Commission Meeting

Minutes

Monday, September 21, 2026 at 10:00 am

1. **Public/County Employees Attendance**

   Minutes:

   - Commissioner Blackburn
   - Commissioner Brian
   - Commissioner Cook
   - Attorney, Michael Winn
   - Clerk/Auditor, Felicia Snow
   - Recorder/Treasurer, Colleen Allen
   - Assessor, Sharon Torgerson

   Others: Jakelle Pace, Barbara Tewell, Easton Rees, Jim Duddleston

2. **Approve minutes of previous meeting**

   Minutes:
   Commissioner Cook made a motion to approve the minutes of September 8, 2026. Commissioner Brian seconded the motion. The motion passed.

   Vote results:
   Ayes: 3 / Nays: 0 / Abstains: 0

3. **Appointments for discussion and business with the Commissioners**
   a. **No Appointments**
4. **County Approvals**
   a. **Review/Approve Time Clock Plus 5 Year Contract**

      Minutes:
      Commissioner Brian made a motion to approve the TCP contracts. Commissioner Cook seconded the motion. The motion passed.

   b. **Approve McGrath's Compensation Wage Study Comparable List**

      Minutes:
      Felicia Snow, states that McGrath's comparative for a wage study includes Beaver, Emery, Garfield, Grand, Kane, Millard, Piute, San Juan, Sevier, and the State of Utah. Commissioner made a motion to approve the list with the

addition of Daggett, Rich, and Sanpete County, Wayne School District and the Federal Offices in the County. Commissioners Cook seconds the motion. The motion passed.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

c. **Approve Financial Statements**

Minutes:

Commissioner Cook made a motion to approve the financial statements. Commissioner Brian seconded the motion with changing an invoice in the wrong account. The motion passed.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

5. **Commissioner Reports**
6. **Approve Vouchers**

Minutes:

Commissioner Brian made a motion to approve the vouchers with the addition of State Bank and McGrath change. Commissioner Cook seconded the motion. The motion passed.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

7. **Closed Session as Commission States**

Minutes:

Commissioner Cook made a motion to go into closed session due to code ----to discuss the sale of a property. Commissioner Brian seconded the motion. The motion passed.

Commissioner Cook made a motion to proceed with the sale of assests & if an R6 Contracts needs to me modified. Commissioner Brian seconded the motion passed.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

8. **Adjourned**

Minutes:

Commissioner Blackburn declared the meeting adjourned.

NOTE: The above times are tentative and may accelerate or delay due to the length of other agenda items. *If you are NOT ON THE AGENDA you will not be allowed to speak. PLEASE TURN OFF CELL PHONES.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Felicia Snow at 435-836-1300.

Commissioner Blackburn

Felicia Snow
Clerk/Auditor

