

THE UTAH CHILD PLACING ADOPTION AGENCY CONSORTIUM

FORMAL CONSORTIUM DECISION NOTICE

Procedure: Request to Exceed Birth Parent Financial Limits (Utah Code § 26B-2-127)

1. Review Dates

- **Date Exception Request Received by Office of Licensing:** _____
- **Consortium Review & Vote Date:** _____

2. Consortium Determination

In accordance with Utah Code § 26B-2-127(9) and SOP Step 5, the voting members of the Consortium have evaluated the exception request packet and rendered the following official vote:

☐ 1. APPROVED

Approved Exceedance Amount: \$_____

Finding: The Consortium determined by simple majority vote that a genuine, specific need was demonstrated and supported by verified documentation establishing a presumption of reasonable need under § 26B-2-127(9)(h)(iii).

☐ 2. DENIED

Finding: The request does not meet statutory criteria, lacks sufficient substantiating documentation, or fails to establish reasonable need beyond standard limits.

☐ 3. REQUEST FOR ADDITIONAL INFORMATION

Finding: A final vote is deferred. The Requesting Agency must provide the specific documentation or clarification noted below before the Consortium re-evaluates the request.

3. Evaluation Findings & Decision Rationale

Evaluation Criterion (SOP Step 5.2)	Determination	Consortium Finding Summary
A. Specific Need Articulation (Demonstrates why standard cap is insufficient)	☐ Met ☐ Unmet	_____
B. Specific Dollar Amount Requested (Definite, non-open-ended figure provided)	☐ Met ☐ Unmet	_____
C. Documented Proof of Expenses/Wages (Establishes presumption of reasonable need)	☐ Met ☐ Unmet	_____

• **Consortium Rationale / Specific Items Required (if Deferred or Denied):**

4. Mandatory Statutory & Disbursement Compliance

(Applies upon written approval)

1. Direct-to-Provider Payments (§ 26B-2-127(14)(b)): All approved living, medical, or legal expenses must be paid directly to the applicable vendor or service provider (e.g., landlord, utility company), not directly to the birth parent.

2. Weekly Allowance Distribution (§ 26B-2-127(14)(c)): Any approved weekly allowances paid directly to the birth parent must be disbursed on a weekly schedule; lump-sum payments are strictly prohibited.

3. Record Retention & Audit (SOP Step 7): The Requesting Agency must retain this Decision Notice, the original Request Packet, and all proof of disbursement in the adoption case file.

5. Authorization & Voting Record

• **Consortium Voting Tally:**

In Favor: ____ | Opposed: ____ | Abstained: ____

• **Office of Licensing Administrative Tracking:**

Recorded in Consortium Administrative Minutes: [] Yes

Consortium Chair / Authorized Representative Signature

Date: _____