

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, October 8, 2026, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Ripplinger
3. Approval of agenda
4. Approval of minutes of the last City Council Meeting – September 10, 2026
5. Agenda Items—
 - A. Public comment period (2 min/person)
 - B. South Park playground improvements – Recorder Twedt
 - C. High School parking on 100 West – Councilmember Zollinger
 - D. Review of utility adjustments for FY27 Q1 – Treasurer Dyer
 - E. Budget review for FY27 Q1 – Recorder Twedt
 - F. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

The Millville City Council may enter into a closed session as allowed by Utah Code 52-4-205 to discuss pending or reasonably imminent litigation, to discuss the individual character, professional competence, or health of an individual, or to discuss land acquisition or the sale of real property.

This agenda was posted on October 5, 2026, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.



Corey Twedt, Recorder

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
September 10, 2026

PRESENT: David Hair, Pamela June, Ryan Zollinger, Jeremy Ward, Darcy Ripplinger, Jacob Ames, Chad Kendrick, Corey Twedt, Kara Everton, Roberta Black, Amber Sleight, Scott Sleight, Floyd Powell, Kate Powell, Matt Anderson, AnnieDrew Helpingstine, Eliza May, Becca Spackman Church, Caleb P. Hansen, Grant Hall, Chase Smith, Easton Heaps, Kaiden Kapp, Leatham J. Reeder, Kristy Hoy, Antonio Pini, Park Holmgren, Atticus Hoy, Summer Kirby, Remie Barfuss, Hallie Barfuss, Brady Reeder, Camron Reeder, Elisha Helpingstine, Johnny Helpingstine, Randy Helpingstine, Andrew Helpingstine, Trevor Hansen

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for September 10, 2026, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, Jacob Ames, and Darcy Ripplinger were in attendance.

Opening remarks/Pledge of Allegiance

Councilmember Ward welcomed everyone to the Council Meeting. He offered a word of prayer and then led all present in the Pledge of Allegiance.

Approval of agenda

The agenda for the City Council Meeting of September 10, 2026, was reviewed.

Councilmember Ripplinger motioned to approve the agenda for September 10, 2026. Councilmember Zollinger seconded. Councilmembers Ward, June, Ripplinger, Ames, and Zollinger voted yes. (A copy of the agenda is included as Attachment “A”.)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting on August 13, 2026. Councilmember Ames identified two name corrections, which were made during the meeting. **Councilmember Ripplinger motioned to approve the minutes for August 13, 2026, as corrected.** Councilmember Ames seconded. Councilmembers Ward, June, Ripplinger, Ames, and Zollinger voted yes.

Public comment period

Mayor Hair opened the floor for any public comments. No one signed up for the public comment portion of the meeting.

Swearing in of the 2026-2027 Millville City Youth Council

Recorder Twedt administered the oath of office to the members of the Millville City Youth Council who were present.

Millville City Youth Council Introductions and Report

Millville City Youth Council advisor Elisha Helpingstine introduced Youth Council Secretary Hallie Barfuss. Hallie introduced the other members of the Youth Council Executive Council: Mayor Summer Kirby, Treasurer Park Holmgren, and Council Chairs Atticus Hoy, Trevor Hansen, and Johnny Helpingstine. She also introduced advisors Elisha Helpingstine, Becca Spackman, and Andrew Helpingstine.

Hallie reviewed the Youth Council's planned service and community activities, including the September 11 remembrance project, parades, service days, and City celebrations. She reported that the Youth Council had collected 11 community stories for the September 11 project and planned to make the stories and videos available through a QR code. She thanked the City Council for supporting youth leadership and service.

Councilmember Ames thanked the Youth Council for its service. Mayor Hair also expressed appreciation for the Youth Council and said that many City events and activities depend on its members' work.

Selection of consultant for work on the Millville City General Plan, Transportation Master Plan, and Active Transportation Plan

Recorder Twedt reported that the consultant-selection committee had reviewed the four proposals received in response to the City's request for proposals for an updated General Plan, Transportation Master Plan, and Active Transportation Plan. The committee consisted of Councilmembers Ames and June, Planning Commissioners Anderson and Johnson, Development Coordinator Everton, and Recorder Twedt. The committee unanimously recommended Hansen Planning Group, working with Avenue Consultants.

Recorder Twedt said Hansen Planning Group would serve as the City's primary contact and Avenue Consultants would perform most of the transportation work.

Councilmember Ames said the committee valued the team's familiarity with Millville and believed the consultants could evaluate the City's needs without being influenced by competing interests in nearby communities. Councilmember June agreed with the committee's recommendation and said the group had reached its decision through a careful process of elimination.

Councilmember Ward motioned to award the project to Hansen Planning Group along with Avenue Consultants. Councilmember June seconded. Councilmembers Ward, June, Ripplinger, Ames, and Zollinger voted yes.

Consideration of ordinance updating City Code Title 17 – Zoning

Development Coordinator Everton reviewed Ordinance 2026-5. The proposed sidewalk language would place the requirements previously adopted by Resolution 2021-8 into the City Code and continue to reference the City’s adopted sidewalk map. The proposed retaining-wall provisions would establish a City zoning-clearance process and provide standards for engineering, location, height, drainage, geologic hazards, and related submittals. She said the regulations were intended to improve safety and provide clear direction as development expands onto the eastern bench.

The Council discussed when a retaining wall should require City review, how the proposal would interact with County permits and the City’s hillside-overlay requirements, and whether the new process could impose unnecessary engineering costs on relatively simple projects. Councilmembers also considered the City’s potential liability, protection of neighboring property, and treatment of walls near property lines or supporting buildings and other loads.

Councilmember Ames said the technical provisions were generally consistent with industry standards, but he joined the rest of the Council in considering whether the additional regulation would provide enough benefit to justify the cost and administrative burden. Councilmember Zollinger expressed concern that the ordinance could regulate walls that affected only the owner’s property and asked where City oversight should end. Development Coordinator Everton said the City needed standards for significant walls and a way to recover engineering-review costs, while avoiding unnecessary review of simple landscaping projects.

Councilmember June questioned whether the sidewalk requirement could create an unequal burden when a new home or minor subdivision was required to install a segment of sidewalk that did not connect to nearby sidewalks. The Council discussed the long-term goal of completing the sidewalk network and the difficulty of enforcing the existing resolution if the requirement remained outside the City Code.

Councilmember Ames motioned to adopt Ordinance 2026-5. Councilmember Ripplinger seconded. Councilmembers Ames, June, and Ripplinger voted yes. Councilmember Zollinger voted no. Councilmember Ward abstained. (A copy of the adopted ordinance is included as Attachment “B”.)

Rooster complaint and code discussion

Councilmember June introduced Amber Sleight, who addressed the City Council concerning a neighbor’s rooster. Amber said she had spent the summer closing her windows, using a noise machine, and wearing earplugs because of the crowing. She said the rooster had awakened her as early as 3:30 a.m. and that another neighbor is also having issues with the rooster.

Amber reported that she had begun documenting the noise over the previous 10 days. This morning, the rooster began crowing at approximately 6:10 a.m. and crowed 36 times during one measured period. She said her watch registered approximately 60 decibels from

her property. She asked the City to enforce the existing nuisance provisions and to consider a rooster-specific restriction similar to those used by nearby communities.

Recorder Twedt reviewed the City's administrative-enforcement process. The property owner would receive a notice identifying the alleged violation and would have 15 days to correct it or request a hearing before the City Council. If the violation continued without a hearing request, the City could proceed with the applicable fee. Staff said a notice would be sent the following day and asked the Sleights to report whether the noise continued.

Councilmember June described a similar rooster problem she had experienced at a previous Millville residence and said the City should enforce the nuisance provision already in the code. Mayor Hair said the current provision covered recurring animal noise and that a City-wide rooster ban could unnecessarily affect larger properties where a rooster did not disturb neighbors. The Council agreed that the existing code should be enforced before considering a new rooster restriction.

South Park playground improvements

Recorder Twedt presented the latest South Park playground renderings and quotes.

The Council discussed whether the revised designs provided enough play value for both younger and older children. Councilmembers considered swings, climbing features, a taller slide, a zip line, and a possible separate swing area. They also discussed the relative value of the original concept, the expected useful life of the equipment, \$100,000 in available RAPZ funding, and the use of park impact fees for the remaining cost.

The Council was not ready to select a design. Recorder Twedt agreed to resend the equipment catalog, and Councilmembers agreed to provide specific suggestions so staff could consolidate the feedback and request one or two additional renderings for a future meeting.

Fire and EMS Services

Councilmember Ames reviewed the ongoing reorganization of fire and emergency medical services in Cache Valley. He explained that cities with existing fire departments were expected to retain them, while the Cache Fire District would distribute available resources. Millville would need either to contract with another city for services or work with a neighboring city to build up and operate a new station.

Councilmember Ames reported that Nibley City intended to operate a fire station and had been discussing a joint department with Millville, with the possibility that Providence City could join after its agreement with Logan City expires. Under the proposal, the joint department could initially operate from Station 150 in Hyrum under a lease from the District while the cities developed a closer station during the next three to five years. Combined EMS revenue for Millville and Nibley was estimated at approximately \$200,000 annually and would offset part of the operating cost.

The Council discussed the higher cost residents would face under any available option, the return of fire-tax revenue to participating cities, ownership and control of equipment, response times, staffing, dispatch, and the advantage of beginning to build a department while experienced County employees were available. The Council also reviewed the alternative of having Hyrum City operate the station. Councilmembers said the Hyrum proposal would provide less control at a comparable or higher cost and could make it more difficult to establish a local station later.

Councilmember Ames motioned that Millville City continue to pursue a fire and EMS agreement with Nibley City. Councilmember Ward seconded. Councilmembers Ward, June, Ripplinger, Ames, and Zollinger voted yes.

City Reports

Director of Public Works Chad Kendrick reported that the City's water system had performed well through the dry summer and that the City expected to return to spring water within a few weeks. Recent water samples were satisfactory.

Director Kendrick reported that the sewer lift station had generated its first alarm during a power interruption. The generator, controls, and pumps had attempted to operate at the same time, but inspection found no failed bearing or other equipment damage. The lift station remained under warranty and was operating properly. Residents continue to connect to the sewer. Recorder Twedt said that he would provide the Council with an updated connection count.

Public Works planned to repair several road areas before winter and to begin arranging additional chip-seal work early in 2027. Director Kendrick also reported that the County had recently chip-sealed Main Street. A fog coat and road markings were expected to follow.

Director Kendrick said work at Glenridge Park was expected to begin in the near future. The first phase would include removing approximately 10 overgrown trees and cleaning the site before irrigation and landscaping improvements. The Council asked Public Works to notify nearby residents before the tree removal.

The Council discussed trees and shrubs encroaching on sidewalks and asked Public Works to follow up on specific locations. Councilmember Ward asked about future road striping. Staff said any new striping would be considered with the Council after planned chip-seal work.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "C".)

City staff confirmed that the owner who received the accessory-building variance at the August meeting had provided the required letter from the neighboring property owner, obtained City zoning clearance, and completed the applicable County process.

Mayor Hair thanked the councilmembers for being at the meeting and for their support.

Adjournment

Councilmember Ward moved to adjourn the meeting. Councilmember Zollinger seconded. Councilmembers Ward, June, Ripplinger, Ames, and Zollinger voted yes. The meeting adjourned at 9:25 p.m.



AGENDA REPORT: BUDGET REVIEW

October 8, 2026

Background

Every quarter, the City Council reviews the fiscal year-to-date budget for an update on revenue and expenses so far in the year.

The budget review at this meeting will include the FY27 budget through the first quarter (July 2026 – September 2026).

Staff will discuss a few items related to the budget and then answer any questions that the Council has.

Included Documents

- FY27 Budget with progress and percentage of the total through Q1

MILLVILLE CITY BUDGET - REVENUE		ORIGINAL	Review	
Account Description		FY27 Budget	FY27 Q1	% of Total
GENERAL	Property Tax	\$169,300	\$2,121	1%
	Sales Tax	\$470,000	\$96,864	21%
	Motor Tax	\$900	\$0	0%
	In Lieu Fees - UTV Recreation Fees	\$10,500	\$3,275	31%
	Comcast Franchise	\$8,700	\$2,009	23%
	Energy Sales and Use Tax	\$204,000	\$49,771	24%
	Animal Licenses	\$3,400	\$0	0%
	Ambulance / EMS / Fire	\$148,200	\$10,972	7%
	Fines / Court	\$600	\$170	28%
	Business Licenses	\$4,000	\$28	1%
	Sanitation	\$247,000	\$57,904	23%
	9-1-1 Service	\$31,100	\$7,482	24%
	Class "C" Roads	\$225,000	\$0	0%
	Appro. Fund Bal. Class "C" Rd	\$175,000	\$0	0%
	Appropriated Fund Balance	\$0	\$0	100%
	Park Impact Fee	\$37,300	\$0	0%
	Park Impact Appropriated FB	\$0	\$0	100%
	Road Impact Fee	\$12,300	\$0	0%
	Road Impact Appropriated FB	\$76,700	\$0	0%
	Restaurant/RAPZ Tax Awarded	\$137,100	\$7,561	6%
	Youth Council	\$800	\$300	38%
	Park Rentals	\$11,000	\$4,725	43%
	Building Permits	\$6,000	\$1,629	27%
	Development Review Fees	\$6,000	\$2,033	34%
	Reimbursed Fees; Eng. & Dev.	\$2,000	\$720	36%
	Interest	\$70,000	\$16,074	23%
	COG Grant (reimbursment)	\$30,000	\$0	0%
	Misc. Revenue	\$50,500	\$46,950	93%
	Mass Transit Sales Tax/CVTD	\$49,000	\$0	0%
	TOTAL GENERAL	\$2,186,400	\$310,588	

STORM WATER	Charges for Stormwater	\$35,200	\$8,781	25%
	Stormwater Construction Fees	\$1,800	\$0	0%
	Interest	\$3,800	\$757	20%
	Transfer from General Fund	\$0	\$0	100%
	Appropriated Fund Balance	\$0	\$0	100%
	TOTAL STORMWATER	\$40,800	\$9,538	

CPT PROJ.	Interest	\$70,000	\$16,288	23%
	Appropriated Fund Balance	\$0	\$0	100%
	Transfer from General Fund	\$146,500	\$0	0%
	TOTAL CAPITAL PROJECT	\$216,500	\$16,288	

MILLVILLE CITY BUDGET - REVENUE		ORIGINAL	Review	
Account Description		FY27 Budget	FY27 Q1	% of Total
WATER & SEWER	Charges for Water Service ...	\$543,000	\$192,270	35%
	Miscellaneous Income	\$4,100	\$6,360	155%
	Interest Income (Water)	\$58,000	\$11,186	19%
	Interest Income (Sewer)	\$20,000	\$5,658	28%
	Water Impact Fee	\$21,300	\$0	0%
	Water Connection Fees	\$1,000	\$400	40%
	Charges for Sewer Service	\$798,000	\$201,823	25%
	Sewer Impact Fee	\$61,300	\$0	0%
	Grant Proceeds (Sewer)	\$0	\$677,857	100%
	TOTAL WATER AND SEWER	\$1,506,700	\$1,095,554	
TOTAL		\$3,950,400	\$1,431,968	

MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	Review	
Account Description		FY27 Budget	FY27 Q1	% of Total
GENERAL	General Government	\$44,500	\$2,883	6%
	Auditor (General) ...	\$17,700	\$0	0%
	Financial Consulting & IT (General) ...	\$16,000	\$795	5%
	Insurance (General)	\$22,000	\$13,100	60%
	Elected Officials (General)	\$21,500	\$4,923	23%
	General Non-Category Payroll	\$138,000	\$34,484	25%
	P&Z ...	\$11,000	\$2,703	25%
	Legal (General) ...	\$15,000	\$1,213	8%
	Engineering (General) ...	\$135,000	\$1,748	1%
	Building (General) ...	\$14,700	\$1,689	11%
	Law Enforcement	\$39,900	\$0	0%
	Animal Control ...	\$4,800	\$0	0%
	Fire	\$63,000	\$0	0%
	First Responders and EMS	\$125,700	\$0	0%
	Elections ...	\$300	\$0	0%
	Roads - General ...	\$160,300	\$24,670	15%
	Roads Class "C" Regular ...	\$400,000	\$0	0%
	Class "C" Designated Future Use	\$0	\$0	100%
	COG Road Project (Reimbursable)	\$30,000	\$2,246	7%
	Road Impact Fee Capital Outlay	\$89,000	\$214	0%
	Road Impact Fee Designated Future	\$0	\$0	100%
	Parks (General) ...	\$186,000	\$37,545	20%
	Parks/Recreation - Other ...	\$11,500	\$0	0%
	Park Capital Improv. RAPZ (Reimbursable)	\$137,100	\$1,480	1%
	Park Impact Fees ...	\$0	\$0	100%
	Park Impact Fees - Designated Future	\$37,300	\$0	0%
	Sanitation	\$225,000	\$36,752	16%
	9-1-1 Service	\$31,100	\$3,873	12%
	Disaster Relief	\$4,000	\$0	0%
	Public Safety/Emergency Preparedness ...	\$6,000	\$0	0%
	Youth Council ...	\$4,500	\$655	15%
	Designated for Future Use	\$0	\$0	100%
	Mass Transit Tax Distribution/CVTD	\$49,000	\$0	0%
	Transfer to Capital Project Fund	\$146,500	\$0	0%
	TOTAL GENERAL	\$2,186,400	\$170,973	

MILLVILLE CITY BUDGET - EXPENSES		ORIGINAL	Review	
Account Description		FY27 Budget	FY27 Q1	% of Total
STORM WATER	Salaries/Benefits	\$25,300	\$7,899	31%
	Special Dept. Supplies (SW) ...	\$9,000	\$0	0%
	Capital Outlay	\$5,000	\$0	0%
	Appropriated for Future Use	\$1,500	\$0	0%
	TOTAL STORMWATER	\$40,800	\$7,899	
CPT PROJECT	Capital Outlay - Gen Government	\$205,000	\$0	0%
	Capital Projects	\$0	\$0	100%
	Transfer to Water-Sewer Fund	\$0	\$0	100%
	Designated Future Use	\$11,500	\$0	0%
	TOTAL CAPITAL PROJECT	\$216,500	\$0	
WATER & SEWER	General (Water/Sewer) ...	\$94,000	\$19,363	21%
	Salary/Benefit (Water) ...	\$183,000	\$39,510	22%
	Legal (Water) ...	\$10,000	\$0	0%
	Engineering (Water)	\$20,000	\$0	0%
	Auditor (Water) ...	\$15,000	\$0	0%
	Financial Consulting & IT (Water) ...	\$10,300	\$208	2%
	Insurance (Water)	\$9,000	\$9,248	103%
	Special Department Supplies - Water ...	\$68,500	\$5,782	8%
	Special Department Supplies - Sewer	\$25,000	\$75	0%
	City Sewer - Hyrum	\$270,000	\$6,265	2%
	Sewer Capital Projects	\$0	\$452,644	100%
	Water Bond (2006) - Water Storage Tank	\$93,500	\$0	0%
	Bond (2000) - Parker Well	\$44,800	\$5,171	12%
	USDA Sewer Rev Bond	\$338,300	\$40,325	12%
	DEQ Sewer Loan Debt Payment	\$63,000	\$0	0%
	Cap. Facility Rplcmnt Fund Reserve	\$0	\$0	100%
	Designated for Future Use	\$262,300	\$0	0%
	TOTAL WATER AND SEWER	\$1,506,700	\$578,591	
TOTAL		\$3,950,400	\$757,463	

Councilmember Assignments 2026

Councilmember Jeremy Ward

- Car Show for City Celebration
- Youth Council

Councilmember Ryan Zollinger

- Sewer
- School District
- Parade

Councilmember Jacob Ames

- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control
- Resident Hardship Fund

Councilmember Pamela June

- P&Z
- Ordinance Enforcement

Councilmember Darcy Ripplinger

- City Celebration
- Trails
- Wildfire