Board Meeting Documents
October 8, 2026

MINUTES OF THE BOARD MEETING – SEPTEMBER 24, 2026

The Board of Education of the Lake Mountain School District met in a board meeting on Thursday, September 24, 2026, at 6:01 PM. The board meeting took place in the Media Center of Westlake High School in Saratoga Springs, UT.

Board members present: President Julie King, Vice President Matt Isaacson, Charity Judkins, Joylin Lincoln, Julie Myers, Melissa Sauser, and Ilene Strong.

Also present: Superintendent Carter, Deputy Superintendent Bollinger and members of the administrative staff. There were approximately 3 others in attendance.

President Julie King conducted the meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Kim Romeril, Assistant Superintendent of Secondary.

INSPIRATIONAL THOUGHT OR REFLECTION

An inspirational thought was given by Dr. Amanda Bollinger, Deputy Superintendent.

PUBLIC COMMENT

There were no community comments.

OPMA & GRAMA BOARD TRAINING

Board member Lincoln led the Lake Mountain Board of Education in Utah's Open Meetings & Public Records Law training to adhere to Utah State Code 52-4-104 and Utah State Code 63G-2-108.

CONSENT AGENDA

President King recommended that the Board approve the consent agenda. Board member Sauser made the motion to approve the consent agenda, and it was seconded by Board member Judkins. The Board voted in favor and the motion passed unanimously.

DISCUSSION ITEMS

1. Policy 8.101 News and Media Relations

   Deputy Superintendent Dr. Bollinger noted this policy links back to Policy 6.405, Student Image Use & Media. The policy outlines the procedures and requirements for news and media access to district properties, including the requirement for prior permission. It also identifies the district spokesperson and establishes that media requests should be directed through the Communications Department. Dr. Bollinger emphasized the importance of protecting student privacy and maintaining compliance with FERPA. The policy also outlines communication protocols to be followed during crisis situations. The procedures for responding to media inquiries were briefly reviewed.

   The Board engaged in discussion with Dr. Bollinger, asked clarifying questions, and requested additions and changes to the policy.

2. Policy 8.105 Parent and Family Engagement (Title I)

   Deputy Superintendent Dr. Bollinger reviewed the policy, noting that it is connected to Title I requirements and is required under Utah Code 53E-2-303. The policy outlines provisions for including parents and guardians in family engagement planning and establishes the procedures for implementation. Dr. Bollinger noted that the policy is aligned with the requirements of state code.

   The Board engaged in discussion with Dr. Bollinger and asked clarifying questions.

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3. Policy 8.106 Educational Language Services

Deputy Superintendent Dr. Bollinger reviewed the policy, which addresses the rights and needs of parents and students who are English learners. The policy is required under Utah Code 53G-7-223 and 53E-2-201, as well as USBE Rule R277-716. It outlines parents' rights to access and understand student records, documentation, and other legally required information. Dr. Bollinger noted that translation and interpretation services are required by law for certain meetings, but not all meetings. The policy also requires designated important documents to be translated into the parent's or guardian's home language to ensure meaningful access to information and services.

The Board engaged in discussion with Dr. Bollinger and asked clarifying questions.

DISCUSSION/ACTION ITEMS

1. Lake Mountain Board of Education Handbook

Board member Lincoln made the motion to approve the Lake Mountain Board of Education Handbook, and seconded by Vice President Isaacson.

The Board of Education engaged in discussion about the contents of the handbook.

The Board members who voted in favor were Julie Myers, Matt Isaacson, Julie King, Joylin Lincoln, Charity Judkins, and Melissa Sauser. Ilene Strong abstained from voting.

2. Amended 2026 Lake Mountain Board of Education Fall Meeting Calendar

Board member Sauser made the motion to approve the Amended 2026 Lake Mountain Board of Education Fall Meeting Schedule, and seconded by Board member Lincoln.

The Board engaged in discussion regarding the purpose of the additional meetings.

The Board voted in favor and the motion passed unanimously.

3. Lake Mountain School District Special Education Policies & Procedures Manual

Jaclyn Knapp, Director of Special Education presented the Special Education manual for Board approval. Ms. Knapp prepared the document and explained that it has been submitted to the Utah State Office of Education and was approved by USBE. She noted that the manual includes requirements outlined in state code, as well as provisions that may be selected and determined at the District level.

The Board of Education engaged in discussion with Ms. Knapp and asked clarifying questions about the manual.

Board member Strong made the motion to approve the Lake Mountain School District Special Education Policies & Procedures Manual, and it was seconded by Board member Judkins. The Board voted in favor and the motion passed unanimously.

4. Online K-12 Application

Ross Menlove, the new Online Principal presented information to the Board regarding an application to the State of Utah to create and operate a K–12 online school model. He noted that the Board had previously approved the Leadership Team to apply for a 7–12 model. Mr. Menlove presented the rationale for requesting approval of a K–12 model, with a plan to launch grades the entire K-12 program by August 2027.

The Board of Education engaged in discussion with Principal Menlove and asked clarifying questions.

Board member Strong made the motion to approve the Online K-12 Application to the State, and it was seconded by Board member Myers. The Board voted in favor and the motion passed unanimously.

5. Resolution# 2026-015: ATV for Surplus

Vice President Isaacson made the motion to approve Resolution# 2026-015: ATV for Surplus, and it was seconded by Board member Sauser. The Board voted in favor and the motion passed unanimously.

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SUPERINTENDENT AND BOARD MEMBER REPORTS

Superintendent Carter shared appreciation for the amazing staff and team throughout the district and thanked them for the work they do. She reported on her visit to Cedar Valley High School on Tuesday as part of the 24x24 school visits. She noted seeing many high fives and fist bumps throughout the school and commented on Principal Becar's strong relationships with students. She visited an art class, choir, and band during the visit. She also reported that the superintendents have determined that Lake Mountain School District will oversee Teaching and Learning. Two days have been designated as K–12 collaboration days to bring principals together, and a teacher workday will also be utilized for collaboration and professional development. Superintendent Carter expressed appreciation that ESP offers have been completed and noted that the offers exceed the State-required minimums. She also recognized Superintendent Smith for implementing a program that provided a stipend to employees who declared their retirement early, helping the district plan for and fill open positions. She reported that only 18 employees are currently expected to retire from Lake Mountain School District.

Board member Judkins provided an update on the Foundation and reported that a $600,000 grant proposal has been approved to support a new elementary school site. Additional agreements totaling $1.5 million are anticipated through the Foundation by the end of the year, along with $50,000 annually thereafter. She shared plans for a donor appreciation luncheon in early January, which will include potential donors and provide a preview of events planned for the year. The first fundraising event is anticipated in early March and will be a movie theater fundraiser, with the goal of establishing it as an annual community event. Board Member Judkins expressed her excitement about the Foundation's progress and the work being accomplished.

Board member Sauser expressed appreciation to President King for her work on the Board Handbook. She noted that having established norms and agreed-upon guidance is valuable and appreciated the continued discussion, input, and collaboration of the entire Board throughout the process.

ADJOURNMENT

On motion by Board member Lincoln and seconded by Board member Judkins, the meeting adjourned at 8:22 PM. The Board members who voted in favor were Ilene Strong, Vice President Matt Isaacson, President Julie King, Joylin Lincoln, Julie Myers, Charity Judkins, and Melissa Sauser. The motion passed unanimously.

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Financial Report - Fund 13 - General Fund (Lake Mountain School District)

	FUNCTION DESCRIPTION	ORIGINAL BUDGET	YTD BUDGET ADJUSTMENTS	ADJUSTED BUDGET	RECEIPTS / EXPENDED	REMAINING BUDGET	% OF BUDGET
Revenue	Local Revenue	$0	$0	$0	$0	$0	0.00%
	State Revenue	$0	$0	$0	$0	$0	0.00%
	Other Sources & Uses	$0	$0	$0	$0	$0	0.00%
Revenue	Total	$0	$0	$0	$0	$0	0.00%

	FUNCTION DESCRIPTION	ORIGINAL BUDGET	YTD BUDGET ADJUSTMENTS	ADJUSTED BUDGET	RECEIPTS / EXPENDED	REMAINING BUDGET	% OF BUDGET
Expenditures	Instruction	$0	$0	$0	$0	$0	0.00%
	K-12 Instr Support/Prof Dev	$0	$0	$0	$348	($348)	34,826.00%
	Board of Education	$245,818	$0	$245,818	$32,592	$213,226	13.26%
	Board Communications	$0	$0	$0	$0	$0	0.00%
	Auditor Services	$50,000	$0	$50,000	$0	$50,000	0.00%
	Legal Services	$75,000	$0	$75,000	$2,845	$72,155	3.79%
	Superintendent	$349,990	$0	$349,990	$76,209	$273,781	21.77%
	District Leadership Team	$522,572	$0	$522,572	$93,608	$428,964	17.91%
	School Leadership (Faculty)	$0	$0	$0	$9,805	($9,805)	980,527.00%
	Business Administrator	$190,563	$0	$190,563	$0	$190,563	0.00%
	Technology Services	$4,163	$0	$4,163	$12,421	($8,258)	298.37%
	Operation & Maint of Plant Services	$7,500	$0	$7,500	$0	$7,500	0.00%
	Facilities Acquisition	$80,000	$0	$80,000	$0	$80,000	0.00%
	Debt Service	$0	$0	$0	$0	$0	0.00%
	Other Sources & Uses	($1,525,606)	$0	($1,525,606)	$0	($1,525,606)	0.00%
Expenditures	Total	$0	$0	$0	$227,829	($227,829)	0.00%

Financial Report - Fund 37 - Capital Projects Fund (Lake Mountain School District)

	FUNCTION DESCRIPTION	ORIGINAL BUDGET	YTD BUDGET ADJUSTMENTS	ADJUSTED BUDGET	RECEIPTS / EXPENDED	REMAINING BUDGET	% OF BUDGET
Revenue	Other Sources & Uses	$0	$0	$0	$0	$0	0.00%
Revenue	Total	$0	$0	$0	$0	$0	0.00%

	FUNCTION DESCRIPTION	ORIGINAL BUDGET	YTD BUDGET ADJUSTMENTS	ADJUSTED BUDGET	RECEIPTS / EXPENDED	REMAINING BUDGET	% OF BUDGET
Expenditures	Instruction	$0	$20,000	$20,000	$0	$20,000	0.00%
	Technology Services	$0	$208,629	$208,629	$98	$208,531	0.05%
	Land Acquisition	$0	$0	$0	$0	$0	0.00%
	Land Improvement	$0	$7,784,188	$7,784,188	$0	$7,784,188	0.00%
	Professional Services	$0	$0	$0	$0	$0	0.00%
	Building Acq & Construction	$0	$0	$0	$2,340	($2,340)	234,000.00%
	Equipment Services	$0	$51,660	$51,660	$0	$51,660	0.00%
	Debt Service	$0	$0	$0	$0	$0	0.00%
	Other Sources & Uses	$0	($8,064,477)	($8,064,477)	$0	($8,064,477)	0.00%
Expenditures	Total	$0	$0	$0	$2,438	($2,438)	0.00%

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9000.2311.0110.000000.00	**Board Of Education**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		60,000.00			
	Total Budget Entries:	**$60,000.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				7,000.00	
08/31/2026 083126A1 27001514 3Z - Aug All				7,000.00	
09/30/2026 093026A2 27002451 4H - Sept ALL				7,000.00	
	Total Payroll:			**$21,000.00**	
	Ending Balance:	**$60,000.00**	**$0.00**	**$21,000.00**	**$39,000.00**
27.13.099.9000.2311.0210.000000.00	**State Retirement**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
08/31/2026 083126A1 27001514 3Z - Aug All				89.40	
09/30/2026 093026A2 27002451 4H - Sept ALL				89.40	
	Total Payroll:			**$178.80**	
	Ending Balance:	**$0.00**	**$0.00**	**$178.80**	**-$178.80**
27.13.099.9000.2311.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		4,350.00			
	Total Budget Entries:	**$4,350.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				529.07	
08/31/2026 083126A1 27001514 3Z - Aug All				529.07	
09/30/2026 093026A2 27002451 4H - Sept ALL				528.54	
	Total Payroll:			**$1,586.68**	
	Ending Balance:	**$4,350.00**	**$0.00**	**$1,586.68**	**$2,763.32**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9000.2311.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		138.00			
	Total Budget Entries:	**$138.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				17.50	
08/31/2026 083126A1 27001514 3Z - Aug All				17.50	
09/30/2026 093026A2 27002451 4H - Sept ALL				17.50	
	Total Payroll:			**$52.50**	
	Ending Balance:	**$138.00**	**$0.00**	**$52.50**	**$85.50**
27.13.099.9000.2311.0240.000000.00	**Health & Accident Ins.**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		59,256.00			
	Total Budget Entries:	**$59,256.00**			
	Ending Balance:	**$59,256.00**	**$0.00**	**$0.00**	**$59,256.00**
27.13.099.9000.2311.0270.000000.00	**Disab, Life, Dep Life Ins**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		74.00			
	Total Budget Entries:	**$74.00**			
	Ending Balance:	**$74.00**	**$0.00**	**$0.00**	**$74.00**
1-92 Payroll Expenditures		**$123,818.00**	**$0.00**	**$22,817.98**	**$101,000.02**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9000.2316.0332.000000.00	**Auditor Services**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		50,000.00			
	Total Budget Entries:	**$50,000.00**			
	Ending Balance:	**$50,000.00**	**$0.00**	**$0.00**	**$50,000.00**
27.13.099.9000.2317.0333.000000.00	**Legal Fees**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		75,000.00			
	Total Budget Entries:	**$75,000.00**			
Payments					
Date Check/Claim PO Invoice Batch Vendor Vendor Name Description					
08/20/2026 5100337220 95114 27001210 6852 BURBIDGE, VAN KOMEN, T LEGAL SERVICES OPMA LAWSUIT				2,845.40	
	Total Payments:			**$2,845.40**	
	Ending Balance:	**$75,000.00**	**$0.00**	**$2,845.40**	**$72,154.60**
27.13.099.9000.4000.0441.000000.00	**Rent - District Office**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		80,000.00			
	Total Budget Entries:	**$80,000.00**			
	Ending Balance:	**$80,000.00**	**$0.00**	**$0.00**	**$80,000.00**
27.13.099.9000.2311.0580.000000.00	**Mileage**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		8,500.00			
	Total Budget Entries:	**$8,500.00**			
	Ending Balance:	**$8,500.00**	**$0.00**	**$0.00**	**$8,500.00**
27.13.099.9000.2311.0581.000000.00	**Prof Dev - Overnight**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		30,000.00			
	Total Budget Entries:	**$30,000.00**			
	Ending Balance:	**$30,000.00**	**$0.00**	**$0.00**	**$30,000.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9000.2311.0610.000000.00	**Materials And Supplies**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	10,000.00
			Total Budget Entries:	**$10,000.00**

Receipts

Date	Receipt	Batch	Received From	Description	
08/10/2026	113177	27001367	Administration	Lake Mtn School District - Admin T-Shirt	-444.00
				Total Receipts:	**-$444.00**

Payments

Date	Check/Claim	PO	Invoice	Batch	Vendor	Vendor Name	Description	
07/21/2026	5100336298		27000618	27000618	115	ULINE	Bags for Admin Conf Aug 5th	131.25
08/21/2026	5100337261		27001316	27001316	76880	SIGNATURE IMAGES	LMSD Admin TShirts	2,364.00
08/21/2026	5100337261		27001316	27001316	1815	AMAZON.COM	Office Supplies - WhiteBoard	49.89
							Total Payments:	**$2,545.14**

Journal Entries

Date	Reference	Batch	Description	
07/21/2026	155171	27000632	101342 - Public Summary Bookle	134.38
			Total Journal Entries:	**$134.38**
			Ending Balance:	**$10,000.00** **$0.00** **$2,235.52** **$7,764.48**

27.13.099.9000.2311.0616.000000.00	**Printing**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	2,500.00
			Total Budget Entries:	**$2,500.00**
			Ending Balance:	**$2,500.00** **$0.00** **$0.00** **$2,500.00**

27.13.099.9000.2311.0635.000000.00	**District Food Exp**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	1,000.00
			Total Budget Entries:	**$1,000.00**

Payments

Date	Check/Claim	PO	Invoice	Batch	Vendor	Vendor Name	Description	
07/21/2026	5100336298		27000618	27000618	22784	COSTCO/SCHOOLS	MVVG Mtg Snacks	38.05
							Total Payments:	**$38.05**
							Ending Balance:	**$1,000.00** **$0.00** **$38.05** **$961.95**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9000.2311.0650.000000.00	**Computer Equipment**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	10,000.00			
	Total Budget Entries:	**$10,000.00**			
	Ending Balance:	**$10,000.00**	**$0.00**	**$0.00**	**$10,000.00**
27.13.099.9000.2311.0810.000000.00	**Professional Dues**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	60,000.00			
	Total Budget Entries:	**$60,000.00**			
Payments					
Date Check/Claim PO Invoice Batch Vendor Vendor Name Description					
07/09/2026 5100335891 LMSD-002 27000257 11163 TAYLOR DERRICK (DERRIC	LMSD - Branding Kit			7,500.00	
	Total Payments:			**$7,500.00**	
	Ending Balance:	**$60,000.00**	**$0.00**	**$7,500.00**	**$52,500.00**
2-91 Nonpayroll Expenditures		**$327,000.00**	**$0.00**	**$12,618.97**	**$314,381.03**
2-EXP Total Expenditures & Other Uses		**$450,818.00**	**$0.00**	**$35,436.95**	**$415,381.05**
Net (Income)/Loss		**$450,818.00**	**$0.00**	**$35,436.95**	**$415,381.05**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9001.2321.0112.000000.00	**Superintendent**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		260,000.00			
	Total Budget Entries:	**$260,000.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				21,666.67	
08/31/2026 083126A1 27001514 3Z - Aug All				21,666.67	
09/30/2026 093026A2 27002451 4H - Sept ALL				21,666.67	
	Total Payroll:			**$65,000.01**	
	Ending Balance:	**$260,000.00**	**$0.00**	**$65,000.01**	**$194,999.99**
27.13.099.9001.2321.0157.000000.00	**Hourly Office Assistants**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		5,000.00			
	Total Budget Entries:	**$5,000.00**			
	Ending Balance:	**$5,000.00**	**$0.00**	**$0.00**	**$5,000.00**
27.13.099.9001.2321.0210.000000.00	**State Retirement**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		29,735.00			
	Total Budget Entries:	**$29,735.00**			
	Ending Balance:	**$29,735.00**	**$0.00**	**$0.00**	**$29,735.00**
27.13.099.9001.2321.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		20,273.00			
	Total Budget Entries:	**$20,273.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				1,655.05	
08/31/2026 083126A1 27001514 3Z - Aug All				1,655.05	
09/30/2026 093026A2 27002451 4H - Sept ALL				1,654.97	
	Total Payroll:			**$4,965.07**	
	Ending Balance:	**$20,273.00**	**$0.00**	**$4,965.07**	**$15,307.93**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9001.2321.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		663.00			
	Total Budget Entries:	**$663.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				54.17	
08/31/2026 083126A1 27001514 3Z - Aug All				54.17	
09/30/2026 093026A2 27002451 4H - Sept ALL				54.17	
	Total Payroll:			**$162.51**	
	Ending Balance:	**$663.00**	**$0.00**	**$162.51**	**$500.49**
27.13.099.9001.2321.0240.000000.00	**Health & Accident Ins.**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		12,500.00			
	Total Budget Entries:	**$12,500.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				999.33	
08/31/2026 083126A1 27001514 3Z - Aug All				999.33	
09/30/2026 093026A2 27002451 4H - Sept ALL				1,071.68	
	Total Payroll:			**$3,070.34**	
	Ending Balance:	**$12,500.00**	**$0.00**	**$3,070.34**	**$9,429.66**
27.13.099.9001.2321.0270.000000.00	**Disab, Life, Dep Life Ins**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		319.00			
	Total Budget Entries:	**$319.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				21.68	
08/31/2026 083126A1 27001514 3Z - Aug All				21.68	
09/30/2026 093026A2 27002451 4H - Sept ALL				21.94	
	Total Payroll:			**$65.30**	
	Ending Balance:	**$319.00**	**$0.00**	**$65.30**	**$253.70**
1-92 Payroll Expenditures		**$328,490.00**	**$0.00**	**$73,263.23**	**$255,226.77**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9001.2600.0530.000000.00	**Telephone Service**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	5,000.00
			Total Budget Entries:	**$5,000.00**
			Ending Balance:	**$5,000.00**

27.13.099.9001.2321.0580.000000.00	**Mileage**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	3,000.00
			Total Budget Entries:	**$3,000.00**
			Ending Balance:	**$3,000.00**

27.13.099.9001.2210.0581.000000.00	**Prof Dev - Overnight**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Payments

Date	Check/Claim	PO	Invoice	Batch	Vendor	Vendor Name	Description	
08/13/2026	5100336818	REIMB	VC	27001057	999996	VICKI CARTER	CARTER REIMB HOTEL FOR USSA CONFERENCE	348.26
							Total Payments:	**$348.26**
							Ending Balance:	**$0.00**	**$0.00**	**$348.26**	**-$348.26**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9001.2321.0609.000000.00	**Cluster Activities Supply**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	1,500.00			
	Total Budget Entries:	**$1,500.00**			
	Ending Balance:	**$1,500.00**	**$0.00**	**$0.00**	**$1,500.00**
27.13.099.9001.2321.0610.000000.00	**Materials And Supplies**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	8,500.00			
	Total Budget Entries:	**$8,500.00**			
Payments					
07/21/2026 5100336298	27000618 27000618 52097 MCGEE'S STAMP & TROPH LMSD District Seal			196.65	
08/21/2026 5100337261	27001316 27001316 88096 U S BANK SUPPLIES			235.56	
09/24/2026 5100338508	106584 27002133 66756 POSTMASTER LMSD boundary mailer			2,374.13	
	Total Payments:			**$2,806.34**	
	Ending Balance:	**$8,500.00**	**$0.00**	**$2,806.34**	**$5,693.66**
27.13.099.9001.2321.0616.000000.00	**Printing**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	7,500.00			
	Total Budget Entries:	**$7,500.00**			
	Ending Balance:	**$7,500.00**	**$0.00**	**$0.00**	**$7,500.00**
27.13.099.9001.2321.0810.000000.00	**Professional Dues**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	1,000.00			
	Total Budget Entries:	**$1,000.00**			
Payments					
07/21/2026 5100336298	27000618 27000618 22774 COSTCO MEMBERSHIP LMSD Costco Membership			139.69	
	Total Payments:			**$139.69**	
	Ending Balance:	**$1,000.00**	**$0.00**	**$139.69**	**$860.31**
2-91 Nonpayroll Expenditures		**$26,500.00**	**$0.00**	**$3,294.29**	**$23,205.71**
2-EXP Total Expenditures & Other Uses		**$354,990.00**	**$0.00**	**$76,557.52**	**$278,432.48**
Net (Income)/Loss		**$354,990.00**	**$0.00**	**$76,557.52**	**$278,432.48**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9002.2510.0113.000000.00	**Business Administrator**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		125,000.00			
	Total Budget Entries:	**$125,000.00**			
	Ending Balance:	**$125,000.00**	**$0.00**	**$0.00**	**$125,000.00**
27.13.099.9002.2510.0210.000000.00	**State Retirement**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		28,363.00			
	Total Budget Entries:	**$28,363.00**			
	Ending Balance:	**$28,363.00**	**$0.00**	**$0.00**	**$28,363.00**
27.13.099.9002.2510.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		9,563.00			
	Total Budget Entries:	**$9,563.00**			
	Ending Balance:	**$9,563.00**	**$0.00**	**$0.00**	**$9,563.00**
27.13.099.9002.2510.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		313.00			
	Total Budget Entries:	**$313.00**			
	Ending Balance:	**$313.00**	**$0.00**	**$0.00**	**$313.00**
27.13.099.9002.2510.0240.000000.00	**Health & Accident Ins.**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		14,548.00			
	Total Budget Entries:	**$14,548.00**			
	Ending Balance:	**$14,548.00**	**$0.00**	**$0.00**	**$14,548.00**
27.13.099.9002.2510.0270.000000.00	**Disab, Life, Dep Life Ins**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		276.00			
	Total Budget Entries:	**$276.00**			
	Ending Balance:	**$276.00**	**$0.00**	**$0.00**	**$276.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
1-92 Payroll Expenditures		**$178,063.00**	**$0.00**	**$0.00**	**$178,063.00**
27.13.099.9002.2600.0530.000000.00	**Telephone Service**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	2,500.00			
	Total Budget Entries:	**$2,500.00**			
	Ending Balance:	**$2,500.00**	**$0.00**	**$0.00**	**$2,500.00**
27.13.099.9002.2510.0580.000000.00	**Mileage**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	2,500.00			
	Total Budget Entries:	**$2,500.00**			
	Ending Balance:	**$2,500.00**	**$0.00**	**$0.00**	**$2,500.00**
27.13.099.9002.2510.0610.000000.00	**Materials And Supplies**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	7,500.00			
	Total Budget Entries:	**$7,500.00**			
	Ending Balance:	**$7,500.00**	**$0.00**	**$0.00**	**$7,500.00**
27.13.099.9002.2510.0616.000000.00	**Printing**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	1,500.00			
	Total Budget Entries:	**$1,500.00**			
	Ending Balance:	**$1,500.00**	**$0.00**	**$0.00**	**$1,500.00**
27.13.099.9002.2510.0810.000000.00	**Professional Dues**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	1,000.00			
	Total Budget Entries:	**$1,000.00**			
	Ending Balance:	**$1,000.00**	**$0.00**	**$0.00**	**$1,000.00**
2-91 Nonpayroll Expenditures		**$15,000.00**	**$0.00**	**$0.00**	**$15,000.00**
2-EXP Total Expenditures & Other Uses		**$193,063.00**	**$0.00**	**$0.00**	**$193,063.00**
Net (Income)/Loss		**$193,063.00**	**$0.00**	**$0.00**	**$193,063.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9003.2329.0114.000000.00	**Administrator**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		240,000.00			
	Total Budget Entries:	**$240,000.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				20,000.00	
08/31/2026 083126A1 27001514 3Z - Aug All				20,000.00	
09/30/2026 093026A2 27002451 4H - Sept ALL				20,000.00	
	Total Payroll:			**$60,000.00**	
	Ending Balance:	**$240,000.00**	**$0.00**	**$60,000.00**	**$180,000.00**
27.13.099.9003.2329.0210.000000.00	**State Retirement**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		52,800.00			
	Total Budget Entries:	**$52,800.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				4,538.00	
08/31/2026 083126A1 27001514 3Z - Aug All				4,538.00	
09/30/2026 093026A2 27002451 4H - Sept ALL				4,538.00	
	Total Payroll:			**$13,614.00**	
	Ending Balance:	**$52,800.00**	**$0.00**	**$13,614.00**	**$39,186.00**
27.13.099.9003.2329.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		18,360.00			
	Total Budget Entries:	**$18,360.00**			
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				1,530.00	
08/31/2026 083126A1 27001514 3Z - Aug All				1,530.00	
09/30/2026 093026A2 27002451 4H - Sept ALL				1,530.00	
	Total Payroll:			**$4,590.00**	
	Ending Balance:	**$18,360.00**	**$0.00**	**$4,590.00**	**$13,770.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9003.2329.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	1,000.00			
	Total Budget Entries:	**$1,000.00**			
Payroll					
07/31/2026 073126J1 27000784	3R - July All			50.00	
08/31/2026 083126A1 27001514	3Z - Aug All			50.00	
09/30/2026 093026A2 27002451	4H - Sept ALL			50.00	
	Total Payroll:			**$150.00**	
	Ending Balance:	**$1,000.00**	**$0.00**	**$150.00**	**$850.00**
27.13.099.9003.2329.0240.000000.00	**Health & Accident Ins.**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	20,000.00			
	Total Budget Entries:	**$20,000.00**			
	Ending Balance:	**$20,000.00**	**$0.00**	**$0.00**	**$20,000.00**
27.13.099.9003.2329.0270.000000.00	**Disab, Life, Dep Life Ins**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
07/01/2026 13525 27000005	Original Budget FY27 - Fund 11	1,500.00			
	Total Budget Entries:	**$1,500.00**			
Payroll					
08/31/2026 083126A1 27001514	3Z - Aug All			46.04	
09/30/2026 093026A2 27002451	4H - Sept ALL			23.28	
	Total Payroll:			**$69.32**	
	Ending Balance:	**$1,500.00**	**$0.00**	**$69.32**	**$1,430.68**
1-92 Payroll Expenditures		**$333,660.00**	**$0.00**	**$78,423.32**	**$255,236.68**
27.13.099.9003.2329.0331.000000.00	**Contracted Services**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Payments

Date	Check/Claim	PO	Invoice	Batch	Vendor	Vendor Name	Description			
07/09/2026	5000008377		KAJ3257	27000260	11225	KAJAE PREMIUM AUGMEN	LMSD Payroll - Katz		2,678.00	
09/03/2026	5000008593		KAJ5369	27001562	11225	KAJAE PREMIUM AUGMEN	LMSD Payroll - Katz		5,356.00	
							Total Payments:		**$8,034.00**	
							Ending Balance:	**$0.00**	**$0.00**	**$8,034.00**	**-$8,034.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9003.2329.0580.000000.00	**Mileage**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		2,500.00			
	Total Budget Entries:	**$2,500.00**			
	Ending Balance:	**$2,500.00**	**$0.00**	**$0.00**	**$2,500.00**
27.13.099.9003.2329.0581.000000.00	**Prof Dev - Overnight**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		1,000.00			
	Total Budget Entries:	**$1,000.00**			
	Ending Balance:	**$1,000.00**	**$0.00**	**$0.00**	**$1,000.00**
27.13.099.9003.2329.0610.000000.00	**Materials And Supplies**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		7,500.00			
	Total Budget Entries:	**$7,500.00**			
Payments					
Date Check/Claim PO Invoice Batch Vendor Vendor Name Description					
08/21/2026 5100337261 27001316 27001316 89 P-Card Vendor Leadership Lunch				101.34	
08/21/2026 5100337261 27001316 27001316 93996 WALMART STORES INC Interview Snacks				13.32	
	Total Payments:			**$114.66**	
	Ending Balance:	**$7,500.00**	**$0.00**	**$114.66**	**$7,385.34**
27.13.099.9003.2329.0616.000000.00	**Printing**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		1,000.00			
	Total Budget Entries:	**$1,000.00**			
	Ending Balance:	**$1,000.00**	**$0.00**	**$0.00**	**$1,000.00**
27.13.099.9003.2329.0810.000000.00	**Professional Dues**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		1,000.00			
	Total Budget Entries:	**$1,000.00**			
	Ending Balance:	**$1,000.00**	**$0.00**	**$0.00**	**$1,000.00**
2-91 Nonpayroll Expenditures		**$13,000.00**	**$0.00**	**$8,148.66**	**$4,851.34**
2-EXP Total Expenditures & Other Uses		**$346,660.00**	**$0.00**	**$86,571.98**	**$260,088.02**
Net (Income)/Loss		**$346,660.00**	**$0.00**	**$86,571.98**	**$260,088.02**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9004.2329.0114.000000.00	**Administrator**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		12,500.00			
	Total Budget Entries:	**$12,500.00**			
	Ending Balance:	**$12,500.00**	**$0.00**	**$0.00**	**$12,500.00**
27.13.099.9004.2329.0210.000000.00	**State Retirement**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		2,750.00			
	Total Budget Entries:	**$2,750.00**			
	Ending Balance:	**$2,750.00**	**$0.00**	**$0.00**	**$2,750.00**
27.13.099.9004.2329.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		956.00			
	Total Budget Entries:	**$956.00**			
	Ending Balance:	**$956.00**	**$0.00**	**$0.00**	**$956.00**
27.13.099.9004.2329.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		250.00			
	Total Budget Entries:	**$250.00**			
	Ending Balance:	**$250.00**	**$0.00**	**$0.00**	**$250.00**
1-92 Payroll Expenditures		**$16,456.00**	**$0.00**	**$0.00**	**$16,456.00**
27.13.099.9004.2329.0610.000000.00	**Materials And Supplies**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		2,500.00			
	Total Budget Entries:	**$2,500.00**			
	Ending Balance:	**$2,500.00**	**$0.00**	**$0.00**	**$2,500.00**
2-91 Nonpayroll Expenditures		**$2,500.00**	**$0.00**	**$0.00**	**$2,500.00**
2-EXP Total Expenditures & Other Uses		**$18,956.00**	**$0.00**	**$0.00**	**$18,956.00**
Net (Income)/Loss		**$18,956.00**	**$0.00**	**$0.00**	**$18,956.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9005.2329.0114.000000.00	**Administrator**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		12,500.00			
	Total Budget Entries:	**$12,500.00**			
	Ending Balance:	**$12,500.00**	**$0.00**	**$0.00**	**$12,500.00**
27.13.099.9005.2329.0210.000000.00	**State Retirement**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		2,750.00			
	Total Budget Entries:	**$2,750.00**			
	Ending Balance:	**$2,750.00**	**$0.00**	**$0.00**	**$2,750.00**
27.13.099.9005.2329.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		956.00			
	Total Budget Entries:	**$956.00**			
	Ending Balance:	**$956.00**	**$0.00**	**$0.00**	**$956.00**
27.13.099.9005.2329.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		250.00			
	Total Budget Entries:	**$250.00**			
	Ending Balance:	**$250.00**	**$0.00**	**$0.00**	**$250.00**
1-92 Payroll Expenditures		**$16,456.00**	**$0.00**	**$0.00**	**$16,456.00**
27.13.099.9005.2329.0610.000000.00	**Materials And Supplies**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		2,500.00			
	Total Budget Entries:	**$2,500.00**			
	Ending Balance:	**$2,500.00**	**$0.00**	**$0.00**	**$2,500.00**
2-91 Nonpayroll Expenditures		**$2,500.00**	**$0.00**	**$0.00**	**$2,500.00**
2-EXP Total Expenditures & Other Uses		**$18,956.00**	**$0.00**	**$0.00**	**$18,956.00**
Net (Income)/Loss		**$18,956.00**	**$0.00**	**$0.00**	**$18,956.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9006.2329.0114.000000.00	**Administrator**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		125,000.00			
	Total Budget Entries:	**$125,000.00**			
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				2,000.00	
08/31/2026 083126A1 27001514 3Z - Aug All				2,000.00	
09/30/2026 093026A2 27002451 4H - Sept ALL				2,000.00	
	Total Payroll:			**$6,000.00**	
	Ending Balance:	**$125,000.00**	**$0.00**	**$6,000.00**	**$119,000.00**
27.13.099.9006.2410.0121.000000.00	**Principal Salary**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
09/30/2026 093026E5 27002576 4M - Sept EP				6,593.58	
	Total Payroll:			**$6,593.58**	
	Ending Balance:	**$0.00**	**$0.00**	**$6,593.58**	**-$6,593.58**
27.13.099.9006.2410.0123.000000.00	**Admin Activity Supervision**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
09/30/2026 093026A2 27002451 4H - Sept ALL				800.00	
	Total Payroll:			**$800.00**	
	Ending Balance:	**$0.00**	**$0.00**	**$800.00**	**-$800.00**
27.13.099.9006.2410.0210.000000.00	**State Retirement**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
09/30/2026 093026E5 27002576 4M - Sept EP				1,496.08	
09/30/2026 093026A2 27002451 4H - Sept ALL				181.52	
	Total Payroll:			**$1,677.60**	
	Ending Balance:	**$0.00**	**$0.00**	**$1,677.60**	**-$1,677.60**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9006.2329.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				153.00	
08/31/2026 083126A1 27001514 3Z - Aug All				153.00	
09/30/2026 093026A2 27002451 4H - Sept ALL				153.00	
	Total Payroll:			**$459.00**	
	Ending Balance:	**$0.00**	**$0.00**	**$459.00**	**-$459.00**
27.13.099.9006.2410.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
09/30/2026 093026E5 27002576 4M - Sept EP				504.41	
09/30/2026 093026A2 27002451 4H - Sept ALL				61.20	
	Total Payroll:			**$565.61**	
	Ending Balance:	**$0.00**	**$0.00**	**$565.61**	**-$565.61**
27.13.099.9006.2329.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				5.00	
08/31/2026 083126A1 27001514 3Z - Aug All				5.00	
09/30/2026 093026A2 27002451 4H - Sept ALL				5.00	
	Total Payroll:			**$15.00**	
	Ending Balance:	**$0.00**	**$0.00**	**$15.00**	**-$15.00**
27.13.099.9006.2410.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
09/30/2026 093026E5 27002576 4M - Sept EP				16.48	
09/30/2026 093026A2 27002451 4H - Sept ALL				2.00	
	Total Payroll:			**$18.48**	
	Ending Balance:	**$0.00**	**$0.00**	**$18.48**	**-$18.48**
27.13.099.9006.2410.0240.000000.00	**Health & Accident Ins.**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
09/30/2026 093026A2 27002451 4H - Sept ALL				150.00	
	Total Payroll:			**$150.00**	
	Ending Balance:	**$0.00**	**$0.00**	**$150.00**	**-$150.00**
1-92 Payroll Expenditures		**$125,000.00**	**$0.00**	**$16,279.27**	**$108,720.73**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9006.2329.0580.000000.00	**Mileage**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	2,500.00
			Total Budget Entries:	**$2,500.00**

Payments

Date	Check/Claim	PO	Invoice	Batch	Vendor	Vendor Name	Description	
09/03/2026	5100337726		00695852736	27092736	999991	TRAVIS HAMBLIN	Mileage Reimbursement for 069585	190.17
							Total Payments:	**$190.17**
							Ending Balance:	**$2,500.00**	**$0.00**	**$190.17**	**$2,309.83**

27.13.099.9006.2329.0581.000000.00	**Prof Dev - Overnight**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	1,000.00
			Total Budget Entries:	**$1,000.00**
			Ending Balance:	**$1,000.00**	**$0.00**	**$0.00**	**$1,000.00**

27.13.099.9006.2329.0610.000000.00	**Materials And Supplies**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	7,500.00
			Total Budget Entries:	**$7,500.00**

Payments

Date	Check/Claim	PO	Invoice	Batch	Vendor	Vendor Name	Description	
07/21/2026	5100336298		27000618	27000618	1815	AMAZON.COM	Office Supplies	64.49
08/21/2026	5100337261		27001316	27001316	1815	AMAZON.COM	Office Supplies	131.66
08/21/2026	5100337261		27001316	27001316	1815	AMAZON.COM	Office Supplies	175.73
							Total Payments:	**$371.88**
							Ending Balance:	**$7,500.00**	**$0.00**	**$371.88**	**$7,128.12**

27.13.099.9006.2329.0616.000000.00	**Printing**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	1,000.00
			Total Budget Entries:	**$1,000.00**
			Ending Balance:	**$1,000.00**	**$0.00**	**$0.00**	**$1,000.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9006.2329.0810.000000.00	**Professional Dues**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Budget Entries

Date	Reference	Batch	Description	
07/01/2026	13525	27000005	Original Budget FY27 - Fund 11	1,000.00
			Total Budget Entries:	**$1,000.00**
			Ending Balance:	**$1,000.00**

2-91 Nonpayroll Expenditures	**$13,000.00**	**$0.00**	**$562.05**	**$12,437.95**
2-EXP Total Expenditures & Other Uses	**$138,000.00**	**$0.00**	**$16,841.32**	**$121,158.68**
Net (Income)/Loss	**$138,000.00**	**$0.00**	**$16,841.32**	**$121,158.68**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9035.2580.0114.000000.00	**Administrator**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
07/31/2026 073126J1 27000784 3R - July All				1,500.00	
08/31/2026 083126D2 27001714 Account Distri				-14,212.54	
08/31/2026 083126A1 27001514 3Z - Aug All				14,212.54	
	Total Payroll:			**$1,500.00**	
	Ending Balance:	**$0.00**	**$0.00**	**$1,500.00**	**-$1,500.00**
27.13.099.9035.2580.0158.000000.00	**Hourly Technician**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		3,200.00			
	Total Budget Entries:	**$3,200.00**			
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				2,500.00	
07/31/2026 073126J1 27000784 3R - July All				723.34	
08/31/2026 083126A1 27001514 3Z - Aug All				1,085.00	
09/30/2026 093026A2 27002451 4H - Sept ALL				2,120.21	
	Total Payroll:			**$6,428.55**	
	Ending Balance:	**$3,200.00**	**$0.00**	**$6,428.55**	**-$3,228.55**
27.13.099.9035.2580.0210.000000.00	**State Retirement**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		715.00			
	Total Budget Entries:	**$715.00**			
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				491.75	
07/31/2026 073126J1 27000784 3R - July All				164.13	
08/31/2026 083126D2 27001714 Account Distri				-3,224.83	
08/31/2026 083126A1 27001514 3Z - Aug All				3,471.02	
09/30/2026 093026A2 27002451 4H - Sept ALL				474.64	
	Total Payroll:			**$1,376.71**	
	Ending Balance:	**$715.00**	**$0.00**	**$1,376.71**	**-$661.71**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9035.2580.0220.000000.00	**Social Security**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		240.00			
	Total Budget Entries:	**$240.00**			
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				176.93	
07/31/2026 073126J1 27000784 3R - July All				168.40	
08/31/2026 083126D2 27001714 Account Distri				-1,040.82	
08/31/2026 083126A1 27001514 3Z - Aug All				1,120.79	
09/30/2026 093026A2 27002451 4H - Sept ALL				154.73	
	Total Payroll:			**$580.03**	
	Ending Balance:	**$240.00**	**$0.00**	**$580.03**	**-$340.03**
27.13.099.9035.2580.0230.000000.00	**Industrial Insurance**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
07/01/2026 13525 27000005 Original Budget FY27 - Fund 11		8.00			
	Total Budget Entries:	**$8.00**			
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				6.25	
07/31/2026 073126J1 27000784 3R - July All				5.55	
08/31/2026 083126D2 27001714 Account Distri				-35.66	
08/31/2026 083126A1 27001514 3Z - Aug All				38.36	
09/30/2026 093026A2 27002451 4H - Sept ALL				5.31	
	Total Payroll:			**$19.81**	
	Ending Balance:	**$8.00**	**$0.00**	**$19.81**	**-$11.81**
27.13.099.9035.2580.0240.000000.00	**Health & Accident Ins.**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				2,493.00	
08/31/2026 083126D2 27001714 Account Distri				-2,353.00	
08/31/2026 083126A1 27001514 3Z - Aug All				2,353.00	
	Total Payroll:			**$2,493.00**	
	Ending Balance:	**$0.00**	**$0.00**	**$2,493.00**	**-$2,493.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.13.099.9035.2580.0270.000000.00	**Disab, Life, Dep Life Ins**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Payroll					
Date Reference Batch Description					
07/30/2026 073126E1 27000841 3S - July EP1				23.02	
08/31/2026 083126D2 27001714 Account Distri				-23.02	
08/31/2026 083126A1 27001514 3Z - Aug All				23.02	
	Total Payroll:			**$23.02**	
	Ending Balance:	**$0.00**	**$0.00**	**$23.02**	**-$23.02**
1-92 Payroll Expenditures		**$4,163.00**	**$0.00**	**$12,421.12**	**-$8,258.12**
2-EXP Total Expenditures & Other Uses		**$4,163.00**	**$0.00**	**$12,421.12**	**-$8,258.12**
Net (Income)/Loss		**$4,163.00**	**$0.00**	**$12,421.12**	**-$8,258.12**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.37.080.9035.1000.0650.000000.00	**School Computer Rotation**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
09/30/2026 13747 27002594	Capital Pre-Loads Rolls Seq 99	20,000.00			
	Total Budget Entries:	**$20,000.00**			
	Ending Balance:	**$20,000.00**	**$0.00**	**$0.00**	**$20,000.00**
27.37.080.9035.2580.0670.000000.00	**Software - Network**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
09/30/2026 13747 27002594	Capital Pre-Loads Rolls Seq 99	109,629.00			
	Total Budget Entries:	**$109,629.00**			
	Ending Balance:	**$109,629.00**	**$0.00**	**$0.00**	**$109,629.00**
27.37.080.9035.2580.0670.000000.01	**Software-Skyward Qmlativ**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
09/30/2026 13747 27002594	Capital Pre-Loads Rolls Seq 99	80,500.00			
	Total Budget Entries:	**$80,500.00**			
Payments					
07/21/2026 5100336298	Q Elementary Training Treat			98.36	
	Total Payments:			**$98.36**	
	Ending Balance:	**$80,500.00**	**$0.00**	**$98.36**	**$80,401.64**
27.37.080.9035.2580.0670.000000.21	**Software**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
09/30/2026 13747 27002594	Capital Pre-Loads Rolls Seq 99	18,500.00			
	Total Budget Entries:	**$18,500.00**			
Encumbrances					
07/14/2026 27000084 27000467 87457	UTAH EDUCATION NETWORK		15,180.00		
	Total Encumbrances:		**$15,180.00**		
	Ending Balance:	**$18,500.00**	**$15,180.00**	**$0.00**	**$3,320.00**
27.37.080.9035.4600.0709.000000.00	**Computer Infrastructure**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
09/30/2026 13747 27002594	Capital Pre-Loads Rolls Seq 99	51,660.00			
	Total Budget Entries:	**$51,660.00**			
	Ending Balance:	**$51,660.00**	**$0.00**	**$0.00**	**$51,660.00**

Date	Reference	Batch	Description
Budget Entries			

Date	Check/Claim	PO	Invoice	Batch	Vendor	Vendor Name	Description
Payments							

Date	PO	Batch	Vendor	Vendor Name
Encumbrances				

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
2-91 Nonpayroll Expenditures		**$280,289.00**	**$15,180.00**	**$98.36**	**$265,010.64**
2-EXP Total Expenditures & Other Uses		**$280,289.00**	**$15,180.00**	**$98.36**	**$265,010.64**
Net (Income)/Loss		**$280,289.00**	**$15,180.00**	**$98.36**	**$265,010.64**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.37.099.9824.4400.0460.000000.00	**Payment to Contractors**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Payments

Date	Check/Claim	PO	Invoice	Batch	Vendor	Vendor Name	Description			
09/24/2026	5000008660		687	27002217	3640	AIR QUALITY CONSULTING	SARATOGA SPRINGS CITY BLDG ASBESTOS INSP			2,340.00	
							Total Payments:			**$2,340.00**	
							Ending Balance:	**$0.00**	**$0.00**	**$2,340.00**	**-$2,340.00**
	2-91 Nonpayroll Expenditures							**$0.00**	**$0.00**	**$2,340.00**	**-$2,340.00**
	2-EXP Total Expenditures & Other Uses							**$0.00**	**$0.00**	**$2,340.00**	**-$2,340.00**
	Net (Income)/Loss							**$0.00**	**$0.00**	**$2,340.00**	**-$2,340.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

Account	Account Description	Budget	Encumbrance	Expenditures	Available
27.37.099.9965.4200.0711.000000.00	**Capital Allocation Control**				
	Beginning Balance:	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Budget Entries					
Date Reference Batch Description					
09/30/2026 13749 27002598	Capital Pre-Loads & PO Rolls S	7,784,188.00			
	Total Budget Entries:	**$7,784,188.00**			
	Ending Balance:	**$7,784,188.00**	**$0.00**	**$0.00**	**$7,784,188.00**
2-91 Nonpayroll Expenditures		**$7,784,188.00**	**$0.00**	**$0.00**	**$7,784,188.00**
2-EXP Total Expenditures & Other Uses		**$7,784,188.00**	**$0.00**	**$0.00**	**$7,784,188.00**
Net (Income)/Loss		**$7,784,188.00**	**$0.00**	**$0.00**	**$7,784,188.00**

Report Description: 1.0 Income Stmt by Program Account Year: 27 Account Periods: 00 - 03 Dates: 07/01/2026 - 09/30/2026 Cutoff Date: 09/30/2026

FJEXD01A (build 26.4.12.1)

Selection Criteria

Account Year	27
Account Period Range	00 - 03
Include Budget Detail	Yes
Cutoff Date	09/30/2026
Report ID	70896
Report Title	Income Statement by Program
Report Description	1.0 Income Stmt by Program
Role ID	ACCOUNTING

Display Option

Show Zero Accounts	No
Summary/Detail	Detail
Sum Encumbrances	Yes
Sum Payments	Yes
Sum Journals	Yes

Report Specification Sort / Totals

PROGRAM	Sequence: 1	Heading: Y	Total: N	Page Break: Y
FUND	Sequence: 2	Heading: Y	Total: N	Page Break: Y
TYPE TOTAL	Sequence: 3	Heading: N	Total: Y	Page Break: N
MAJOR TYPE	Sequence: 4	Heading: N	Total: Y	Page Break: N
MINOR TYPE	Sequence: 5	Heading: N	Total: Y	Page Break: N
OBJECT2	Sequence: 6	Heading: N	Total: N	Page Break: N
OBJECT	Sequence: 7	Heading: N	Total: N	Page Break: N
FUNCTION	Sequence: 8	Heading: N	Total: N	Page Break: N

Report Specification Selection Ranges

FUND	13 - 13
FUND	37 - 37

DRAFT 2

Policy Number and Title: 8.105 Parent and Family Engagement ~~(Title I)~~

Policy Type: Community Relations - Public Engagement

Policy Statement: Parent and family engagement is vital to the academic success of students. Parents are the first teachers of their children and serve as partners with the District in helping their children achieve academic success. The purpose of this policy is to establish guiding expectations for meaningful, collaborative family-school partnerships, ensure equitable communication and resources for multi-language and limited English proficient families, and govern compliance with state and federal Title I, Part A parent engagement requirements.

The Board directs the District to maintain active outreach, structured training, and inclusive communication channels to foster continuous collaboration with parents, guardians, and communities.

Definitions:

- **Parent:** A custodial or non-custodial parent or legal guardian of a student who is not under a court order or similar procedure prohibiting contact with the student. (§53G-9-202)
- **Parent and Family Engagement:** The regular, two-way, and meaningful communication involving student academic learning and other school activities, ensuring that parents are full partners in their child's education.
- **Limited English Proficiency (LEP):** Individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English.
- **School Community Council (SCC):** A school-based advisory body established by Utah law (53G-7-1202) to focus on school improvement and community engagement.

Scope: This policy applies to all District administrators, faculty, staff, students, and parents/guardians across all District schools, including designated Title I program schools.

Reference:
Title I, Part A of Every Student Succeeds Act (ESSA)
Utah Code § 53E-2-303

Utah Code § 53G-7-1202

Policy Provisions:

1. **Parental Engagement Partnership:**

   1.1 The District shall actively promote the engagement, guidance, and active involvement of parents in the education and academic success of their students.

2. **Language Assistance & Accessibility:**

   2.1 Communication, materials, and resources must be made accessible to multi-language parents and families with limited English proficiency.

   2.2 The District shall provide effective language assistance, including translated materials or qualified language interpreters, to facilitate meaningful participation in school programs, services, and activities.

3. **Title I Alignment:**

   3.1 The District shall maintain a system-wide plan to engage parents and guardians of Title I schools in the joint planning, development, implementation, and evaluation of Title I programs and family engagement strategies.

4. **Capacity Building:**

   4.1 The District shall provide ongoing resources and technical assistance to schools and families to strengthen collaborative relationships that support student achievement.

Procedures:

5. **General Parent Engagement Operations:** District schools shall promote parent involvement through operational steps including:

   5.1 District & School Responsibilities:

      5.1.1 Providing instructional materials and training to help parents work with their children to improve academic achievement.

      5.1.2 Offering opportunities for parental input in key decision-making processes, as permitted by policy and law.

5.1.3 Delivering training and information sessions to administrators, faculty, and staff on effective family collaboration and communication strategies.

5.1.4 Issuing timely notice of scheduled in-person meetings, including parent-teacher conferences, back-to-school nights, and open houses.

5.1.5 Notifying parents regarding student academic progress, attendance, and behavioral evaluations while soliciting parent feedback.

5.2 Language Access Implementation:

5.2.1 Implementing identification processes to evaluate language needs for limited English proficient parents.

5.2.2 Delivering translated documents or oral interpretation services for school activities, progress reports, and meetings.

5.2.3 Ensuring limited English proficient parents receive notifications comparable to those provided to English-proficient parents.

6. Title I, Part A Parent & Family Engagement

6.1 Annual Plan Review:

6.1.1 Parents/guardians representing District Title I schools shall meet annually to review and provide input on the District Title I plan.

6.1.2 School Community Council (SCC) chairs from each Title I school will participate in the annual review meeting to collaborate on parent and family engagement goals.

6.2 Capacity Building & Coordination:

6.2.1 The District State and Federal Programs Director will provide technical assistance and host training for administrators and parents on family engagement strategies.

6.2.2 Parenting workshops will be provided to support student learning at home.

6.2.3 The District State and Federal Programs Director will coordinate parent engagement initiatives with the Special Education Director.

6.3 Annual Evaluation & Continuous Improvement:

6.3.1 The District shall conduct, with the meaningful involvement of parents and family members of children participating in Title I, Part A programs, an annual ~~parent and family engagement~~ evaluation ~~assessing effectiveness against Title I plan objectives.~~ of the content and effectiveness of its Title I Parent and Family Engagement Policy in improving the academic quality of schools served by Title I.

6.3.2. ~~Title I SCC chairs will review evaluation findings to identify barriers to participation (focusing on economically disadvantaged, disabled, LEP, or minority families), parent learning and engagement needs, and effective strategies to improve school-family interactions.~~ The evaluation shall:

6.3.2.1 identify barriers to parent and family participation, with particular attention to economically disadvantaged families, families of students with disabilities, families with limited English proficiency or limited literacy, and racial or ethnic minority families;

6.3.2.2 assess parent and family needs in supporting student learning and engaging with school personnel; and

6.3.2.3 identify strategies to support successful school-family interactions.

6.3.3 The District shall use evaluation findings to develop evidence-based strategies to improve parent and family engagement and shall revise the Parent and Family Engagement Policy as necessary to address identified barriers and improve effectiveness.

6.4 School Activity Tracking:

6.4.1 Title I schools shall record parent and family engagement events.

6.4.2 Principals will share successful practices during Title I principal meetings.

Effectiveness: The board will measure effectiveness by monitoring parent attendance at Title I meetings and workshops, review annual family engagement survey results across demographic groups, track the use of language translation services, and verify compliance during annual Title I program reviews.

Evaluation Standards: The policy is considered effective when:

- 100% of requested primary language translations/interpretations for essential academic notifications are fulfilled.

- The annual Title I family engagement evaluation is completed and reviewed by SCC chairs prior to the start of each academic year.

Review Cycle: The policy will be reviewed every 4 years.

Accountability/Reporting: The Director of State and Federal ~~and State~~ Programs provides evaluation findings and Title I plan updates upon request to the Superintendent and Board of Education. Building principals report school-level engagement records, School Community Council (SCC) involvement, and language access implementation to District Administration as requested.

Forms:
n/a

Policy History
Adoption Date:
Effective Date
Review Date:
Revision Date:

DRAFT 2

Policy Number and Title: 8.106 ~~Educational~~ Alternative Language Services

Policy Type: Community Relations - Public Engagement

Policy Statement: The Board of Education believes that meaningful parental participation is vital in achieving and maintaining high levels of academic performance and well-being for all students. To ensure families are fully engaged as equal partners in their student's educational process, the District will provide accessible, timely, and effective communication and resources in multiple languages to parents and guardians.

Lake Mountain School District strives to increase accessibility to educational programs and essential school communications, and fulfill state and federal mandates regarding language access.

Definitions:

- **Primary Language:** The first language spoken by a student and a student's parent(s), as identified through the district Home Language Survey or registration process.
- **Interpretation:** Spoken or signed communication rendered in real-time (simultaneously or consecutively) between an English speaker and a speaker of another language.
- **Translation:** The written communication wherein the written words of one person are communicated to others in writing in a different language.
- **Critical Communication:** Written or digital information that directly impacts a student's health, safety, academic standing, legal rights, or participation in district programs.

Scope: This policy applies to all District schools, departments, administrative personnel, instructional staff, and district-sponsored activities or meetings involving students, parents, and legal guardians.

Reference:
Every Student Succeeds Act (ESSA)
Utah Code § 53G-7-223
Administrative Rule R277-716

Policy Provisions:

1. **Parental Engagement & Access:**

   1.1 The District shall ensure that non-English speaking parents and guardians receive information in a language they understand so they can make informed decisions regarding their child's education.

2. **Identification of Language Needs:**

   2.1 The District must systematically collect, record, and maintain the primary language of every student's parent(s).

3. **Provision of Services:**

   3.1 Qualified translation and interpretation services shall be provided free of charge during regular business hours and for designated district/school events.

4. **Critical Communication Standard:**

   4.1 All essential documents regarding student health, safety, discipline, academic placement, special education, and legal rights must be translated into covered primary languages in a timely manner.

5. **Guardrails & Boundaries:**
   5.1 Minor children (including siblings or fellow students) shall not be used as interpreters for non-trivial educational, legal, or disciplinary matters.

   5.2 Machine translation tools may be utilized for informal communication but must not be solely relied upon for binding legal or special education documentation without verification by a qualified translator.

Procedures:

6. **Identification & Data Collection:**
   6.1 Parents/guardians complete the Home Language Survey during student registration.

   6.2 The identified primary language for each guardian is retained in the school's Student Information System (SIS).

7. **Facilitation of Interpretation Services**

7.1 Schools and departments must check the SIS to determine if interpretation services are required prior to scheduled meetings.

7.2 Interpretation services will be provided during regular business hours, to parents and students who require such services in order to communicate with the School regarding critical information about their child's education.

7.3 Interpretation services (in-person or virtual) may be provided upon request or identified need for:

7.3.1 Classroom activities and parent engagement events

7.3.2 Scheduled office visits, phone calls, and impromptu interactions

7.3.3 Enrollment, registration, and fee waiver processes

7.3.4 Individualized Education Program (IEP) and Section 504 meetings

7.3.5 Student Educational Occupation Plan (SEOP) / College and Career Readiness meetings

7.3.6 Student disciplinary meetings, administrative hearings, and grievance proceedings

7.3.7 School Community Council and Board of Education meetings

8. **Qualifications & Standards for Translators/Interpreters**
   8.1 Where possible, interpreters and translators utilized by the district must be certified or qualified with background experience in education-specific terminology.

9. **Translation of Documents & Critical Communications**
   9.1 District departments will translate system-wide critical materials, including registration documents, safety plans, discipline policies, special education notices, health forms, and parent handbooks.

   9.2 Student-specific critical information regarding health, safety, disciplinary actions, and entitlement to special education or English Learner (EL) services must be provided in the native language.

Effectiveness: The District measures policy effectiveness through annual audits of Home Language Survey completions and primary language data tracking within the Student Information System. Additionally, performance is tracked through fulfilled

district-wide interpretation and translation requests, alongside reviews of annual parent survey results regarding family communication satisfaction.

Evaluation Standards: The policy is considered effective when:

- **≥ 95%** of requested interpretation services for scheduled meetings (IEPs, disciplinary, SEOPs) are fulfilled by qualified personnel or platforms.
- **100%** of district-level critical documents are translated and made accessible in major identified target languages.

Review Cycle: The policy will be reviewed every 4 years.

Accountability/Reporting: The State and Federal Program Director serves as the administrator responsible for overseeing this policy. Upon request, the administrator presents a report to the Superintendent and Board of Education detailing district language demographics, translation metrics, and service fulfillment rates.

Forms:

Home Language Survey (HLS) - (To be created during the 2026-27 school year)
Language Interpretation/Translation Request Form - (To be created during the 2026-27 school year)

Policy History
Adoption Date:
Effective Date
Review Date:
Revision Date:

DRAFT 1

Policy Number and Title: 4.205 Discrimination & Harassment

Policy Type: 4.000 Personnel - 4.200 Employee Conduct

Policy Statement: The Lake Mountain School District (LMSD) is committed to maintaining a workplace and educational environment free from unlawful discrimination, harassment, abusive conduct, and retaliation. The Board of Education strictly prohibits conduct that discriminates against or harasses any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, veteran status, or any other characteristic protected by federal, state, or local law.

This policy establishes clear ethical and legal guardrails that foster a professional, respectful, safe, and civil work culture and ensures full district compliance with applicable federal civil rights mandates and Utah statutory standards, enforcing a zero-tolerance standard for improper discriminatory workplace practices.

Definitions:

- **Complainant:** An individual who is alleged to be the victim of conduct that could constitute discrimination, harassment, abusive conduct, or retaliation.
- **Discrimination:** Unfavorable treatment of an employee or applicant in employment decisions (including hiring, promotion, job assignment, compensation, discipline, or termination) based upon a protected class status.
- **Disability Accommodations:** Reasonable modifications provided to a qualified employee or applicant with a disability to enable them to perform essential job functions, unless doing so imposes an undue hardship on the district.
- **District Employee**: Any individual employed or formally engaged by the District to support the instructional program, curriculum, activity, educational, administrative, operational, and/or support functions of the District, which includes licensed educators, administrators, classified personnel, and other authorized service providers.
- **Harassment:** Unwelcome conduct—verbal, nonverbal, written, or physical—that is based on a protected status when submission to such conduct is made a term or condition of employment, or when such conduct is sufficiently severe, pervasive, or persistent that it creates a hostile, intimidating, or offensive working environment.
- **Hostile Work Environment:** Workplace conduct based on a protected class that unreasonably interferes with an employee's work performance or creates an

intimidating, hostile, or offensive working atmosphere as evaluated under both an objective (reasonable person) and subjective standard.

- **Protected Class / Status:** An individual's race, color, religion, sex, sexual orientation, gender identity, national origin, age (40 and older), disability, genetic information, or veteran status.
- **Respondent:** An individual who has been reported to be the perpetrator of conduct that could constitute discrimination, harassment, abusive conduct, or retaliation.
- **Retaliate/Retaliation:** Any adverse, punitive, or retaliatory action taken against an individual because they filed a complaint, reported potential discrimination or harassment, or participated in an investigation or proceeding under this policy.
- **Sexual Harassment:** Refers to conduct on the basis of sex that satisfies one or more of the following:
    - A District employee or student conditioning the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct (quid pro quo);
    - Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity (hostile environment);
        - "Severe" - This identifier addresses whether the described occurrence or conduct was extreme from the perspective of a reasonable person in the complainant's position
        - "Pervasive" - This identifier indicates that a single instance of an offensive comment or joke typically does not meet the Title IX standard for sexual harassment requiring investigation. However, there may be instances where a single unwelcome act may meet that standard. Factors to consider include, but are not limited to, the existence of a pattern of sexual harassment, the number and age of people involved, and the occurrence of widespread dissemination of offensive material.
        - "Objectively Offensive" - This identifier addresses whether the described occurrence or conduct was offensive from the perspective of a reasonable person in the complainant's position. Notably, the perspective for offensiveness is based on the

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reasonableness from the complainant's perspective, and the intent of the respondent is irrelevant in the analysis.

- "Effectively Denies Equal Access" - This does not require that a complainant be entirely or physically excluded from educational or employment opportunities, but rather that the sexual harassment has so undermined and detracted from the complainant's educational environment, that he or she is effectively denied equal access.

- Any instance of sexual assault, dating violence, domestic violence, or stalking, as each defined in 34 CFR Part 106 and in this policy:
  - "Sexual assault" is the unwelcome touching of a person's private body parts for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent and/or an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation(pg. 58-62).
  - "Dating violence" is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant, which may be determined by (1) the length of the relationship, (2) the type of relationship, and (3) the frequency of interaction between the persons involved in the relationship;
  - "Domestic violence" is violence committed by a current or former spouse or intimate partner of the complainant, by a person with whom the complainant shares a child in common, by a person who is cohabitating with or has cohabitated with the complainant as a spouse or intimate partner, by a person similarly situated to a spouse of the complainant under Utah law, or by any other person acting against a complainant who is protected from that person's acts under Utah law;
  - "Stalking" is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress.

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Scope: This policy applies to all District employees, applicants for employment, Board members, contractors, volunteers, vendors, and visitors on District property or participating in District-sponsored activities.

Reference:
Title VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000e et seq.)
Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.)
Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.)
Age Discrimination in Employment Act of 1967 (29 U.S.C. § 621 et seq.)
Genetic Information Nondiscrimination Act of 2008 (42 U.S.C. § 2000ff et seq.)
Utah Antidiscrimination Act, Utah Code Ann. § 34A-5-101 et seq.[cite: 4, 5]
Utah Protection of Public Employees Act, Utah Code Ann. § 67-21-1 et seq.
USBE Administrative Rule R277-322 (Utah Educator Standards)
LMSD Policy 4.101 (Equal Opportunity Employment)
LMSD Policy 4.201 (Employee and Volunteer Code of Conduct)

Policy Provisions:

1. **Nondiscrimination & Equal Employment:**

   1.1 The District shall afford equal opportunities in all aspects of employment, including recruitment, hiring, placement, promotion, transfer, compensation, training, benefits, discipline, and termination, without regard to protected class status.

2. **Prohibition of Harassment & Sexual Harassment:**
   2.1 Workplace harassment or sexual harassment of any employee or applicant is strictly prohibited.

   2.2 Employees who experience or observe conduct violating this principle are expected to report the behavior promptly.

3. **Prohibition of Retaliation:**

   3.1 Retaliation against any individual who, in good faith, reports discrimination, harassment, or abusive conduct, or who assists, testifies, or participates in an investigation or proceeding, is strictly prohibited.

   3.2 Any retaliatory act will be addressed as an independent violation subject to immediate disciplinary action.

4. **District Duty to Act & Investigate:**

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4.1 The District shall maintain established administrative procedures to receive, investigate, and resolve all complaints of discrimination, harassment, or retaliation.

4.2 Investigations shall be conducted promptly, thoroughly, and impartially.

5. **Disciplinary Consequences:**

5.1 Any District employee determined to have engaged in discrimination, harassment, or retaliation in violation of this policy shall be subject to appropriate administrative or disciplinary action, up to and including termination of employment, in accordance with District orderly termination policies and state law.

Procedures:

6. **Reporting Complaints:**

6.1 Any employee or job applicant who believes they have been subjected to discrimination, harassment, or retaliation should submit a formal or informal complaint to their direct supervisor, building principal, or the District Human Resources/Compliance Director.

6.2 If the supervisor or building administrator is the subject of the complaint, the report shall be filed directly with the Human Resources Department.

7. **Administrative Investigation Workflow:**

7.1 Upon receipt of a complaint, the Superintendent or Human Resources designee shall assign an impartial investigator to gather facts, interview relevant witnesses, and review documentation.

7.2 Interim supportive or protective measures (such as reassignment or administrative leave) may be implemented during the investigation process to preserve workplace safety and stability.

7.3 The investigator shall prepare a written summary of factual findings for the Superintendent or appropriate administrative authority utilizing a "preponderance of the evidence" standard (more likely than not)..

8. **Resolution & Timelines:**

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8.1 The Superintendent or designee shall issue written outcome notifications to both the Complainant and Respondent upon the conclusion of the investigation, typically within 30 business days of the initial report.

8.2 Where a policy violation is substantiated, prompt corrective measures and appropriate disciplinary actions shall be taken.

9. **Appeal & External Filing Options:**

9.1 Either party may appeal the determination in accordance with LMSD Policy 4.704 (Grievance Procedure)

9.2 Nothing in this procedure limits an employee's legal right to file a formal charge of discrimination with state or federal regulatory agencies, including the Utah Anti-Discrimination and Labor Division (UALD) or the Equal Employment Opportunity Commission (EEOC).

Effectiveness: The District will evaluate the effectiveness of this policy through safety data reviews, compliance tracking of signed parent/student acknowledgments, audit checklists of coach training completion, and incident report logs.

Evaluation Standards: The policy is considered effective when

- **100%** of active District employees complete mandatory annual anti-harassment, non-discrimination, and reporting compliance training.
- **100%** of formal complaints are acknowledged within 2 business days and fully investigated with written determinations issued within 30 business days.

Review Cycle: This policy shall be reviewed by the Board of Education and Administration every five (5) years.

Accountability/Reporting: The Superintendent and District Human Resources/Compliance Director report compliance data and investigation trends to the Board of Education upon request.

Forms:
LMSD Employee Harassment / Discrimination Complaint Form - To be created in 2026-27 school year
LMSD Notice of Investigation & Administrative Rights Form - To be created in 2026-27 school year

Policy History
Adoption Date:
Effective Date
Review Date:

DRAFT

Revision Date:

DRAFT

DRAFT 1

Data Privacy, Student Records, and Transcripts

Policy Number and Title:
6.105 Data Privacy, Student Records, and Transcripts

Policy Type:
6.000 Student Services

Policy Statement:
Complete and accurate records are essential to student education, and student data privacy is paramount. Students and their parents or guardians retain ownership of student data. The Board delegates to the administration responsibility for establishing policies, administrative rules, and procedures that assure accuracy, completeness, security, privacy, appropriate access, and efficiency in the preparation, management, retention, and deletion of student records and data. This policy shall be administered in full accordance with the Family Educational Rights and Privacy Act (FERPA), the Government Records Access and Management Act (GRAMA), state student data privacy laws, and applicable State Board of Education rules.

Definitions:
Data Governance Plan (DGP): A framework of policies, procedures, and practices designed to manage and protect data across its entire lifecycle and to ensure data accuracy, public transparency, and individual privacy protections.
Directory Information: Information designated by the District pursuant to the Family Educational Rights and Privacy Act (FERPA) that may include a student's name, photograph, grade level, participation in school or district-sponsored activities and athletics, honors, awards, and dates of attendance, unless a parent or eligible student has exercised the right to prohibit its disclosure.
District Student Records Officer: The administrator responsible for ensuring records are classified, maintained, transferred, archived, and destroyed in compliance with official schedules. A Student Services administrator serves as the District Student Records Officer, and the principal serves as the School Student Records Officer.
Eligible Student:

- Average Daily Membership (ADM) - A student is a resident student who is at least five (5) years old before September 2 of the school year (or under 21 if receiving special education services) and has not graduated from high school.
- Family Educational Rights and Privacy Act (FERPA): A student who has reached 18 years of age, is married, or is enrolled in a post-secondary education program.

Family Educational Rights and Privacy Act (FERPA): A federal privacy law that governs the access, confidentiality, and management of student educational records. The law establishes two fundamental rights for parent(s)/legal guardian(s) or eligible students: transparency and data privacy.

- Parent(s)/legal guardian(s) may review all official educational records maintained by the school such as academic transcripts, disciplinary records, attendance records, and special education evaluations.
- If educational records contain inaccurate, misleading, or privacy-violating information, parent(s)/legal guardian(s) may petition for corrections.
- Schools are legally restricted from disclosing personally identifiable information (PII) to third parties without prior written consent.
- Directory information (such as athletic rosters, honor rolls, or yearbook photos) may be publicly disclosed unless parents explicitly submit a formal written opt-out notice.

Invasive Physical Examination: Any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.
Metadata Dictionary: A centralized, structured reference that defines and describes all data elements within a system, database, or organization.
Transcript: A permanent academic record created and maintained by a student's primary LEA that documents courses taken, credits earned, letter grades/GPAs, completion method markers (e.g., standard, packet, test-out), and progress toward or attainment of a high school diploma.

Scope:
This policy applies to all district employees, student aides, volunteers, school administrative staff, third-party service providers, students, and parents/guardians across all schools and administrative departments within the district.

Reference:
Federal Law:
Family Educational Rights and Privacy Act (FERPA), 34 CFR § 99
Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h

State Law:
Government Records Access and Management Act (GRAMA) 63G-2
State Student Data Privacy Act 53E-9-3
34 CFR § 99.3
§ 53G-10-203
§ 53G-8-208
§ 53G-6-604

Utah State Board of Education Administrative Rules
R277-404
R277-515
R277-705

Policy Provisions:
1. Data Governance and Privacy Protections
    1.1. The district shall maintain a comprehensive Data Governance Plan (DGP) outlining practices regarding student data collection, maintenance, storage, usage, sharing, and deletion.

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1.2. A public metadata dictionary shall be maintained to document all student data collected and its intended educational use.
1.3. A Student Data Disclosure statement shall be distributed annually to employees, parents, and students.
1.4. Data sharing with external entities for educational purposes shall follow strict protocols detailed in the DGP and annual disclosure.
1.5. Notifications regarding any security breach involving student data shall be issued in accordance with the DGP provisions.

2. Student Records Access Rights
2.1. Student records not categorized as 'Directory Information' are classified as private.
2.2. Access is limited to authorized school personnel with educational responsibility, auditing officials, parents/guardians, and eligible students.
2.3. Both natural parents (custodial and non-custodial) retain access rights unless prohibited by a court order. Non-custodial parents must submit a written request for each access instance. Custodial step-parents have access to written records only. Non-custodial step-parents have no rights unless approved in writing by the custodial parent (34 CFR § 99.3 Family Policy Compliance office August 20, 2004).
2.4. Commercial entities, employers, and police officers, and public or private agencies have no access rights to student records.
2.5. Access to student records shall not be given to individuals other than those listed above without written permission of the parent(s) or legal guardian(s), eligible student, or in response to a court order.
2.6. Student data shall not be released via telephone even though the caller may be authorized to access the record.
2.7. Information on access rights (FERPA) shall be distributed to parents as part of the school registration packet annually.

3. Confidentiality and Training
3.1. District employees, student aides, and volunteers with access to student records must receive annual training by the District Student Records Officer on privacy laws and data privacy.
3.2. Electronic records must be password-protected. Passwords and credentials shall not be shared, disclosed, or disseminated for electronic maintenance or access to student records.
3.3. All public education employees, student aides, and volunteers have a responsibility to protect confidential student information and access records only as necessary for their assignments.
3.4. Failure to adhere to confidentiality laws and policies may result in disciplinary action or state licensing discipline.

4. Collection of Sensitive Information
4.1. Prior written consent of a student's parent/guardian is required if any District employee or agent plans to administer to a student any psychological or psychiatric examination, test, or treatment, or any survey, analysis or evaluation that has the purpose or evident intended effect of causing the student to reveal information, whether the information is personally identifiable or not, concerning the student's or any family member's:
4.1.1. Political affiliations or, except as provided under Utah Code Ann 53G-10-202 or rules of the Utah State Board of Education, political philosophies;
4.1.2. Mental or psychological problems;

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4.1.3. Sexual behavior, orientation, or attitudes;
4.1.4. Illegal, anti-social, self-incriminating, or demeaning behavior;
4.1.5. Critical appraisals of individuals with whom the student or family member has close family relationships;
4.1.6. Religious affiliations or beliefs;
4.1.7. Legally recognized privileged and analogous relationships, such as those with lawyers, medical personnel, or ministers; and
4.1.8. Income, except as required by law;
4.2. Prior written consent is required in all grades, Kindergarten through grade 12.
4.3. These prohibitions shall also apply within the curriculum and other school activities unless prior written consent of the student's parent/guardian has been obtained.

Procedures:

5. Parental Consent
5.1. Written parental consent is valid only if a parent/guardian has first been given written notice, including notice that a copy of the educational or student survey questions to be asked is made available at the school, and has been given a reasonable opportunity to obtain written information concerning:
5.1.1. Records or information, including information about relationships, that may be examined or required;
5.1.2. The means by which the records or information shall be examined or reviewed;
5.1.3. The means by which the information is to be obtained;
5.1.4. The purposes for which the records or information are needed;
5.1.5. The entities or persons, regardless of affiliation, who will have access to the personally identifiable information; and
5.1.6. A method by which a parent of a student can grant permission to access or examine the personally identifiable information.
5.1.7. For a survey described above, written notice shall include an internet address where a parent can view the exact survey to be administered to the student.
5.2. District parental permission forms for service provider support may be accessed on the links provided in this policy: Permission for Secondary Student Support Services, Permission for Social Worker Services, Permission for Elementary Counseling.
5.3. Except in response to a situation which a school employee reasonably believes to be an emergency, or as authorized under Utah Code, Title 62A, Chapter 4a, (Child Abuse or Neglect Reporting Requirements, or by order of a court), disclosure to a parent/guardian may waive the two-week minimum notification period.
5.4. A general consent used to approve admission to school or involvement in special education, remedial education, or a school activity does not constitute written consent under this policy.
5.5. This policy does not limit the ability of a student under Utah Code 53G-10-203 to spontaneously express sentiments or opinions otherwise protected against disclosure under this policy.
5.6. Duration of Parental Consent
5.6.1. Unless otherwise agreed to by a student's parent/guardian and the person requesting written consent, the authorization is valid only for the activity for which it was granted. A parent may withdraw consent during the course of the activity by submitting a written withdrawal of authorization to the school.
5.7. Well-being of a Student
5.7.1. If a school employee or agent believes that a situation exists that presents a serious threat to the well-being of a student, that employee or agent shall notify

the student's parent/guardian without delay. If, however, the matter has been reported to the Division of Child and Family Services (DCFS), it is the responsibility of DCFS to notify the student's parent or guardian.

5.7.2. If a school employee, agent, or school resource officer believes a student is at-risk of attempting suicide, physically self-harming, or harming others, the school employee, agent, or school resource officer may intervene and ask a student questions regarding the student's suicidal thoughts, physically self-harming behavior, or thoughts of harming others for the purposes of:

5.7.2.1. Referring the student to appropriate prevention services;

5.7.2.2. Informing the student's parent or legal guardian, and/or

5.7.2.3. De-escalating the emergency situation.

5.7.3. FERPA Health or Safety Emergency Disclosure Exceptions will apply.

5.8. Notice and opportunity shall be provided to parent(s)/legal guardian(s) to inspect any instructional content that is provided to a student, regardless of its format, including printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet) used as part of the educational curriculum for the student.

5.8.1. The opportunity to inspect instructional materials shall not extend to academic tests or academic assessments.

5.9. Nonemergency, Invasive Physical Exams

5.9.1. Parents shall be notified and have the opportunity to opt out of nonemergency, invasive physical examination that is:

5.9.1.1. Required as a condition of attendance

5.9.1.2. Administered by the school and scheduled in advance; and

5.9.1.3. Not necessary to protect the immediate health and safety of the student, or of other students.

5.9.2. The policy does not apply to any physical examination or screening that is permitted or required by an applicable Utah law, including physical examinations or screenings that are permitted without parental notification.

6. Directory Information and Commercial Marketing

6.1. Principals may authorize the release of certain directory information for typical school-sponsored activities, yearbooks, team rosters, honor roll lists, graduation lists, and other school purposes which would not normally be considered an invasion of student privacy.

6.2. The District Student Records Officer may authorize the release of certain directory information for use by United States Military Forces and other authorized agencies.

6.3. Parents have 14 calendar days from the start of the school year to submit written notification blocking directory information release. (PPRA 20 USC Section 1232h)

6.4. Record requests intended for commercial marketing or recruitment are prohibited.

7. Record Retention, Record Requests and Transfers, and Diplomas

7.1. Student records shall be retained and disposed of according to Utah State Archives Records Retention Schedule. Student special education records shall be disposed of in accordance with the provisions of Utah State Board of Education Special Education Rules §300.610 and R277-487.

7.2. Records Requests and Transfers (53G-6-604):

7.2.1. Receiving schools shall request records directly from the previous school within 14 days (immediately when enrolling a child of any active military personnel).

7.2.2. Requested schools must send the certified records within five (5) school days of receiving the request.

7.2.2.1. A transferred file must include the student's disciplinary records, including any safe-school violations, reintegration plans, or threat assessments.

7.2.3. The permanent cumulative record folder which includes directory information, schools and years attended, grades and credits earned, health records (Utah Immunization Record), test scores, other pertinent information concerning the student, and transcripts shall be forwarded to the requesting school.

7.2.4. Prior to transferring the file, all outdated or irrelevant materials, and documents containing confidential medical information included as an attachment shall be purged. Only achievement test scores, birth certificates, copies of report cards, health records, and pertinent information concerning the student are included in the cumulative folder.

7.2.5. A parent release is not required when transferring records from one school to another.

7.2.6. Schools may not officially enroll a student until the previous records arrive or a school administrator reviews the state data gateway for safe-school violations, reintegration, or threat assessments.

7.2.7. If a student's file is flagged as a "Missing Child" (53G-6-602) the school cannot forward the records and shall immediately notify law enforcement.

7.2.8. Student records may be transmitted between public schools and the Utah State Board of Education through the Utah eTranscript and Record Exchange (UTREx) (R277-404)

7.3. Diplomas, certificates, and transcripts cannot be withheld due to unpaid school fees. Graduation ceremony participation, cap, and gown may be withheld until fees are resolved, but the diploma must be awarded once ceremonies conclude.

8. Access Requests

8.1. Requests to access student records should be addressed to the school principal.

8.1.1. Requestors must submit written requests to the school principal and verify identity or legal authority.

8.2. The principal shall grant or deny access as soon as possible, but no later than 15 calendar days from the request date.

8.3. The principal shall maintain a record of individuals or agencies that are granted access to student records.

9. Requests to Correct/Expunge Records

9.1. Parents/legal guardian(s) or eligible students may request a meeting with the principal for correction or expungement if they feel information entered on their student record is inaccurate or inappropriate.

9.1.1. If the request is denied, the parent/legal guardian, or eligible student has a right to enter a statement of disagreement into the record.

10. Right of Appeal

10.1. Parent(s)/legal guardian(s) and eligible students who feel that their privacy rights have been violated because access to student records was granted inappropriately should make a written complaint to the Family Educational Rights and Act Office, Department of Health, Education, and Welfare, 330 Independence Avenue, S.W., Washington, D.C., 20201.

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10.2. Individuals who feel they have been inappropriately denied access to student records or who have complaints about record content or management have the right to appeal the principal's decision through the District Student Records Officer.
  10.2.1. The parent(s)/legal guardian(s) or eligible student shall file a written request for a hearing with the District Student Records Officer at least 10 days prior to a desired hearing date.
  10.2.2. Upon receiving the request, the District Student Records Officer shall schedule a mutually convenient time, date, and location for the hearing and notify all parties.
  10.2.3. The parent(s)/legal guardian(s) or eligible student has the right to be represented by legal counsel.
    10.2.3.1. If legal counsel is going to be present at the hearing, the District Student Records Officer must be notified at least 10 days in advance of the hearing.
    10.2.3.2. Written recommendations will be issued within 30 days post-hearing by the District Student Records Officer.
    10.2.3.3. If the parent(s)/legal guardian(s) or eligible student is not satisfied with the recommendation(s), an appeal may be filed with the Board of Education.
  10.2.4. Appeals to the Board follow the same procedures and timelines outlined herein.
  10.2.5. Parent(s)/legal guardian(s) or eligible student(s) have the right to appeal the Board's decision in Third District Court.

11. Health or Safety Emergencies (FERPA §99.36)
  11.1. If a student poses an articulable and significant threat to the health or safety of the student or other individuals, an educational agency or institution may disclose, without consent, personally identifiable information from a student's education record to any official whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.
  11.2. Educational agencies and institutions shall record the articulable and significant threat that formed the basis for a disclosure under the health or safety emergency, and the parties to whom the information was disclosed.

12. Research Approval
  12.1. Individual data release for research requires written parental consent.
  12.2. Aggregate or non-identifiable data for research must go through a formal district review and approval process.
  12.3. Information which does not reveal the individual identity of a student or infringe upon privacy rights; i.e., group test results, enrollment statistics, etc., may be released by the District Student Records Officer for use in approved research projects.
  12.4. Information involving students which is not generated by the schools such as United States census data may be released to outside individuals or agencies in accordance with state and federal law.

Effectiveness:
This policy shall be considered effective when (1) a Data Governance Plan is developed, monitored, and implemented. (2) parents, students, and District employees are informed regarding data privacy, and (3) student records are managed and retained in accordance with the provisions of this policy.

Evaluation Standards:

- Zero unauthorized disclosures or data security breaches resulting from procedural non-compliance.
- 100% completion rate for mandatory annual employee privacy training.

Review Cycle:
This policy and the accompanying Data Governance Plan shall be formally reviewed annually by the Board of Education and district administration.

Accountability/Reporting:
The District Student Records Officer shall report annually to the Superintendent regarding data governance updates, audit outcomes, and privacy disclosures.

School principals are accountable for record security, request logs, and staff training compliance within their respective buildings.

Forms:
Data Governance Plan (DGP)
Annual FERPA notification
Permission for Secondary Student Support Services
Permission for Social Worker Services
Permission for Elementary Counseling
Student Data Disclosure Statement

Policy History
Adoption Date:
Effective Date
Review Date:
Revision Date:

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DRAFT 1

Student Information Network Acceptable Use

Policy Number and Title:
6.208 Student Information Network Acceptable Use

Policy Type:
6.200 Attendance & Conduct

Policy Statement:
The Lake Mountain School Board of Education recognizes that digital technology resources are essential educational tools that maximize and enhance student learning, academic engagement, and 21st-century digital literacy. The District provides students with access to technology resources—including the district network, internet access, electronic devices, software applications, cloud services, and online platforms—to support educational excellence across all instructional programs.

The Board requires that all student use of District technology resources be safe, ethical, legal, responsible, and directly aligned with the District's educational mission and core standards. The District actively partners with parents and guardians, respecting parental authority in guiding children's healthy technology habits, while ensuring strict compliance with federal and state laws regarding online child protection, internet filtering, data privacy, and student conduct.

Definitions:
Acceptable Use Agreement (AUA): An official written or verified digital agreement published annually that outlines the rules, responsibilities, and legal conditions governing student access to District technology resources.
District-Provided Electronic Device: Any computer, laptop, tablet, cellphone, smart watch, AI glasses, audio/video recorder, or other digital hardware owned, leased, or provided to a student by the District or a District educational service provider.
Illegal Activities: Any online or digital action that violates local, state, or federal criminal statutes, civil laws, or administrative rules.
Inappropriate Content: Material that disrupts the educational environment, contains vulgar or profane language, defames or demeans individuals or protected groups, or promotes unauthorized commercial, political, or illegal activities.
Objectionable Material: Digital content or online activity identified as harmful, illegal, or inappropriate

by Utah State Board of Education rules, District policy, or the Utah Education Network (UEN), including sexually explicit content, obscene materials, cyberbullying, hate speech, threats, copyright infringement, or attempts to compromise network security.

Obscene Material: Material, language, or conduct depicting sexual or excretory activities in a patently offensive manner that is harmful to minors, lacks serious literary or educational value, and violates Utah Code § 53G-7-1003.

Technology Resources: The internet, District network infrastructure, District-provided electronic devices, hardware, learning and productivity software (including email, productivity suites, online textbooks, digital learning applications, and educational software licenses), and District-controlled websites, platforms, databases, or digital communication forums.

Scope:

This policy applies to all students enrolled in Lake Mountain School District. It governs technology use on all District physical property, during regular school hours and discretionary/non-instructional time, on District transportation, at all school-sponsored activities or field trips, and during any off-campus or remote access to District technology resources, accounts, or network infrastructure.

Reference:

Federal

47 U.S.C. § 254(h)

Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g; 34 CFR Part 99

Children's Online Privacy Protection Act (COPPA), 15 U.S.C. §§ 6501–6506

Utah Code

§ 53G-7-1002
§ 53G-7-1003
§ 53G-7-1202
§ 53G-7-1206
§ 53G-7-227
§ 53G-8-202 et seq.
§ 53H-4-210

Utah Admin. Code

R277-495
R277-609

District Policy

6.204 Bullying, Cyberbullying, Hazing, Abusive Conduct, & Retaliation
7.204 Electronic Communication
7.205 Classroom Devices

Policy Provisions:

1. Mandatory Parental Consent (AUA): No student shall be granted access to District technology resources or network infrastructure until a valid Student Acceptable Use Agreement (AUA) has been acknowledged and submitted by the student's parent/guardian.

1.1. The District shall maintain an electronic registry of parental consent.

2. Non-Consent Accommodations: If a parent/guardian declines consent for District technology access, the school shall provide reasonable alternative, non-technology instructional materials and methods. The student shall not be prohibited or penalized from participating in any course or school program due to non-consent.

3. Take-Home Device Agreements: Students assigned an individual District device for home use under a 1:1 initiative, IEP, or Section 504 plan must have a signed Agreement for Use of Instructional Technology Property on file prior to taking the device off campus.

4. Internet Content Filtering & Safety (CIPA): The District shall maintain technology protection measures (content filters and firewalls) on all network connections in cooperation with the Utah Education Network (UEN) to block visual and textual depictions of obscene, pornographic, or harmful material to minors, pursuant to Utah Code § 53G-7-1003 and CIPA.

5. No Expectation of Privacy & Active Monitoring:
   5.1. District technology resources are public property intended strictly for educational purposes.
   5.2. Students have no expectation of privacy regarding their usage of District devices, networks, email accounts, cloud storage, or internet browsing history.
   5.3. The District reserves the right to monitor, log, inspect, and audit all digital activity at any time without prior notice.

6. Prohibited System Conduct: Students are strictly prohibited from:
   6.1. Bypassing content filters;
   6.2. Using Virtual Private Networks (VPNs) or proxy servers;
   6.3. Altering hardware or software configurations;
   6.4. Installing unauthorized software;
   6.5. Hacking;
   6.6. Erasing memory cache/history to conceal activity;
   6.7. Assuming another individual's identity;
   6.8. Creating or sharing resources and/or cloud-based filter bypasses;
   6.9. Using cloud documents or links intended to distribute prohibited content, pirated material, or tools to bypass network security; or
   6.10. Engaging in copyright infringement.

7. Digital Citizenship Education: Working in coordination with School Community Councils (SCCs), each school shall create a plan to educate students regarding:
   7.1. Interacting with other individuals on social networking websites, email, and text-messaging;

7.2. Cyber-bullying awareness and response;
7.3. Unauthorized online access, including hacking and other unlawful activities; and
7.4. Unauthorized disclosure, use, and dissemination of personal information.

8. Disciplinary Enforcement: Violations of this policy or the Student AUA shall result in disciplinary action under Policy 6.205 (Student Discipline). Which may include, but is not limited to, loss of technology privileges, suspension, and referral to law enforcement agencies for illegal activity.

Procedures:

9. Registration and AUA Management Workflow
   9.1. The Student AUA shall be included in the annual school registration process.
   9.2. Schools shall verify AUA completion prior to issuing student network login credentials or assigning instructional devices.

10. Device Check-Out, Care, and Take-Home Protocols
   10.1. Schools distributing devices for home use shall ensure parents review and sign the Equipment/Instructional Technology Property Agreement.
   10.2. Students are responsible for damage to devices beyond normal wear and tear and securing devices to keep them in good working order.
   10.3. Intentional damage, loss, or neglect of District property may result in financial restitution requirements in accordance with District fee schedules and statutory guidelines.

11. Content Filtering and Technical Oversight
   11.1. The IT Department shall manage centralized web filtering technology aligned with UEN standards and federal CIPA requirements.
   11.2. Staff members who identify improperly filtered or accessible objectionable content must immediately report the URL or application to the IT Filtering Committee for review.
   11.3. Educators seeking temporary access to blocked educational resources for legitimate classroom instruction must submit a Content Filter Review Request.

12. Classroom Supervision and Digital Citizenship
   12.1. Educators must actively monitor student technology usage during instructional time.
   12.2. Building principals, in consultation with School Community Councils, shall provide school-wide or in-classroom digital citizenship training for staff and students within the first 45 school days each academic year that covers:
      12.2.1. The contents of the schools policy, the importance of digital citizenship, the consequences related to violation of this policy, the District's conduct and discipline policies (6.202 Student Conduct and Dress Standards, 6.203 Student Discrimination and Harassment, 6.204 Bullying, Cyberbullying, Hazing, Abusive Conduct, and Retaliation, and 6.205 Student Discipline), and the benefits of connecting to the school's internet filters while on school grounds.
      12.2.2. The rules for permissible and restricted use of personal electronic devices while in the classroom or at school; and

12.2.3. Requirements for each educator that allows the use of a personal electronic device in the classroom to clearly communicate to parents and students the conditions the use of such devices is allowed.

13. Incident Reporting and Disciplinary Escalation
    13.1. Students or staff who discover security breaches, filter circumventions, or inappropriate digital communications must notify building administration immediately.
    13.2. Building administrators shall investigate infractions using the following escalation framework:
        13.2.1. *Level 1 (Minor Infraction):* Warning, teacher-student conference, temporary loss of discretionary device privileges, and notification to a parent or legal guardian.
        13.2.2. *Level 2 (Moderate Infraction):* Formal administrative conference, revocation of take-home or independent technology access, alternative non-digital assignments, and parent/legal guardian meeting.
        13.2.3. *Level 3 (Severe/Illegal Infraction):* Immediate suspension of all technology access, disciplinary proceedings under Policy 6.205, potential suspension, and immediate referral to law enforcement or law enforcement resource officers.

Effectiveness:
The District and Board shall measure the effectiveness of this policy when all schools have Acceptable Use Agreements from all students prior to student account activation and all schools have provided the digital citizenship training for staff and students prior to November 1 each school year.

Evaluation Standards:
This policy is considered effective when the following thresholds are achieved:

- 100% AUA: All active student accounts on the District network have a verified AUA consent on file in the SIS.
- 100% CIPA & Statutory Compliance: Zero audit findings or legal violations regarding mandatory internet content filtering on District networks.

Review Cycle:
This policy shall be reviewed annually by the Information Technology Department to ensure alignment with technological advancements, state legislative changes, and USBE rules.

Accountability/Reporting:
The Director of Technology and Infrastructure shall submit a Technology Acceptable Use & Safety Report to the Superintendent summarizing compliance metrics, filter performance, digital citizenship execution, and safety incident trends upon request.

Forms:

- LMSD Student Technology Resources Acceptable Use Agreement (AUA)
- LMSD Agreement for Use of Instructional Technology Property (Take-Home Device Agreement)
- LMSD Technology Content Filter Review / Unblock Request Form

Policy History
Adoption Date:
Effective Date
Review Date:
Revision Date:

DRAFT 1

Policy Number and Title: 8.103 Parent Rights, Accommodations, and Opt-Outs

Policy Type: Community Relations - Public Engagement

Policy Statement: The Lake Mountain School District Board of Education recognizes that a student's parent or legal guardian is the primary person responsible for the education of the student, and that the District serves in a secondary and supportive role to the parent. The purpose of this policy is to establish clear standards and operational intent for providing reasonable academic accommodations to parents and guardians in alignment with Utah Code § 53G-6-803 and applicable Utah State Board of Education (USBE) administrative rules. Each requested accommodation shall be considered on an individual basis, ensuring no student is favored or disfavored compared to any other.

Definitions:

- **District:** The Lake Mountain School District (LMSD).
- **Individualized Education Program (IEP):** A written statement for a student with a disability that is developed, reviewed, and revised in accordance with the Individuals with Disabilities Education Act (IDEA).
- **Parent:** A custodial or non-custodial parent or legal guardian of a student who is not under a court order or similar procedure prohibiting contact with the student (§ 53G-9-202).
- **Reasonable Accommodation:** An adjustment, modification, or option provided to a parent or student that is consistent with federal and state law and does not place an undue operational or financial burden on the District or interfere with a student's IEP.

Scope: This policy applies to all students, parents/guardians, district administrators, licensed educators, and school staff within the Lake Mountain School District.

Reference:
Utah Code § 53G-6-803:
Utah Code § 53G-4-402(22)
Utah Code § 53G-2-303
Utah Code § 53E-4-204
Utah Administrative Code R277-404
LMSD Policy 1.105 Constitutional Freedoms in Schools

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LMSD Policy 5.201 Graduation Requirements

LMSD Policy 5.203 Standardized Testing & Ethics

LMSD Policy 6.105 Student Records

LMSD Policy 6.106 Student & Family Privacy

LMSD Policy 6.201 Compulsory Attendance and Truancy

LMSD Policy 6.205 Student Discipline and Due Process

LMSD Policy 6.501 Special Education (IDEA)

LMSD Policy 7.304 Surveys and Student Opt-Out Rights

LMSD Policy 8.104 Public Complaints and Review Process

LMSD Policy 8.105 Parent and Family Engagement

LMSD Policy 8.106 Alternatives Language Services

LMSD Policy 8.201 Visits to the Schools

Policy Provisions:

1. **Primary Parental Role & Individual Consideration:**

   1.1 The District acknowledges the parent as the primary authority in a child's education.

   1.2 All accommodation requests shall be evaluated individually.

   1.2 Accommodations must be consistent with federal law and a student's existing IEP, if applicable.

2. **Grade Acceleration & Retention (Grades K–8):**

   2.1 The District shall reasonably accommodate a parent's written request to retain a student in kindergarten through grade 8 based on academic ability or social, emotional, or physical maturity following the Student Services Manual procedures.

3. **Teacher Selection & Requests for Change:**

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3.1 The District shall reasonably accommodate a parent's initial selection of a teacher or a written request for a teacher change, subject to staffing, class size limits, and school resources.

4. **Classroom Visits & Observations:**

4.1 Parents have the right to visit and observe any class their student attends, provided the visit is scheduled in advance and does not cause disruption to the educational environment or compromise student privacy.

5. **Excused Absences:**

5.1 Notwithstanding compulsory attendance requirements, the District shall record an excused absence when the parent notifies the school within 10 days of the absence.

5.1.1 The student is expected to make up all missed coursework in accordance with the class disclosure/syllabus.

6. **Specialized Classes, Programs, & Advanced Courses:**

6.1 The District shall reasonably accommodate a parent's written request to place a student in a specialized class, specialized program, or advanced course.

6.2 The District shall evaluate multiple academic data points when making placement determinations.

7. **Credit by Competency / Testing Out:**

7.1 In alignment with Utah Code § 53E-4-204, high school students shall be allowed to earn course credit toward graduation without completing the traditional course by testing out or demonstrating competency in course standards.

8. **Parent-Teacher Conferences:**

8.1 If a parent is unable to attend a regularly scheduled parent-teacher conference, the District shall reasonably accommodate a request to meet at another mutually agreeable time.

9. **Opt-Out of Statewide Assessments & Surveys:**

9.1 At the written request of a parent, the District shall excuse a student from federally mandated or state-mandated assessments, or assessments requiring state assessment systems/software.

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9.2 The District shall adhere strictly to USBE online opt-out procedures, shall not impose additional requirements on parents, and shall not offer nonacademic rewards to students for participating in assessments.

9.3 Parents retain the explicit right to opt their student out of any District-wide, state-mandated, or third-party survey as outlined in LMSD Policy 7.305 - Surveys and Student Opt-Out Rights.

10. **Discipline & Conduct Policy Distribution:**

10.1 The District shall distribute a copy of the school discipline and conduct policy to each student and obtain a parent acknowledgement.

10.2 Parents shall be promptly notified of their student's violation of the discipline policy and afforded an opportunity to respond.

Procedures:

11. **Submission of Requests:**

11.1 Parents seeking academic accommodations shall submit written requests using standard District forms available on the District and school websites.

12. **Review & Timelines:**

12.1 The principal or administrative designee shall review all written accommodation requests in a timely manner.

13. **Data Evaluation:**

13.1 For requests involving specialized or advanced courses, school teams may collect and review multiple academic data points before issuing a determination.

14. **Written Determination & Appeals:**

14.1 If a requested accommodation is granted, the principal shall coordinate implementation with classroom teachers.

14.2 If a request is denied or deemed unreasonable due to structural or legal conflicts, the principal shall provide a written explanation to the parent outlining the reasons and explaining the appeal process under LMSD Policy 8.104 - *Public Complaints and Review Process*.

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Effectiveness: The District and Board will measure the effectiveness of this policy by conducting compliance audits of parent accommodation requests and resolution outcomes, tracking assessment opt-out completion rates, and reviewing parental accommodation data alongside any associated appeal filings upon request of the Superintendent or the Board.

Evaluation Standards: The policy is considered effective when:

- **100%** of submitted written parent accommodation requests receive a written administrative response.
- **Zero** non-compliance audit findings are issued by the Utah State Board of Education regarding assessment opt-out procedures.

Review Cycle: This policy shall be reviewed every five (5) years by the Board of Education and District Administration.

Accountability/Reporting: The Superintendent is responsible for district-wide implementation and shall report compliance data to the Board upon request.

Forms:
Parent Request for Academic Accommodation Form (To be created)
K–8 Student Retention Accommodation Request Form (To be created)
Statewide Assessment Parental Exclusion / Opt-Out Form (USBE Online Portal)

Policy History
Adoption Date:
Effective Date
Review Date:
Revision Date:

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Policy Number and Title: 8.104 Public Complaints and Review Process

Policy Type: Community Relations - Public Engagement

Policy Statement: The Lake Mountain Board of Education believes that quality education is best achieved through open communication, mutual respect, and collaborative problem-solving among school employees, administrators, parents, guardians, and members of the community. The purpose of this policy is to establish clear, structured, and uniform processes for receiving, addressing, and resolving public complaints and concerns regarding district operations, personnel, instructional materials, or alleged violations of law and rule. The Board encourages informal, direct resolution at the lowest operational level possible while maintaining legal and equitable procedures for administrative review and appeals when necessary.

Definitions:

- **Alleged Violation:** An alleged violation of state or federal statute, administrative rule, or board policy.
- **Complainant:** An individual, including a parent, guardian, patron, or member of the public, who files a complaint or concern under this policy.
- **District:** Lake Mountain School District (LMSD).
- **Public Education Hotline / State Hotline:** The reporting portal managed by the Utah State Board of Education (USBE) Internal Audit Department under Utah Administrative Rule R277-123.
- **Primary Instructional Materials:** Core instructional materials purchased or created using District resources and intended to serve as the primary source of instruction for a specific course, subject area, or grade level.
- **Patron:** A parent, legal guardian, or community member residing within District/school attendance boundaries.
- **Staff / District Employee:** Any individual employed or formally engaged by the District to support the instructional program, curriculum, activity, educational, administrative, operational, and/or support functions of the District, which includes licensed educators, administrators, classified personnel, and other authorized service providers.

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Scope: This policy applies to all patrons, parents, guardians, community members, and members of the public seeking to address concerns or file complaints regarding District employees, building-level operations, instructional materials, administrative decisions, or compliance with state laws and USBE administrative rules

Reference:
Utah Code Title 53E, Chapter 3, Part 4 (USBE Duties and Rulemaking Authority)
Utah Code Title 63G, Chapter 2 (Government Records Access and Management Act - GRAMA)
Utah Administrative Rule R277-123 (Process for Members of the Public to Report Violations of Statute and Board Rule / Public Education Hotline)
Utah Administrative Rule R277-468 (Parent/Guardian Review of Public Education Curriculum and Review of Complaint Process)
Utah Administrative Rule R277-217 (Utah Educator Standards and UPPAC Reporting)
LMSD Policy 1.301 Open and Public Meetings (To be created)
LMSD Policy 4.704 Grievance Procedure (To be created)
LMSD Policy 5.102 Instructional Materials Selection (To be created)
LMSD Policy 5.103 Library Transparency and Sensitive Materials (To be created)

Policy Provisions:

1. **General Principles of Complaint Resolution:**

   1.1 Lowest Operational Level: Complaints should be addressed and resolved at the lowest possible level, starting with the individual staff member or building principal, before escalating to district administration or the Board of Education.

   1.2 Fairness and Due Process: All complaints will receive prompt, impartial, and courteous consideration.

      1.2.1 Employees against whom complaints are made will be informed of allegations in a timely manner and afforded full due process under District policy and state law.

   1.3 No Retaliation: The Board strictly prohibits retaliation against any patron, student, or parent who submits a good-faith concern or complaint.

2. **Categorization & Hierarchy of Complaints:**

   2.1 Individual Employee Conduct or Operational Matters: Will be handled directly through the building principal or supervisor, escalating to the Superintendent or designee.

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2.2. Primary Instructional & Curriculum Materials: Will be reviewed through parent-inclusive review committees in alignment with Utah Administrative Rule R277-468 and LMSD Policy 5.102.

2.3 Library and Sensitive Materials: Will be addressed pursuant to state sensitive materials statutes and LMSD Policy 5.103.

2.4 Statutory Violations & Public Education Hotline Referrals: Allegations involving violations of state/federal law or state board rules reported directly or referred via the USBE Internal Audit Department will be processed through the Superintendent or District Audit Committee.

3. **Board Role in Complaints:**

3.1 The Board of Education acts as an appellate body of last resort after administrative remedies have been exhausted.

3.2 Individual Board members do not independently investigate complaints, make operational decisions, or promise specific outcomes.

3.3 Public comment during open board meetings is for legislative input and is not a forum for personnel grievances and complaints.

3.3.1 Complaints regarding specific individual staff members will not be heard in open public meetings.

Procedures:

4. **Standard Public & Employee Complaint Procedure**

4.1 Level 1: Informal Resolution (Individual Level)

4.1.1 The complainant shall first attempt to resolve the issue directly with the staff member, teacher, or building principal involved through an informal conference.

4.2 Level 2: Formal Building Administration Review

4.2.1 If the matter is not resolved informally, the complainant may submit a written complaint to the building Principal/Supervisor using the District Public Complaint Form.

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4.2.2 The Principal shall investigate the concern, meet with the parties involved as necessary, and issue a written response within ten (10) business days of receipt.

4.3 Level 3: District Administration Appeal

4.3.1 If the complainant is dissatisfied with the Principal's decision, an appeal may be filed with the Superintendent or appropriate District Administrator within ten (10) business days.

4.3.2 The Superintendent or designee will review the record, conduct further inquiry if needed, and issue a final administrative decision within fifteen (15) business days.

4.4 Level 4: Board Hearing Request

4.4.1 If the administrative review does not resolve the complaint, the complainant may submit a written request for a Board review.

4.4.2 The Board retains discretion whether to grant a hearing or affirm the Superintendent's decision based on the written record.

5. Primary Curriculum & Instructional Materials Complaints (R277-468)

5.1 Complaints regarding primary instructional materials must be submitted in writing to the Superintendent.

5.2 All formal primary curriculum and instructional material complaints shall comply with the procedures established in LMSD Policy 5.102 - Instructional Materials Selection.

6. Public Education Hotline & Legal/Rule Violations (R277-123)

6.1 Individuals may report alleged violations of statute or board rule directly to the District or via the USBE Public Education Hotline managed by the USBE Internal Audit Department (IAD).

6.2 When the IAD refers a hotline complaint to LMSD, it will be sent to at least two members of District leadership (e.g., Superintendent, Business Administrator, Deputy Superintendent, or Board Leadership).

6.2.1 Any individual named in the referral will be excluded from handling the complaint.

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6.3 The District will review and investigate referred hotline complaints in accordance with USBE guidance and maintain documentation of all findings.

6.3.1 The Board President shall ensure board members and key administrators receive onboarding training on R277-123 requirements.

Effectiveness: The Board and Administration will evaluate policy effectiveness through annual complaint tracking summaries, review of resolution timelines, feedback from School Community Councils, and audit findings/referrals from the USBE Internal Audit Department

Evaluation Standards: The policy is considered effective when:

- **100%** of formal public complaints are acknowledged within three (3) business days and resolved or responded to in writing within published administrative timelines.
- **100%** of State Hotline referrals received under R277-123 are reviewed by designated leadership and addressed within required statutory windows.

Review Cycle: This policy will be reviewed by the Board and Administration every 5 years.

Accountability/Reporting: The Superintendent and Director of Communications serve as the designated reporting officials responsible for compiling complaint tracking data, hotline referral logs, and outcome metrics to prepare and submit a summary report upon request of the Board.

Forms:
LMSD Public Complaint Form (To be created)

Policy History
Adoption Date:
Effective Date
Review Date:
Revision Date:

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DRAFT 1

Policy Number and Title: ~~7002 School Naming~~ 3.304 Naming of Schools and Facilities

Policy Type: Community Relations

Policy Statement: The Board of Education values meaningful participation from community members, students, patrons, and staff in the naming of schools. School names shape identity, reflect community values, and serve students and families for decades. This policy establishes a clear and consistent framework for naming and renaming schools in a manner that is inclusive, transparent, and aligned with the long-term interests of the Lake Mountain School District.

Definitions:

- **Board:** ~~The Lake Mountain Board of Education (temporary name; final district name to be inserted when approved), the elected governing body responsible for establishing district policy and overseeing district governance.~~ The Lake Mountain Board of Education, the elected governing body responsible for setting district direction, establishing policy, and providing oversight.
- **Community Committee / Advisory Group:** A temporary body established by the Board or Superintendent to provide input on a specific topic.
- **Ex-Officio Officer:** ~~A district administrator designated to provide guidance, ensure consistency with district standards, and support the integrity of the process without voting authority.~~ A district administrator or staff member designated to provide guidance, ensure process integrity, and support alignment with district standards without voting authority (unless explicitly authorized by statute, such as a principal on an SCC).
- ~~Naming Committee: A temporary advisory committee established to recommend school name options to the Board in accordance with this policy.~~
- Patron: A parent, guardian, or community member residing within the District/school attendance ~~boundary of the school.~~ boundaries.
- School Community Council (SCC): ~~A school-based council established pursuant to Utah law to advise on school improvement and community engagement.~~ A school-based advisory body established by Utah law (53G- 7-1202) to focus on school improvement and community engagement.

Scope: This policy applies to the naming of newly established schools and to the renaming of existing schools when such action is directed or approved by the Board.

Reference:
Utah Code Title 53G-4 Public Education System

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~~Lake Mountain Policy 7001 Community Committees and Public Advisory Groups~~
Policy 8.102 Community Committees & Public Advisory Groups

Policy Provisions:

1. **Board Authority:** The Board of Education retains final authority for naming and renaming all schools and facilities within the district.

2. **Advisory ~~Committee~~ Group:** When appropriate, the Board may utilize ~~a Naming~~ an Advisory ~~Committee~~ Group to advise on school or facility naming or renaming.

3. ~~**Committee**~~ **Group Formation:** ~~A Naming~~ An Advisory ~~Committee~~ Group may be established by the Board. ~~after the Board has approved the school attendance boundary and a principal has been selected.~~

4. **School Naming Advisory Group ~~Committee~~ Composition:**

    4.1 The Advisory Group may be established after the Board has approved the school attendance boundary and a principal has been selected.

    4.2 The ~~Naming~~ Advisory ~~Committee~~ Group ~~shall~~ will usually include PTA and/or School Community Council officers or members and patrons residing within the approved attendance boundary.

    4.3 The ~~Committee~~ Group ~~shall~~ will usually be co-chaired by the school principal and a PTA or SCC officer, member, or patron.

    4.4 The school principal shall serve as a voting member of the ~~Committee~~ Group.

    4.5. A district administrator shall serve as an ex-officio, non-voting member to provide guidance and ensure alignment with district standards and Board expectations.

5. ~~**Committee**~~ **Group Role:** The ~~Naming~~ Advisory ~~Committee~~ Group serves in an advisory capacity and is responsible for developing recommendations that reflect community input, apply consistent criteria, and support a fair and transparent naming process.

6. **Recommendations to the Board:** The ~~Naming~~ Advisory ~~Committee~~ Group shall submit three recommended school names to the Board for consideration.

7. **Board Action:** The Board of Education shall review the recommendations and formally name or rename the school or facility through Board action.

Effectiveness: This policy is considered effective when school and facility naming and renaming decisions follow a documented, community-informed process, and result in

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Board-approved school names that reflect the identity and values of the school community.

Evaluation Standards: This policy will be evaluated by the Board and considered effective when ~~school naming or renaming decisions are informed by documented community input, include the submission of three recommended names with a clear rationale, and result in a final school name adopted through formal Board action~~:

- All school and facility naming or renaming decisions are informed by documented community input.
- Three recommended names are submitted alongside a clear rationale for each option to the Board for each new school name.
- 100% of final school and facility names are officially selected and adopted through formal Board action.

Review Cycle: This policy shall be reviewed by the Board at least once every five years or as needed to ensure continued alignment with district governance practices and community expectations.

Accountability/Reporting: The Superintendent is responsible for ensuring implementation of this policy and for reporting to the Board upon request regarding school and facility naming or renaming activities.

Forms:

Policy History
Adoption Date:
Effective Date
Review Date:
Revision Date:

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DRAFT 2

Policy Number and Title: 8.101 News and Media Relations

Policy Type: Community Relations - Public Engagement

Policy Statement

The District is committed to maintaining open, honest, transparent, and proactive communication with the public, news media representatives, and local communities while preserving an uninterrupted educational environment and protecting student and employee privacy rights.

The purpose of this policy is to establish clear guidelines for district communications, media access to school grounds, official spokespersons, and the permissible use of student and employee likenesses, names, audio, and video recordings. This policy ensures consistent messaging, maintains compliance with federal and state privacy statutes, and fosters constructive relations with media organizations. Operational rules regarding the capture, consent, and district use of student images, names, and audio/video recordings are governed by Policy 6.405 Student Image Use and Media and are referenced herein to ensure consistent compliance across district operations.

Definitions

- **News Media / Media Representative:** Any person or entity actively engaged in gathering, preparing, or disseminating news or commentary to the public through print, broadcast, digital, or online media, as defined under state public records laws (GRAMA / Utah Code § 63G-2).
- **Official District Spokesperson:** The Superintendent, the District Communications Director, or an individual explicitly designated by the Superintendent or Board of Education to speak on behalf of the District.
- **Directory Information:**Information designated by the District pursuant to the Family Educational Rights and Privacy Act (FERPA) that may include a student's name, photograph, grade level, participation in school or district-sponsored activities and athletics, honors, awards, and dates of attendance, unless a parent or eligible student has exercised the right to prohibit its disclosure.

- **Media Release:** Written or verified digital consent granted by a parent/guardian (or adult student/employee) permitting the District or external media to photograph, film, audio record, or interview the individual.

Scope

This policy applies to all District employees, Board members, students, contractors, volunteers, and visiting news media representatives across all district facilities, properties, programs, and sponsored events.

Reference

20 U.S.C. § 1232g

34 CFR Part 99

Utah Code § 63G-2

Utah Code § 53E-9-3

USBE Board Rule R277-487

Utah Administrative Rule R698-13

Policy 1.102 Board Powers and Duties - (To be created during the 2026-27 school year)

Policy 6.405 Student Image Use and Media

Policy 6.106 Student & Family Privacy (FERPA) - (To be created during the 2026-27 school year)

Policy Provisions

1. **Authorized District Spokespersons:**

    1.1 Only the Superintendent, the Communications Director, or officially designated district personnel are authorized to speak to news media on behalf of the District or issue official district press releases.

    1.2 In accordance with Policy 1.102 Board Powers and Duties, the Board President (or designee) is authorized to speak to the news media on behalf of the Board of Education regarding Board positions, governance actions, and official Board statements.

        1.2.1 The Communications Director may coordinate with and solicit quotes or statements from the Board President for inclusion in official district

press releases and public communications to ensure unified and coordinated messaging.

1.~~2~~3 Individual staff members may respond to media inquiries regarding routine classroom activities, athletic achievements, or school events only with prior notification and approval from the principal or the Communications Department.

2. **Media Access to District Property:**

   2.1 School buildings and campus grounds are private property dedicated to educational purposes.

   2.2 Media representatives must receive prior clearance from the Communications Department and school principal before entering school property.

   2.3 News media visits must not disrupt instructional time or school operations.

   2.4 During emergency situations or crisis events, news media access will be restricted to designated media staging areas established by the Communications Department or Emergency Response Lead.

3. **Protection of Student Privacy (FERPA Compliance):**

   3.1 The District strictly adheres to FERPA. No identifiable student audio, video, photograph, or interview may be published or released to the media unless valid consent (media release) is on file or the information qualifies as Directory Information where parents have not opted out.

   3.2 Media representatives on campus may not photograph or interview students without explicit district supervision and verified parental permission.

4. **Use of Student and Employee Images & Intellectual Property:**

   4.1 The District reserves the right to capture and use photographs, videos, and audio recordings of students and employees for official district publications, websites, social media, and marketing materials, subject to annual opt-out permissions.

   4.2 Commercial use of student or employee images or district branding by news media or third parties without prior Board or administrative authorization is prohibited.

5. **Crisis Communication:**

5.1 In any crisis or emergency situation, all public statements and media briefings shall be coordinated centrally through the Communications Department to ensure safety and factual accuracy.

Procedures

6. Media Request Protocols:

6.1 All non-routine or district-level media inquiries received by staff must be redirected immediately to the Communications Department.

6.2 Media seeking on-campus access must contact the Communications Department at least 24 hours in advance, except during breaking news or emergency situations.

6.3 Approved media members must check in at the school main office, wear a visitor badge, and be escorted by designated school or district staff at all times.

7. Managing Student/Employee Image Approvals:

7.1 Parent media opt-out preferences and annual District Media/Image Release Forms are processed and tracked pursuant to the operational procedures set forth in Policy 6.405 Student Image Use and Media.

7.2 Before granting media access to photograph or interview a student, the building principal or designee must verify the student's release status in the Student Information System (SIS).

8. Crisis and Emergency Communications Protocol:

8.1 The Superintendent or Emergency Lead will brief the Communications Officer.

3.2 The Communications Department will establish an off-site or perimeter Media Staging Area and issue timely updates via press releases, district emergency alerts, and verified social channels.

Effectiveness

The District and Board will measure the effectiveness of this policy through systematic audits and evaluation metrics conducted as requested by the Superintendent or Board. Additionally, the district will perform evaluations of crisis response communications to assess timeliness, accuracy, and overall adherence to safety protocols when requested.

Evaluation Standards

This policy is considered effective when:

- **100%** of media visits on school campuses comply with check-in, escort, and parental permission protocols.
- **Zero (0)** unauthorized public statements issued on behalf of the district during crisis events.

Review Cycle

This policy shall be reviewed by the Board of Education and Administration every five (5) years.

Accountability / Reporting

The Communications Director and Superintendent serve as the primary executives responsible for overseeing this policy. They will present a summary report to the Board of Education, as requested by the Superintendent or Board, detailing district media relations, community outreach metrics, and policy compliance.

Forms

- District Media Release and Opt-Out Form (Annual Registration) - To be created during the 2026-27 school year

Policy History
Adoption Date:
Effective Date
Review Date:
Revision Date:

DRAFT 1

Policy Number and Title: ~~701 Community Committees and Public Advisory Groups~~ 8.102 Community Committees & Public Advisory Groups

Policy Type: Community Relations - Public Engagement

Policy Statement: The Lake Mountain School District Board of Education believes effective governance includes listening to and learning from the community. Community committees and public advisory groups provide a structured ~~way~~ framework for parents, educators, students, and community members to share perspectives and practical insight that help inform district work and Board decisions. These committees are advisory in nature and are intended to broaden participation, support transparency, and ensure Board decisions remain connected to community experience and aligned with Board adopted goals.

The Board also recognizes the statutory requirement to establish site-based School Community Councils (SCCs) at each district school in accordance with Utah Code § 53G-7-1202 to foster collaborative decision-making, oversee the School LAND Trust Program, and improve student achievement.

Definitions:

- **Ad Hoc Committee:** A district-level committee formed for a specific, temporary purpose ~~and limited duration which~~ that dissolves upon completion of its charge.
- **Board:** The Lake Mountain Board of Education, the elected governing body responsible for setting direction, establishing ~~district~~ policy, and providing oversight.
- **Community Committee or Advisory Group:** A temporary ~~advisory~~ body established by the Board or Superintendent to provide input ~~or recommendations~~ on a ~~defined~~ specific topic ~~identified by the Board or Superintendent~~.
- **Ex-Officio Member:** A district administrator or staff member designated to provide guidance, ensure process integrity, and support alignment with district standards without voting authority (unless explicitly authorized by statute, such as a principal on an SCC).
- **School Community Council (SCC):** A school-based advisory body established by Utah law (53G- 7-1202) to focus on school improvement and community engagement.
- **Superintendent:** ~~The Superintendent of the Lake Mountain School District, or an individual formally designated by the Superintendent to perform specific duties or responsibilities under this policy. The Superintendent retains accountability for all~~

~~delegated actions.~~ The Chief Executive Officer of the District, appointed by the Board. This term includes authorized designees, though the Superintendent retains ultimate accountability for delegated actions.

Scope: This policy applies to all district-level community committees ~~and~~, public advisory groups, ad hoc committees established by the Board of Education~~,~~ or Superintendent~~, or Superintendent's designee and governs their formation, use, and oversight.~~ and building-level School Community Councils established pursuant to state law.

Reference:
Utah Code § 53G-7-1202
Utah Code § 53G-7-1203
Utah Code Title 53G-4 Public Education System
Utah Open and Public Meetings Act Title 52-4
LMSD Policy 1.301 Open and Public Meetings

Policy Provisions:

1. **Authority to Establish Committees**

   1.1 The Board of Education or Superintendent may establish district community committees, ad hoc committees, or advisory groups as needed to support Board work, district initiatives, or community engagement efforts.

   1.2 Each school within the District shall establish a School Community Council (SCC) at the school building level pursuant to Utah Code § 53G-7-1202.

2. **Advisory Role & Authority Boundaries**

   2.1 District ~~C~~community committees and advisory groups serve in an advisory capacity only. They do not have decision making authority and may not act or speak on behalf of the Board or the District.

   2.2. School Community Councils perform advisory duties designated by state statute, including the creation of School LAND Trust plans, digital citizenship plans, and safe technology/child access routing recommendations. SCC decisions and plans are subject to final approval by the Board of Education.

   2.3. Neither a school nor a district administrator may prohibit or discourage a committee or SCC from discussing issues or offering recommendations regarding district programs, curriculum, or the community environment.

3. **Community Outreach, ~~and~~ Recruitment, & Elections**

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3.1 District Committees: The District ~~shall~~ may solicit community interest ~~in committee service~~ for district-level advisory committees through publicly posted notices, electronic communications, ~~District communications,~~ social media channels, and ~~electronic~~ open surveys ~~designed to provide~~ to ensure all interested stakeholders have a fair opportunity to participate.

3.2. School Community Councils: SCC parent and employee members shall be selected through direct secret-ballot elections held in the spring or fall in accordance with Utah Code § 53G-7-1202. If open positions remain unfilled after an election, the sitting parent or employee members of the SCC shall appoint qualifying individuals to fill the vacancies.

4. **Membership~~, and~~ Representation, & Participation Rotation**

4.1 Committee Composition: ~~Committees may include School Community Council members or their designee(s), parents, staff, students when appropriate, and community members selected to reflect perspectives relevant to the committee's charge.~~ District committees may include School Community Council representatives, parents, community members, district staff, and students (when age-appropriate). Membership shall reflect diverse perspectives relevant to the committee's charge.

4.2 SCC Composition: Each high school SCC shall consist of at least six (6) parent members and four (4) employee members (including the principal). All other schools shall consist of at least four (4) parent members and two (2) employee members (including the principal). Parent members must outnumber employee members by at least two (2).

4.3. ~~5.~~ **Participation Rotation:** To encourage broad~~er~~ community ~~involvement~~ participation, individuals who complete service on a district-established community committee must wait one (1) full calendar year before serving ~~again~~ on another district-level community committee.

4.4 Rotation Exceptions:

4.4.1 If, after reasonable outreach, there is insufficient community interest to fill a committee ~~positions~~, the Board~~/~~ or Superintendent may reappoint an individual who has served within the previous ~~calendar~~ year to ensure ~~the committee can function and complete its work~~ operational functionality.

4.4.2. ~~This~~ The participation rotation requirement does not apply to employee hiring, screening, or ~~employee~~ selection committees~~, including committees established for the recruitment or selection of the Superintendent, which may require continuity, subject-matter expertise, confidentiality, or Board-directed governance oversight.~~ (including Superintendent or Business Administrator

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search committees), nor does it apply to statutorily mandated bodies such as School Community Council.

5. **~~6.~~ Charge, Support, and ~~Duration~~ Open Meeting Compliance**

   5.1 Committee Charge & Duration: ~~Each~~ Every district advisory committee shall ~~have~~ operate under a clearly defined written charge, scope, and expected timeframe established by the Board or Superintendent. Committees ~~conclude~~ disolve upon completion of their ~~assigned work~~ charge unless formally extended ~~by the Board or Superintendent~~.

   5.2 ~~7. Support and Communication~~ Staff Liason:~~-~~The Superintendent ~~or designee~~ shall assign a qualified staff liaison or ex-officio member to support committee operations and ensure ~~committee input is~~ feedback is properly summarized and communicated to the Board or Superintendent ~~in a timely manner~~.

   5.3 Open Meetings: School Community Councils shall conduct their business in an open and transparent manner, posting public notices, agendas, and meeting minutes on school or district websites in alignment with state law and District Policy 1.301.

Procedures:

6. Operational Workflows: The Superintendent shall establish operational workflows for implementing this policy across the District, including standard application processes for committee recruitment, guidelines for conducting SCC training, reporting formats for committee recommendations to the Board, and web accessibility standards for meeting notices and minutes.

7. Public Presentations: When a Community Committee/Advisory Group presentation is made to the Board, it shall be led by a District staff member as assigned by the Superintendent.

Effectiveness: This policy is effective when community committees are used intentionally to gather input on defined topics, participation is shared across the community rather than concentrated among the same individuals, and committee feedback is clearly communicated to and considered by the Board as part of its decision-making process.

Evaluation Standards: This policy will be considered effective when: ~~community committees are established with a clearly defined charge connected to Board adopted goals, membership reflects participation rotation, committee input is documented and shared with the Board, and the Board can identify how community feedback informed discussion or decisions.~~

- **100%** of School LAND Trust Plans are submitted, reviewed, and acted upon by the Board of Education prior to statutory deadlines.

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- Annual committee roster audits demonstrate broad stakeholder participation across district attendance areas without over-reliance on recurring membership year-over-year.

Review Cycle: This policy shall be reviewed by the Board at least once every five (5) years or sooner if required by changes in law, Board priorities, or governance practices.

Accountability/Reporting: The Superintendent shall provide summaries to the Board as appropriate identifying community committees formed under this policy, their charge, and the outcomes of their work to support Board oversight and continuous improvement.

Forms:
N/A

Policy History

Adoption Date:	January 2026
Effective Date	January 2026
Review Date:	
Revision Date:	

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LAKE MOUNTAIN SCHOOL DISTRICT BOARD OF EDUCATION
Resolution # 2026-016

A RESOLUTION OF THE LAKE MOUNTAIN SCHOOL DISTRICT BOARD OF EDUCATION AUTHORIZING AND APPROVING ALPINE SCHOOL DISTRICT TO DECLARE ONE MAIL VEHICLE AS SURPLUS PROPERTY FOR DISPOSITION, AS IDENTIFIED ON THE ATTACHED LIST.

WHEREAS, it is deemed desirable and in the best interests of the Alpine School District to declare certain district-owned property as surplus and no longer needed for district operations; and

WHEREAS, the Alpine School District has identified one Mail Vehicle as surplus property, as further described in the attached list;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Lake Mountain School District hereby authorizes and approves Alpine School District to declare one Mail Vehicle, as further described in the attached list, as surplus property.

BE IT FURTHER RESOLVED that this approval is granted in accordance with applicable law, including Utah Code §53G-3-302(6)(d) related to district reconfiguration, and authorizes Alpine School District to take all actions necessary to declare the listed Mail Vehicle as surplus property for disposition.

APPROVAL

Passed and Adopted this _____day of _____, 2026

_____ _____

Board President Date

Drafted: 9.29.26
LMSD Ex Asst _____
For Board Meeting: Oct 8, 2026

Mail Vehicle for Disposition:

Make: Ram
Model: Promaster
Year: 2026
Miles: 85,258
Vin# ZFBERFAT5G6C58891

LAKE MOUNTAIN SCHOOL DISTRICT BOARD OF EDUCATION
Resolution # 2026-017

A RESOLUTION AUTHORIZING THE GRANT OF AN UNDERGROUND RIGHT OF WAY UTILITY EASEMENT TO ROCKY MOUNTAIN POWER ON THE ALPINE SCHOOL DISTRICT-OWNED WANDER PROPERTY LOCATED IN THE CITY OF SARATOGA SPRINGS.

WHEREAS, the Alpine School District ("District") owns real property located in the City of Saratoga Springs, Utah, conveyed to the District by Oakwood Homes on June 6, 2022, as evidenced by the attached deed, named project ABL SAR15 WANDER J5 30 LOT; and

WHEREAS, Rocky Mountain Power wishes to locate, operate, and maintain underground electric power transmission, distribution, and communication lines as well as related necessary or desirable accessories and appurtenances on, above, or below ground level, for the purpose of supplying electrical and communications services to a future school site and adjacent residential development, and has requested a utility easement for the foregoing, a copy of which is attached; and

WHEREAS, it is in the best interest of the District to approve the requested utility easement to allow continued development and provision of electrical service;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Lake Mountain School District hereby authorizes and approves a utility easement between Alpine School District and Rocky Mountain Power.

APPROVAL

Passed and Adopted this _____day of _____, 2026

_____ _____

Board President Date

Drafted: 10.06.26
LMSD Ex Asst _____
For Board Meeting: Oct 8, 2026

REV05042015
Return to:
Rocky Mountain Power
Lisa Louder/Cody Cook
1407 West North Temple Ste. 110
Salt Lake City, UT 84116

Project Name: ABL SAR15 WANDER J5 30 LOT
WO#: 7460433
RW#:

UNDERGROUND RIGHT OF WAY EASEMENT

For value received, **Board of Education of Alpine School District** ("Grantor"), hereby grants Rocky Mountain Power, an unincorporated division of PacifiCorp its successors and assigns, ("Grantee"), an easement for a right of way 10 feet in width and 56 feet in length, more or less, for the construction, reconstruction, operation, maintenance, repair, replacement, enlargement, and removal of underground electric power transmission, distribution and communication lines and all necessary or desirable accessories and appurtenances thereto, including without limitation: wires, fibers, cables and other conductors and conduits therefor; and pads, transformers, switches, cabinets, and vaults on, across, or under the surface of the real property of Grantor in **Utah** County, State of **Utah** more particularly described as follows and as more particularly described and/or shown on Exhibit(s) **Exhibit A** attached hereto and by this reference made a part hereof:

Public Utility Easement – Alpine School District
Beginning at a Westerly Corner of Wander J6 Subdivision, said point lies East 343.301 feet and North 3292.426 feet from the East Quarter Corner of Section 26, Township 5 South, Range 1 West, Salt Lake Base and Meridian (Basis of bearings is North 89°57'40" West 5326.174 feet between the East Quarter Corner and the West Quarter Corner of Section 26, Township 5 South, Range 1 West, Salt Lake Base & Meridian) and running thence along said Wander J6 Subdivision the following (2) courses: 1) South 09°02'32" West 56.266 feet; 2) North 80°57'28" West 10.000 feet; thence North 09°02'32" East 56.266 feet to a Southerly Line of said Wander J6 Subdivision; thence along said Wander J6 Subdivision South 80°57'28" East 10.000 feet to the point of beginning.

Property contains 0.013 acres, 563 square feet.

Assessor Parcel No. 58:035:0138

Together with the right of access to the right of way from adjacent lands of Grantor for all activities in connection with the purposes for which this easement has been granted; and together with the present and (without payment therefor) the future right to keep the right of way clear of all brush, trees, timber, structures, buildings and other hazards which might endanger Grantee's facilities or impede Grantee's activities.

At no time shall Grantor place or store any flammable materials (other than agricultural crops), or light any fires, on or within the boundaries of the right of way. Subject to the foregoing limitations, the surface of the right of way may be used for agricultural crops and other purposes not inconsistent, as determined by Grantee, with the purposes for which this easement has been granted.

The rights and obligations of the parties hereto shall be binding upon and shall benefit their respective heirs, successors and assigns.

To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

Dated this _____ day of _____, 20___.

_____

(Insert Grantor Name Here) **GRANTOR**

_____

(Insert Grantor Name Here) **GRANTOR**

Acknowledgment by Trustee, or Other Official or Representative Capacity:

STATE OF_____)
) ss.
County of _____)

On this ____ day of _____, 20____, before me, the undersigned Notary Public in and for said State, personally appeared _____ (representative's name), known or identified to me to be the person whose name is subscribed as _____(title/capacity in which instrument is executed) of _____ and acknowledged to me that (he/she/they) executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

_____
(notary signature)

NOTARY PUBLIC FOR _____ (state)
Residing at: _____ (city, state)
My Commission Expires: _____ (d/m/y)

Property Description

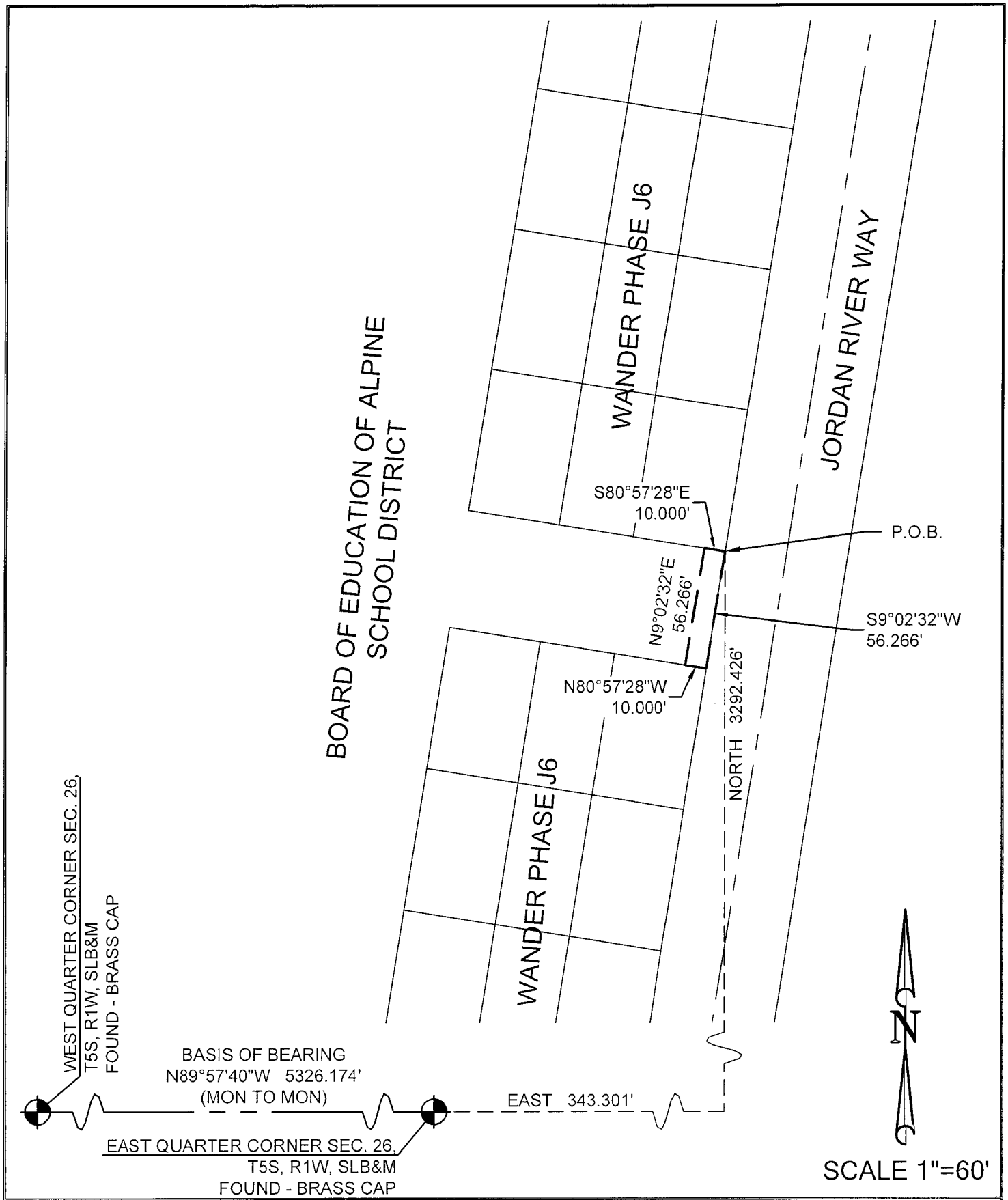
Quarter: SE Quarter: SE Section: 23 Township 05 (S), Range 001 (W), Salt Lake Base & Meridian
County: Utah State: Utah
Parcel Number: 58:035:0138

N

Public Utility Easement – Alpine School District

Beginning at a Westerly Corner of Wander J6 Subdivision, said point lies East 343.301 feet and North 3292.426 feet from the East Quarter Corner of Section 26, Township 5 South, Range 1 West, Salt Lake Base and Meridian (Basis of bearings is North 89°57'40" West 5326.174 feet between the East Quarter Corner and the West Quarter Corner of Section 26, Township 5 South, Range 1 West, Salt Lake Base & Meridian) and running thence along said Wander J6 Subdivision the following (2) courses: 1) South 09°02'32" West 56.266 feet; 2) North 80°57'28" West 10.000 feet; thence North 09°02'32" East 56.266 feet to a Southerly Line of said Wander J6 Subdivision; thence along said Wander J6 Subdivision South 80°57'28" East 10.000 feet to the point of beginning.

Property contains 0.013 acres, 563 square feet.



PERIGEE
CONSULTING
CIVIL • STRUCTURAL • SURVEY
9089 SOUTH 1300 WEST, SUITE 160
801.523.0004 TEL 801.590.0611 FAX
WEST JORDAN, UT 84088
WWW.PERIGEECIVIL.COM

WANDER PHASE J6
OFF-SITE PUBLIC UTILITY EASEMENTS

PREPARED FOR: OAKWOOD HOMES

Wasatch Behavioral Health Special Services District

AGREEMENT

Lake Mountain School District
Therapists

Agreement Number: FY28-7731-0

I. **PARTIES:** This Agreement is between the Wasatch Behavioral Health Special Service District hereinafter referred to as CONTRACTOR, and

Lake Mountain School District
1307 North Commerce Dr.
Saratoga Springs, UT 84045

CFDA #:
Tax ID#: 41-3177731
Phone: (385)579-7000
Fax:

hereinafter referred to as DISTRICT.

II. **GENERAL PURPOSE OF AGREEMENT:** The general purpose of this Agreement is: for CONTRACTOR to provide treatment services to children under the supervision of DISTRICT as particularly described in AGREEMENT COSTS, Section IV herein and in Attachment B, Scope of Services.

III. **AGREEMENT PERIOD:** This Agreement is effective 07/01/2027 and will terminate on 06/30/2028 unless otherwise extended or terminated in accordance with the terms and conditions of this Agreement.

IV. **AGREEMENT COSTS:** CONTRACTOR shall be paid by DISTRICT as follows:

1) Services provided by up to fifteen (15) Masters Level Therapists shall be paid at a rate of $75.16 per hour for working 1,281 hours per therapist for the school year. Medicaid recipients may be opened into CONTRACTOR'S services. This portion of the AGREEMENT COSTS will increase by two to five percent (2% - 5%) each year, and DISTRICT agrees to pay the increased rates based on actual increases in CONTRACTOR's cost of labor.

2) CONTRACTOR will bill DISTRICT on a quarterly basis.

3) DISTRICT will reimburse CONTRACTOR for required Masters Level Therapists' travel related to activities included in ATTACHMENT B at the current IRS standard mileage rate. Mileage to or from Masters Level Therapist's home will not be reimbursed.

V. **PROCUREMENT:** This Agreement is entered into as a result of this procurement process on requisition ___N/A___. (If applicable)

VI. **ENTIRE AGREEMENT:** The Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of the Agreement shall not be binding upon either party except to the extent incorporated in the Agreement.

VII. **ATTACHMENTS INCLUDED AS PART OF THIS AGREEMENT:**

ATTACHMENT A -- Standard Terms and Conditions
ATTACHMENT B -- Scope of Services

VIII. **DOCUMENTS INCORPORATED INTO THIS AGREEMENT BY REFERENCE BUT NOT ATTACHED HERETO:**

A. All laws, regulations, or actions applicable to services provided herein.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates listed below:

Dated this 22nd day of September, 2026.

WASATCH BEHAVIORAL HEALTH
SPECIAL SERVICE DISTRICT

By: Skyler Beltran
Skyler Beltran, Governing Authority Chair
Wasatch Behavioral Health
Special Service District

ATTEST:

By: Jennifer Reese
Secretary of Governing Authority Board

APPROVED AS TO FORM:
Jeffery S. Gray
Utah County Attorney

By: _____
Deputy County Attorney

Dated this _____ day of _____, 2026.

LAKE MOUNTAIN SCHOOL DISTRICT

Signature: _____

Print name: _____

Title: _____

ATTACHMENT A
STANDARD TERMS AND CONDITIONS

1. CONTRACTOR AN INDEPENDENT CONTRACTOR: The CONTRACTOR is an independent contractor, and as such, shall have no authorization, expressed or implied, to bind the DISTRICT to any agreements, settlements, liability, or understandings whatsoever, and agrees not to perform any acts as agent for the DISTRICT, except as herein expressly set forth. Compensation provided for herein shall be the total compensation payable hereunder by the DISTRICT. Persons employed by the DISTRICT and acting under its direction shall not be deemed to be employees or agents of this CONTRACTOR.

2. DUTIES NOT DELEGABLE: The CONTRACTOR shall not delegate any duties under this Agreement and the attachments thereto to any other individual, firm or entity.

3. RENEGOTIATIONS OR MODIFICATIONS: This Agreement may be amended, modified or supplemented only by written amendment to this Agreement, executed by both parties hereto, and attached to the original signed copy of this Agreement.

4. TERMINATION: This Agreement may be terminated by either party, upon 30 days prior written notice being given to the other party. Upon termination of this Agreement all accounts and payments will be processed according to financial arrangements set forth herein for services rendered to date of termination.

5. AGREEMENT JURISDICTION: The provisions of this Agreement shall be governed by the laws of the State of Utah.

6. SEVERABILITY CLAUSE: The declaration by any court or other binding legal source that any provision of this Agreement is illegal and void will not affect the legality and enforceability of any other provision of this Agreement unless said provisions are mutually dependent.

7. INDEMNITY CLAUSE: CONTRACTOR and DISTRICT agree that each party is liable for any wrongful or negligent acts which that party itself commits or which are committed by its agents, officials, or employees.

8. LEGAL EXPENSES: If either party to this Agreement commences legal action to enforce its rights under this Agreement, the prevailing party in the action will be entitled to collect all reasonable costs and expenses incurred, including reasonable attorney fees.

ATTACHMENT A
STANDARD TERMS AND CONDITIONS
CONTINUED

9. WORKERS' COMPENSATION INSURANCE: CONTRACTOR shall comply with the Workers' Compensation Act, Title 34A, Chapter 2, Utah Code Annotated, 1953 as amended, which requires employers to provide workers' compensation coverage for their employees.

10. ASSIGNMENT: The parties to the Agreement shall not assign the Agreement without the prior written consent of the other party to the Agreement. No assignment shall relieve the original parties from any liability arising out of or related to the Agreement.

11. WAIVER: A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege. Any waiver must be in writing and signed by the party making the waiver.

12. GOVERNMENTAL IMMUNITY: Nothing herein is intended or shall be construed as a waiver by either party of Governmental Immunity, any monetary damage limitations or any other provisions of the Utah Governmental Immunity Act.

13. USE OF FEDERAL FUNDS: If the DISTRICT uses Federal Grantor pass-through funds, the DISTRICT must identify the Federal Grantor's number_____ and the source of the federal CFDA number _____.

ATTACHMENT B
SCOPE OF SERVICES

CONTRACTOR will provide Masters Level Therapists who will provide social work services in the district, so that students will be successful in the school setting.

A. Referrals to CONTRACTOR will be directed through the DISTRICT Student Services Office.

B. CONTRACTOR's Masters Level Therapists will attend all required DISTRICT meetings.

C. CONTRACTOR's Masters Level Therapists will write daily notes on each student served and comply with all requirements outlined in Utah Code § 53G-9-902.

D. CONTRACTOR's Masters Level Therapists will attend all required CONTRACTOR meetings and training.

E. CONTRACTOR's Masters Level Therapists may coordinate with parents, teachers, students, DISTRICT administration and any others involved in students' learning situations.

F. CONTRACTOR's Masters Level Therapists will meet with students and parents/guardians to complete assessments and admit them into CONTRTACTOR'S services and perform any required therapy for ongoing treatment as needed (ex. full-time Masters Level Therapist average 5 hours of billable per week).

G. CONTRACTOR's Masters Level Therapists will travel to and from the DISTRICT Offices and/or schools, and students' homes for the purpose of meetings and coordination of services and will complete home visits to DISTRICT's student/client families to assess needs when requested.

H. CONTRACTOR's Masters Level Therapists will record in the school/district's documentation system all services provided to students.

I. CONTRACTOR's Masters Level Therapists will consult with DISTRICT's principals and teachers about child abuse and neglect issues, and will report back to the principal about any findings and actions taken, including all necessary forms and dates of action taken.

J. CONTRACTOR's Masters Level Therapists will comply with all federal, state, and local laws, and with all DISTRICT and CONTRACTOR policies and procedures.

ATTACHMENT B
SCOPE OF SERVICES
CONTINUED

K. CONTRACTOR's Masters Level Therapists will support DISTRICT's schools in enforcing Compulsory Education and Truancy Rules.

L. CONTRACTOR's Masters Level Therapists will attend Individual Education Plan ("IEP") meetings when requested to support both the parents and the schools in resolving issues.

M. CONTRACTOR's Masters Level Therapists will attend monthly interagency meetings in all four areas and report to the Student Services Secretary, any names of students who are of concern for secondary students.

N. CONTRACTOR's Supervising Masters Level Therapist will attend monthly School Resource Officer meetings.

O. CONTRACTOR's Masters Level Therapists will provide supervision and consultation for the student social work interns who are helping provide services in the district. Student interns will be placed in schools with a Masters Level Therapist so that the Masters Level Therapist can provide oversight and support.

P. CONTRACTOR's Masters Level Therapists will coordinate family and/or child family meetings when requested or it seems appropriate.

Wasatch Behavioral Health Special Services District

AGREEMENT

Lake Mountain School District – Supervising Masters Level Therapist

Agreement Number: FY28-7731A-0

I. **PARTIES:** This Agreement is between the Wasatch Behavioral Health Special Service District hereinafter referred to as CONTRACTOR, and

Lake Mountain School District
1307 North Commerce Dr.
Saratoga Springs, UT 84045

CFDA #:
Tax ID#: 41-3177731
Phone: (385) 579-7000
Fax:

hereinafter referred to as DISTRICT.

II. **GENERAL PURPOSE OF AGREEMENT:** The general purpose of this Agreement is: for CONTRACTOR to provide treatment services to children under the supervision of DISTRICT as particularly described in AGREEMENT COSTS, Section IV herein and in Attachment B, Scope of Services.

III. **AGREEMENT PERIOD:** This Agreement is effective 07/01/27 and will terminate on 06/30/28 unless otherwise extended or terminated in accordance with the terms and conditions of this Agreement.

IV. **AGREEMENT COSTS:** CONTRACTOR shall be paid by DISTRICT as follows:

1) **Full-Time Supervising Masters Level Therapist** (2080 hours) shall be paid at a rate of $75.91 per hour for 2080 hours totaling $157,892.80. Medicaid recipients may be opened into CONTRACTOR'S services. This portion of the AGREEMENT COSTS will increase by two to five percent (2% - 5%) each year, and DISTRICT agrees to pay the increased rates based on actual increases in CONTRACTOR's cost of labor.

2) CONTRACTOR will bill DISTRICT on a quarterly basis.

3) DISTRICT will reimburse CONTRACTOR for required Supervising Masters Level Therapist's travel related to activities included in ATTACHMENT B at the current IRS standard mileage rate. Mileage to or from Masters Level Therapist's home will not be reimbursed.

V. **PROCUREMENT:** This Agreement is entered into as a result of this procurement process on requisition N/A. (If applicable)

VI. **ENTIRE AGREEMENT:** The Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of the Agreement shall not be binding upon either party except to the extent incorporated in the Agreement.

VII. **ATTACHMENTS INCLUDED AS PART OF THIS AGREEMENT:**

ATTACHMENT A -- Standard Terms and Conditions
ATTACHMENT B -- Scope of Services

VIII. **DOCUMENTS INCORPORATED INTO THIS AGREEMENT BY REFERENCE BUT NOT ATTACHED HERETO:**

A. All laws, regulations, or actions applicable to services provided herein.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates listed below:

Dated this 22nd day of September, 2026.

WASATCH BEHAVIORAL HEALTH
SPECIAL SERVICE DISTRICT

By: Skyler Beltran
Skyler Beltran, Governing Authority Chair
Wasatch Behavioral Health
Special Service District

ATTEST:

By: Jennifer Reese
Secretary of Governing Authority Board

APPROVED AS TO FORM:
Jeffery S. Gray
Utah County Attorney

By: _____
Deputy County Attorney

Dated this _____ day of _____, 2026.

Lake Mountain School District

Signature:_____

Print Name:_____

Title:_____

ATTACHMENT A
STANDARD TERMS AND CONDITIONS

1. CONTRACTOR AN INDEPENDENT CONTRACTOR: The CONTRACTOR is an independent contractor, and as such, shall have no authorization, expressed or implied, to bind the DISTRICT to any agreements, settlements, liability, or understandings whatsoever, and agrees not to perform any acts as agent for the DISTRICT, except as herein expressly set forth. Compensation provided for herein shall be the total compensation payable hereunder by the DISTRICT. Persons employed by the DISTRICT and acting under its direction shall not be deemed to be employees or agents of this CONTRACTOR.

2. DUTIES NOT DELEGABLE: The CONTRACTOR shall not delegate any duties under this Agreement and the attachments thereto to any other individual, firm or entity.

3. RENEGOTIATIONS OR MODIFICATIONS: This Agreement may be amended, modified or supplemented only by written amendment to this Agreement, executed by both parties hereto, and attached to the original signed copy of this Agreement.

4. TERMINATION: This Agreement may be terminated by either party, upon 30 days prior written notice being given to the other party. Upon termination of this Agreement all accounts and payments will be processed according to financial arrangements set forth herein for services rendered to date of termination.

5. AGREEMENT JURISDICTION: The provisions of this Agreement shall be governed by the laws of the State of Utah.

6. SEVERABILITY CLAUSE: The declaration by any court or other binding legal source that any provision of this Agreement is illegal and void will not affect the legality and enforceability of any other provision of this Agreement unless said provisions are mutually dependent.

7. INDEMNITY CLAUSE: CONTRACTOR and DISTRICT agree that each party is liable for any wrongful or negligent acts which that party itself commits or which are committed by its agents, officials, or employees.

8. LEGAL EXPENSES: If either party to this Agreement commences legal action to enforce its rights under this Agreement, the prevailing party in the action will be entitled to collect all reasonable costs and expenses incurred, including reasonable attorney fees.

ATTACHMENT A
STANDARD TERMS AND CONDITIONS
CONTINUED

9. WORKERS' COMPENSATION INSURANCE: CONTRACTOR shall comply with the Workers' Compensation Act, Title 34A, Chapter 2, Utah Code Annotated, 1953 as amended, which requires employers to provide workers' compensation coverage for their employees.

10. ASSIGNMENT: The parties to the Agreement shall not assign the Agreement without the prior written consent of the other party to the Agreement. No assignment shall relieve the original parties from any liability arising out of or related to the Agreement.

11. WAIVER: A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege. Any waiver must be in writing and signed by the party making the waiver.

12. GOVERNMENTAL IMMUNITY: Nothing herein is intended or shall be construed as a waiver by either party of Governmental Immunity, any monetary damage limitations or any other provisions of the Utah Governmental Immunity Act.

13. USE OF FEDERAL FUNDS: If the DISTRICT uses Federal Grantor pass-through funds, the DISTRICT must identify the Federal Grantor's number_____ and the source of the federal CFDA number _____.

ATTACHMENT B
SCOPE OF SERVICES

CONTRACTOR will provide a Supervising Masters Level Therapist who will provide social work services in the district, so that students will be successful in the school setting, and will provide administrative supervision for the other CONTRACTOR therapists working in the district.

A. Referrals to CONTRACTOR will be directed through the DISTRICT Student Services Office.

B. CONTRACTOR's Supervising Masters Level Therapist will attend all required DISTRICT meetings.

C. CONTRACTOR's Supervising Masters Level Therapist will write daily notes on each student served and comply with all requirements outlined in Utah Code § 53G-9-902.

D. CONTRACTOR's Supervising Masters Level Therapist will attend all required CONTRACTOR meetings and training.

E. CONTRACTOR's Supervising Masters Level Therapist may coordinate with parents, teachers, students, DISTRICT administration and any others involved in students' learning situations.

F. CONTRACTOR's Supervising Masters Level Therapist will meet with students and parents/guardians to complete assessments and admit them into CONTRTACTOR'S services and perform any required therapy for ongoing treatment as needed (ex. full-time Masters Level Therapist average 5 hours of billable per week).

G. CONTRACTOR's Supervising Masters Level Therapist will travel to and from the DISTRICT Offices and/or schools, and students' homes for the purpose of meetings and coordination of services and will complete home visits to DISTRICT's student/client families to assess needs when requested.

H. CONTRACTOR's Supervising Masters Level Therapist will record in the school/district's documentation system all services provided to students.

I. CONTRACTOR's Supervising Masters Level Therapist will consult with DISTRICT's principals and teachers about child abuse and neglect issues, and will report back to the principal about any findings and actions taken, including all necessary forms and dates of action taken.

ATTACHMENT B
SCOPE OF SERVICES
Mental Health Therapists Agreement
CONTINUED

J. CONTRACTOR's Supervising Masters Level Therapist will comply with all federal, state, and local laws, and with all DISTRICT and CONTRACTOR policies and procedures.

K. CONTRACTOR's Supervising Masters Level Therapist will support DISTRICT's schools in enforcing Compulsory Education and Truancy Rules.

L. CONTRACTOR's Supervising Masters Level Therapist will attend Individual Education Plan ("IEP") meetings when requested to support both the parents and the schools in resolving issues.

M. CONTRACTOR's Supervising Masters Level Therapist will attend monthly interagency meetings in all four areas and report to the Student Services Secretary, any names of students who are of concern for secondary students.

N. CONTRACTOR's Supervising Masters Level Therapist will attend monthly School Resource Officer meetings.

O. CONTRACTOR's Supervising Masters Level Therapist will provide supervision and consultation for the student social work interns who are helping provide services in the district. Student interns will be placed in schools with a Masters Level Therapist so that the Masters Level Therapist can provide oversight and support.

P. CONTRACTOR's Supervising Masters Level Therapist will coordinate family and/or child family meetings when requested or it seems appropriate.