City.

8. MEETING ADJOURNMENT:

- Motion was made by Council Member Roberts to adjourn city council meeting at 6:42 p.m.
- Motion was seconded by Council Member Patterson.
- All in favor; the motion carries.


Michelle Mortensen, Uintah City Recorder


Date