



Governing Board - Regular Meeting Minutes

Date: September 24, 2026

Time: 5:00pm MT

Location: 1589 W. 9000 S. West Jordan, UT 84088

Virtual Access:

<https://teams.microsoft.com/meet/252091988105423?p=3oSGNC5Y3SJoX4QFS0>

Dial in by Phone: [+1 872-242-7910](tel:+18722427910)

Phone conference ID: 835 651 403#

1. Preliminary

a. Welcome and Call to Order:

The meeting was called to order at **5:03pm** on September 24, 2026 by Ildi Clark.

b. Roll Call & Quorum Establishment:

Present: Shannon Smith, Committee Chair

Jamie Plott, Committee Treasurer

Kristina Yamada, Board Member

Absent: Erin Shannon, Board Member

Stephanie Christensen, Board Secretary

Additional Attendees: *Jasmin Zures, Roland Canotal, Dr. Amy Schlessman, Ildi Clark*

c. Pledge of Allegiance

2. Public Comments

No public comments were made in person or virtually.

3. Informational Items

a. **School Director's Report** - Jasmin Zures, School Director

The school began the year with approximately 400 active students, consistent with last year's ending enrollment, and achieved a 90% retention rate. The current focus is preparing for the October 1 enrollment count, with continued growth expected in October and November toward the enrollment cap of 510 students. Enrollment efforts are supported by community partnerships, referrals, and outreach events. Staffing includes middle and high school teachers, six coaches, a school counselor, and administrative support. Coaches continue to provide field trips and community activities

to strengthen student engagement, attendance, and enrollment. Academic achievement data, including course completions and graduation metrics, will be shared at the next Board meeting, with an in-person graduation planned for October 16 for late graduates.

b. **Conflict of Interest Form** - Jasmin Zures, School Director

Board members were reminded to complete and return the Conflict of Interest Form.

c. **Background request from Authorizer**- Jasmin Zures, School Director

Ms. Zures reminded the Board members that they are required by the authorizer and Utah Code to complete a background check. HR has sent instructions and is collecting the necessary information to ensure these compliance requirements are completed.

d. **August 2026 Financial Report** - Roland Canotal, CBO

Roland Canotal, CBO reviewed the August 2026 Financial Report with the Board.

Through August 31, the school reported \$846,019 in total revenue, \$414,654 in expenses, and \$431,365 in net profit. The increase in revenue was primarily due to the state recognizing the school's increased enrollment earlier than anticipated. Expenses were higher at the beginning of the year due to upfront and annual costs, and will continue to be monitored throughout the year.

No questions were asked by the Board.

4. Action Items

a. **Review and approval of Minutes from the June 30, 2026 Board Meeting**

Ildi Clark reviewed the 6/30/26 Board Minutes and asked if the Board members had any questions; none were raised.

Motion: Kristina Yamada

Second: Shannon Smith

Vote: **Smith**: Yes; **Yamada**: Yes; **Plott**: Yes; **Shannon**: absent; **Christensen**: absent

Information/Actions: Board vote approved: ___3___ to ___0___

Motion has passed.

b. **Review and approval of July-August 2026 Check Detail**

Roland Canotal, CBO reviewed the July-August 2026 Check Detail and asked if the Board members had any questions; none were raised.

Motion: Shannon Smith

Second: Kristina Yamada

Vote: **Smith**: Yes; **Yamada**: Yes; **Plott**: Yes; **Shannon**: absent; **Christensen**: absent

Information/Actions: Board vote approved to ___3___ to ___0___

Motion has passed.

c. **Review and approval of the Annual Financial Report for FY26**

Roland Canotal, CBO conducted a review of the Annual Financial Report for FY26.

The school ended the year with \$1.79 million in revenue, \$1.74 million in expenses, and \$20,916 in net income, including depreciation. As of June 30, the school had approximately \$802,145 in cash and \$1.35 million in total assets. The Board also reviewed the school's liabilities, retained earnings, and state receivables. The annual financial report was presented for Board approval prior to submission to the state, after which the school's financials will proceed through the annual audit process. No questions were raised by the Board.

Motion: Kristina Yamada

Second: Jamie Plott

Vote: **Smith**: Yes; **Yamada**: Yes; **Plott**: Yes; **Shannon**: absent; **Christensen**: absent

Information/Actions: Board vote approved to ___3___ to ___0___

Motion has passed.

d. Review and approval of LEA Specific Endorsements 2026-27

Jasmin Zures, School Director reviewed the LEA Specific Endorsements 2026-27 document with the Board. She provided an update on teacher licensure and course assignments. The course catalog has been finalized, and all teachers have been assigned their courses. While the school has four professionally licensed teachers, additional course coverage is needed. The school is therefore requesting LEA-specific endorsements, which allow teachers to be endorsed for specific courses for a three-year period. The teachers identified for these endorsements are Amberly Adams, Brianna Montoya, Ivy Morgan, and new middle school teacher Nikki Adams, with the requested courses listed for each teacher.

No questions were raised by the Board.

Motion: Shannon Smith

Second: Jamie Plott

Vote: **Smith**: Yes; **Yamada**: Yes; **Plott**: Yes; **Shannon**: absent; **Christensen**: absent

Information/Actions: Board vote approved to ___3___ to ___0___

Motion has passed.

e. Review and approval of the Accountability Exemption Form

Dr. Amy Schlessman, Compliance and Accountability Director, reviewed the Accountability Exemption Form with the Board. Dr. Amy explained that new schools, particularly high schools, are generally exempt from school accountability requirements during their first two years. The school completed the required exemption form, which Ms. Zures submitted after confirming the process with USBE. Dr. Amy also noted that certain accountability measures, such as graduation rates, cannot be calculated until the year following the school's first graduating class.

No questions were raised by the Board.

Motion: Kristina Yamada

Second: Shannon Smith

Vote: **Smith:** Yes; **Yamada:** Yes; **Plott:** Yes; **Shannon:** absent; **Christensen:** absent

Information/Actions: Board vote approved to ___3___ to ___0___

Motion has passed.

f. Review and approval of Teacher and Student Success Act 2026-27

Jasmin Zures, School Director, reviewed the Teacher and Student Success Act 2026-27 document with the Board. She provided an overview of the school's Utah Teacher and Student Success Framework (TSSA) funds, which total approximately \$39,000 this year based on the school's current enrollment count of 107 students. The school plans to continue using the funds to support MTSS and Edmentum diagnostic work, with a particular focus on mathematics diagnostics. Proposed uses include staff retention for coaches and staff supporting MTSS efforts, stipends for employees taking on additional responsibilities such as English learner support, state testing, and lead coaching duties, and approximately 20% for supplies and materials to support student learning and school activities. The proposed allocation requires Board approval before being submitted to the state.

No questions were raised by the Board.

Motion: Kristina Yamada

Second: Jamie Plott

Vote: **Smith:** Yes; **Yamada:** Yes; **Plott:** Yes; **Shannon:** absent; **Christensen:** absent

Information/Actions: Board vote approved to ___3___ to ___0___

Motion has passed.

5. Next Board Meeting

Ildiko Clark, Board Liaison identified two potential dates for the next Board meeting, and asked the Board what they would prefer.

The Board anonymously chose **January 21, 2027** as the next Board meeting date.

6. Adjournment

Motion: Jamie Plott

Second: Kristina Yamada

Vote: **Smith:** Yes; **Yamada:** Yes; **Plott:** Yes; **Shannon:** absent; **Christensen:** absent

Information/Actions: Board vote approved to ___3___ to ___0___

The meeting was adjourned at **5:43pm** by Ildi Clark, Board Liaison