



SNYDERVILLE BASIN

WATER RECLAMATION DISTRICT

2800 HOMESTEAD RD, PARK CITY, UT 84098

WWW.SBWRD.ORG

T 435-649-7993

F 435-649-8040

BOARD OF TRUSTEES MEETING MINUTES

August 17, 2026

I. CALL TO ORDER

The August 17, 2026, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Robert Richer, Richard Pick, and Mary Ann Pack. Ryan Dickey arrived at 5:19 p.m. Staff in attendance were Mike Luers, Kevin Berkley, Dan Olson, Chad Burrell, Bryan Steele, Marlo Davis, Scott McPhie, Chad Hardinger, Cody Downard, Dave Garritson, and Kim Dudley. Also, in attendance were Jeremy Cook, Cohne/Kinghorn, Craig Ashcroft, Carollo Engineers, and Aiden Scheffield, AE2S.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for July 20, 2026
- B. Hot Creek Restaurant - Retain 10%

Mr. Richer made the motion to approve the Consent Agenda, Mr. Pick seconded, and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$898,796.74 – Mr. Luers reviewed the expenditures saying that there was a large payment to Park City Municipal Corporation. He asked the board to consider approval of the expenditures.

Mr. Pick made the motion to approve the Expenditures, Ms. Pack seconded, and the motion carried with Mr. Richer, Ms. Pack, Mr. Pick, and Mr. Wilking voting in the affirmative.

V. SERVICE AWARDS – Scott McPhie – 25 years – Mr. Wilking presented Mr. McPhie with his service award for 25 years. He said that he appreciated him and thanked him for his service.

Mr. McPhie said that he appreciated the board and the opportunity to work for the District. He said it's been a great place to work, and that Mr. Luer's proactive approach makes it such a nice place to work as well. Mr. McPhie stated he also appreciates the support of the rest of the managers and staff.

Mr. Olsen appreciates Mr. McPhie. He said that he has made his job run smoothly. He has attention to detail and catches things that may have been missed otherwise, and he is a great guy to work with.

The Board and Mr. Luers thanked Mr. McPhie for his 25 years of service.

VI. SUBDIVISION PROJECTS

- A. Lower Village Retail – 2 REs

Mr. Berkley stated the applicant has filed a Line Extension Agreement to extend a wastewater main line between the new Canyons Village Skyway and the Canyons parking garage. The extension will allow for surface improvements that are scheduled for later this year. He asked the board to consider approval of Lower Village Retail – 2 REs.

Ms. Pack made the motion to approve the Subdivision Projects, Lower Village Retail – 2 REs, Mr. Richer seconded, and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.

B. Crescent View Subdivision – 12 REs

Mr. Berkley said the applicant has filed a Line Extension Agreement to extend wastewater main lines within the Promontory Development. The proposed project will be served exclusively by low-pressure systems. Lot 1 will be served by an existing low-pressure system. He asked the board to consider approval of Crescent View Subdivision – 12 REs.

Mr. Richer made the motion to approve the Subdivision Projects, Crescent View Subdivision – 12 REs, Mr. Pick seconded, and the motion carried with Ms. Pack, Mr. Richer, Mr. Pick, and Mr. Wilking voting in the affirmative.

C. Beach Club Villas Subdivision – 29.3 REs

Mr. Berkley presented slides showing that the applicant has filed a Line Extension Agreement to extend wastewater main lines within the Promontory Development. The proposed project will be served by both gravity main lines and a small low-pressure system. He asked the board to consider approval of Beach Club Villas Subdivision – 29.3 REs.

Ms. Pack made the motion to approve the Subdivision Projects, Beach Club Villas Subdivision – 29.3 REs, Mr. Richer seconded, and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack, and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 135.33; # SCWRF 12; Total 147.33

Proposed this Meeting: # Above Splitter 0; # ECWRF 2; # SCWRF 41.3; Total 43.3

VII. DISTRICT MANAGER

A. Action Items – Consider Approval of Delinquent User Accounts to the Summit County Treasurer – Mr. Steele discussed the list of delinquent accounts for certification to the Summit County Treasurer. The number of accounts and total amounts due for 2026 as follows, with prior year comparisons:

<u>Year</u>	<u>No. of Accounts</u>	<u>Total Amount</u>	<u>Median Amount</u>
2026	184	\$ 75,727.17	\$290
2025	168	\$ 67,573.80	\$308
2024	136	\$ 64,289.06	\$422
2023	136	\$ 55,398.08	\$342
2022	178	\$ 77,320.96	\$226
2021	149	\$ 54,136.41	\$247
2020	177	\$ 66,796.51	\$218
2019	162	\$ 61,887.65	\$318
2018	266	\$ 150,250.59	\$217

The exact number of accounts and total delinquent amount is subject to change, up until final Board approval. Customers who make payments after Board approval, but before County Treasurer final lien attachment, will be dropped from this list. Staff makes every effort with customers to reduce the number of delinquent accounts and related balances.

The board discussed increasing the service fee by 8% or \$50 whichever is greater. If agreed upon it will need to be adopted into our Consolidated Rate Schedule Resolution.

Mr. Richer asked out of the 184 delinquent accounts what percentage are sent to the county. Mr. Steele responded to around 100 to 120 accounts.

Mr. Luers asked the board to approve the Delinquent User Accounts to Summit County Treasurer.

Mr. Richer made the motion to approve the Delinquent User Accounts to Summit County Treasurer, Ms. Pack seconded, and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, and Mr. Wilking voting in the affirmative.

B. Information Items

1. Financial Statement
2. Impact Fee Report – Mr. Luers stated the RE's are sitting around 140 RE's for the year. We are off about 20%.

VIII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

Mr. Burrell told the board that we are a member of NACWA and every year they recognize our facilities for another year of compliance. The East Canyon Facility is up to 22 years, and the Silver Creek Facility is 23 years. He said kudos to the staff.

Mr. Luers said he also wanted Mr. Burrell to discuss additional information on the expansion of the East Canyon Facility. He said that this will be presented at the Board Workshop on September 21, 2026.

Mr. Burrell discussed a new technology called Nuvoda. He said that in a nutshell if this pilot project is successful, it will allow us to put off some major construction for EC Expansion which would allow us to increase capacity.

This technology uses a product called Kenaf. This product allows enough official micro-organisms to grow, allowing this material to give additional surface area therefore increasing capacity. Using the pilot project, we would install a recovery unit, tie into existing plumbing, and run the pilot project for the time of a year.

This alternative will require less money and push out the expansion past the Olympics. The EC capacity expansion using Nuvoda would cost \$15,000,000 and the Collections expansion would cost \$15,000,000 with a total of \$30,000,000, and if the pilot project is successful, we would like to start the project the spring of 2028.

Mr. Luers explained that if this is successful, adding that Mr. Burrell, Mr. Davis, and Mr. Ashcroft, Carollo Engineers, visited two facilities that use this process and felt comfortable bringing it to the board this evening saying that we would like to start the pilot project because time is of the essence and we feel comfortable spending the money on the pilot project.

Mr. Pick asked how long this technology has been around. Mr. Ashcroft responded that they have been tracking it for the last 5 years and have seen promise in it saying that this technology is simple and could expand the capacity at a much lower cost. He said that in the last 2-3 years that it has been more acceptance and adoption.

Mr. Burrell reviewed the status of the EC Project 2026 on how we would fund the pilot project. Estimating \$646,000 will be left over from the 2026 project. He said piloting the Nuvoda project will cost \$315,000 in 2026 and \$134,000 in 2027. We feel confident the process will work but the pilot will allow us to learn how to fine tune it to see what percent of capacity increase we can achieve. We plan to move forward scheduling the pilot project, with the board's approval, and will have more details at the Board Workshop in September.

Mr. Richer asked how we would measure success or failure. Mr. Burrell replied that the full scale of the project with Nuvoda would be increasing the ability to put more air in and it would allow us to get more solids concentration. Success would look like suddenly adding 50% more solids capacity. Mr. Luers said that if we are successful, it would be adding approximately 1 million gallons of capacity per day.

Mr. Pick asked if this is successful, if it could potentially be used at Silver Creek. Mr. Burrell replied yes but is not necessary at this time.

Mr. Richer asked does this require new training and if so would Nuvoda supply that. Mr. Burrell responded that there would be a learning curve during the pilot project.

Mr. Pick said that he takes it as if there is no risk of any adverse issues with our effluent. Mr. Burrell said that he never wants to say never, there is always risk. He said one additional benefit is that both the testing facilities they visited are seeing faster settling solids which helps with the effluent.

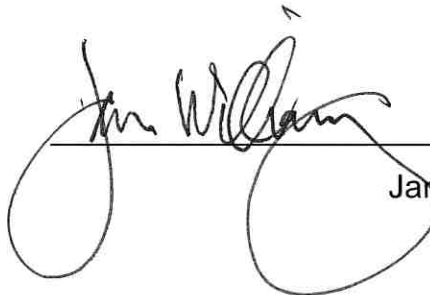
Mr. Burrell stated that if the pilot project is successful, we would like to put this out to bid at the same time next year which would allow us to start in April of 2028. We would need to reapply for a permit. Mr. Luers said that we will be building a smaller building for Collections with this permit as well.

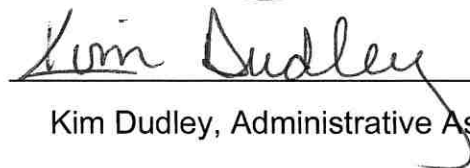
Mr. Luers told the board that we will be discussing the Nuvoda pilot project in full detail at the Board Workshop on Monday, September 21, 2026.

IV. ADJOURN

Mr. Pick made the motion to Adjourn at 5:43 p.m., Ms. Pack seconded, and the motion carried with Mr. Dickey, Mr. Richer, Mr. Pick, Ms. Pack, and Mr. Wilking voting in the affirmative.




Jan Wilking, Chairman


Kim Dudley, Administrative Assistant / Clerk