

TOWN OF MANILA
PLANNING AND ZONING REGULAR MEETING
Town Conference Meeting Room
145 E HWY 43
SEPTEMBER 3RD, 2026 @ 5:30PM
MINUTES

MEETING CALLED TO ORDER: Chairman Dennis Andelin called the meeting to order at 5:41pm

PRESENT: Chairman Dennis Andelin, Randall Despain, Sarah Mraz, Mattee Forbes

ABSENT: Rod Alexander, Brian Nelson

GUESTS: None present

MINUTES FROM PREVIOUS MEETING: Review and approval of minutes from August 6th, 2026: Regular meeting/Public Hearing.

Results:

Approved: Randall made the motion to approve September 3rd, 2026 minutes, Sarah second. Motion Cared

OLD BUSINESS:

- Kevin Clegg: was requesting a building permit for an out building (Garage) on 35 E Glades Way. Brian made the motion to approve Kevins Plot Map, Rod seconded.

Results:

Approved: Brian made the motion to approve the building permit, it follows all correct setbacks and easements. Rod seconded the motion. Motion caried.

- The Pinnacle: was requesting a lot re-zone. The lot is currently zoned Central Development District (CDD) and was proposing to be re-zoned to RMF Overlay. Brian made the motion to recommend to Town Council, Sara seconded.

Recommended to Town Council. Brian made the motion to send it to Town Council. Sarah seconded the motion. Motion caried

NEW BUSINESS:

- Don Leclaire is requesting a building permit for an out building (Garage) on 244 E. 4th N.

Results:

Approved: Dennis made the motion to approve Don Leclaires building permit for out building (garage), Randall seconded. Motion caried.



• Home of the Flaming Gorge

SCHEDULE NEXT MEETING AND ADJOURN: The board scheduled their regular meeting starting at 5:30pm on October 1st (first Thursday of the month) Dennis called the meeting to close, Randall made the motion, Sarah seconded. The meeting was adjourned at 5:44pm.

Dennis Andelin Chairman

Mattee Forbes Deputy Clerk

DRAFT