Pleasant Grove Arts Commission Agenda **MARCH 12, 2026**
5:30 p.m. at the Pleasant Grove City Hall
70 South 100 East PG, UT 84062

Mission	Facilitate artistic opportunities within our community.
Vision	Become the arts center of Utah County.
Values	Learning, Influence, Quality Programming, Enjoyment

Proceedings: Meeting convened 5:36 pm

Motions to start: Tina Fontana motioned to begin. Emmie Coggins seconded the motion.

Board Members In Attendance: Brian Fogelberg, Brady Hoggard, Tina Fontana, Kirk Baxter, Emmie Coggins, Stacy Martineau, Madison Fontana

Excused: Melissa Lindstrom, Jace Harmer

Public in attendance: Sierra Pierson

Approval of Minutes from February 12, 2026: Brady Hoggard motioned to approve minutes. Emmie Coggins seconded the motion.

AGENDA

1. **CITY BUSINESS (Diana Anderson):**
    a. None
2. **DIRECTOR BUSINESS (Sheri Britsch/Stacy Martineau):**
    a. None
3. **CHAIR BUSINESS (Brian Fogelberg):**
    a. Laura Baxter resigned
        i. Thank you note - Tina
        ii. Gift card - Stacy
    b. Reminder for meeting - just report not figure out
    c. Timing and content for City Council report
        i. Exec committee to propose something - April
4. **PROGRAM REPORTS AND DISCUSSIONS:**
    a. Taste of the Arts (Stacy Martineau & Melissa Lindstrom)
        i. Play in the Clay - 85 registered, space for 36
            1. 2 sessions
            2. Need new way to sign up people to cut off registrations when full
        ii. June 6 - create art and swap meet
    b. Concerts in the Park (Jace Harmer)
        i. Schedule?
        ii. Create signup for hosting/curtains - Jace
    c. Film Festival (Tina Fontana)

i. 2025 Debrief:
    1. Need more arts commission support to help run the Awards Show (lights, sound, etc.)
    2. Need rehearsal for all the technical of the Awards Show
    3. Figure out the best format to receive films for the Awards Show
    4. Give real awards for winners and certificates for all participants
    5. For next year: more time, more skills, more resources
ii. Timing (more time):
    1. Beginning of May - Website ready, start social media & promote in newsletters, announce through teachers to High-School and Jr High
    2. June 14 - Tease at first Concert in the Park
    3. June 21 - Kick off festival at Concert in the Park; announce rules, criteria, etc.
    4. June 27 - Workshop
    5. July 20 - Films due
    6. July 21-Aug 5 - Arts Commission judges films
    7. Aug 8 - Awards Show at The Ruth
iii. Workshop (more skills)
    1. June 27, 4-6 pm at the Library
    2. 2 classes; 45 min ea (30 min instruction, 15 min questions)
        a. Josh Beck - most important thing for filmmakers to know?
        b. Howard Little - storytelling? Crafting the story?
iv. Film Criteria
    1. 3-5 minutes
    2. Family friendly
    3. Created between June 21 and July 20
    4. Choose 2 of the 4 categories to showcase in your film:
        a. Prop - Kitchen utensil
        b. Action - Physical gesture/action using eye glasses
        c. Line - "Can I say something crazy…"
        d. Costume - Hat or cape
v. Arts Commission Ideas:
    1. From Stacy - Sam from Library says would like a boom mic, film composite body mic, lights w/ gels, reflector and diffuser screens, green screen
    2. Contact UVU contact to get students involved
    3. Megaplex or the Ruth for awards? Work with Brady to draft email to ask for space

d. Art Show (formerly at The Ruth) - table until later
    i. Where should we do this?
e. Songwriter Competition (Brady Hoggard)
    i. July workshop
    ii. Awards night - The Ruth
f. City Events (Emmie Coggins)
    i. Need: Memorial Day musical number
        1. Options:
            a. Sophie Patterson (Stacy)
            b. Ellie Berry (Tina)
    ii. Heritage Day - Sept 14
        1. Melodrama (Tina, Madi, Kirk)

5. PARTNERSHIP AND CITY SPONSORED ART ORGANIZATION REPORTS AND DISCUSSIONS:

a. The Ruth (Brian Fogelberg)
    i. Did we communicate our backing out to The Ruth? Yes
    ii. Tina Fontana - new liaison
b. PG Players (Tina Fontana)
    i. Capital Improvements
        1. Tina to reach out to Dion
            a. Solar lights
            b. Banner on library elevator tower
c. PG Orchestra (Brian Fogelberg)
    i. March 13 Concert
    ii. Brian to Emcee
d. Utah Children's Choir (Stacy)
    i. June 14 - Concert in the Park
        1. Get little flags - Stacy DONE
    ii. March 21, 2-4 pm - Fundraiser for adults (16+) singing master class (Rachel Morris)
        1. Need newsletter and social support, + vocal students; send people to UCC website
        2. Refreshments (Stacy or Tina)

6. SUB-COMMITTEE REPORTS AND DISCUSSIONS:

a. Marketing
    i. Website
        1. Sierra Pierson (spierson@pgcityutah.gov) from city
            a. Site must be ADA compliant
            b. She is the contact to update the city site
            c. What level of control can we have? Limited access of certain pages
            d. Want calendars on our page and city home page - cc Sierra on newsletter content
            e. Could build form for registrations - work with Sierra
            f. Decision: keep with city site and build out
                i. Talk with Jace about going with City Site (Brady)
        2. Arts Commission site
            a. (https://pgarts.org) (Jace Harmer) pgartscommission is password
                i. Link to document about how site was built and how to manage content
                ii. All - Review new Arts website and provide feedback in Jace's doc
                iii. Program owners - provide content to Jace and photos ASAP
                    1. Just need rough draft and ideas to Jace
    ii. Brian - Create consistent graphics for all programs
    iii. Pay for google workspace?
b. Membership
    i. Slack
        1. Send Sheri an invite to slack (Brian)
    ii. Laura Baxter resigned
c. Equipment
    i. Brian - Reprint canopy for arts commission tent
    ii. Brian - New name badges with updated logo
    iii. Brian - More stickers; strawberry day art contest, taste of the arts

7. BUDGET REQUESTS DISCUSSION AND VOTE:

a. Flags for June 14th Concert in the Park
    i. APPROVED

b. Google workspace (<$100 year)
    i. APPROVED
c. Tina - Add canopy reprint to April budget vote

Motion to approve budgets: Emmie Coggins motioned to approve the budget requests; Madison Fontana seconded the motion.

8. **ROUNDTABLE:**
    a. Strawberry Days parade - table until April
        i. June 20, 10 am
        ii. Flyer with website
        iii. Need shirts
        iv. Float? With band?
        v. Who do we contact to get involved?

Action Items:

- Tina - Thank you note for Laura
- ~~Stacy - Gift card for Laura~~
- Exec committee - to propose format for City Council Report
- Jace - Share Concert in the Park Schedule
- Jace - Create signup for hosting/curtains for Concerts in the Park
- Tina - Work with Brady to draft email to ask for space for Film Festival Awards
- ~~Where should we do the Art Show?~~
- Stacy - Reach out to Sophie Patterson for Memorial Day music number
- Tina - Reach out to Ellie Berry for Memorial Day music number
- Tina - Reach out to Dion about lights and hanging banner on Library
- ~~Kirk/Madi - Need newsletter and social support for UCC Masterclass on March 21; send people to UCC website~~
- ~~Stacy or Tina - UCC Masterclass refreshments~~
- Brady - Talk with Jace about going with City Site
- ~~Program owners - provide content about your program and photos to Jace ASAP~~
- Brian - Create consistent graphics for all programs
- Brian - Reprint canopy for arts commission tent
- Brian - New name badges with updated logo
- Brian - More stickers; strawberry day art contest, taste of the arts
- ~~Brian - Send Sheri an invite to Slack~~
- ~~Tina - Add canopy reprint to April budget vote~~

Motion to Adjourn Meeting: Madison Fontana motioned to adjourn; Brady Hoggard seconded the motion.

Next Meeting: April 9, 5:30 pm

Location: Pleasant Grove City Hall

70 South 100 East PG, UT 84062

Minutes submitted by Tina Fontana on March 12, 2026.

Amended/Approved by _____

Date_____