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Orangeville City Council
Regular Meeting Minutes
September 10, 2026
7:00 P.M.

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Present at said meeting were: Mayor- Shaun Bell, Council Members- David McKee, Kari Alton, Doug Stilson, Kirk McQuivey, Kevin Butler, Zoning Admin.- Seth Manning, Maintenance- Travis Richards Treasurer- Jessica Allan, Recorder – Christine Kurta

Visitors: Tracy Addley, Harry Hanson

REGULAR SESSION

1. **Introduction:** made by Mayor Shaun Bell
2. **Prayer:** Kari Alton
3. **Pledge of Allegiance:** led by Mayor Shaun Bell
4. **Approval of Bills and Warrants:**
Motion: made by Kari Alton **Seconded by:** Kirk McQuivey
Voting Roll Call: David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.
Motion passed with 5 affirmative votes.
5. **Approval of August 13, 2026 Regular Meeting Minutes:**
Motion: made by David McKee **Second:** Kevin Butler
Motion passed with 5 affirmative votes.
6. **Approval of August 31, 2026 Emergency Working Meeting Minutes:**
Motion: Kevin Butler **Seconded:** Kirk McQuivey
Motion passed with 5 affirmative votes.
7. **Public Comments:**
None
8. **Approve – Water Lease Extension for JD Wickman.** Prospects for purchasing a water share in a reasonable price has proven to be more challenging than expected. Mayor Bell suggested that Resident Wickman reach out to the Irrigation Company to see if they have shares available. Motion was made to extend the water lease for 1 year from the meeting date or until he sells his property.
Motion: David McKee **Seconded:** Kirk McQuivey
Voting Roll Call: David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.
9. **Discuss/Introduce Tolbert Cottage CO-** Shaniah Tolbert- Shaniah was not in attendance. Discussion was had regarding the need for a vote to finalize the business license. That will be addressed in October's Meeting.

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10. **Discuss raising price of Dis-Internment rate.** Discussion was had regarding the process that Dis- interment entails. As well as how much work and documentation is required for the process. Research was done regarding comparable area and regional rates. Discussion regarding raising the price up to \$2000 was had, decision was made to add it to October's Agenda and hold Public Hearing.

11. **Ratify refunding K Larson for the Old Firehall/Community Center rental for \$40 as the event had to be canceled due to Flood.**

Motion: Kirk McQuivey **Seconded:** David McKee

Voting Roll Call: David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

12. Approve Credit of \$476.56 for Chelsea Anderson for water mis-billing overcharge. Jessica Allan explained that the meters were being double billed when they were being read.

Motion: made by Kari Alton **Seconded by:** Kevin Butler

Voting Roll Call: David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

13. Approve Email Account Retention and Archive policy. This policy is needed due to URS requirements for the portal access.

Motion: made by Kevin Butler **Seconded by:** David McKee

Voting Roll Call: David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

14. Approve updated Authorized users for Zions Bank Account Authorized Signers.

Motion: made by Kari Alton **Seconded by:** Kirk McQuivey

Voting Roll Call: David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

15. Approve Annexation policy to reflect legislative changes.

Motion: made by David McKee **Seconded by:** Kari Alton

Voting Roll Call: David McKee- Yes, Kari Alton Yes, Doug Stilson- Yes, Kirk McQuivey Yes, Kevin Butler- Yes.

16. **Staff/Council/Mayor Reports**

Tracy Addley: The Fire department is in need of Bunkers/ turn out clothes. They have only 3 available and they need at least 5 total.

Seth Manning- Planning and Zoning: Someone called regarding placing 2 shipping containers on their property. There are no rules regarding having containers on property. Just clearance and placement on property. Angie Anderson also met with Seth Manning regarding her building permit. There has also have had a couple of calls for dogs and loose goats.

Travis Richards- Maintenance: Flood Cleanup had been a process. The welcome park bathrooms have been vandalized. They were caught on camera and were arrested by Emery County Sherriff's Department. The County used their water truck to dampen the dust.

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Jessica Allan: Treasurer- We need to formally release funds awarded in an effort to grant match by the county. We did not receive the matching grant and therefore need to forfeit the grant and re- apply. Joes Valley Fest will be in Orangeville on October 1, and we are helping with the event.

David McKee: EMS county is working on establishing raises on on-call pay for EMS volunteers, this will hopefully help with retention. Council Member Butler brought up the number of transports that are happening as well. Free EMT classes are still being offered for interested individuals.

Kari Alton:: Youth City Council has a Meeting on September 24th. She recognized how many youth were out volunteering during the flood clean-up. Question was raised by Council Member Stilson regarding yard appearance, upkeep. Discussion regarding when that can be addressed and what constitutes a hazard that needs to be addressed.

Doug Stilson- Planning and Zoning is working on connections for water and usage. Planning and Zoning are having a work meeting at 9/17 to continue to work on water connections and camp trailers usage in the city limits.

Kirk McQuivey- Welcome Park Bathrooms were vandalized. The vandals were not local and were handled by ECSO

Kevin Butler- None

Mayors Report-Annexation for Valor has been held up due to mineral rights on the property. We are waiting for the purchase to be finalized to begin the annexation process.

The drainage pipe by the apartments has been cleared and is draining. It was higher than what everyone realized.

Valor Open house- Harry Hanson spoke- approximately 1000 people came to the open house this evening. Lots of questions, lots of tours happened. Mayor Bell asked if Valor might help with our Fire Departments Equipment needs.

17. Adjourn:

Motion: Kirk McQuivey **Seconded:** David McKee

Motion passed with 5 affirmative votes.

ORANGEVILLE CITY

Christine Kurta
Recorder

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RESOLUTION NO. 2026-10

A RESOLUTION AMENDING THE ORANGEVILLE CITY FEE SCHEDULE TO ESTABLISH A DISINTERMENT FEE OF \$1,500.00

WHEREAS, Orangeville City, Emery County, Utah, maintains a schedule of fees for various municipal services, permits, licenses, and activities; and

WHEREAS, Orangeville City provides services related to the disinterment of human remains from the Orangeville City Cemetery; and

WHEREAS, the City Council of Orangeville City has determined that the current fee for disinterment should be amended to more appropriately reflect the costs associated with administering and performing the disinterment process; and

WHEREAS, the City Council finds that establishing a disinterment fee of **One Thousand Five Hundred Dollars (\$1,500.00)** is reasonable and appropriate for the services provided by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Orangeville City, Emery County, Utah, as follows:

SECTION 1. AMENDMENT TO FEE SCHEDULE

The Orangeville City Fee Schedule is hereby amended to establish the fee for **Disinterment of Human Remains** at:

Disinterment Fee: \$1,500.00

This fee shall apply to disinterment's conducted within the Orangeville City Cemetery and shall be in addition to any other fees or costs that may be required by applicable law or incurred from third-party service providers.

SECTION 2. EFFECTIVE DATE

This Resolution shall become effective immediately upon its adoption by the Orangeville City Council, unless otherwise specified by the City Council.

SECTION 4. REPEAL OF CONFLICTING PROVISIONS

Any prior fee, resolution, policy, or provision of the Orangeville City Fee Schedule that is inconsistent with the provisions of this Resolution is hereby amended or repealed to the extent of such conflict.

SECTION 5. CITY RECORDS

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The City Recorder is directed to update the official Orangeville City Fee Schedule to reflect the fee established by this Resolution.

ADOPTED AND APPROVED by the Orangeville City Council of Orangeville City, Emery County, Utah, this 8th day of October, 2026.

ORANGEVILLE CITY

ATTEST:

Christine Kurta- City Recorder

Shaun Bell- Mayor

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ORANGEVILLE CITY FEE SCHEDULE

Cemetery and Burial Fees

Cemetery Plots

Resident	\$400.00 (Per Burial Site)
Non-Resident	\$600.00 (Per Burial Site)

Opening & Closing a Grave

Weekdays	\$350.00
Weekends & Holidays	\$550.00

Cremation/Babies

Weekdays	\$200.00
Weekends & Holidays	\$300.00

Dis-Internments

Gravesite (exposes the vault only) \$1500.00

No Dis-Internments on Weekends & Holidays

* Federal and Utah State Holidays are considered Holidays*

No burials on Sundays

Transfer of Burial Rights

Transfer Ownership	\$10.00
New Lot Certificate	\$25.00

* Resident- Anyone living in Orangeville at time of Purchase*

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CULINARY WATER USE AGREEMENT

Orangeville City
and
Jacob Tuttle & Camrey Tuttle

Property Information

Property Owners: Jacob Tuttle & Camrey Tuttle
Service Address: 685 W Johnson Bench Road
Parcel Number: 05-0022-0015

This agreement allows temporary culinary water service by filling a personal 2,000-gallon water truck from the designated fire hydrant at the front of the Orangeville City Fire Station for delivery to a private 12,000-gallon underground water tank located at the above property.

Purpose

This Agreement provides culinary water service until a permanent culinary water line is available for hookup.

Water Source

Owners must notify Orangeville City before each fill. The City's designated meter reader personnel will install the portable hydrant meter prior to use. Water shall only be taken from the designated fire hydrant. Estimated filling frequency is approximately two (2) to three (3) times per month.

Portable Meter

The Property Owners shall purchase the required portable hydrant meter. The purchase of the meter is in lieu of a regular water connection fee. The meter shall be installed and removed only by authorized City personnel. The meter shall stay in city possession and will be maintained by the city.

Rates

Owners shall pay the current Orangeville City outside culinary water user rates, as amended annually by the City Council, together with the applicable fees and penalties.

Billing

Bills are due according to the City's normal utility billing schedule. Delinquent accounts are subject to the same enforcement actions as residential accounts.

Proper Use

Water shall be used only at the identified property for domestic purposes and shall not be resold or transferred.

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This Agreement shall remain in effect until a permanent culinary water line is available for connection to the property. Once a permanent culinary line becomes available, owners will be expected to pay the current connection fee to tie into the main culinary line. The City reserves the right to terminate this Agreement if the property owners fail to comply with the terms of this Agreement or violate any applicable Orangeville City ordinances, utility policies, payment requirements, or other conditions applicable to residential culinary water service.

Termination

The City may terminate this Agreement for non-payment, violation of this Agreement, damage to City property, misuse, or any circumstance under which regular residential culinary water service would normally be terminated.

No Permanent Right

This Agreement does not create or guarantee a permanent in ground culinary water connection, nor does it obligate Orangeville City to extend a culinary water main or other water infrastructure to the property in the future. Any future extension of the City's culinary water system shall be at the sole discretion of Orangeville City and subject to all applicable ordinances, policies, engineering requirements, and approvals in effect at that time.

Indemnification

Owners assume responsibility after water leaves the hydrant and agree to hold the City harmless except for the City's gross negligence or willful misconduct.

Water Shares

The Property Owners have turned in the required water shares to Orangeville City. The transfer of the required water shares has been reviewed and accepted by Orangeville City.

Approval and authorization to enter into this Culinary Water Use Agreement with Jacob and Camrey Tuttle were granted by the Orangeville City Council during its regularly scheduled meeting held on **Thursday, April 10, 2025**.

The parties acknowledge that acceptance of the required water shares does not constitute a permanent culinary water connection. This Agreement provides only temporary access to culinary water until a permanent culinary water line becomes available for connection to the property, subject to the terms and conditions set forth herein.

Signatures

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SHAUN BELL

Signature: Shaun Bell

Title: _____

Date: 10/7/26

JACOB TUTTLE

Signature: [Signature]

Date: Oct 7, 2026

CAMREY TUTTLE

Signature: [Signature]

Date: 10.7.26