



Tuesday, September 15, 2026 at 7:00 p.m.

Mayor
Nile Mathisen
Public Works Director
Ben Mower
Secretary/Recorder
Tasha Crum

Council Members
Shaun Murray
Ben Allred
Alfred Kettle
Steve Secrest

COUNCIL MEETING MINUTES

Item

1)

CALL CITY COUNCIL MEETING TO ORDER:

- **Welcome and Roll Call:** Mayor Nile Mathisen welcomed all in attendance and called roll. The Council Members in attendance are Ben Allred, Alfred Kettle, Steve Secrest and Shaun Murray. Secretary Tasha Crum.
- **Prayer:** Shaun Murray
- **Pledge of Allegiance:** said by all in attendance.
- **Public Attendees:** Jeff Baker and Mark Reidhead.
- **Conflicts of Interests:** *All Council Members who have a conflict with any item on the agenda please state concern.*

2)

REVIEW OF WILL SERVE LETTER: Ben Mower

- Council Members reviewed the Will Serve Letter and requested that “meter and connection” be used consistently throughout the document.
- They agreed the checkbox language should clearly state whether a meter and connection are currently available or currently not available, to avoid confusion regarding service availability.

Motion made by Council Member Ben Allred to approve the Will Serve Letter with revisions to consistently use the term meter and connection throughout the document and to update the checkbox verbiage to indicate whether a meter and connection are currently available or currently not available, 2nd by Council Member Shaun Murray. All in favor.

YEA

NAY

Council Members

Nile Mathisen
Al Kettle
Ben Allred
Steve Secrest
Shaun Murray

3)

CONSIDERATION AND APPROVAL OF CONSOLIDATION OF THE CITY OF BALLARD AND THE BALLARD WATER IMPROVEMENT DISTRICT (BWID):

Motion made by Council Member Ben Allred to consolidate the Ballard Water Improvement District into the City of Ballard, 2nd by Council Member Steve Secrest. All in favor.

YEA

NAY

Council Members

Nile Mathisen
Al Kettle
Ben Allred
Steve Secrest
Shaun Murray

4)

ENGINEERING UPDATE: Jeff Baker/Jones & DeMille

- Box culvert walls and floor are complete; the lid pour is planned for September 17, followed by possible apron pours the next morning.

- Backfilling will begin after the lid concrete reaches required strength; storm pipe materials are being delivered.
- Perco Rock remains on schedule, and the first partial payment for its work has been processed.
- Duchesne County Special Service District 2 is expected to submit its portion of the project payment.
- Enbridge is coordinating gas-line work and driveway staking, with crews expected in coming weeks.

5) UTAH COUNTY SHERIFF / COMMISSION REPORTS:

- No report was provided.

6) BOARD MEETING UPDATES:

- Council Member Steve Secrest reported that the Utah County Sheriff's Office cannot provide additional patrol shifts in Ballard City due to staffing shortages.
- He suggested reviewing beer tax revenue and its use, as Ballard City currently receives 40 hours of patrol coverage per week.
- Public Works Director Ben Mower is obtaining estimates for speed-warning signs on 2500 East that flash red and blue lights when drivers exceed the speed limit.
- Council Member Steve Secrest stated that the TFG Group contract is available for all members to review and sign. Grant services are expected to begin October 1, 2026.

7) OFFICE / PROJECTS REPORT:

- Nothing to report.

8) REVIEW AND CORRECT MINUTES:

- Council Meeting September 1, 2026

Motion made by Council Member Al Kettle to approve the council minutes of September 1, 2026 as corrected, 2nd by Council Member Shaun Murray. All in favor.

YEA

NAY

Council Members

Nile Mathisen

Al Kettle

Ben Allred

Steve Secrest

Shaun Murray

9) FOLLOW-UP ON PAST MINUTES:

- Nothing to follow up on.

10) MAYOR'S REPORT:

- Nothing to report.

11) COUNCIL REPORTS:

- Nothing to report.

12) FINANCES: Checks, Statements, Reports and Budget

- Mayor Nile Mathisen discussed finances.
- Council Member Ben Allred reviewed the August PTIF and MACU account statements.

Motion made by Council Member Al Kettle to approve the finances as presented, 2nd by Council Member Ben Allred. All in favor.

YEA

NAY

Council Members

Nile Mathisen
Ben Allred
Al Kettle
Steve Secrest
Shaun Murray

13) EXECUTIVE SESSION:

- No executive session was held.

14) ADJOURN COUNCIL MEETING:

Motion made by Council Member Al Kettle to adjourn Council Meeting, 2nd by Council Member Ben Allred at 7:54 p.m. All in favor.

YEA

NAY

Council Members

Nile Mathisen
Ben Allred
Al Kettle
Steve Secrest
Shaun Murray

Mayor Nile Mathisen

Date

Secretary Tasha Crum

Date

Approved Signed Copy filed in the Ballard City Offices