

SALT LAKE COUNTY LIBRARY BOARD OF DIRECTORS

Approved on September 28, 2026

August 24, 2026 – Daybreak Branch

Board Attendees:	Board Attendees:	Excused Board Members:
Anastasia Morgan, Chair	Ann Engar	Kaati Tarr
William (Bill) Scarber	Jessica Strong	
Councilmember Natalie Pinkney (arrived at 12:35 pm)	Spencer Romney	
Steven Sokol, Vice Chair		

Other Attendees:		
Joey McNamee	Anneliese Booher	Brad Kendrick
Carrie Hackworth	Chris Dasanjh	Christa Warren
Erin Sanderson	Jené Mortensen	Jennifer Fay
Kim Welch	Lenora Monge	Liz Thompson
Matt McLain	Melissa Haslam	Pamela Park
Sara Neal	Shaun Dimick	

Other Virtual Attendees:		
Brent Roberts (Help Desk)	Ann Marie Barrett	Aveana Valdez
Bonnie Bradford	Christina Walsh	Emily Bullough
Isaac Higham	Kathy Christiansen	Larry Carter
Leslie Schow	Robin Chalhoub	Steph Tilt
Tami Austin	Trudy Jorgensen-Price	

Anastasia Morgan, Board Chair, called the board meeting to order at 12:30 PM.

WELCOME – Joey McNamee, Library Director

Attendees were welcomed to the meeting at the Daybreak branch, with appreciation expressed to the branch and support staff for preparing the room and materials for the board. Continued growth in the surrounding community was noted, along with recognition of the facility. The board expressed appreciation for meeting at the branch and commended the team for their proactive energy-conservation efforts, such as consistently turning off lights and computers.

APPROVE MINUTES: June 22, 2026 – Anastasia Morgan, Board Chair

Bill Scarber made a motion to approve the minutes from the June 22, 2026 Library Board Meeting. Ann Engar seconded the motion. The motion passed unanimously.

Board Member:	Vote:
---------------	-------

Councilmember, Natalie Pinkney	N/A
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	N/A
Spencer Romney	Aye
Steve Sokol	Aye

PUBLIC COMMENTS – Anastasia Morgan

No public comments.

CORRESPONDENCE – Joey McNamee

The board discussed public correspondence regarding community concerns about shared space, long computer sessions, and patron safety at the branch. Leadership reaffirmed that the library remains a welcoming public space for all community members, noting that staff interventions are strictly driven by behavior rather than appearance. In response to questions regarding staff safety, training, and the emotional toll on employees managing complex patron interactions, leadership highlighted several proactive measures. A budget request is allocated for a comprehensive safety analysis consultant to conduct peer library landscape research, leverage a career mobility role to refine incident tracking, and prioritize staff well-being to prevent burnout. Additionally, leadership emphasized ongoing collaboration with county agencies and local law enforcement to address branch-specific needs, bridge service gaps, and maintain a safe, supportive environment for both staff and the public.

AGENDA ITEMS

INTRODUCTION TO THE DAYBREAK BRANCH – Liz Thompson, Assistant Manager

Assistant Manager Liz Thompson presented the Daybreak Branch highlight, reflecting on the branch's evolution since opening in spring 2022 into a vibrant community hub. The branch continues to see heavy use across its unique amenities, including a popular rooftop garden utilized for study, dining, and community events—soon to feature shade canopies for expanded outdoor programming—and the system's busiest Create Space, where patrons actively collaborate and utilize resources like the AV room, laser cutter, sublimation printer, and 3D printers.

Daybreak's robust programming and partnerships remain standouts, featuring well-attended events such as ASL storytimes, the Homeschool Library, a 100th Winnie-the-Pooh birthday celebration, and innovative activities like a "Storm the Bastille" event and a Beehive Book kickoff in partnership with the Salt Lake Bees, and received recognition for hosting 12 blood drives. Other partnerships include an ongoing collaboration with Kennecott and South Jordan Police & Fire. The report also spotlighted the rapid surrounding growth in Downtown Daybreak—including entertainment venues, restaurants, the ballpark, and the upcoming Larry H. and Gail Miller Arts Center slated for 2028—concluding with touching patron feedback that underscored the branch's welcoming atmosphere, peer-to-peer learning culture, and meaningful community impact.

INTERLIBRARY LOAN (ILL) BORROWING POLICY – Christa Warren, Senior Manager of Collections

Christa Warren presented a minor revision to the [Interlibrary Loan \(ILL\) Borrowing Policy](#) (Section 1.1), adding Juvenile Restricted Accounts to the list of account types ineligible for Interlibrary Loan services, alongside Student and Temporary cards.

Bill Scarber made a motion to approve the Interlibrary Loan (ILL) Borrowing Policy as written. Jessica Strong seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	N/A
Spencer Romney	Aye
Steve Sokol	Aye

BULLETIN BOARD & COMMUNITY INFORMATION POLICY – Brad Kendrick, Associate Director of Administration Services

Brad Kendrick proposed revisions to the [Bulletin Board & Community Information Policy](#), which are primarily stylistic and formatting updates rather than substantive changes. Key adjustments include aligning the reconsideration clause and internal links with existing library policies to ensure system-wide consistency across this heavily utilized policy.

Ann Engar made a motion to approve the Bulletin Board Policy & Community Information Policy as written. Bill Scarber seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	N/A
Spencer Romney	Aye
Steve Sokol	Aye

FILMING POLICY – Sara Neal, Marketing & Community Engagement Manager

Sara Neal introduced a draft of a new public filming policy that formalizes existing procedures into an official policy governing recording on library property. Under the proposed guidelines, filming is generally permitted in public library spaces provided it does not infringe on patron rights or disrupt normal library operations. Media and amateur filming do not require advance permission, whereas commercial filming requires approval from the Library Director to mitigate liability. The policy clarifies guidelines across various scenarios—including public meeting room reservations (e.g., private gatherings, author readings, or political events)—while establishing clear boundaries between amateur recording and commercial production setups (such as bringing extensive lighting). In addition, the policy provides an objective framework for interacting with First Amendment auditors and news media, with staff training planned upon finalization. Discussion emphasized that while staff cannot prohibit filming in public areas solely based on general patron discomfort, filming that escalates into targeted harassment, safety issues, or operational disruption will be addressed under existing patron behavior policies.

Outcome: Staff will make minor revisions based on board feedback and bring the draft back for future review and approval.

MEETING & STUDY ROOM POLICY – Chris Dasanjh, Branch Manager

Christopher Dasanjh presented the updated [Meeting & Study Room Policy](#) (formerly the Meeting Space Policy), which establishes clear guidelines to address surging demand for meeting rooms and prevent scheduling conflicts with outside organizations and municipalities. Core updates include shortened advance reservation windows (60 days for meeting rooms and 14 days for study rooms), requiring a library cardholder to reserve meeting rooms with the responsible party present, adding clear disclaimers prohibiting implied library endorsement on social media, and restructuring the violations section in alignment with the [Library Use and Behavior Policy](#). The Viridian Event Center is not included in this policy.

Following initial board review in August regarding overly broad language in the expressive activities section, the policy underwent further review with the Leadership Team, District Attorney's office, and relevant committees. The resulting September revisions refined the responsible party definitions—including accommodations for students under 18—and clarified sections 3.6 and 3.6.2 in accordance with Salt Lake County Ordinances, ensuring that petitioning and signature gathering are directed to designated outdoor expressive activity zones to maintain neutrality, safety, and equitable access without unintentionally restricting protected indoor activities.

[Bill Scarber moved to approve the Meeting & Study Room Policy as written. Ann Engar seconded the motion. The motion passed unanimously.](#)

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	N/A
Spencer Romney	Aye
Steve Sokol	Aye

STAFF REPORTS

DIRECTOR'S REPORT – Joey McNamee

The board received updates on the upcoming budget cycle, countywide facilities centralization, and ongoing capital building projects. The library is actively in the middle of budget season—having completed an extensive internal review process spanning capital requests, county IT reviews, and fiscal planning—with a presentation scheduled with the mayor ahead of the October County Council review. An update was also shared regarding the planned centralization of Library Facilities with Salt Lake County Facilities: discussions are ongoing to support the roughly 40 potentially impacted staff members, with no layoffs anticipated, potential carveouts are being evaluated to keep specialized library-specific operational and collection functions in-house, and a target transition completion date of July 2027. Finally, progress continues across key building projects, with Library Operations reaching the 90% Construction Documents (CD) milestone and design work advancing for Midvale and West Valley to ensure site layouts effectively integrate with surrounding community amenities and meet patron needs.

HUMAN RESOURCES UPDATE – Pamela Park, Human Resources Manager

Human Resources commented on current staffing metrics as listed in the statistical report, intern transitions, and a planned department restructuring. The library currently stands at 581 merit employees and recently concluded its Summer Intern program, successfully bringing on three interns as substitute staff. Across the system, there are 49 vacancies, including 15 awaiting approval to hire, one slated for reclassification, and 20 unused allocations.

Library HR is implementing a structured transition plan ahead of Pamela's retirement, with HR Manager operations transitioning to Erin Sanderson, and the team will report to Jené Mortensen. During this time, Pamela will continue to report to Joey McNamee to free up bandwidth for key strategic priorities, including system-wide succession planning and organizational training programs.

FACILITIES UPDATE – Jené Mortensen, Associate Director of Operations

The Facilities team provided updates on several active and upcoming branch projects across the system: Riverton successfully completed its parking lot paving, Draper will close next Monday for three months to undergo HVAC replacement and concurrent interior upgrades, and Hunter will close for four weeks for carpet installation. South Jordan's air handler replacement is wrapping up with full operation following temporary closures. HVAC systems are holding up well system-wide, thanks to proactive equipment replacement, with minor temperature adjustments underway at Administration and select branches. In long-range planning, an RFP closes next week for architectural design and xeriscaping at Sandy, with major work slated for next year.

The board added comments on recent improvements at Taylorsville—such as new ceiling panels that noticeably brighten the branch—which were noticed during a youth visit when three teens registered for their first library cards.

WRAP UP – Anastasia Morgan

Jessica Strong made a motion to close the Salt Lake County Library Board Meeting. Councilmember Natalie Pinkney seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	N/A
Spencer Romney	Aye
Steve Sokol	Aye

The meeting ended at 1:32 PM. Interested parties were taken on a tour of the facility.