

LOUISA MAY ALCOTT COMMUNITY SCHOOL

Date: 8/30/2026

Time: 7:30 PM - 8:30 PM

Location: Remote - <https://meet.google.com/gxp-ynqp-fev>

Board of Directors – Official Meeting Agenda

1. WELCOME & CALL TO ORDER

Chair Carrie Ashcraft called the meeting to order at 7:42 pm

2. ROLL CALL

Present: Ken Bulpitt, Reba Morgan, Chris Ashcraft, Cassidy Warren, Carrie Ashcraft, Soana Grieder, and Melanie Bott

Excused: None

Quorum (Check One):

Yes: Quorum Present

☐ Quorum Not Present

3. PUBLIC NOTICE VERIFICATION

Yes- Agenda posted on school website at least 24 hours prior:

Yes– Notice provided according to Utah Open & Public Meetings Act

Notes:

4. APPROVAL OF AGENDA

Motion to approve agenda by Ken

Seconded by Chris

Vote: All in Favor

5. APPROVAL OF PREVIOUS MEETING MINUTES

Motion to approve previous meeting minutes: Reba

Seconded by Cassidy.

Vote: All in Favor

6. DISCUSSION ITEMS

1. Adopt Board "[Rules of Procedure](#)" to be posted at the bottom of each agenda
2. Adopt adjusted [Fiscal Policy](#) changes:
 - a. Gifts \$25 -> \$50
 - b. Meal reimbursement 45 miles -> 150 miles
 - c. Wording found in Section 5.9 associated with liability
 - d. Conflict of interest wording
 - e. Retirement plan
3. Review and adopt the [Employee Background Check Policy](#)
4. [Utah Risk Management Application](#) - Receive board approval to begin the application process
5. Resolution to cancel the contract on site one.
6. Curriculum contract adoption
7. Review of Director contract
8. Possible board position voting

7. REPORTS (if applicable)

- a. Chair Report

Interest List numbers (about twice the number approved)

Applications and possible lottery

- b. Financial Report (Treasurer or Finance Committee):

July report provided and reviewed by Ken Bulpitt (Vice - Chair) and Reba Morgant (Treasurer). Report - school in good standing.

- c. Committee Report:

Community Outreach and Marketing: Farmers Market and monthly events are going well. Our next event is Art in the Park. We will keep doing the monthly newsletter and live virtual meeting (moving this to the first week of each month).

Curriculum: Carrie is meeting with Great Minds in September. We would use Great Minds for Literacy. ELA and Math.

Building and financing are moving forward. We have a meeting on September 21st at the Utah Capitol with the Charter School finance committee. Ken and Carrie will attend.

8. ACTION ITEMS

Action Item: Adopt Board "[*Rules of Procedure*](#)" :

Motion: Chris Ashcraft

Second: Cassidy

Vote: All

Abstain: None

Action Item: Fiscal Policy Changes

Motion: Cassidy

Second: Reba

Vote: All

Abstain: None

Action Item: Motion to review and adopt the [Employee Background Check Policy](#)

Motion: Reba

Second: Michelle.

Vote: All

Abstain: None

Action Item: Adopt [Utah Risk Management Application](#) - Receive board approval to begin the application process.

Board Motion: Cassidy

Second: Reba

Vote: All

Abstain: None

Action Item: Resolution to cancel the contract on site one.

Motion to approve: Cassidy

Seconded by: Reba

Abstain: Michelle and Ken Bulpitt.

Vote: Carrie, Chris, Reba, Soana, Cassidy, Melanie

Notes: We are moving forward with Site Two as the preferred location. Required studies have been completed. The current infrastructure and location make this a preferred location. We will make an announcement closer to the closing date.

Action Item: Curriculum contract adoption

Motion to approve: Ken Bulpitt

Seconded by: Cassidy Warren

Abstain: Carrie Ashcraft; Chris Ashcraft

Vote: All

Notes: An example was provided for review. Nine place-based education units' plans for K-7 will be provided and tailored to the locale and the annual theme. If adopted, a conflict of interest needs to be added for Carrie, and she also will transition out of a leadership position on the Board when the land and school financing is completed.

Action Item: Review of Director contract

Motion to approve: Reba Morgan

Seconded by: Michelle Bulpitt

Vote: All

Abstain: Carrie Ashcraft; Chris Ashcraft

Notes: The contract begins when the enrollment applications are due. A possible Director start date was reviewed. If hired.

Action Item: Board Chair nominations

Motion: Carrie

Seconded by: Michelle

Vote: All

Abstain: None

Notes: Reba Morgan was nominated to be the Board Chair. The term will begin after we close on the property and associated terms for financing.

9. ADJOURNMENT

Motion to adjourn: Chris Ashcraft

Seconded by Michelle Bulpitt

Vote: All in Favor

Abstain: None

Meeting adjourned at 8:6 PM.

11. SCHOOL DIRECTOR CONTRACT

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Motion to approve:

Seconded by:

Vote:

Abstain: Chris Ashcraft; Carrie Ashcraft

NEXT MEETING DATE:

Date: 10/13/26

Time: 7:00 PM - 8:30 PM

Location: Remote