

## NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a meeting on Thursday, **April 2, 2015** in the Millville City Office, at 510 East 300 South, Millville, Utah, which meeting shall begin promptly at **8:00 p.m.**

1. Roll call
2. Opening remarks/Pledge of Allegiance.
3. Review and approval of agenda
4. Review and approval of minutes from February 5, 2015.
5. Action Items:
  - A. Request for Sign Permit from Julie Redd at Sign Pro. The sign will be for 'The Smooth Shop' located at 695 W. 1700 S. bldg. 8, Millville, in the Zollinger Commercial Warehousing area.
  - B. Review and approval for zoning clearance for building permit by R. Michael and Elsie Kelly to replace existing front porch of residence at 215 South 100 East Millville, UT 84326.
6. Discussion Items:
  - A. City Council Reports – review minutes from February 12, February 26, March 12, and March 26, 2015.
  - B. Agenda items for next meeting.
  - C. Other.
7. Calendaring of future Planning Commission Meeting.
8. Assignment of Representative to next City Council Meeting.
9. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Adria Davis at (435) 213-0787 at least three working days prior to the meeting.

Notice was posted on March 30, 2015 a date not less than 24 hours prior to the date and time of the meeting and remained so posted until after said meeting. A copy of the agenda was sent electronically to the Utah Public Meeting Notice Website at (<http://www.utah.gov/pmn/index.html>) on March 30, 2015.

  
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Adria Davis, Secretary  
Millville City Planning & Zoning Commission

**Consideration of Rezone Request on Parcels 03-037-0019, 03-037-0020, 03-037-0055 from Open Space to Residential-1 and Proposed Update to Millville City Zoning Map / Public Hearing Set**

Mayor Johnson along with the Council reviewed the Zoning Map revision for open space as was directed at the last meeting, showing the open space near the reservoir. This map also identifies the current City Zoning Map with the proposed changes for the rezone as requested by Martha Balph. Superintendent Larsen questioned why the city-owned property was not zoned open space and is zoned R-1, as it is above the service area. Development Coordinator Meadows explained the adopted map from 2010 has the property zoned R-1. The consensus of the Council was to leave the property in R-1 because it is owned by the City and the zoning should not matter. The map is included with the minutes as Attachment "F".

Superintendent Larsen questioned the property owned by Martha Balph being zoned R-1 and why would the 650 East Road not be put on the Master Road Plan map as well. Bob Bates, representing Mrs. Balph, did not know except there is absolutely no plans to develop. It was suggested, the property owner may sell property and the next owner may have a different opinion of how this could be developed.

**Councilmember Callahan moved to set a public hearing for consideration to rezone the parcels as requested by Martha Balph at the next Council meeting on March 26, 2015 at 7:20 p.m.** Councilmember Williams seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes. The information will be sent out to the neighboring property owners and affected entities. Mayor Johnson requested the maps be copied in color.

**Interlocal Agreement with Cache County School District/Conditional Use Permit**

Mayor Johnson along with Councilmember Duffin reviewed with the Council information regarding the draft Interlocal Agreement with Cache County School District. This is included with the minutes as Attachment "G". There was concern about the analysis for impact fees – questioning who is to determine the District's part and City's part of the cost for the needed infrastructure using the impact fees in payment.

Zan Murray explained the total impact fee cost presented to the school district was \$1.4 million; this was presented to them by the City in the spring of 2014. He explained that the school district's feeling in justifying the costs, perhaps it is not that much; the percent of students from Millville is only 40%, with other communities having students as well.

Councilmember Zollinger explained as the developer, they would be responsible for putting in the infrastructure independent of who would be attending the school.

Engineer Murray indicated the school district has agreed and the general consensus is they will put in additional infrastructure in lieu of paying the City impact fees.

The Council reviewed Exhibit D2, which is included with the minutes as Attachment "H". The school's philosophy is to provide additional amenities instead of paying the City money. There was discussion on Item B in the document – expansion of the road; the question being the numbers presented are all estimated numbers with no actual bid numbers presented. There has not been any amounts balanced to show what the actual costs would be for Millville and the cost for the school district. Other items in Exhibit D2 were also reviewed with the same question.

There was discussion about the roads, sidewalks, the proposed roundabout, and the impact to the 550 North road. Councilmember Zollinger discussed the need to have the school district participate in upgrading the 550 North Road. Engineer Murray indicated the school district did not feel this was an impact they are creating. Engineer Murray also cautioned that impact fees can be challenged; there are some grey areas that are up for interpretation.

It was suggested there should be a monetary accounting showing the costs and how they balance against the impact fees that were proposed. The City does not want to get to the end of the project and have numerous items that still need to be done because the funds are not available for what is needed and required.

Engineer Murray suggested there may be some room for additional negotiation. He proposed having the sewer lines installed on 200 North all the way to 100 West; currently it is proposed to stop before the canal. Also he felt that lateral sewer lines should also be extended to the property lines at this time.

The Council discussed the canal diversion structure/box that will be put in on the corner of 100 West 100 North. There had been a proposal to also install pipe at the cost of \$20,000 to \$30,000 which would help with eliminating the overflow of the canal to a small area in the community. This would allow for water to be piped directly down and into the river in high water years. Superintendent Larsen advised that this should be completed now if it is going to be done. The Council discussed the pros and cons for doing this; it was ultimately decided to not go to the expense of having this pipeline put in.

After considerable deliberation on the items in Exhibit D2, **Councilmember Callahan moved to have Engineer Murray go back to the school district using Exhibit D2 as a guide document and clean up the interlocal agreement having the agreement show the financial obligations between Millville City and the school district is a wash, while having Engineer Murray negotiate a couple more things regarding the sewer system as previously discussed and have the document tied to the construction drawings so they match what is referenced in the document.** Councilmember Williams seconded. There was additional discussion about the roundabout. Councilmembers Callahan, Cummings, Duffin, and Williams voted yes with Councilmember Zollinger voted no.

**Proposed Expenditure for Emergency Radio Operations Center**

Development Coordinator Meadows reviewed with the Council information for an Emergency Radio Operations Center. The City is in need of purchasing a dual band transceiver, power supplies, antennas, cables and miscellaneous pipes and fittings. The cost to purchase this equipment and supplies should be approximately \$1,500. There is about \$1,000 available in this year's budget. There was discussion about additional funding. The information reviewed is included with the minutes as Attachment "H".

**Councilmember Callahan moved to approve the expenditure for the funds for the radio equipment out of this year's budget and budget additional funds next year to complete the purchase.** Councilmember Cummings seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Millville City 2014 Water Audit**

Superintendent Larsen requested to have this continued to another meeting because of the late night meeting. **Councilmember Zollinger moved to defer this item to another meeting.** Councilmember Duffin seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Bills to be paid**

The bills were presented. They are as follows:

Stephanie Eggleston	4.03	General
Tara Hobbs	166.30	Stormwater
Rose Mary Jones	276.16	Road
Julianne Duffin	470.93	Water
Julianne Duffin	51.13	City Celebration
Rocky Mountain Power—		
North Park	144.49	Park
Shop	194.45	Building
Crossing Guard	14.87	Crossing Guard
Ball Park	6.19	Park
North Well	53.05	Water
Park Well	39.17	Water
Water Treatment	72.46	Water
Highline Reservoir	687.89	Water
Public Treasurers Investment Fund	7,667.00	Water
J-U-B Engineering	4,359.52	General/Water/Stormwater
Jones Simkins	79.50	General/Water Consulting
Bear River Health Department	40.00	Water
Wells Fargo Bank	500.00	Water
Cache County Service Area	10,492.45	Sanitation
Cache County Service Area	1,710.00	9-1-1

**BILLS (Continued)--**

Caselle	125.00	Water
AT&T	52.45	Building
Thomson Electric	72.29	Building
Watkins Printing	138.65	General/City Celebration
Daines & Jenkins	1,320.00	Legal
Olson & Hoggan	105.00	Legal
Cache Valley Publishing	54.41	General
Bridgerland Cache Animal Hospital	71.30	Animal
Maceys	96.45	General/Stormwater
Bennetts	32.99	Building
Riverside Carwash	5.19	Stormwater
Lowe's	138.03	Building
Griffin Fast Lube	93.88	Park
Les Olson Company	340.00	General
Great Western Park and Playground	4,916.00	Park
Ecosystem Research Institute	25.00	Water
Intermountain Sales of Denver	427.54	Water
Utah Association of Public Treasurers	150.00	Water
Abbey Inn	292.50	Water
Cache Mayor's Association	350.00	General
David Dickey	62.50	P&Z
Salary Register	9,985.42	

**Councilmember Cummings moved to pay the bills for March 12, 2015.** Councilmember Zollinger seconded. There was discussion on the Great Western Park and Playground bill; this is for six picnic tables. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**City Reports**

**Roads/Sidewalks:**

Superintendent Larsen reported the picnic table bill will complete the expenditures for the RAPZ project for last year. Recorder Jones will compile the invoices and submit them to the County requesting the reimbursement for the grant money in the amount of \$25,000.

**City Parks:**

Superintendent Larsen made no report regarding parks.

**Culinary Water System:**

Superintendent Larsen explained the transfer of our Garr Spring irrigation water to a municipal use has been filed. There is additional information that the State Engineer is requiring and

requested a list of water share owners and additional information from Garr Springs. This is still in the process.

During the Rural Water Association Conference, the annual Consumer Confidence Report was completed. Superintendent Larsen indicated the report showed the water system to be in good standing. This report will be mailed to all customers with their water bill this month.

Superintendent Larsen introduced the need to have an automated water meter reading system. He explained we are one of the larger cities in the state that has not yet installed this type of system. He is planning to propose about \$150,000 be put in the budget for the upcoming year for this project. There will be more information coming about this at future meetings.

#### **Councilmember Reports**

Councilmember Duffin reported there will be a Millville Mini Miss Pageant in conjunction with the Miss Millville Pageant. There is a flyer that will be sent out with the water bills. The Councilmember Reports information is included as Attachment "J".

#### **Other items for Future Agendas**

Councilmember Duffin asked for an update regarding the property near the cemetery. There has been no action taken.

Councilmember Zollinger provided a sample copy of a resolution regarding a recycling market development zone. This information will be added for discussion at the next Council Meeting.

Mayor Johnson reported he had received the Sheriff's Contracts for the next year. This will be added on the agenda for the next meeting.

Treasurer Hobbs verified the dates for the Spring Cleanup. The information will go out in the next newsletter which will be on April 15. The dumpsters will be ordered for that time for cleanup to take place. She will also arrange for the metal recycling.

Recorder Jones reported on information received from Spring Creek Water Company. As a shareholder, Millville City has a vote as to whether the water company should go into an agreement with Providence City to allow the use of available water during the months of April and October. As the ballot is to be returned by March 26, 2015, Mayor Johnson requested that Superintendent Larsen review this and then back with him regarding the vote from the City. This information is included with the minutes at Attachment "K".

Recorder Jones requested the budget proposals from the Council to be brought to the next Council Meeting.

Recorder Jones reported the Animal Control phone number has been disconnected; to contact Animal Control, it is necessary to now contact dispatch at 753-7555.

Development Coordinator Meadows questioned whether development could be allowed on private streets. There are four references to private streets; he felt if they are not to be allowed, the ordinances should be changed to remove them.

Development Coordinator Meadows reported he had been contacted by property owners about having 100 acres annexed to the City. He was also contacted by Landmark Engineering the same day about the proposed development.

**Adjournment**

**Councilmember Cummings moved to adjourn the meeting.** Councilmember Zollinger seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes. The meeting adjourned at 11:31 p.m.

**MILLVILLE CITY COUNCIL MEETING**  
**City Hall - 510 East 300 South - Millville, Utah**  
**March 26, 2015**

**PRESENT:** Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, Martha Balph

**Call to Order/Roll Call**

Mayor Michael Johnson welcomed everyone to the Council Meeting calling the meeting to order at 7:05 p.m. The roll call indicated Mayor Michael Johnson and Councilmembers Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, and Ryan Zollinger were in attendance; also Treasurer Tara Hobbs and Recorder Rose Mary Jones were present.

**Opening Remarks/Pledge of Allegiance**

Councilmember Duffin led all present in the pledge of allegiance and then offered a prayer.

**Approval of agenda and time allocations**

The agenda for the City Council Meeting of March 26, 2015 was reviewed. Mayor Johnson noted that Sheriff Chad Jensen would be unable to attend the meeting, as he is out of town. **Councilmember Williams moved to approve the agenda moving the items regarding the Report from Cache County Sheriff's Office, Cache County Sheriff's Contract for Law Enforcement Services and Animal Control Services to the next meeting.** Councilmember Cummings seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes. (A copy of the agenda is included at Attachment "A".)

**Approval of minutes of the previous meeting**

The Council reviewed the minutes of the City Council Meeting held March 12, 2015. **Councilmember Cummings moved to approve the minutes of the March 12, 2015 meeting.** Councilmember Duffin seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes. (A copy of the minutes are included as Attachment "B".)

**Youth Council Report**

Councilmember Duffin reported to the Council on the activities that the Youth Council have participated in as follows:

- In February, seventeen of the Youth Council attended the Legislature at the State Capitol in Salt Lake City where they were able to see a bill regarding a seat belt law debated on the floor. This was pertinent and a great learning experience for the youth. Afterwards, they had lunch with Representative Curt Webb who discussed with them how a bill is sponsored, and then toured the Capitol Building.

- Also in February, they participated at the Dog Clinic in the registration of animals.
- In March, they attended the Youth Council Leadership Conference at Utah State University where they won \$50, taking 5<sup>th</sup> place in the Council Challenge; they were also presented with the prestigious award given to the council who showed outstanding enthusiasm, leadership, and team work at the conference. The plaque received will be displayed in the City's showcase.
- In April - the Easter egg hunt will be on April 5 beginning at 9:30 a.m. The youth filled 2,000 eggs for the activity. There have been extra signs made to advertise the event.

### Millville City Water Audit

Superintendent Gary Larsen presented to the Council the water audit for 2014. (A copy of this is included with the minutes as Attachment "C".) Some highlights from the report were:

- The production was 105.47 million gallons for the year, with metered sales for the year at 97.74 million gallons and 92% accounted for.
- The power cost for pumping was \$0.19 per thousand gallons and the booster pumping cost was \$0.17 per thousand gallons, for a combined total of \$0.36 per thousand gallons.
- The peak day for water usage was July 12 with 81% of the water system's capacity being used; however, the total production for July was 65% of that capacity.
- The operating revenue for 2014 was \$338,265 compared to 2013 at \$340,205.

Superintendent Larsen explained the metered sale chart mirrors the well pumping production chart.

There was discussion about the impact the new high school will have on the water consumption for our system. It was noted that during our peak month, school is not in session. They are planning to have another source of water for their outside watering needs. It was suggested that they are planning to drill a well for their secondary water. Development Coordinator Harry Meadows had been contacted about a noise ordinance, as this may involve running a generator 24/7. It was questioned if the City would receive any notice about the well application for the school; it was thought that there should be notification made.

There was some discussion about a shortage of water for this summer and possible drought conditions. It was stated that if there is a push for limiting water usage, the usage would go up. Councilmember Duffin suggested providing information encouraging landowners to aerate and fertilize their lawns to keep them healthier. Residential water consumption is only 6% of all water used; the majority of the water used is for agricultural needs.

Superintendent Larsen emphasized the rate structure for the water system was developed taking into consideration for the valleys and peaks in operating a system. The base rate charged is to cover the basic debt for the system.

**PUBLIC HEARING**

PRESENT: Michael Johnson, Michael Callahan, Cindy Cummings, Julianne Duffin, Mark Williams, Ryan Zollinger, Rose Mary Jones, Tara Hobbs, Harry Meadows, Gary Larsen, Martha Balph

**Councilmember Zollinger moved to open the public hearing to consider a rezone request on Parcels 03-037-0019, 03-037-0020, and 03-037-0055 from Open Space to Residential-1.** Councilmember Callahan seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

The purpose of the hearing is to consider a rezone request on Parcels 03-037-0019, 03-037-0020, 03-037-0055 as requested by Martha Balph from Open Space to Residential-1 and to update the proposed Millville City Zoning Map.

There was no comment from the public.

**Councilmember Callahan moved to close the public hearing.** Councilmember Cummings seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Review Comments Regarding the Balph Rezone Request and Continue to Next Council Meeting**

Mayor Johnson reviewed with the Council information from the Utah League of Cities and Towns Powers and Duties Book explaining the procedure for Land Use issues. Following a public hearing on land use, there are ten days that the written objection can be made. Therefore, no action was taken on this item at the meeting.

There was discussion about the procedure to follow regarding land use items.

**Councilmember Williams moved to have this as an action item for the next meeting.** Councilmember Duffin seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Report from Cache County Sheriff's Office**

Sheriff Chad Jensen was unable to attend the meeting. This item will be continued to a future meeting.

**Cache County Sheriff's Contract for Law Enforcement Services and Animal Control Services**

This item was previously continued to a future meeting. Councilmember Duffin requested to have the current contract amounts for sheriff and animal control services available to compare with the new contracts.

**Utah League of Cities and Towns Training / Consideration of Cancelling or Rescheduling the April 9, 2015 Council Meeting**

Mayor Johnson questioned who would be attending the Utah League of Cities and Towns Training on April 9. Councilmembers Cummings and Zollinger will be attending. As there will be a quorum present, it was decided to have the meeting as scheduled.

**Bills to be paid**

The bills were presented. They are as follows:

Mike Johnson	50.00	Water
Harry Meadows	965.37	Public Safety
Melanie Nichols	196.44	Easter
Gary Larsen	360.00	Water
Tara Hobbs	115.50	Water
Questar	225.03	Park/Building
Maverik	127.95	Park
Utah Geological Survey	1,555.01	Water
Utah Local Government Trust	248.55	Insurance
Utah League of Cities and Towns	305.00	General
Cache Valley Publishing	65.60	General
Best Western Abbey Inn	284.34	Road
Mountain States Supply Co.	361.45	Water
Staples	583.84	General
CenturyLink	176.65	General
Rocky Mountain Power	1,157.57	Street Lights
Salary Register	8,514.52	

**Councilmember Cummings moved to pay the bills for March 26, 2015.** Councilmember Williams seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**Councilmember Williams moved to have this as an action item for the next meeting.** Councilmember Duffin seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes.

**City Reports**

**Roads and Sidewalks:**

Superintendent Larsen discussed with the Council our Main Street which was a State Road and is now a County Road. As the County has jurisdiction for this road, it is in definite need of some repairs; the shoulder of the road is in really bad shape. A letter had been sent to them a few years ago asking to have this repaired. It was the consensus of the Council to send another letter. Recorder Jones was asked to prepare the letter for the Mayor to sign requesting repairs be made.

Superintendent Larsen reported there is a problem in the salt storage shed with pigeons and their droppings. He has done some investigating in how to curtail the problem and found there needs to be netting placed under the rafters so the birds cannot access it. An estimate for the materials to do this would be about \$1,000. This is a project that is proposed to be completed in this fiscal year.

**City Parks:**

Superintendent Larsen has been approached by Turf-it Landscaping Company who is willing to mow the north park for \$75 per-mow. This is lower than the bid from the company used last year. He is planning to award the contract to this company for the summer mowing.

**Culinary Water System:**

Superintendent Larsen reported the ASR project has placed 32 million gallons of water in the north well. After April 1, the water injection will stop and the withdrawal and monitoring will begin. Utah Geological Survey will be involved and will be doing monitoring from additional sites also.

Superintendent Larsen reported he had been given the approval from the state to upgrade the park well pump from pumping 680 gpm to 900 gpm; however, there are some conditions that go along with that approval. He questioned with the drought situation this year, whether the Council would like to have this done at this time. He indicated the pump is not showing any indication of being worn out; however, this project is budgeted if needed. With a larger pump, the source protection zone would need to be enlarged and updated. There was discussion about the power costs that would increase. The consensus was to wait until the factors point to having this completed. This will continue to be a budgeted item, to allow for funding when needed.

Superintendent Larsen briefly discussed with the Council a proposal to establish a water conservancy district for the Bear River Basin water. There will be a formal presentation

made to the Council in the near future. This district had been proposed a few years ago and was defeated by a general vote of the people. They are planning to bring this to the communities again to discuss the concept. There will be public hearings and it will probably go to a general vote. This district would have its own taxing power. It is proposed that the individual cities would be able to maintain control of their water and the resources they use. The proposal is to develop a vehicle to manage the water and do something with the Bear River water before someone else files on it. Different sites for water storage were discussed by the Council.

As two Councilmembers will not be in attendance at the next meeting, it was decided to have the presentation regarding this moved to the following meeting.

#### **Consideration for Establishing a Recycling Market Development Zone**

Councilmember Zollinger reviewed with the Council a sample resolution used to establish a recycling market development zone which would allow for certain state and federal tax credits. In order for businesses to take advantage of this recycling tax credit, the entity must adopt a resolution. It was the consensus of the Council to ask those businesses that would benefit from the legislation to pay the upfront costs of having the resolution drafted for the City's consideration. Councilmember Zollinger will make the contacts to have this considered. (Sample information presented is included with the minutes as Attachment "D".)

#### **Commercial Corridor Development**

Development Coordinator Meadows provided information to the Council regarding commercial corridor development. (The information provided is included as Attachment "E".) He explained in the current ordinances there are limited guidelines for building in a commercial zone, basically height restrictions. It was the recommendation of the Council to ask for a proposal from Jake Young, Civil Solutions Group, to see what the cost would be to have some guidelines established for the proposed commercial area. Development Coordinator Meadows will make the contact and work with Mr. Young.

#### **Development on Private Roads**

Development Coordinator Meadows reviewed with the Council references made in the ordinances to private roads and private lanes. (A copy of this information is included with the minutes as Attachment "F".) He asked for direction whether these should be removed from the ordinances or whether guidelines should be established for them. The consensus of the Council was to have him research additional information, perhaps from Nibley City, on their private roads and what stipulations they have in developing them.

**City Budget**

Mayor Johnson requested the Council to provide proposals for department budgets to be considered in the budgeting process.

Councilmember Cummings discussed the CERT Program and the need for budgeting for it. She explained there had been great participation at the first class offered by the City but very little interest for the next class.

Councilmember Cummings indicated she felt it would be appropriate to look into some type of a solar panel to power the Emergency Radio Operations Center.

**Councilmember Reports**

Councilmember Duffin stated she is in the process of compiling suggestions and corrections to the General Plan for the Council to review. She requested that any information be submitted to her by April 1.

Councilmember Duffin reported she had talked with David Zook from Nibley City. A small portion of the Nibley City boundary is on the east side of the river. Nibley has planned a walking trail that goes along the east side of the river from the high school to the mouth of Blacksmith Fork Canyon. She invited other Councilmembers to walk the proposed path. It was noted if there are three members of the Council present for this purpose, it would be considered a meeting and should be advertised as such.

**Other Items for Future Agendas**

Recorder Jones indicated because the Council packet was so large for this meeting, the City website would not allow her to put the information for the agenda/packet on the site as one document. The website capacity may need to be addressed in the future.

Development Coordinator Meadows discussed property between 100 East and 200 East on 100 South; the road right of way for some reason had been set as seven rods. All other road right of ways in the City were six rods. It was proposed to vacate the one rod to make it conforming to other road right of ways. Surveyor Jeff Hansen, Engineer Zan Murray and the City staff will be involved in preparing this proposal for vacating property. When the description, etc. is completed, a public hearing will be required as outlined in Utah Code 10-9a-208. It is the consensus that surveying with corner markers should be completed on this property.

**Adjournment**

**Councilmember Cummings moved to close the meeting.** Councilmember Zollinger seconded. Councilmember Callahan, Cummings, Duffin, Williams, and Zollinger voted yes. The meeting adjourned at 8:56 p.m.

DRAFT