



Tier II Advisory Board All-Day Review Agenda

Thursday, September 24, 2026 | 9:00AM-12:00PM

Mid-Valley Performing Arts Center, Centennial Room

2525 Taylorsville Blvd. Taylorsville, UT 84129

In-Person Meeting

Attendees:

Board Members: Paul Pehrson (Chair), Patti Hobfoll (Vice Chair), Sheryl Gillilan, Kelleigh Helm, David Pack, Sarah Pearce, Ryan Riches, Mayor Gettel, Alex Aberman

Excused Board Members: Mayor Burton, Katie Mussel, Brian Van Ausdal

County Staff and Guests: Samantha Thermos ZAP Program Director, Kelsey Ellis Impact Program Manager, Cody Goetz Grants & Communications Coordinator, Dustyn Burt Program Assistant; Tori Potestio (ZAP Independent CPA, Sorensen, Vance & Co.)

AGENDA

- I. Call to Order & Welcome:** Chair Paul Pehrson 9:00
 - Recording/Meeting started at 9:06 AM
 - Call to order, welcome, and Chair Pehrson began the member activity by going around the table to each member.
 - Member Question: Provide one word that summarizes your thoughts and reflections on the work and contributions of ZAP applicants to Salt Lake County residents and visitors.
- II. Public Comment Period:** Chair Pehrson 9:10
 - The ZAP Advisory Boards will accept public comments regarding ZAP business in the following formats:
 - Written comments may be submitted to the ZAP Advisory Board Liaison, Dustyn Burt, via email (dburt@saltlakecounty.gov) no later than two hours prior to the meeting start time on the day of the meeting.
 - Verbal comments of two minutes or less will be accepted in person or online at all ZAP Advisory Board meetings.
 - Chair Pehrson called for Public Comment. There was no public comment.
- III. Agenda Overview:** Samantha Thermos, Program Director 9:15
 - Agenda and Materials
 - Ms. Thermos gave an overview of the day's agenda, timing, materials, support items, logistics, housekeeping items, Parking Lot (items)

whiteboards, and a newer document to the board, Utah Open and Public Meetings Act & Robert's Rules of Order Quick Reference Guide.

- IV. ACTION ITEM: Approve Advisory Board 5.28.26 Meeting Minutes** 9:20
- Chair Pehrson called for any questions or comments.
 - **Mayor Gettel motioned to approve the minutes from May 28, 2026; Mr. Riches seconded. There were none opposed. The motion passed unanimously.**
- V. ACTION ITEM: Election of Advisory Board 2027 Leadership** 9:25
- Samantha Thermos, Ex Officio (Election Facilitator)
 - Nominees: Chair, Paul Pehrson, | Vice Chair, Sheryl Gillilan
 - Ms. Thermos called for any other nominations. There were no other nominations. Ms. Thermos called for a motion for the Chair position for 2027.
 - **Ms. Aberman motioned for Mr. Pehrson as Chair; Ms. Hobfoll seconded. There were none opposed. The motion passed unanimously.**
 - Ms. Thermos called for a motion for the Vice Chair Position for 2027.
 - **Mr. Pehrson motioned for Ms. Gillilan as Vice Chair; Mayor Gettel seconded. There were none opposed. The motion passed unanimously.**
- VI. 2026 Tier II Discipline Subcommittees Report** 9:30
- Cody Goetz, Grants & Communications Coordinator
 - Mr. Goetz provided an overview of the 2026 Tier II Discipline Subcommittees' Summary Report given to the board.
 - Ms. Thermos and Mr. Goetz answered questions of clarification regarding these reports.
 - Mr. Goetz brought attention to GALAA, noting where the funding for GALAA comes from, Ms. Thermos shared clarifications, and there were no questions.
 - Mr. Goetz shared the grant budget numbers and the subcommittee discipline recommendation amount breakdown in relation to their scoring criteria. There were no questions.
 - Mr. Goetz continued with the Request for Clarifications (RFCs) for this year. Ms. Thermos and Mr. Goetz provided answers and context to questions regarding eligibility, RFCs that were sent, and a comparison of last year's application pool numbers with this year's.
- VII. CPA Overview:** Tori Potestio, CPA, Sorensen Vance & Company, PC 10:00
- Overall TI&Z Applicant Pool and Industry Trends
 - Ms. Thermos welcomed Ms. Potestio to the meeting and handed time over to her. Ms. Potestio provided an overview of the criteria within the

Financial Health Tests (FHT). Noting to the board, the trend of issues or concerns she has seen with FHT 3. Ms. Potestio continued with individual FHT and the criteria for each.

- Ms. Potestio answered questions from the board regarding industry standards and how these FHT have evolved in her 25-year history with ZAP.
- Overview of Financial Health Tests (FHT): Explanation of Tests Performed
- Ms. Potestio identified for the board organizations that failed FHT previously but improved this year.
- Ms. Potestio provided information on two organizations that failed their FHT for this year.
 - Results: FHT Failures
 - Craft Lake City
 - Utah Cultural Alliance
- Ms. Potestio provided information about two organizations with insufficient financial reports submitted.
 - Results: Insufficient Financials
 - SLCPresents/THE BLOCKS
 - Odyssey Dance
- Ms. Thermos also provided clarification and information to the board surrounding how these organizations will receive this information.
- Financial Health Improvement Plan
 - Ms. Thermos let the board know that organizations that failed FHT last year were in good standing with their Improvement Plans and Progress Reports.
 - Ms. Thermos provided information and a summary of the process for Financial Health Improvement Plans.

VIII. Photo Session and Board Break

10:40

- Meeting recording muted; unmuted at 11:06 AM.

IX. Remaining Fund Balance Recommendation Options – Staff

11:00

- Mr. Goetz welcomed everyone back and brought attention to the Unallocated Fund Balance Highlights & Guide report provided to the board noting the remaining fund balance, highlighted data points, allocation caps, and the sliding scale process.
 - 2026 Tier II Recommendations Excel Report was displayed on screen for the board.
- Ms. Thermos and Mr. Goetz answered questions from several members about score rankings related matters.
- There were no further questions, and Mr. Goetz moved to the spreadsheet of applicants and their funding recommendations, which are based on the

scores received. Ms. Thermos and Mr. Goetz answered questions regarding how the ZAP allocation process worked.

- X. ACTION ITEM: Vote to Approve Funding Recommendations** – Chair Pehrson 11:30
- Chair Pehrson asked the members if there were any questions or comments remaining. There were none; Chair Pehrson called for a motion regarding approving these funding recommendations.
 - **Ms. Gillilan motioned to approve the funding recommendations for Tier II and GALAA as presented today; Mr. Riches seconded. There were none opposed. The motion passed unanimously.**
 - Time was handed back to Ms. Thermos, who wrapped up the meeting with the next steps in the process and other important upcoming dates for ZAP.
- XI. Adjourn** – Chair Pehrson 12:00
- **Mayor Gettel motioned to adjourn the meeting; recording stopped at 11:43 AM.**

Meeting was also available through Cisco Webex 9:00 – 11:43 AM