



MINUTES

SUMMIT COUNTY

Board of Health

QUINN'S BUILDING

650 ROUND VALLEY DRIVE, PARK CITY, UT, 84060

MONDAY, AUGUST 3, 2026

Meeting also conducted via Zoom.

NOTICE is hereby given that the Summit County Board of Health will hold their
monthly

meeting on the above date. The meeting will be held both in person and
electronically, via

Zoom. The physical location for this meeting is the Summit County
Health Department, Quinn's Building 650 Round Valley Drive, Park City, Utah
(All times listed below are general in nature, and are subject to change by the Board
Chair)

To participate and view the Board meeting live, join Zoom Webinar: 934 1635 7784

<https://summitcountyut.zoom.us/j/93416357784>

To listen by phone only dial: 1 (253) 205 0468

Board member Michelle Downard welcomed the members of the board.

Michelle Downard
Ilyssa Golding
Alissa Van Wie
Megan McKenna
Deepani Jinadasa
Andy Hecht

Phil Bondurant
Kendra Babitz
Jennifer Morrill
Nancy Porter
Derek Moss
Nathan Brooks
Penci Carreno
Pamella Bello
Daniela Moscoso
Kainoa Hartrum

* Attended via Zoom: Board chair Megan McKenna and Dr. Ilysa Golding

*Absent: Megan Holbrook

Work Session

Opioid Readiness Assessment Update – Pamella Bello

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Pamella Bello, Substance Use Prevention Director, and Daniela Moscoso, Latino Outreach Coordinator, presented information on the Opioid Community Readiness Assessment, a tool used by the Prevention Division to evaluate how prepared the community is to address opioid-related issues and to help guide future prevention strategies. They explained that the assessment examines community knowledge of efforts, leadership, community climate, knowledge of the issue, and available resources. Daniela Moscoso, shared that interviews would be conducted with a diverse group of community members and leaders throughout the county, using school district areas as the geographic framework. They explained that the assessment results would help inform the Prevention Division's five-year strategic plan and support future grant applications, particularly in light of significant reductions in state opioid prevention funding. Pamella Bello reported that the county's 2024 assessment resulted in a readiness score of 2.72, placing the community in the "denial/resistance" stage, indicating limited recognition of opioid-related issues within the community. She stated that the findings highlighted the need for additional education and awareness efforts. Daniela Moscoso added that separate assessments would also be conducted with the Latino community and community leadership groups to compare perspectives, identify gaps, and better target future opioid prevention efforts. Board members were informed that they would receive interview questions by email and were encouraged to participate in the assessment process. Further discussion was held regarding the purpose of the assessment, participant selection, and how the results would be used to strengthen future prevention initiatives.

Measles Update – Nancy Porter & Derek Moss

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Nancy Porter, Epidemiologist, reported that Summit County had not experienced any confirmed measles cases since approximately April. While occasional low-level detections had been identified through wastewater monitoring, they had not resulted in confirmed cases or sustained transmission. She noted that measles activity across Utah had declined over the summer months, with fewer than five cases reported per week over the previous two months. Nancy Porter stated that Utah had recorded 711 cases during the outbreak, including 514 cases in 2026, making it the state with the second-highest number of

measles cases in the nation. She noted that measles activity in the United States had exceeded 2,400 cases and had already surpassed the total number of cases reported in 2025. The department planned to continue monitoring trends closely as students returned to school. Derek Moss, Nursing Director, reported that the health department was preparing for the start of the school year and would be meeting with school nurses to review communication plans and response protocols. He stated that the existing coordination framework with local school districts remained in place and could be activated if cases increased. He also reported that MMR vaccination rates had remained relatively stable across the county's three clinic locations.

In response to a question regarding school exclusion practices, Derek Moss confirmed that measles response protocols had not changed and that the existing 21-day exclusion period for exposed individuals would remain in effect. He noted that local school superintendents supported continuing the established approach, which had been successful during the previous year. Further discussion was held regarding measles surveillance, school preparedness efforts, vaccination trends, and response protocols for potential cases during the upcoming school year.

NALBOH Update – Dr. Phil Bondurant

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Dr. Bondurant informed the Board that Summit County Health Department had been invited to present at the National Association of Local Boards of Health (NALBOH) conference in San Antonio in October. He explained that the presentation would focus on the synergy between public health and sustainability and would highlight local initiatives related to climate and health. Emily Quinton, Sustainability Director, would assist with developing the presentation. Dr. Bondurant noted that funding was available for two Board of Health members to attend the conference, with registration, travel, lodging, and per diem costs covered by the department. A discussion was held regarding which board members would attend. Members expressed support for first offering the opportunity to the Board Chair and Vice Chair, consistent with past practice, while other members also expressed interest in attending if space was available. Dr. Bondurant stated that registration and travel arrangements would be coordinated to take advantage of the early registration deadline.

PHAB Update – Penci Carreno

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Penci Carreno, Health Administrative Coordinator, provided a brief update on the department's PHAB accreditation process. She reported that Joshua Picora, the department's assigned PHAB reviewer, had notified her that the final documentation application had entered the review stage. She stated that the review process was expected to take approximately 90 days, with results likely not available until late fall. Penci Carreno also informed board members that commemorative hats

were available for them to take as a thank-you for their support throughout the accreditation process.

Update on Public Comment Concerning the Environmental New Mobile Food Permit & New Fee – Nathan Brooks

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Nathan Brooks, Environmental Health Director, reported that no public comments had been received during the 30-day public comment period regarding the proposed mobile food permit and fee changes. He reminded the Board that the proposal would consolidate food cart and food truck permits into a single mobile food permit category, consistent with current state code and the approach adopted by most local health departments throughout Utah. Nathan Brooks stated that the changes would simplify the permitting process for mobile food businesses and included updated permit fees. In response to a question about the public comment timeline, he confirmed that the proposal had been posted throughout the month of July, providing ample opportunity for public review and comment.

Public Comment for the Summit County New Environmental Mobile Food Permit & New Fee

Board member Michelle Downard opened public comment at 4:45 PM.

No public comment was offered.

Board member Michelle Downard closed public comment at 4:45 PM.

Consideration of Approval by the Board

Consideration and Possible Approval of the Summit County Environmental New Mobile Food Permit & New Fee – Board of Health

Attachment: Cover Page

Attachment: Mobile Food Business Permit Update Letterhead.docx

Alissa Van Wie made a motion to approve the Summit County Environmental New Mobile Food Permit & New Fee –. Megan McKenna seconded, and all voted in favor, (6-0). Absent: Megan Holbrook.

Presentation and Possible Action to Support the Summit County Health Department 2027 Budget Recommendations – Dr. Phil Bondurant & Jennifer Morrill

Attachment: Cover Page

Dr. Bondurant reviewed the proposed 2027 Health Department budget and explained that budget development began in May to allow division leaders adequate time to evaluate programs, engage staff, and identify opportunities to address public health needs. He noted that the department operates within a fixed county funding allocation and must also account for fluctuations in grant funding and fee revenue, which can be difficult to predict. He explained that the proposed budget reflected conservative estimates for grants and fees and included anticipated merit and cost-of-living adjustments, fee increases scheduled as part of the department's fee cycle, and potential grant funding that had not yet been confirmed. He emphasized that unrealized grant funding would not create an obligation for the County Council to provide replacement funding. Dr. Bondurant reported that staff had successfully reduced budget requests in response to concerns about county revenues and had worked collaboratively to keep the overall proposed budget increase to approximately 4.5 percent. He commended department staff for their fiscal responsibility and stated that he believed the proposed budget was reasonable, defensible, and aligned with the department's operational needs. He requested the Board of Health's support as the budget moved through the county review process over the coming months. Further discussion was held regarding budget assumptions, grant funding uncertainties, fee revenue projections, and the county budget approval process.

Board member Michelle Downard asked for additional explanation regarding the significant increases and decreases shown in several budget categories and inquired whether any service levels would be affected. Jennifer Morrill, Business Manager, explained that the increase in the Administration budget was primarily due to funding set aside for Community Health Improvement Plan (CHIP) priorities and objectives, including initiatives related to the senior farmers market and vaccine hesitancy efforts. She noted that the General budget increase reflected anticipated grant funding that had not yet been confirmed and would only be spent if received. Jennifer Morrill further explained that Environmental Health's increase included grant-related funding, an air monitor maintenance contract, and a proposed seasonal employee to assist with laboratory sample collection during peak summer months. Preparedness showed a decrease due to the removal of an MRC Coordinator position, while Mental Health and Substance Abuse declined because of anticipated reductions in pass-through funding and associated matching requirements. Additional increases were attributed to Sustainability initiatives, including the Green Business Program, food waste collection efforts, and solid waste planning activities. Early Intervention's budget increased due to higher grant and Medicaid revenues and a request to add a part-time physical therapist position to improve service delivery. Dr. Bondurant added that legislative action had secured ongoing state funding for early intervention services, resulting in additional annual revenue for the program. Staff emphasized that division managers had worked diligently to reduce budget requests in response to flat county revenues and had developed a fiscally responsible budget while maintaining service levels.

Andy Hecht made a motion to Support the Summit County Health Department 2027 Budget Recommendations –. Deepani Jinadasa seconded, and all voted in favor, (6-0). Absent: Megan Holbrook.

Approval of June 01, 2026, Board of Health Meeting Minutes – Board of Health

Attachment: Cover Page

Attachment: BOH MM 06-01-26 Draft.pdf

Alissa Van Wie made a motion to approve June 01, 2026, Board of Health Meeting Minutes –. Deepani Jinadasa seconded, and all voted in favor, (5-0). Absent: Megan Holbrook. Abstain: Andy Hecht.

Public Comment on non-Agenda Items

Board member Michelle Downard opened public comment at 5:09 PM.
No public comment was offered.
Board member Michelle Downard closed public comment at 5:09 PM.

Director and Board Final Comments

Health Department's Director's Comments

Dr. Bondurant provided several director updates and recognized Senator Stratton and Representative Ward for their efforts in securing additional ongoing funding for the Early Intervention program through the state legislative process. He thanked Penci Carreno, Health Administrator Coordinator, and Nancy Porter, Epidemiologist, for their work in resolving technical issues prior to the meeting and reported on a successful staff meeting and summer barbecue organized by Kendra Babitz, Deputy Director. The event incorporated training on strategic planning, quality improvement, performance management, workforce development, and PHAB accreditation readiness through interactive activities designed to promote engagement and learning. Dr. Bondurant also acknowledged the significant workload staff had undertaken related to PHAB accreditation, the upcoming move to the PEAK Building, and countywide transitions involving personnel, finance, timekeeping, and performance management systems. He emphasized that staff had remained committed and productive despite numerous organizational changes and demands. Additionally, he noted that the department had experienced staffing challenges throughout the year due to employee leave and vacancies, including maternity leave, but staff had continued to maintain high-quality services and operations. He expressed appreciation for the dedication, professionalism, and teamwork

demonstrated by department employees and publicly thanked them for their continued efforts in serving the community.

Board Chairman and member Comments

Board member Alissa Van Wie shared positive feedback from a community member who expressed appreciation for the health department's newsletter, particularly its timely communication regarding the possibly contaminated Kava and Cat's Claw products. She noted that the department appeared to be ahead of much of the media in providing updates and wanted to pass along the community member's gratitude. Dr. Bondurant thanked Alissa Van Wie for sharing the feedback and credited Pamella Bello, Substance Use prevention Director, Kainoa Hartrum, communication specialist, and Kendra Babitz, Deputy Director, for their work in strengthening the department's communications efforts. He noted that the team had significantly enhanced the department's outreach and public information sharing.

Board Chair Megan McKenna thanked Michelle Downard for leading the meeting in her absence and expressed appreciation for department staff's ongoing efforts amid numerous projects and responsibilities, including PHAB accreditation and budget development. She also congratulated Dr. Bondurant and Emily Quinton, Sustainability Director, on being selected to present at the NALBOH conference. Board member Michelle Downard requested an update on air quality monitoring and public resources available during wildfire smoke events. Nathan Brooks, Environmental Health Director, reported that the Environmental Health team had recently acquired new air quality monitoring equipment and was working to make data publicly available. He explained that staff continued to coordinate public notifications, work with local schools regarding outdoor activities during poor air quality events, and encourage residents, especially those with health conditions, to monitor air quality conditions. He also highlighted available resources, including Purple Air monitors, the department website, and state air quality reporting tools. Dr. Bondurant added that staff were evaluating air quality data from this summer, when fireworks were prohibited in Summit County, to compare conditions with previous years. He noted that Trevor Hale, Environmental Health Scientist, was analyzing available data to better understand the impact of fireworks on local air quality and that staff anticipated presenting those findings to the Board in the future.

Further discussion was held regarding community communications, air quality monitoring, public health notifications, and ongoing efforts to evaluate environmental health data.

Meeting Adjournment

Alissa Van Wie made a motion to approve Meeting Adjournment. Andy Hecht seconded, and all voted in favor, (6-0). Absent: Megan Holbrook.

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.