

Grand County Emergency Medical Services Special Service District
520 East 100 North
Moab, Utah

September 15, 2026
9:00 a.m.

1. The Grand County Emergency Medical Services Special Service District met in regular session on the above date and time at the Grand County EMS SSD station located at 520 E. 100 N., Moab, Utah. Chair Elizabeth Tubbs called the meeting to order at 9:02 a.m. In attendance were GCEMS Board Members Jim Webster, Rani Derasary, Jason Taylor, Cassidy Davis, and Melodie McCandless. Board Members Cassidy Davis arrived at 9:06 a.m. and Jason Taylor arrived at 9:15 a.m. Dr. Lionel Weeks was excused Also present were Executive Director Andy Smith, Administrative Coordinator Jennifer Williams, Clinical Services Division Chief Logan Brewer and Administrative Assistant and Clerk Mandy Turner.
2. **Welcome Public Comment:** Chair Tubbs opened the floor for public comment. Dr. Flanagan asked how those interested in the open board positions could apply. Chair Tubbs explained that applications must be submitted through the Grand County website. Beth Logan of the Canyonlands Healthcare District stated that she was present to support the Rural Healthcare Sales Tax allocation agreed upon by GCEMS, Moab Valley Fire Department, and Canyonlands Care Center.
3. **Audit Presentation:** Michael Whipple, auditor for Richey May & Co., LLP, joined by video conference to present the District's 2025 audit findings. He reported a clean audit, with no significant difficulties completing the audit and no disagreements with management. The District updated its estimate for uncollectible ambulance receivables using collection data, and management corrected all misstatements identified during the audit. He recommended that a board representative periodically review credit card statements to strengthen financial controls.
4. **Approval of Minutes:**
 - a. Rani Derasary moved to approve the minutes of the August 18, 2026, as presented. Melodie McCandless seconded the motion. The motion carried unanimously (5-0).
5. **Updates:**
 - a. **Chair Report:** Elizabeth Tubbs reminded the board that two positions will become vacant at the end of the year and that members interested in reapplying must do so through Grand County. She noted that the November meeting agenda will be full, including approval of the 2026 budget amendments and the 2027 tentative budget, as well as board interviews and approval of policies. The public hearing for the 2027 budget will be held in early December, followed by a brief board meeting to approve the budget and address any remaining action items from November. She also reported that GCEMS, Moab Valley Fire Department, and Canyonlands Care Center would present their proposed 2027 Rural Healthcare Sales Tax allocation to the Grand County Commission that afternoon for approval that evening.
 - b. **Treasurer Report:** Treasurer Jason Taylor reported the account balances as of September 15, 2026: \$119,544.48 in combined Mountain America accounts and \$769,747.19 in the PTIF savings account.
 - c. **Board Member Reports:**

- d. Jason Taylor reported that the Moab City Council had approved funding for maintenance and new gym equipment at the Moab Recreation and Aquatic Center. He noted that the city would hold an open house on Wednesday to receive public input on the Center Street ball fields. He also reported that Jeep had become the official vehicle of Moab through a two-year sponsorship that would be evaluated at the end of that period. The sponsorship includes vehicle donations, contributions to the general fund and advertising, and support for community events.

Melodie McCandless reported that the county-wide audit had been completed. She thanked Grand County EMS for returning PILT funds for redistribution following the sales tax expansion last year.

- e. **Administrative Staff:** none

- f. **Director Report:**

Andy Smith presented his director's report, covering call volume, interfacility transfers, clinical services and education, staffing, recruitment and staff development, wildland fire response, grants and funding, and budgeting. He noted that call volume was down slightly, while interfacility transfers had increased significantly. The blood program was established, and blood products had been administered once. Half of the previous group of recruits had completed training, and the District had recently hired six additional PRN staff members. Andy was working on the 2027 budget and identifying areas of "operational friction" to address. The ORMG grant application had been submitted, and he was responding to feedback received. Andy and Jennifer Williams continued to work on the 2027 budget and the 2026 budget amendment.

See "Director's Report September 2026" for detailed information.

- g. **Committee Reports:**

- i. **Evaluation Committee** – The Evaluation Committee will schedule a meeting in January.
- ii. **Policy Committee** – Elizabeth Tubbs and Andy Smith will meet to finalize the policies before Elizabeth emails them to the Policy Committee. The policies will be on the November meeting agenda.
- iii. **Executive Committee** - No report.
- iv. **Budget/Audit Committee** – The Budget/Audit Committee will meet next week.

- 6. **Discussion/Action Items:** none

- 7. **Future Considerations:** none

As an extension of the Director's Report, Operations Captain Robin Reibold presented "Robin's Retention Adventure." The presentation focused on recruitment, retention, and staff turnover data.

- 8. **Closed Meeting:** none

- 9. **Adjournment:** The meeting adjourned at 10:44 a.m.

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